

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
November 4, 2013**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 4th day of November 2013.

PRESENT:	Frederic Hauser Anita Billings Eleanor Jacobs Bonnita Matson	Mayor Trustee Trustee Trustee
ABSENT:	Dariel A. Draper	Trustee
ALSO PRESENT:	Terrence Murphy Gail Vosburg Jeff Drain	Village Administrator Village Clerk Chief Water & Sewer Plant Operator
GUESTS:	Mary Syberg	Bill Bark

Mayor Hauser called the meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

OCTOBER 21, 2013 MINUTES APPROVED – Correction on page 2, "... seconded by Trustee *Billings*, to renew the Employee Assistance...." Motion by Trustee Jacobs, second by Trustee Matson that the minutes of the October 21, 2013 Board Meeting be approved as corrected. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public

WATER / SEWER REPORT – presented by Chief Operator Jeff Drain (as attached)

WATER

Chief Operator Drain announced that the Village of Perry received grant funds in the amount of \$4,065.02 from NYS Rural Water to cover the cost of the materials for the Fluoride room at the Water Treatment Plant. Chief Operator Drain sent thank you letters to NYS Rural Water and the Bureau of Dental Health, who provided the funds.

The new Town of Castile water employee, Jake Koch has started work.

Water & Sewer report approved – Motion by Trustee Matson, seconded by Trustee Billing, to approve the water/sewer report as presented. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Payment of Claims -

Vouchers # 140924 - -#140932	
General Fund	\$ 33,667.85
Water Fund	\$ 7,269.46
Sewer Fund	\$ 5,985.37
Trust & Agency	<u>\$ 44,589.44</u>
TOTAL	\$ 91,512.12

Vouchers # 140933 - -#141006	
General Fund	\$113,916.24
Water Fund	\$ 23,854.16
Sewer Fund	\$ 16,502.70
Trust & Agency	<u>\$ 70.00</u>
TOTAL	\$154,333.10

Trustee Jacobs has audited all vouchers. Motion by Trustee Matson, seconded by Trustee Jacobs that all vouchers are ordered to be paid. Motion carried with all voting aye.

Relevy of Unpaid 2013-14 Village Taxes - Motion by Trustee Jacobs, seconded by Trustee Matson, authorizing the Village Clerk to Relevy unpaid 2013-2014 Taxes to County of Wyoming:

2013-2014 Unpaid base Taxes	\$ 87,982.56
8% Interest	<u>\$ 7,038.66</u>
Total Relevy amount of	\$ 95,021.22

Motion carried with all voting aye.

Application for Soliciting, hawking, Auctioneering denied – An application was submitted from Larry Dupere, Kirby, for door to door sales. The application was not complete. Motion by Trustee Jacobs, seconded by Trustee Matson, to deny the application for a Soliciting, Hawking, Auctioneering license as it was incomplete. Motion carried with all voting aye.

Permanent Easements/ROW authorized for signature - Motion by Trustee Matson, seconded by Trustee Jacobs, to authorize the Mayor to sign the Permanent Easements & Right of Ways for the Culvert repairs on Leicester Street & Grove Street on the following properties:

Virginia Gill	40 Leicester Street
Chester V. Salada & Kathryn E. Salada	42 Leicester Street
Becky J. Davis	18 Grove Street

Motion carried with all voting aye.

Clerk report approved – Motion by Trustee Matson, seconded by Trustee Billing, to approve the Clerk’s report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Village Administrator Terry Murphy

Permission to contact CSEA for PD negotiations approved – Motion by Trustee Matson, seconded by Trustee Billing, permission for the Village to contact CSEA for requesting commencement of negotiations of the Police Contract. Motion carried with all voting aye.

Wal-Mart Shop with a Cop grant application authorized – Motion by Trustee Matson, seconded by Trustee Billings, to authorize Chief James Case to apply for a Wal-Mart Shop with a *Cop* Grant in the amount of \$700. Motion carried with all voting aye.

S. Federal Street DEC DAM inspection - A letter was received from the NYS DEC regarding their inspection of the Dam on S. Federal Street. Administrator Murphy has been in contact with Clark Patterson. They have contacted the DEC and are formatting an action plan.

2012 CDBG Drainage Project

Administrator Murphy reported that Clark Patterson has completed the drainage design of the project and will now forward it to the NYSDOT for their review and comment. Hopefully the project is scheduled to bid over the winter with construction to begin in the spring/summer.

Administrator report approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the Administrator’s report as presented. Motion carried with all voting aye.

OLD BUSINESS

Additional monies transferred to the three reserve funds – Motion by Mayor Hauser, seconded by Trustee Matson, to transfer the following monies into the three reserve funds as listed from the unallocated fund balance:

Employee Benefits Liability Reserve	\$ 15,000.00
Capital Equipment Reserve	\$ 130,000.00
Repair Reserve	\$ 80,000.00

Motion carried with all voting aye.

American Legion funding – Trustee Billings reported that Wes Kline, Amer. Legion member, said they received \$500 from the Sportsmen’s Club and will be receiving \$250 from Rotary. Trustee Billings spoke with Bill Zintel and they could wait until spring to see if they need more monies.

COMMITTEE REPORTS

Public Safety – Trustee Billings announced that Chief Case has purchased two (2) portable *pedestrian* crossing signs. They will be in place next week on N Center Street. Mayor Hauser asked that the Police monitor North Center Street for one more week.

Public Works – Trustee Jacobs reported that the ad for the surplus wood is out with bids due back on November 15th at 11:00 am. She also stated that two (2) children at play signs for Cherry Street would cost \$500. The crossing lights on Main Street cannot be used on North Center Street. Supt. Koziel is looking into the cost of solar crossing lights.

Recreation & Resources – Trustee Jacobs said there is a recreation committee meeting Thursday morning. The draft copy of the Silver Lake management plan has been completed and distributed to members for review. Mayor Hauser said the committee is reviewing the event application for organizations using the park. Mayor Hauser updated the board on the Splash Pad Project – Clark Patterson is now reviewing the pump capacity from the design plan. The timeline is to bid out the splash pad in January. Construction on the bathrooms at the project location has begun.

Office – Trustee Billings said she met with David Metsinger about his concern.

Planning – Mayor Hauser reported on two priorities in progress:

1. A vacant parcel inventory (for potential building lots that could attract potential developers)
2. Sidewalk inventory (percentage of sidewalks on each street) the plan is to put together a sidewalk report. He suggested a community meeting in December/January
3. Comprehensive Plan – had a meeting with David Zorn from G/FLRPC.

Mayor Hauser announced that through the NYS Office of Community Renewal, there is CDBG Housing Funding Available. This grant is for projects to improve housing conditions. Maximum funding limits are \$400,000 for municipalities with no requirement for matching funds. Trustee Billings said that time is limited as a survey is needed. and the grant deadline is December 20, 2013. The first step would be to conduct a survey to determine if there is an interest. The survey results are good for two years. Motion by Trustee Matson, seconded by Trustee Billings to authorize Ed Flynn of LaBella Associations to conduct the survey for the NYS CDBG Program for Housing Funding application.

NEW BUSINESS

No new business.

Motion by Trustee Matson to adjourn the regular meeting and enter into executive session to discuss ongoing negotiations at 8:29 p.m. was seconded by Trustee Jacobs and carried with all voting aye.

Motion by Trustee Jacobs to adjourn executive session at 8:55 p.m. and resume the regular meeting was seconded by Trustee Matson and carried with all voting aye.

Motion to adjourn meeting at 8:55 p.m. was offered by Trustee Jacobs, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

Gail Vosburg, Village Clerk