

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING &  
ANNUAL ORGANIZATIONAL MEETING  
APRIL 2, 2012**

The Organizational and Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 2<sup>nd</sup> day of April 2012.

PRESENT:	Howard Wood Dariel A. Draper Bonnita Matson	Mayor Trustee Trustee
ABSENT:	J. Richard Barth David J. Davis	Trustee Trustee
ALSO PRESENT:	Terrence Murphy Gail Vosburg Todd Hinz James Case	Village Administrator Village Clerk Chief Water & Sewer Operator Chief of Police
GUESTS:	Carol Weber Bill Bark	

Mayor Wood called the Meeting to order at 7:30 PM.

Mayor Wood led in the pledge to the flag.

Mayor Wood welcomed new Trustee Bonnita Matson to the board.

**ORGANIZATIONAL MEETING**

**APPOINTED OFFICIALS**

Mayor Wood presented the following names for appointment:

Deputy Mayor	J. Richard Barth	1 year term
Deputy Village Clerk	Tisha Sylvester	1 year term
Supt. of Public Works	Edward Koziel	1 year term
Acting Village Justice	Charles W. Miller	1 year term
Village Attorney	David DiMatteo	1 year term
Deputy Registrar of Vital Statistics	Tisha Sylvester	1 year term
Zoning Officer	Donald Roberts	1 year term
Zoning Clerk/ Secretary	Tisha Sylvester	1 year term
Business Development Loan Representative	Howard Wood & Terry Murphy	
Fair Housing Officer	Howard Wood	1 year term
Planning Board	Cindy Hendrickson	5 year term until 3/31/2017
Planning Board	Dana Grover	5 year term until 3.31.2017
Planning Board - Alternate	Brian Bieger	1 year term until 3/31/2013
Zoning Board of Appeals	Gerald Sealy	5 year term until 3/31/2017
Zoning Board of Appeals - Alternate	Melissa Hennen	1 year term until 3/31/2013

**Appointments approved** - Motion by Mayor Wood, second by Trustee Draper to approve the appointments as presented by Mayor Wood. Motion carried with all voting aye.

**COMMITTEE ASSIGNMENTS**

BUDGET	Wood, Davis, Barth, Matson, Draper
POLICE	Davis, Draper
FIRE	Davis, Matson
PUBLIC WORKS/WATER/SEWER	Wood, Barth
RECREATION/ENVIRONMENT	Draper, Barth
EMPLOYEE RELATIONS/OFFICE OPERATIONS/INSURANCE	Matson, Barth
PLANNING/ZONING/CABLE ACCESS	Wood, Davis
GRANTS & DEVELOPMENT/REVITALIZATIONS	Matson, Barth
SILVER LAKE WATERSHED COMMISSION	Barth, Wood
TECHNOLOGY	Matson, Barth

**Committee assignments approved** – Motion by Mayor Wood, seconded by Trustee Draper, to approve the committee assignments as presented. Motion carried with all voting aye.

**RESOLUTIONS**

BE IT RESOLVED: The Perry Herald, weekly publication in the Village of Perry, be designated the official newspaper for publication of legal notices;

AND

Manufacturers and Traders Trust Company be named the official depository for the General Fund, Water/Sewer Funds, Community Development, Silver Lake Watershed Commission and Capital Monies; Perry Office of the Bank of Castle to be the official depository for Trust and Agency, Payroll and Capital Monies. Also, the Treasurer is authorized to invest Village Monies pursuant to the Village Investment Policy adopted on December 7, 1992;

AND

Village Board Meetings will be held on the first and third Mondays of each month at 7:30 p.m. unless such day falls on a holiday. The annual Village Organizational Meeting shall be held the first Monday of April. Notice of meeting changes will be published and posted at least 72 hours prior to holding said meetings. In the event a special meeting is called, notice will be given to the public and news media as soon as practicable after the calling of the meeting. Special meetings may be called by the Mayor or two Trustees acting together. The Clerk shall notify the other board members of the special meeting. Minutes of the Board Meeting shall be made available to the public after approval by the board at the next regular Board Meeting. Minutes will be available at the convenience of the Clerk, and as such shall not be misused.

BE IT FURTHER RESOLVED: Village Officials and employees will be reimbursed the federal IRS rate per mile for travel related to municipal business when using private transportation;

AND

Authorization is given for payment, in advance of audit claims for public utility services, postage, petty cash, payroll, PDC Services, debt service and invoices providing discounts for early payment providing there is prior department head approval;

AND

Authorization is given to municipal official and employees to attend schools, conferences, association meetings and seminars that would benefit the municipality for fiscal year provided funds are available and prior approval has been given by the Board.

AND

The Village will require two signatures for disbursement of funds by check from Village bank accounts with one signature from an elected official and one appointed official. The Treasurers signature is required on all investments including savings and CD's as per the investment policy. The designated Officials authorized to be signers for the Bank accounts are Mayor Howard Wood, Deputy Mayor J. Richard Barth, Treasurer Terrence Murphy and Village Clerk Gail Vosburg;

AND

It is the Policy of the Perry Village Board that any Grant Application or any form of financial assistance or obligation that is intended to be made on the Village of Perry's behalf, must be submitted to the board in writing prior to the Village Board granting its approval. The Village's approval must be received PRIOR to any grant application being made. This includes any public area the Village has jurisdiction over and any program or policy that is within the purview of the Village, per municipal law.

**Resolutions approved** – Upon motion by Trustee Mayor Wood, seconded by Trustee Matson, the above read resolutions were approved with all voting aye.

Mayor Wood presented the following auditing schedule:

**AUDITING SCHEDULE FOR 2012-2013**

April	Draper
May & Year End 2012	Matson
June	Barth
July	Davis
August	Draper
September	Matson
October	Barth
November	Davis
December	Draper
January 2011	Matson
February	Barth
March	Davis
April	Draper
May & Year End 2013	Matson

**Auditing schedule approved** - Upon motion by Trustee Draper, second by Trustee Matson, the approve the auditing schedule as presented. Motion carried with all voting aye.

**MINUTES**

**MARCH 19, 2012 MINUTES APPROVED** - Upon motion by Trustee Draper, second by Trustee Matson the minutes of the March 21, 2011 Board Meeting were approved as corrected. Motion carried with all voting aye.

**PUBLIC COMMENT**

**Carol Weber – Relay for Life** – Ms. Weber asked permission for her team (for the Relay for Life) to “Paint the Town Purple (with ribbons) to bring awareness of the American Cancer society Relay for Life. The Relay is June 9 & 10<sup>th</sup> at the Perry Central School track. They are requesting to “paint” Main Street and Center Street the afternoon of Sunday April 29, 2012 and remove the ribbons on Sunday, June 10<sup>th</sup>. Motion by Trustee Draper, seconded by Trustee Matson, to allow Main Street and Center Street to be “Painted Purple” with purple ribbons as outlined. Motion carried with all voting aye.

**WATER & SEWER REPORT** – as presented by Chief Operator Todd Hinz (as attached)

**Water** – Wyoming Co. Health Department conducted an inspection at the Water Treatment Plant on March 29<sup>th</sup>. The inspection went well and they are happy with the way the plant is running.

**CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)**

Payment of Claims -

Vouchers # 121960 - #121967

General Fund	\$ 54,592.12
Water Fund	\$ 15,392.56
Sewer Fund	\$ 10,067.64
Trust & Agency	\$ 77,884.35
TOTAL	\$157,936.67

Vouchers # 121968 - #122035

General Fund	\$ 31,453.46
Water Fund	\$ 32,791.33
Sewer Fund	\$ 33,815.12
TOTAL	\$ 98,059.91

Trustee Draper has audited all vouchers # 121960- #122035. Motion by Trustee Draper, seconded by Trustee Matson, that all vouchers are ordered to be paid. Motion carried with all voting aye.

**Village Association Meeting** - Clerk Vosburg reported that there is a Village Association Dinner on April 23, 2012 at the Charcoal Corral. The Village of Castile is the host. Please let the clerk know by April 13<sup>th</sup> if you wish to attend.

February's Treasurer's report was presented.

**NYS DOT Snow & Ice Control Agreement extension approved** – Motion by Trustee Draper, seconded by Trustee Matson, to approve the NYSDOT Snow & Ice Control Agreement extension until June 30, 2014 and authorize the Mayor to sign. Motion carried with all voting aye.

**ADMINISTRATOR REPORT** – presented by Terry Murphy

**YMCA Agreement presented** – Administrator Murphy presented the board with the proposed YMCA Agreement for the Summer Recreation Agreement at \$11,000 for the year. The proposal was tabled until the next meeting.

**Survey for Small Cities grant** – We are 29 responses short as of last Friday. Stuart Browns office has sent Administrator Murphy extra surveys and envelopes. They have done two mailings and in the past a third mailing has not been productive.

Computel Consultants – Completed their audit of the electric services of the Village. They were able to obtain a refund in the amount of \$5,982.64.

**Proposed zoning sign changes** – Motion by Mayor Wood, seconded by Trustee Matson, to contact Attorney DiMatteo regarding the proposed changes in the zoning code regarding signs. Motion carried with all voting aye.

**Men's Softball League park use approved** – Motion by Trustee Draper, seconded by Trustee Matson, to approve the Men's Softball League use of the village park from May 7<sup>th</sup> to August 11<sup>th</sup> on Monday and Wednesday evenings for Diamond #1 & #2 and Park Avenue. Motion carried with all voting aye.

NYS Budget – Chips funding is the same as the past year.

2012 ¾ ton new pickup truck bid authorized – Motion by Trustee Draper, seconded by Trustee Matson, to authorize to go to bid for a new 2012 ¾ ton pickup truck that will be funded from the equipment reserve. Motion carried with all voting aye.

Motion by Mayor Wood, seconded by Trustee Draper, to adjourn the regular meeting at 8:00 p.m. to open the public hearing on the 2012-2013 Tentative Village Budget. Motion carried with all voting aye.

**8:00 PM PUBLIC HEARING - 2012-2013 TENTATIVE VILLAGE BUDGET**

Administrator Murphy said service levels are maintained and the Village is under the tax cap.

Motion by Mayor Wood, second by Trustee Draper, to close the public hearing on the 2012-2013 Tentative Village budget at 8:03 p.m. and resume the regular meeting. Motion carried with all voting aye.

**Officer Grover to attend school in Erie Co.** – Motion by Trustee Draper, seconded by Trustee Matson, to approve Officer Grover to attend a Crimes Against Children school July 10 – 12<sup>th</sup> in Erie County at no cost. Motion carried with all voting aye.

**2013 Ford Taurus Police vehicle approved for purchase** – Motion by Trustee Draper, seconded by Trustee Matson, to approve the purchase of a 2013 Ford Taurus for a sum on \$27,890 to be funded by the Equipment Reserve. Motion carried with all voting aye.

**COMMITTEE REPORTS**

Fire – Nothing to report.

Police – Nothing to report.

DPW/Water/Sewer – Nothing to report.

Recreation – Nothing to report.

Office Operations/Insurance/Employee Relations – Nothing to report.

Planning/Zoning/Cable – Nothing to report.

Grants – Nothing to report.

SLWC - Nothing to report.

Technology – Nothing to report.

**Mayor Files**

Mayor Wood updated the board on the progress of the Champion Place Project.

**Old Business**

No old business.

**New Business**

No new business.

Motion to adjourn meeting at 8:09 p.m. was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

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Gail Vosburg  
Village Clerk