

**VILLAGE OF PERRY
VILLAGE BOARD MEETING**

NOVEMBER 18, 2013

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 18TH day of November 2013.

PRESENT:	Frederic Hauser Anita Billings Bonnita Matson Eleanor Jacobs	Mayor Trustee Trustee Trustee
ABSENT:	Dariel A. Draper	Trustee
ALSO PRESENT:	Terrence Murphy Gail Vosburg Edward Koziel Steve Laraby James Case Renee Koziel	Village Administrator Village Clerk Supt. Public Works Asst. Fire Chief Chief of Police Parks Supervisor
GUESTS:	Mary Syberg Dana Grover	Bill Bark Cindy Hendrickson

Mayor Hauser called the Meeting to order at 7:30 pm.

Mayor Hauser led in the pledge to the flag.

MINUTES

NOVEMBER 4, 2013 MINUTES APPROVED – Corrections on page 2, "...Wal-Mart Shop with a *Cop* Grant ..." and "... two (2) portable *pedestrian* crossing signs..." Motion by Trustee Jacobs, second by Trustee Billings to approve the minutes of the October 7, 2013 Regular Board Meeting as corrected. Motion carried with all voting aye.

PUBLIC COMMENT

Cindy Hendrickson – Ms. Hendrickson requested more information on the tax abatements. Mayor Hauser explained that the 485(a) tax abatement local law that the Village recently adopted that allows properties to be converted to a combination of commercial and residential use. The interpretation is up to the assessor. The proposed tax abatements 421-f, 457, and 421-m would not remove any tax revenue from municipalities, any increase in the assessment would be phased in.

Dana Grover – Mr. Grover. Village Planning Board, was present and questioned why at the recent ZBA and Planning Board neither the Village Attorney nor Law Enforcement was present. He said that both boards were disappointed in the Village Board. Mayor Hauser said that he would look into this. Mr. Grover stated that at the end of September, he asked for a copy of the TEP Grant application to be forwarded on the Planning Board. Mayor Hauser asked the Administrator to send Mr. Grover a copy of the grant application.

DPW REPORT – as presented by Supt. Ed Koziel (as attached)

DPW Report accepted – Motion by Trustee Matson, seconded by Trustee Billings, to accept the DPW report as presented. Motion carried with all voting aye.

FIRE DEPARTMENT REPORT as presented by Asst. Fire Chief Steve Laraby (as attached)

Asst. Fire Chief Laraby inquired how the Village was coming along on the fire truck replacement plan. Trustee Billings said that she is going to wait until Trustee Draper gets back.

Mayor Hauser asked about the carbon monoxide calls; what happens. Asst. Fire Chief Laraby said that people call 911 and most of the time the batteries need replacing in the detector or the detector expired. He stated residents are asked to evacuate the building and no one can enter the residence unless they have an air pack. Trustee Matson thanked the department for their service.

October's Fire Department Report accepted – Motion by Trustee Billings, seconded by Trustee Matson, to accept October's Fire Department Report as presented. Motion carried with all voting aye.

POLICE DEPARTMENT REPORT as presented by Police Chief Jim Case (as attached)

October's Police Department Reports accepted – Motion by Trustee Billings, seconded by Trustee Matson, to accept October's Police Department Reports as presented. Motion carried with all voting aye.

PARKS & RECREATION REPORT – (as attached)

Dates approved for Don O'Geen's softball tournament – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the dates of May 30, May 31 and June 1 for Don O'Geen's softball tournament. Motion carried with all voting aye.

Renovation of Memorial Park approved – Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the plan as presented for the renovation for Memorial Park. Motion carried with all voting aye.

Parks & Recreation Report accepted – Motion by Trustee Jacobs, seconded by Trustee Matson, to accept the Parks & Recreation report as presented. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Payment of Claims -

Vouchers # 141007 - #-141097

General Fund	\$ 78,527.16
Water Fund	\$ 12,325.64
Sewer Fund	\$ 22,110.95
Capital Projects Fund	\$ 1,000.00
SLWC	\$ 18.52
Trust & Agency	<u>\$ 46,639.26</u>
TOTAL	\$162,621.53

Trustee Jacobs has audited all vouchers. Motion by Trustee Matson, seconded by Trustee Billings that all vouchers are ordered to be paid. Motion carried with all voting aye.

NYS Retirement Invoice approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the early payment of the NYS Retirement invoices due by December 15, 2013 in the amounts of:

General Unit	\$ 135,571.00
Police	\$ 47,571.00
TOTAL	\$ 182,716.00

To save \$ 1,659.00. Motion carried with all voting aye.

Surplus Wood bid awarded – Bids were opened on November 15th at 11:00 am for the surplus wood. Bids as follows:

Adam Koziel \$ 1,050.00

Motion by Trustee Billings, seconded by Trustee Matson, to accept the bid of \$ 1,050.00 from Adam Koziel for the surplus wood. Motion carried with all voting aye.

August's treasurer's report is attached.

Clerk/Treasurer's Report accepted – Motion by Trustee Matson, seconded by Trustee Jacobs, to accept the Clerk/Treasurer's report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Terry Murphy

Administrator Murphy reported on the following:

- Tuesday Club will be presenting the Village Board, at its next meeting, monies that they raised for benches at the Splash Park.
- Disclosure Forms – The Village Attorney recommended that all members of the ZBA, Planning Board, Police Chief, Fire Chief as well as the Department Heads and Village Board complete the disclosure forms and turn them in to the Clerk's Office.

LaBella Income Survey proposal approved – LaBella presented a proposal for the mailing of the income survey for owner occupied residences in the N Main St, S Main St, Center St and east side of the Village to Gardeau Street in the amount of \$500 not to exceed \$1,000 for the purpose of submitting a CDBG Housing Fund Grant. Motion by Trustee Billings, seconded by Trustee Jacobs, to authorize the Mayor to sign the proposal by LaBella for the mailing of the income survey for \$500, with the cost not to exceed \$1,000. Motion carried with all voting aye.

Letter to Watrous and Callahan Street residents approved – Motion by Trustee Jacobs, seconded by Billings, authorizing the Mayor to sign a letter to residents of Callahan Street and Watrous Street regarding their comments on traffic and parking. Motion carried with all voting aye.

DEC Dam Inspection Response authorized – Clark Patterson has prepared a response to the DEC's visual inspection of the Silver Lake Dam letter dated October 18, 2013. Motion by Trustee Matson, seconded by Trustee Billings, to authorize the Mayor to sign the DEC *Dam* Inspection Response letter. Motion carried with all voting aye.

Administrator's Report accepted – Motion by Trustee Matson, seconded by Trustee Jacobs, to accept the Administrator's report as presented. Motion carried with all voting aye.

OLD BUSINESS

CDBG Housing Grant Public Hearing Scheduled – As a requirement for the CDBG Housing Grant Program, the Village needs to hold a public hearing. Motion by Trustee Billings, seconded by Trustee Matson, to schedule a public hearing on Monday, December 2, 2013 at 8:00 pm for the CDBG Housing Grant. Motion carried with all voting aye.

Tax Abatements sent to Village Attorney for draft local laws – Motion by Trustee Jacobs, seconded by Trustee Billings to request the Village Attorney draft local laws for the following tax abatement: 421-f, 457, 421-m. Motion carried with all voting aye.

COMMITTEE REPORTS

Public Safety – Trustee Billings said that they will meet and the letter from the Cherry Street resident will be addressed.

Public Works – Nothing to report.

Recreation & Resources – Mayor Hauser said they are reviewing the facilities use form.

Office – Nothing to report.

Planning –

Sidewalk snow removal draft policy - Mayor Hauser presented the draft sidewalk snow removal policy clarification. This proposal is not changing the local law we currently have, but clarifying the removal process. Bill Bark asked if people go away during the wintertime, what would happen. Mayor Hauser said that they would have to make arrangements. Dana Grover asked about the list of contractors to remove the snow/ice, how do we know if they are responsible. Dana requested that the draft sidewalk snow removal policy clarification be sent to the Village Planning Board for their review. Trustee Matson asked about foreclosed or bank owned properties. Trustee Billings said that a complaint has to be filed. Mayor Hauser said that he is less interested in getting the snow off the sidewalks; he is worried about the ice on the sidewalks. Dana said this would be similar to the property maintenance complaint system. Mayor Hauser recommended sending the draft policy to the DPW Committee and the Planning Board.

Sidewalk/Pedestrian Task Force – Mayor Hauser said Amy Winter is working on a sidewalk survey that will be sent to all residents. He hopes to have a public meeting on December 12th at 7 pm. Trustee Matson asked for a copy of the survey. The survey is not been finalized and therefore, there will be no public meeting in December.

New Business

There was no new business.

Motion by Trustee Matson, seconded by Trustee Jacobs, to adjourn the regular meeting and enter executive session at 8:55 pm to discuss pending litigation. Motion carried with all voting aye.

Motion by Trustee Matson seconded by Trustee Billings to adjourn the executive session and resume the regular meeting at 8:59 pm. Motion carried with all voting aye.

Motion to adjourn meeting at 8:59 p.m. was offered by Trustee Matson, second by Trustee Billings and carried with all voting aye.

Respectfully submitted,

Gail Vosburg
Village Clerk