

VILLAGE OF PERRY
VILLAGE BOARD MEETING
July 2, 2012

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 2nd day of July 2012.

PRESENT:	Howard Wood David J. Davis Bonnita Matson J. Richard Barth	Mayor Trustee Trustee Trustee
ABSENT:	Dariel A. Draper	Trustee
ALSO PRESENT:	Gail Vosburg Renee Koziel Terrence Murphy Edward Koziel James Case	Village Clerk Park Maintenance Supervisor Village Administrator Supt. of Public Works Chief of Police
GUESTS:	Michael Gill	Henry Woitscheck

Mayor Wood called the Meeting to order at 7:30 PM.

Mayor Wood led in the pledge to the flag.

MINUTES

JUNE 18, 2012 MINUTES APPROVED - Upon motion by Trustee Barth, second by Trustee DAVIS the minutes of the June 18, 2012 Board Meeting were approved. Motion carried with all voting aye.

PUBLIC COMMENT

Michael Gill – Leicester Street – Mr. Gill expressed his concern regarding the tunnel that runs underground between his mother's property at 40 Leicester Street and Chester Salada's property at 38 Leicester Street. He is concerned as there was a small hole that has turned into a larger hole in the ground (approximately 2 feet across) and someone will fall in. Supt. Koziel replied that filling in the hole will not solve the problem, but the tunnel would have to be dug up and formed up. This is on private property, so therefore the Village cannot do the work. Administrator Murphy suggested referring this to the Village Attorney as research will have to be done as far as easements, ROW's and ownership. Chief Case suggested putting up "No Trespassing" signs.

Henry Woitscheck – Trees - Mr. Woitscheck was present to inquire if the trees that were cut down on Clark Street & Leicester Street will be replaced; specifically by the Church. Trustees said that they had been told that the Church did not want any new trees planted there. Mr. Woitscheck asked if the village had a tree replacement plan in place? Supt. Koziel said that there is a tree replacement plan in place. There are fund for approximately 30 trees in the budget. He does plant trees that are friendly to the environment.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Payment of Claims –

Vouchers of all funds # 130134 - # 130193	
General Fund	\$ 22,070.55
Water Fund	\$ 37,858.81
Sewer Fund	\$ 3,547.20
Capital Projects Fund	\$ 1,750.00
Trust & Agency	\$ 1,585.14
TOTAL	\$ 66,811.70

Trustee Davis has audited all vouchers. Motion by Trustee Barth, seconded by Trustee Matson, that vouchers #130134 - #130193 are ordered to be paid. Motion carried with all voting aye.

Wyo. Co. DVM Drop Box request approved - A letter was distributed from Wyo. Co. Clerk Rhonda Pierce requesting permission and support of local drop boxes in the county for the local DVM Office. This would help keep revenue from the transaction with our county. The drop box would be located outside and be under the care of the county to maintain and take care of. Motion by Trustee Barth, seconded by Trustee Matson, to support the request of the Wyo. Co. Clerk pending details of location. Motion carried with all voting aye.

KVS proposal for software updates – A proposal was presented for KVS (accounting, tax and utility software) to do the installations of program updates and upgrade to their software at a cost of \$696 per year. This would eliminate the need to have CD's mailed to the Village for the updates, the clerk's time to do the installation of the updates and tech support if problems arise. As the Village does not have the server onsite, the CD's with the upgrades would then have to be forwarded onto Integrated. Mayor Wood questioned the cost and the need for this service. Clerk Vosburg said that she would speak with Integrated as to the installation of the updates and report back at the next meeting.

2012 CDBG Application forms approved – Motion by Trustee Barth, seconded by Trustee Davis, to approve the following documents & forms relating to the 2012 CDBG application, as prepared by Stuart Brown's office and authorize the Mayor to sign the forms:

- SEQRA Classification – Unlisted Action
- Short Environmental Assessment Form
- Certification Form

Motion carried with all voting aye.

YMCA Summer Recreation pay 1/3 approved – Motion by Trustee Barth, seconded by Trustee Matson, to approve payment 1 of 3 to the YMCA for the summer recreation program at a cost of \$ 3,666.66. Motion carried with all voting aye.

Clerk’s Report approved – Motion by Trustee Barth, seconded by Trustee Matson, to approve the clerk’s report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT

FRANCHISE AGREEMENT – The Village Attorney has approved the Cable Franchise Agreement proposal. Administrator Murphy will contact Time Warner to prepare the final documents for signing.

Village Hall Cleaning – Administrator Murphy asked the board about the RFP’s for cleaning of the village hall. Copies of the list of cleaning duties were put in the trustee’s folders. A decision will be made at the next board meeting.

COMMITTEE REPORTS

Fire – Nothing to report.

Police –

Secretary to the Police Chief position to be advertised – Motion by Trustee Barth, seconded by Trustee Davis, to advertise for the Secretary to the Police Chief provisional position. Motion carried with all voting aye.

DPW/Water/Sewer – Nothing to report.

Recreation – Nothing to report.

Office Operations/Insurance/Employee Relations – Nothing to report.

Planning/Zoning/Cable – Nothing to report.

Grants – Nothing to report.

SLWC - Nothing to report.

Technology – Nothing to report.

MAYOR FILE

Mayor Wood said that Champion Place is accepting applications for apartments.

OLD BUSINESS

Draft Local Law amending Signs section - Trustee Matson asked about the draft local law that amends the Sign section of the Code of Perry. She is concerned about the liability of the signs hanging over the sidewalks and the maintenance of the signs. She *feels* the size of the signs in the draft law should be reduced. The language should be more clarified so that the signs would be more uniform. Administrator Murphy will forward on her concerns to the Village Attorney.

NEW BUSINESS

No new business.

Motion by Trustee Barth to enter into executive session to discuss the Chief Water & Sewer Plant Operator position at 8:35 p.m. was seconded by Trustee Matson and carried with all voting aye. Supt. Koziel and Chief Case were asked to join in the executive session.

Motion by Trustee Matson to adjourn executive session at 9:14 p.m. was seconded by Trustee Davis and carried with all voting aye.

Chief Water & Sewer Treatment Plant Operator position to be posted – Motion by Trustee Barth, seconded by Trustee Matson, to post internally for five days the position of the Chief Water & Sewer Treatment Plant Operator position and advertise for 10 days if there are no applicants. Motion carried with all voting aye.

Motion to adjourn meeting at 9:32 p.m. was offered by Trustee Matson, second by Trustee Davis and carried with all voting aye.

Respectfully submitted,

Gail Vosburg
Village Clerk