

**VILLAGE OF PERRY
VILLAGE BOARD MEETING &
ANNUAL ORGANIZATIONAL MEETING
APRIL 4, 2011**

The Organizational and Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 4th day of April 2011.

PRESENT:	Howard Wood David J. Davis Dariel A. Draper Michael Laraby J. Richard Barth	Mayor Trustee Trustee Trustee Trustee
ALSO PRESENT:	Terrence Murphy Gail Vosburg James Case	Village Administrator Village Clerk Chief of Police
GUESTS:	Lorraine Sturm Bill Bark	

Mayor Wood called the Meeting to order at 7:30 PM.

Mayor Wood led in the pledge to the flag.

ORGANIZATIONAL MEETING

Mayor Wood presented the following names for appointment:

Deputy Mayor	Michael Laraby	1 year term
Deputy Village Clerk	Tisha Sylvester	1 year term
Supt. of Public Works	Edward Koziel	1 year term
Acting Village Justice	Charles W. Miller	1 year term
Village Attorney	David DiMatteo	1 year term
Deputy Registrar of Vital Statistics	Tisha Sylvester	1 year term
Zoning Officer	Donald Roberts	1 year term
Zoning Clerk/ Secretary	Tisha Sylvester	1 year term
Business Development Loan Representative	Howard Wood & Terry Murphy	
Fair Housing Officer	Howard Wood	1 year term
Planning Board	Joel Clester	5 year term until 3/31/2016
<i>Planning Board - Alternate</i>	<i>Brian Bieger</i>	<i>1 year term until 3/31/2012</i>
Zoning Board of Appeals	John Czyryca	5 year term until 3/31/2016
Zoning Board of Appeals	John Cook	5 year term until 3/31/2016
Zoning Board of Appeals - Alternate	Melissa Henchen	1 year term until 3/31/2012

Appointments approved - Motion by Trustee Davis, second by Trustee Draper to approve the appointments as presented by Mayor Wood. Motion carried with all voting aye.

RESOLUTIONS

BE IT RESOLVED: The Perry Herald, weekly publication in the Village of Perry, be designated the official newspaper for publication of legal notices;

AND

Manufacturers and Traders Trust Company be named the official depository for the General Fund, Water/Sewer Funds, Community Development, Silver Lake Watershed Commission and Capital Monies; Perry Office of the Bank of Castle to be the official depository for Trust and Agency, Payroll and Capital Monies. Also, the Treasurer is authorized to invest Village Monies pursuant to the Village Investment Policy adopted on December 7, 1992;

AND

Village Board Meetings will be held on the first and third Mondays of each month at 7:30 p.m. unless such day falls on a holiday. The annual Village Organizational Meeting shall be held the first Monday of April. Notice of meeting changes will be published and posted at least 72 hours prior to holding said meetings. In the event a special meeting is called, notice will be given to the public and news media as soon as practicable after the calling of the meeting. Special meetings may be called by the Mayor or two Trustees acting together. The Clerk shall notify the other board members of the special meeting. Minutes of the Board Meeting shall be made available to the public after approval by the board at the next regular Board Meeting. Minutes will be available at the convenience of the Clerk, and as such shall not be misused.

BE IT FURTHER RESOLVED: Village Officials and employees will be reimbursed the federal IRS rate per mile for travel related to municipal business when using private transportation;

AND

Authorization is given for payment, in advance of audit claims for public utility services, postage, petty cash, payroll, PDC Services, debt service and invoices providing discounts for early payment providing there is prior department head approval;

AND

Authorization is given to municipal official and employees to attend schools, conferences, association meetings and seminars that would benefit the municipality for fiscal year provided funds are available and prior approval has been given by the Board.

AND

The Village will require two signatures for disbursement of funds by check from Village bank accounts with one signature from an elected official and one appointed official. The Treasurers signature is required on all investments including savings and CD's as per the investment policy. The designated Officials authorized to be signers for the Bank accounts are Mayor Howard Wood, Deputy Mayor Michael Laraby, Treasurer Terrence Murphy and Village Clerk Gail Vosburg;

AND

It is the Policy of the Perry Village Board that any Grant Application or any form of financial assistance or obligation that is intended to be made on the Village of Perry's behalf, must be submitted to the board in writing prior to the Village Board granting its approval. The Village's approval must be received PRIOR to any grant application being made. This includes any public area the Village has jurisdiction over and any program or policy that is within the purview of the Village, per municipal law.

Resolutions approved – Upon motion by Trustee Laraby, seconded by Trustee Davis, the above read resolutions were approved with all voting aye.

Mayor Wood presented the following auditing schedule:

AUDITING SCHEDULE FOR 2011-2012

April	Laraby
May & Year End 2011	Barth
June	Davis
July	Draper
August	Laraby
September	Barth
October	Davis
November	Draper
December	Laraby
January 2011	Barth
February	Davis
March	Draper
April	Laraby
May & Year End 2012	Barth

Auditing schedule approved - Upon motion by Trustee Laraby, second by Trustee Davis, the approve the auditing schedule as presented. Motion carried with all voting aye.

Motion by Trustee Davis, seconded by Trustee Laraby, to adjourn the Organizational Meeting and resume the regular meeting at 7:38 p.m. Motion carried with all voting aye.

MARCH 21, 2011 MINUTES APPROVED - Correction on page four, "...Mayor Wood said he sat in on a *Watershed Management* meeting of the SLWC..." Upon motion by Trustee Laraby, second by Trustee Davis the minutes of the March 21, 2011 Board Meeting were approved as corrected. Motion carried with all voting aye.

PUBLIC COMMENT

Sue Bieger - PMSA – Ms. Bieger was present and asked the board about the list of pedestrian enhancements that PMSA would like completed by the Clean Sweep on May 21, 2011. Mayor Wood said the Village will do what we can, but there are other things higher on the priority list.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Payment of Claims -

Vouchers # 1547 - #1560

General Fund	\$ 54,387.55
Water Fund	\$ 16,609.86
Sewer Fund	\$ 10,706.34
Trust & Agency	<u>\$ 83,253.91</u>
TOTAL	\$164,957.66

Vouchers # 1561 - #1625

General Fund	\$ 18,632.72
Water Fund	\$ 12,415.42
Sewer Fund	\$ 3,661.52
Capital Projects Fund	\$ 7,024.74

Capital Projects	\$ 7,024.74
Trust & Agency	<u>\$ 24,844.89</u>
TOTAL	\$ 66,579.29

Trustee Laraby has audited all vouchers # 1547 - #1560 and #1561 - #1625. Motion by Trustee Davis, seconded by Trustee Barth, that all vouchers are ordered to be paid. Motion carried with all voting aye.

Village Association Meeting - Clerk Vosburg reported that there is a Village Association Dinner on April 20, 2011 at the Hillside Inn in Wyoming. The Village of Wyoming is the host. Please let the clerk know by April 11th if you wish to attend.

Clerk's Office closed on May 11, 2011 – Motion by Trustee Laraby, seconded by Trustee Davis, to close the Clerk's Office on Wednesday, May 11, 2011 to allow the clerk's to attend a training conference. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Terry Murphy

Travis Rice appointed as a Seasonal Laborer – Mayor Wood appointed Travis Rice as a Seasonal Laborer at an hourly wage of \$8 per hour with a starting date of April 11, 2011. Motion by Trustee Barth, seconded by Trustee Laraby, approving the appointment of Travis Rice as a Seasonal Laborer as outlined above. Motion carried with all voting aye.

Defensive Driving School approved – Motion by Trustee Laraby, seconded by Trustee Davis, to approve the DPW/Water/Sewer Employees to attend a Defensive Driving School sponsored by Wyoming County at a cost of \$12 each. Motion carried with all voting aye. The school is April 12 – 14th.

Reminder of the bid opening for the Small Cities Drainage Project is April 14, 2011 at 2:00 pm.

RFP – Engineering for Community Planning Grant

Two proposals were received for the Community Planning Grant Capital Improvement Plan:

Clark Patterson Lee

Larsen Engineers

Motion by Trustee Laraby, seconded by trustee Barth, to approve Clark Patterson Lee as the engineers for the Capital Improvement Plan for the Village as they are familiar with the village's water and sewer systems. Motion carried with all voting aye.

New Officials Workshop approved – Motion by Trustee Laraby, seconded by Trustee Davis, authorizing the Village Administrator and any other Board Member to attend a NYCOM 2010 New Officials Workshop in Fayetteville, NY on May 5, 2011 at \$90 per person. Motion carried with all voting aye.

COMMITTEE REPORTS

Fire – Trustee Laraby reported that all plans for the new fire truck have been reviewed. The department expects a letter from Pierce finalizing the plans. The truck is scheduled to be delivered approximately the third week in July.

Police – Nothing to report.

DPW/Water/Sewer – Nothing to report.

Recreation – Nothing to report.

Office Operations/Insurance/Employee Relations – Nothing to report.

Planning/Zoning/Cable – Mayor Wood said he attended the LCA meeting and reported that they do have a little money to start replacing some equipment. We are still waiting for the final franchise agreement.

Grants – Nothing to report.

SLWC - Nothing to report.

Technology – Nothing to report.

Mayor Files

Tempest Street Project– Mayor Wood, said the asbestoses removal is still ongoing.

A & A Metal – There will be a public meeting regarding the A & A Metal property clean up on April 26, 2011 at the Perry Firemen's Building from 7 – 9 pm.

Motion by Trustee Laraby, seconded by Trustee Davis, to adjourn the regular meeting at 8:00 p.m. to open the public hearing on the 2011-2012 Tentative Village Budget. Motion carried with all voting aye.

8:00 PM PUBLIC HEARING - 2011-2012 TENTATIVE VILLAGE BUDGET

Administrator Murphy gave an overview of the 2010-2011 Village Budget (current): Paid off original Sewer Plant Bonds from 1973/74; Paid off Bond for two fire trucks; purchased a used snow plow truck; purchased a new 1 ton truck; purchased a new extend-a-hoe; upgraded municipal software; started a water meter replacement program with remote read transmitters and software; switched medical health insurance plans to lower costs; and the Borden Avenue waterline replacement. The 2011-2012 proposed budget will maintain the current tax rate of \$15.76 per thousand. Administrator Murphy reviewed highlights from the budget: the summer recreation program, summer soccer program and the senior citizen programs will continue, two sewer pump stations are scheduled to be rebuilt, continue with water meter replacement. Administrator Murphy stressed that this budget will not reduce any municipal services, but the village will work with less. No new equipment has been proposed for this budget. Monies for paving streets, sidewalks and shade trees have been funded. The fire department has monies to upgrade rescue tools and to maintain their firefighting equipment to keep up with safety standards. Wages for the union employees are not set as union negotiations are still ongoing. Department heads salary increases are scheduled for 3 %. Contributions to three of the Village's reserve funds are also planned. The 2011-12 tax levy is \$5,000 less than last

year (the amount raised by tax dollars). Administrator Murphy said this is a responsible budget that reflects the economic times of the area. There was a loss of \$320,000 in taxable assessed value over last year. Mayor Wood said he is happy that the village board is able to keep the tax rate the same.

Lorraine Sturm asked about the loss of assessment, if there were specific properties. Clerk Vosburg replied that as the Village was a non-assessing unit, the town assessor's could better answer her question.

Motion by Trustee Davis, second by Trustee Draper, to close the public hearing on the 2011-2012 Tentative Village budget at 8:18 p.m. and resume the regular meeting. Motion carried with all voting aye.

Motion by Trustee Draper to resume the regular board meeting was seconded by Trustee Davis. Motion carried with all voting aye.

2011-2012 VILLAGE BUDGET ADOPTED

Trustee Barth offered the following motion, Trustee Davis seconded to wit:

WHEREAS, the Village Board of Perry, on April 4, 2011, commencing at 7:30 p.m. duly held a public hearing at 8:00 p.m. on the proposed budget for the fiscal year commencing on June 1, 2011, and having heard all persons desiring to be heard in the matter of such proposed budget and having been discussed and considered, it is hereby

RESOLVED, that such budget is hereby adopted and established as the annual Village budget for the fiscal year beginning on June 1, 2011 and ending on May 31, 2012 with \$1,865,958.00 to be raised by taxes.

Ayes 5 Wood, Barth, Davis, Draper, Laraby
Nays
Motion carried.

Old Business

No old business.

New Business

No new business.

Motion by Trustee Laraby to enter into executive session to discuss legal matters at 8:20 p.m. was seconded by Trustee Barth and carried with all voting aye.

Motion by Trustee Barth to adjourn executive session at 8:52 p.m. was seconded by Trustee Draper and carried with all voting aye.

Motion to adjourn meeting at 8:52 p.m. was offered by Trustee Barth, second by Trustee Davis and carried with all voting aye.

Respectfully submitted,

Gail Vosburg
Village Clerk