

VILLAGE OF PERRY
VILLAGE BOARD MEETING
December 1, 2014

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 1st day of December 2014.

PRESENT:	Frederic Hauser	Mayor
	Anita Billings	Trustee
	Dariel A. Draper	Trustee
	Eleanor Jacobs	Trustee
	Bonnita Matson	Trustee

ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	Jeff Drain	Chief Water & Sewer Plant Operator

GUESTS:	Mary Syberg
	Bill Bark

Mayor Hauser called the meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

November 17, 2014 minutes approved – Corrections were noted: page 1, Dariel Draper was absent from the meeting, “ ...write the grant at a cost of *no more than...*” ; on page 2 “2014-2015 *Unpaid* bases taxes”; and page three “... guard count *received* from Sue Cox...”. Motion by Trustee Billings, seconded by Trustee Matson, to approve the November 17, 2014 minutes with the corrections. Motion carried with all voting aye.

WATER / SEWER REPORT – presented by Chief Operator Jeff Drain (as attached)

WATER

Water Fluoridation school approved – Motion by Trustee Matson, seconded by Trustee Jacobs, to approve Jeff Drain and Will Stowell to attend a Water Fluoridation school on December 10, 2014 at no cost. Motion carried with all voting aye.

Water & Sewer report approved – Motion by Trustee Matson, seconded by Trustee Draper, to approve the water/sewer report as presented. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Vouchers approved for payment

Vouchers of all funds # 151059 - 151067

General Fund	\$ 33,277.89
Water Fund	\$ 8,439.73
Sewer fund	\$ 5,932.90
Trust & Agency	<u>\$ 46,205.04</u>
Total	\$ 91,981.44

Vouchers of all funds # 151068 - 151285

General Fund	\$ 212,617.56
CD Fund	\$ 2,062.00
Water Fund	\$ 28,083.98
Sewer Fund	\$ 17,509.91
Capital Proj. Fund	\$ 1,000.00
Trust & Agency	<u>\$ 700.00</u>
Total	\$261,973.45

Vouchers have been audited by Trustee Draper. Motion by Trustee Jacobs, seconded by Trustee Matson to approve the vouchers for payment. Motion carried with all voting aye.

Meetings rescheduled due to holidays approved – Motion by Trustee Billings, seconded by Trustee Draper, to approve to rescheduling the following board meetings due to holidays:

1/19/2015 Martin Luther King Holiday to 1/20/2015
 2/16/2015 President’s Day Holiday to 2/17/2015

Motion carried with all voting aye.

Budget Amendments approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the following budget amendments:

General Fund

From: A1325.4	Treasurer Contractual	\$ 1,000	
A5110.12	Streets Seasonal	\$ 1,000	
A5410.4	Sidewalks Contractual	\$ 1,600	
A8170.4	Street Clean Contractual	\$ 900	
To: A1420.4	Law Contractual		\$ 1,000
A5112.21	Perm. Improvements – St Helena		\$ 1,000
A7110.1	Parks Seasonal		\$ 1,600
A8160.4	Refuse/Garbage Contractual		\$ 900
		<u>\$ 4,500</u>	<u>\$ 4,500</u>

Sewer Fund

From: G8120.11	Sanitary Sewer PS	\$ 525	
G9089.8	Emp. Assistance	\$ 27	
To: G8120.4	Sanitary Sewer Contractual		\$ 525
G9710.73	Sewer Boiler Interest		\$ 27
		<u>\$ 552</u>	<u>\$ 552</u>

Motion carried with all voting aye.

Notice was received that FUN Bowling Center Inc is applying to renew their liquor license.

August & September Treasurer’s Reports were attached.

2012 CDBG Closeout Documents approved - Motion by Trustee Matson, seconded by Trustee Billings, approving the Mayor to sign the following 2012 CDBG Closeout Documents:

- Change Order No. 1
- Pay Application No. 3 (final payment)

Motion carried with all voting aye.

Village Tax Return to County amended – Due to error in posting payments, the 2014 Village Tax Return to Wyo. Co. was reduced to:

2014-15	Unpaid Village Tax	\$ 94,229.03
	Penalties	\$ 7,702.61
	Water/Sewer Relevy	\$ 1,668.91
	DPW Relevy	<u>\$ 385.00</u>
	TOTAL	<u>\$ 103,985.55</u>

Motion by Trustee Matson, seconded by Trustee Billings, to approve the amended Village Tax Return. Motion carried with all voting aye.

Clerk/Treasurer’s report approved – Motion by Trustee Jacobs seconded by Trustee Matson to approve the Clerk/Treasurer’s report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Administrator Terry Murphy

Administrator Murphy distributed an updated projects list to board members.

Mayor Hauser reported that Wells Fargo has given the Water Street property to someone else.

Mayor Hauser said that by December 10, 2014, the announcements should be made for the 2014 NY Main Street grants.

Administrator’s report approved – Motion by Trustee Billings seconded by Trustee Jacobs to approve the Administrator’s report as presented. Motion carried with all voting aye.

OLD BUSINESS

FEMA Grant – Trustee Draper said that the total for equipment/vehicle costs that the Fire Department is requesting in the FEMA is \$62,000. This will reflect an increase in the 5% support share to \$3,200. Motion by Trustee Draper, seconded by Trustee Matson, to support the FEMA Grant application in the amount of \$62,000 with the Village Match of 5% to be \$,3,200. Motion carried with all voting aye.

Creative Foods Site Plan – Mayor Hauser announced that Creative Foods is looking for final site plan approval from the Village Planning Board for a 54,000 sq. ft. addition to their Lincoln Ave facility.

Cheese Factory – Mayor Hauser said that preliminary approved has been granted by the Village Planning Board for East Hill Dairy to build a cheese factory on South Main Street. Mr. Burley hopes to break ground in the spring if given final approval. Mayor Hauser said a sewer permit package is being put together.

Income Survey – Trustee Matson asked about the income survey in the Needham St/South Main Street/Washington Blvd area. Mayor Hauser said that he has met with Sally Bowles to help. He said that it will be very challenging to get all of the surveys needed to meet the requirements. Another letter will be sent to those whom have not responded along with the survey and return envelope. We are fast approaching the deadline to complete the survey.

COMMITTEE REPORTS

Public Safety – Mayor Hauser said that he is awaiting a count from the crossing guard that is located at Benedict Street.

Fireworks Policy – Trustee Billing has a conflict and has removed herself from working on this policy. Trustee Draper reported that he will bring something back to the board at the next meeting.

Public Works – Trustee Matson said that the Water & Sewer Plants and the DPW need updated computers. Administrator Murphy said that he will know more tomorrow after he speaks with Integrated Systems. She asked about having internet at all three locations as reports are now required to be filed online. Administrator Murphy said that arrangements have been made for the interim. Mayor Hauser asked for a list of items needed. Administrator Murphy suggested that the DPW committee meet with the department heads to find out the needs. Trustee Matson then asked about getting a credit card for the village to help streamline purchasing.

Recreation & Resources – Trustee Jacobs said that there is a meeting this week. The remaining splash park fixtures will be shrink wrapped and a snow fence put up around the splash pad area.

Office – Trustee Matson spoke with Trustee Billings about looking into e-checks to eliminate foot traffic in the clerk's office.

Planning – Trustee Draper reported that the committee met with Tim Neel to discuss the property maintenance issues. The village will be divided into 9 sections. He will be do one section at a time. The committee will meet with him in 2 weeks to review the process of property maintenance.

Sidewalk committee – Trustee Billings said the sidewalk committee met with Amy Winter and reviewed the surveys. The need is to reinforce the idea on who is responsible for the sidewalks. A summary of ideas with options and recommendations will be put together in a report by January. Trustee Matson will meet with Supt. Koziel for a review of the *streets* so we can prioritize projects.

NEW BUSINESS

No new business.

Motion to adjourn meeting at 8:27 p.m. was offered by Trustee Billings, second by Trustee Jacobs and carried with all voting aye.

Respectfully submitted,

—*Gail V. Vosburg*—, Gail Vosburg, Village Clerk