

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING**

**DECEMBER 16, 2013**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 16<sup>TH</sup> day of December 2013.

PRESENT:	Frederic Hauser Anita Billings Dariel A. Draper Eleanor Jacobs	Mayor Trustee Trustee Trustee
ABSENT:	Bonnita Matson	Trustee
ALSO PRESENT:	Terrence Murphy Gail Vosburg Steve Laraby James Case	Village Administrator Village Clerk Asst. Fire Chief Chief of Police
GUESTS:	Mary Syberg Joe Hageman	Bill Bark Linda Hyland

Mayor Hauser called the Meeting to order at 7:30 pm.

Mayor Hauser led in the pledge to the flag.

**MINUTES**

**DECEMBER 2, 2013 MINUTES APPROVED** – Motion by Trustee Jacobs, second by Trustee Billings to approve the minutes of the December 2, 2013 Regular Board Meeting as presented. Motion carried with all voting aye.

**PUBLIC COMMENT**

No one from the public spoke.

**FIRE DEPARTMENT REPORT** as presented by Asst. Fire Chief Steve Laraby (as attached)

Asst. Fire Chief Laraby reported that training hours are low during the winter months due to holidays and hunting.

**November's Fire Department Report accepted** – Motion by Trustee Billings, seconded by Trustee Jacobs, to accept November's Fire Department Report as presented. Motion carried with all voting aye.

**POLICE DEPARTMENT REPORT** as presented by Police Chief Jim Case (as attached)

**November's Police Department Reports accepted** – Motion by Trustee Jacobs, seconded by Trustee Draper, to accept November's Police Department Reports as presented. Motion carried with all voting aye.

**PARKS & RECREATION REPORT**

Trustee Jacobs reported that the Senior Citizen Christmas Party is this Wednesday.

**CLERK REPORT** – presented by Village Clerk Gail Vosburg (attached)

**Payment of Claims -**

Vouchers # 141163 - #141247	
General Fund	\$ 54,596.28
Water Fund	\$ 27,630.13
Sewer Fund	\$ 7,904.55
SLWC	\$ 350.48
Trust & Agency	<u>\$ 48,592.06</u>
TOTAL	\$134,073.50

Trustee Draper has audited all vouchers. Motion by Trustee Jacobs, seconded by Trustee Billings that all vouchers are ordered to be paid. Motion carried with all voting aye.

Clerk Vosburg asked board members with budget books to please turn them in.

**Submission of CDBG Housing Grant Application approved** - As part of the CDBG Housing Funding Grant Application, the following needs to be approved:

- |                               |   |
|-------------------------------|---|
| • Submission Resolution       | <b><i>Board to authorize submission of CDBG Housing Application.</i></b>    |
| • Cover Letter submission     | <b><i>Board to authorize Mayor to sign cover letter.</i></b>                |
| • Applicant Disclosure Report | <b><i>Board to authorize Mayor to sign applicant disclosure report.</i></b> |
| • Certifications Page         | <b><i>Board to authorize Mayor to sign certifications page.</i></b>         |

Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the submission for the CDBG Housing Funding Grant Application and authorized the Mayor to sign the appropriate documents associated with the application. Motion carried with all voting aye.

**Clerk/Treasurer's Report accepted** – Motion by Trustee Billings, seconded by Trustee Draper, to accept the Clerk/Treasurer's report as presented. Motion carried with all voting aye.

**ADMINISTRATOR REPORT** – presented by Terry Murphy

Administrator Murphy reported on the following:

- The Village of Perry was awarded a \$30,000 grant from the NYSDEC/NYSEFC for a Wastewater Engineering Study.
- A thank you letter was received from the Perry Garden Club donating any and all of the remaining plants at Memorial Park to be relocated to the Splash Pad area.

**Water Contract approved with the Town of Perry** – Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the water contract with the Town of Perry and authorize the Mayor to sign the contract. Motion carried with all voting aye.

**Mayor authorized to sign Wyo. Co. building permit for Splash Pad Project** – Motion by Trustee Billings, seconded by Trustee Jacobs, authorizing the Mayor to sign the Wyoming County Building Permit for the Splash Pad Project. Motion carried with all voting aye.

**DOH Backflow Application signatures authorized** – Motion by Trustee Jacobs, seconded by Trustee Draper, to authorize the Mayor and Supt. of Public Works to sign the NYS DOH Backflow Application as part of the Splash Pad Project. Motion carried with all voting aye.

**Supt. of Public Works authorized to sign Water Supply Application for Splash Pad Project** – Motion by Trustee Draper, seconded by Trustee Jacobs, authorizing the Supt. of Publics to sign the NYS DOH Water Supply Application for the Splash Pad Project. Motion carried with all voting aye.

**Administrator's Report accepted** – Motion by Trustee *Billings*, seconded by Trustee Jacobs, to accept the Administrator's report as presented. Motion carried with all voting aye.

**OLD BUSINESS**

**FYE 5/31/2013 Audit Report accepted** – Mayor Hauser reviewed the audit report for the fiscal year ending 5/31/2013. Motion by Trustee Billings, seconded by Trustee Draper, to accept the audit report for the fiscal year ending 5/31/2013 as completed by Bonadio & Co. Motion carried with all voting aye.

**FYE 5/31/2013 Court Report accepted** – Motion by Trustee Billings, seconded by Trustee Draper, to accept the court report for the fiscal year ending 5/31/2013 as completed by Bonadio & Co. Motion carried with all voting aye.

**Expense Reports** – Mayor Hauser reviewed the expense report through November. Administrator Murphy reported that he gives a copy of each department head's budget status to them and reviews monies that are left and what items that they plan to purchase.

**COMMITTEE REPORTS**

**Public Safety** – Trustee Billings said they are working on the Watrous Street parking. Most residents feel the need for something to be done.

**Public Works** – Trustee Jacobs reported that the Dam on the outlet has been repaired.

**Recreation & Resources** – Perry Event Organizational Form approved – Mayor Hauser explained that the new event organizational form will have all of the event's information in one place for the village board to make a decision and understand the village's role. He hopes that this new form will streamline the process. Motion by Trustee Jacobs, seconded by Trustee Billings to adopt the Perry Event Organizational form as presented. Motion carried with all voting aye. Clerk Vosburg requested that a chain of command be followed.

**Office** – Nothing to report.

**Planning** – Draft tax abatement laws were distributed to all board members to review.

**New Business** There was no new business.

Motion by Trustee Draper, seconded by Trustee Jacobs, to adjourn the regular meeting and enter executive session at 8:30 pm to discuss employment of a certain person. Motion carried with all voting aye.

Motion by Trustee Draper seconded by Trustee Billings to adjourn the executive session and resume the regular meeting at 9:00 pm. Motion carried with all voting aye.

Motion to adjourn meeting at 9:00 p.m. was offered by Trustee Draper, second by Trustee Billings and carried with all voting aye.

Respectfully submitted,

\_\_\_\_\_, Gail I. Vosburg, Village Clerk