

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING  
February 2, 2009**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 2<sup>nd</sup> day of February 2009.

PRESENT:	Howard Wood	Mayor
	David J. Davis	Trustee
	Mandi Harvey	Trustee
	Michael Laraby	Trustee
	Tamara Quilty	Trustee
ALSO PRESENT	Gail Vosburg	Village Clerk
	Terrence Murphy	Village Administrator
	James Case	Police Chief
GUESTS:	Bill Bark	Lorraine Sturm
	Dick Barth	Jessie Barth
	Matt Surtel	Helena Rozanski
	Tracy Rozanski	

Mayor Wood called the Meeting to order at 7:30 PM.

Mayor Wood led in the pledge to the flag.

**JANUARY 20, 2009 MINUTES APPROVED** - Trustee Laraby asked that a correction be made on page two, eliminating the word "front" from the following sentence "...the request for proposals for a roof design over the fire bays with a cost estimate."... Upon motion by Trustee Davis, second by Trustee Laraby, the minutes of the January 20, 2009 Board Meeting were approved as corrected. Motion carried with all voting aye.

**GUEST**

***Craig Stevens – The Bonadio Group*** - Craig Stevens from The Bonadio Group presented the Village Board with their Independent's Auditors Report for the Fiscal Year ending May 31, 2008. Mr. Stevens said there were no misstatements identified during the audit. No inappropriate accounting transactions were noted and no funds were misappropriated. They encountered no difficulties while performing and completing the audit. He stated it is a clean opinion. The Fiscal Highlights for the year ending May 31, 2008 were reviewed: The Village's net assets were \$8,353,651 at year end; the village's total governmental fund balance was \$883,514; the Village repaid \$179,000 of serial bonds and \$69,600 of its bond anticipation notes during the fiscal year. They did note two internal control deficiencies: bank reconciliations and general journal entries. Corrective measures by management are now in place to address these notations as recommended by the Bonadio Group.

Mr. Stevens then presented the Village Board with their Independent Accountants Report for the Justice Court for the fiscal years ending May 31, 2007 and May 31, 2008. The reports indicate procedures were followed sufficiently and there were no exceptions noted in their findings.

The Village Board thanked Mr. Stevens for attending and reviewing the reports.

**POLICE REPORT** – as presented by Chief Case

**SRO Schooling approved** – Upon motion by Trustee Davis, seconded by Trustee Laraby, to authorize the SRO to attend a school for SRO's from February 16<sup>th</sup> to February 20<sup>th</sup>. The cost of the school, \$277.25 and the salary for the week will be split with Perry Central School. Motion carried with all voting aye.

**WATER & SEWER DEPARTMENT REPORT** – (as attached)

**Sewer** –Flow for January was 0.760 mgd, this is under the maximum flow is 0.921 mgd.

**Water** - Accuator valve replacement has begun at the water plant. Four valves have been replaced, with fifteen to go. These valves control the sand filters at the water treatment plant.

**Raw Water flow meter purchase tabled** - A request for the purchase of a raw water flow meter was brought to the board. Mayor Wood feels a need for more information before justifying the purchase. Motion by Trustee Harvey, seconded by Trustee Quilty, table the request for the purchase of a raw water flow meter until the next meeting. Motion carried with all voting aye.

**CLERK REPORT** – presented by Village Clerk Gail Vosburg (as attached)

**Payment of Claims**

Vouchers as set forth in Abstract # 24	
General Fund	\$ 34,902.51
Water Fund	\$ 6,219.40
Sewer Fund	\$ 5,266.91
Trust & Agency	<u>\$ 44,640.88</u>
TOTAL	\$ 91,029.70

Vouchers as set forth in Abstract # 25	
General Fund	\$ 38,015.50
Water Fund	\$ 3,672.17
Sewer Fund	\$ 6,920.12
SLWC	\$ 15.65
Trust & Agency	\$ 2,919.74
TOTAL	\$ 51,543.18

All vouchers have been audited by Mayor Wood. Motion by Trustee Harvey, seconded by Trustee Laraby to pay vouchers as set forth in Abstracts #24 & #25. Motion carried with all voting aye.

**2009 Village Election Inspectors appointed** –Mayor Wood appointed the following election inspectors for the 2009 Village Election on March 18, 2009:

- Janet Bonarski DEM
- Theresa Curry DEM
- Anna Page REP
- Rose Andolina REP

Motion by Trustee Laraby, seconded by Trustee Harvey, to approve the Mayor's appointment of election inspectors as listed. Motion carried with all voting aye.

**NYS Magistrates Assoc. dues approved** –Motion by Mayor Wood, seconded by Trustee Laraby, to approve the NYS Magistrates Association annual dues in the amount of \$80 for Justice Jurkowski. Motion carried with all voting aye.

**1988 Dodge pickup truck surplus bids** – The following bids were received for the surplus 1988 Dodge pickup truck:

Alan Burns	\$ 77.75
Jon Miller	\$450.00

Motion by Trustee Laraby, seconded by Trustee Davis, to the high bid for the surplus truck. Motion carried with all voting aye.

**WWTP Emergency Generator Contract Close out approved** –Motion by Trustee Harvey, seconded by Trustee Davis, to approve and authorize the Mayor to sign Change Order No. 2 and Pay Request No. 4 (final payment) for the WWTP Emergency Generator as recommended by Clark Patterson Lee. Motion carried with all voting aye.

**ADMINISTRATOR REPORT** – as presented by Administrator Murphy

**Fire Contract with Town of Castile approved** –Motion by Trustee Harvey, seconded by Trustee Davis, to approve and authorize the Mayor to sign the Fire Protection Contract with the Town of Castile with the following contract amounts:

2009	\$7,500
2010	\$8,000
2011	\$8,500

Motion carried with all voting aye.

**Water & Sewer Guidelines amended** – The water/sewer committee recommends amending the water & sewer guidelines to eliminate the mailing of past due notices. This would save mailing costs. Motion by Trustee Laraby, seconded by Trustee Davis, to eliminate the mailing of past due notices and move up the termination notice by 30 days. Motion carried with all voting aye.

- Water Meter Archives grant will be submitted by Wednesday, February 4, 2009.
- Small Cities Grant – Grants man Stu Brown said we are 17 surveys short of the minimum responses needed. The next step would be to go door to door to collect the remaining surveys. The grant filing date is April 10<sup>th</sup>. Mayor Wood asked for volunteers from the board members to contact residents to obtain the necessary surveys.

**COMMITTEE REPORTS**

**SLWC** - Trustee Laraby reported on the SLWC Organizational Meeting that was held on January 22, 2009. Bethany Klein was introduced as the new Water Quality Technician for the County. Officers for 2009 are :Chairman Stan Klein; Secretary/Treasurer Gail Vosburg, Gatekeeper Ed Koziel. Trustee Laraby reported that the DEC is looking into possibly buying property on the east side of Silver Lake as access to Silver Lake. They plan on leaving the property undeveloped.

**Water & Sewer**

**Request for adjustment denied** – A letter from the owner of 15 Hawthorne Street was received requesting an adjustment of his water usage. Motion by Trustee Laraby, seconded by Trustee Davis, to deny the request of the owner of 15 Hawthorne Street for an adjustment on his water/sewer bill as the Village is not responsible for the water after it has passed through the meter. Motion carried with all voting aye.

**MAYOR'S FILE**

Mayor Wood reported on the Wyoming County Village Association Dinner that was held on January 13, 2009 sponsored by the Village of Arcade. It was suggested that a press release be issued as to the function of the Wyoming County Village Association.

**GUEST**

**Jessie Barth** – Jessie Barth was present to request a series of concerts on the front lawn of The Center (a.k.a. the old Perry Elementary School) on Leicester Street. She also proposed having a bake sale with the proceeds to benefit the renovation of the cupola. Trustee Harvey suggested Ms. Barth check with the Wyoming County Health Department if any permits would be needed for the bake sale.

**Motion by Trustee Davis** adjourn the regular meeting and enter into executive session to discuss a contractual matter with special invitation to Dick Barth and Jeff Rase at 8:25 p.m. was seconded by Trustee Quilty and carried with all voting aye.

**Motion by Trustee Laraby** to adjourn executive session and resume the regular board meeting at 10:10 p.m. was seconded by Trustee Harvey and carried with all voting aye.

**Budget Workshop** was set for Monday, February 9, 2009 at 7:00 p.m.

**Department Heads to record time in/out** - Motion by Trustee Laraby, seconded by Trustee Quilty, to require Department Heads to hand write their time in/out on time sheets and turn them into the time keeper. Motion carried with all voting aye. Mayor Wood will inform the department heads and any other non-union personnel of this change.

**Motion to adjourn meeting at 10:30 p.m. was offered by Trustee Harvey**, second by Trustee Davis and carried with all voting aye.

Respectfully submitted,

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Gail Vosburg, Village Clerk