

**VILLAGE OF PERRY
VILLAGE BOARD MEETING**

OCTOBER 6, 2014

The Regular Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 p.m. on the 6th day of October 2014.

PRESENT:	Frederic Hauser	Mayor
	Bonnita Matson	Trustee
	Dariel A. Draper	Trustee
	Eleanor Jacobs	Trustee
	Anita Billings	Trustee
ABSENT:	Gail Vosburg	Village Clerk
ALSO PRESENT:	Terrence Murphy	Village Administrator
	Tish Sylvester	Deputy Village Clerk
	Jeff Drain	Chief Operator Water/Sewer

Mayor Hauser called the Meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

September 15, 2014 minutes – Upon motion by Trustee Jacobs, and seconded by Trustee Matson, the minutes of the September 15, 2014 meeting were approved. Motion carried with all voting aye.

September 16, 2014 minutes – Upon motion by Trustee Jacobs, and seconded by Trustee Matson, the minutes of the September 16, 2014 meeting were approved. Motion carried with all voting aye.

PUBLIC COMMENT

Rosemary Givens, Judy Bryant and Pat Mazzarella presented the Village Board with a framed portrait of Gary Jurkowski and asked permission to hang it in the Village Hall. A group of Gary’s friends pitched in for the framed portrait, in honor of his years of service to the Village.

Jacque Billings Barlow – PMSA – there is a grant opportunity through the Unified Planning Work Program that would be applicable to the Silver Lake Trail. The grant application deadline is Friday, October 17, 2014. PMSA is asking the Village of Perry to apply, and hire LaBella Associates to write the grant at a cost of \$1,250.00.

One of PMSA’s goals is to promote Perry as a recreation destination. The trail has four key areas: Memorial Park, South Federal Street trail, Walker Road Bridge, and Public Beach.

If awarded the grant, at least 10% of the total project budget in either cash or in-kind services must be provided by the applicant.

WATER/SEWER REPORT - presented by Jeff Drain, Chief Operator Water/Sewer (see attached)

Water/Sewer Report accepted – Motion was made by Trustee Matson, and seconded by Trustee Jacobs, to accept the Water/Sewer report as presented. Motion carried with all voting aye.

CLERK REPORT - presented by Village Administrator Terry Murphy (see attached)

Payment of Claims –
Vouchers as set forth of all funds: #150986-150702

General Fund	\$ 50,027.18
Water Fund	\$ 10,606.33
Sewer Fund	\$ 8,103.54
Capital Projects	\$132,798.98

Trust & Agency	<u>\$ 53,616.91</u>
TOTAL	\$255,152.94

Vouchers as set forth of all funds: #150702-150771

General Fund	\$ 42,737.64
Water Fund	\$ 7,850.85
Sewer Fund	\$ 2,580.24
Capital Projects Fund	\$ 9,476.00
Trust & Agency	<u>\$ 720.00</u>
TOTAL	\$ 62,915.53

Trustee Matson has audited all vouchers. Motion was made by Trustee Draper, and seconded by Trustee Billings that vouchers as set forth in Voucher# 150986-150771 are ordered to be paid. Motion was carried with all voting aye.

Motion was made by Trustee Jacobs, and seconded by Trustee Matson to pay request No. 2 for J.D. Northrup Construction in the amount of \$326,046.75 and authorized Mayor to sign request. Motion was carried with all voting aye.

Motion was made by Trustee Jacobs, and seconded by Trustee Matson to authorize payment to CZB, for work thus far on the Comprehensive Plan update, in the amount of \$15,000.00. Motion was carried with all voting aye.

Motion was made by Trustee Draper, and seconded by Trustee Matson to approve Village Board members, Management, and Zoning Board members to attend the Fall 2014 Regional Local Government Workshop-November 14th in Batavia at a cost of \$75. Motion was carried with all voting aye.

Motion was made by Trustee Matson, and seconded by Trustee Draper to authorized Justice Miller to apply to JCAP for a grant in the amount of \$2,184.00 for tables, chairs and a panic alarm security system for the Village Court. Motion was carried with all voting aye.

Motion was made by Trustee Draper, and seconded by Trustee Matson to accept resignation of Timothy Bryant as a part-time police officer (as he accepted the full time position). Motion was carried with all voting aye.

Motion was made by Trustee Jacobs, and seconded by Trustee Billings to approve the Employee Assistance Program Agreement with ESI and authorize the Mayor to sign the agreements. Motion was carried with all voting aye.

Village employee	\$1,163.97
Police employee	<u>\$ 474.21</u>
	\$1,638.18

Board members received a copy of the June Treasurer's report.

Motion was made by Trustee Draper, and seconded by Trustee Matson to approve valve training for Ray Bzduch and Will Stowell on October 21, 2014 in Rochester at a cost of \$21/each. Motion was carried with all voting aye.

Motion was made by Trustee Matson, and seconded by Trustee Draper to approve amendment to budget. Motion was carried with all voting aye.

Amend budge to account for the NYS Archives Grants

Increase A3060	State Aid – Record Management	\$48,015
Increase A1460.4	Record Management – Documents	\$39,465
Increase A1460.41	Record Management – Disaster Plan	\$ 8,500

Clerk/Treasurer's Report accepted – Motion was made by Trustee Draper, and seconded by Trustee Matson, to accept the Clerk/Treasurer's report as presented. Motion was carried with all voting aye.

Administrator Report - presented by Terry Murphy

ICF Facility at 344 S Main Street – water issues have been resolved with Wyoming County Health Department and Clark Patterson, approving plans for the installation of a new water service to the ICF.

Reminder – paving on St. Helena Street, Bradford Street and Tuna Street the week of October 14, 2014. Notice was placed in the Perry Shopper and Superintendent Koziel personally dropped off notice to each property owner.

Motion was made by Anita Billings, and seconded by Trustee Jacobs to transfer additional monies from the unallocated fund balance to the following reserve funds. Motion was carried with all voting aye.

Equipment Reserve	\$50,000
Repair Reserve	\$25,000

Motion was made by Trustee Matson, and seconded by Trustee Jacobs to deny late charge adjustment on the water/sewer bill for Alex Bittner of 3648 Davis Avenue. Motion was carried with all voting aye.

Motion was made by Trustee Draper, and seconded by Trustee Jacobs to approve the new water policy for outside/inside water meter discrepancies. (see attached policy). Motion was carried with all voting aye.

Village Administrator Report Accepted - Motion was made by Trustee Billings, and seconded by Trustee Draper, to accept Village Administrator's report as presented. Motion was carried with all voting aye.

COMMITTEE REPORTS

Public Safety

Trustee Draper told the board that the Town of Castile has indicated that it will not renew its fire protection contract with Village as of December 31, 2014. Trustee Draper and Trustee Billings will attend the Town of Castile board meeting on Thursday to discuss this matter.

Public Works

Trustee Matson reported that Supt. Koziel has requested the Village to consider buying a mini excavator. It would be used for the Davis Avenue project, sidewalk repairs and drainage projects. The Village has rented one for four months this year. That is money the Village could put toward the purchase of the mini excavator. Trustee Matson asked the Village Board to see if it can be budgeted for.

Board members voiced concerns of the garbage pickup this week. The service has been good until this week. Administrator Murphy will contact Waste Management with concerns.

Received letter from Town of Castile indicating they would like to remove Section IX "Agreed Upon Services" and Section XI "Service Fees and Payment Thereof" from the intermunicipal share service agreement that Silver Lake Institute Water District and Gardeau Water District will be doing their own water testing as of January 1, 2014. Administrator Murphy will forward to David DiMatteo the letter from Town of Castile and prepare a revised Water District Agreement.

Recreation

Drainage around the Splash Park will be done this fall.

Senior Citizen trip will be on October 8th .

Office

Sidewalk survey has been sent to Amy Winter

Planning

Zoning Officers applications have been approved by Wyoming County Civil Service. We received seven applications, and will be doing interviews soon and hoping to have someone hired by November 1st.

NEW BUSINESS

Application for Unified Planning Work Program Grant – Motion was made by Trustee Billings, and seconded by Trustee Draper to approve the Mayor's signature on the application, and approve \$1,250 application fee along letter of commitment for funds and in-kind service. Motion was carried as followed:

Mayor Hauser – aye

Trustee Draper – aye
Trustee Jacobs – aye
Trustee Billings – aye
Trustee Matson - abstain

Motion was made by Mayor Hauser, and seconded by Trustee Matson, to adjourn the regular meeting and enter executive session at 8:46PM to discuss a personnel matter. Motion was carried voting aye.

Motion was made by Trustee Draper, and seconded by Trustee Matson, to adjourn the executive session and resume the regular meeting at 9:14 PM. Motion was carried with all voting aye.

Motion to adjourn meeting at 9:16 PM was offered by Trustee Draper, and seconded by Trustee Matson. Motion was carried with all voting aye.

Respectfully submitted,

Tisha Sylvester
Tisha Sylvester
Deputy Village Clerk