

**VILLAGE OF PERRY
VILLAGE BOARD MEETING**

December 15, 2014

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 15th day of December 2014.

PRESENT:	Frederic Hauser	Mayor
	Eleanor Jacobs	Trustee
	Anita Billings	Trustee
	Dariel A. Draper	Trustee

ABSENT:	Bonita Matson	Trustee
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ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	Renee Koziel	Park Maintenance Supervisor
	James Case	Chief of Police

GUESTS:	Bill Bark	<i>Lorraine Sturm</i>
	Joe Hageman	Fred Willis
	Bill Zintel	Vicky Putney
	Sue Cox	Craig Stevens

Mayor Hauser called the Meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

DECEMBER 1, 2014 MINUTES APPROVED – Corrections were noted on page three .” ... Planning Board for a 54,000 sq. ft. addition...” and “... review of the *streets* so we can...”. On motion by Trustee Billings, second by Trustee Jacobs the minutes of the December 1, 2014 Board Meeting was approved as corrected. Motion carried with all voting aye.

PUBLIC COMMENT

Bill Zintel – American Legion – Mr. Zintel from the American Legion was present to donate the monies raised from the sale of hot dogs and chili at the Holiday DeLights Festival. A total of \$225 was donated *to the Holiday DeLights Festival*. Mayor Hauser thanked Tammy Kelsey for chairing the festival.

Crossing Guards - Vicky Putney & Sue Cox – The crossing guards inquired why they have been asked to keep counts for kids crossing the streets. Mayor Hauser thanked them for coming to the board meeting. He said the crossing guards were asked to keep the counts to make sure the best use of their services is at the most suitable locations. A question was asked if a person could be stationed at North Center Street. Ms. Putney asked if the person complaining this year is the same complainant as last year. It is not. Trustee Jacobs said it is more of a concern than a complaint. Ms. Cox asked if everyone knows how many crossing signs are on N Center St. She stated that there are six on one side and five on the other. Ms. Putney said that is dangerous for her to keep stopping in traffic to put signs out and picking them up. People are not paying attention to them. Mayor Hauser suggested that the village look into signs that are more permanent than the ones we currently use.

Craig Stevens – Bonadio Group – Mr. Stevens presented the draft audit report for the Fiscal Year Ending May 31, 2014. Mr. Stevens gave a summary of the village’s fiscal status and reviewed the communication letter outlining information relating to the audit. It was noted that no new accounting policies were adopted and application of the existing policies were not changed during the fiscal year. They did not encounter any difficulties in dealing with management while performing and completing the audit. Mr. Stevens said that this report is the best that can be issued on the financials, it is a clean opinion with no management letter. He stated that this is a significant improvement from 10 years ago. It was also noted that the village has held its tax rate stable for the past several years. The village is in a financially healthy position. He reflected that the village does a great job controlling

its costs with a slight increase in revenues. He feels that the unallocated fund balance the village has is not excessive. The village has \$1.6 million of unrestricted funds (cash). Mr. Stevens reviewed the financial analysis (budget to actual). He advised the board that the verbiage in the statements is all standard (the content is basically the same throughout all municipalities).

Motion by Trustee Draper, seconded by Trustee Billings to open the public hearing on the proposed water and sewer rate increases AT 8:15 PM. Motion carried with all voting aye.

PUBLIC HEARING - WATER AND SEWER RATE INCREASES

Clerk Vosburg read the proposed water and sewer rate schedule (see attached). Trustee Draper asked if the rates in the second step increase for the outside water is correct.

FIRE DEPARTMENT REPORT

No written report was provided. Trustee Draper reported that a few things were taken out of the FEMA Grant. Administrator Murphy said that grant application was either the equipment or vehicles. The fire chief chose the equipment.

PARKS AND RECREATION REPORT as presented by Renee Koziel (as attached)

Renee informed the public that 6' pressure treated benched can be purchased for \$300 that included a plaque.

Park & Recreation Department Report accepted – Motion by Trustee Billings, seconded by Trustee Draper, to accept Park & Recreation Department Report as presented. Motion carried with all voting aye.

POLICE DEPARTMENT REPORT as presented by Chief Case (as attached)

November's departmental and vehicle reports were presented.

Officers Smith and Garwood participated in Walmart's "Shop with a Cop" the previous Saturday.

The count for kids crossing at Benedict Street and Olin Street was given to the board members.

November's Police Department Report's accepted – Motion by Trustee Draper, seconded by Trustee Billings, to accept November's Police Department Report as presented. Motion carried with all voting aye.

Mayor Hauser asked if the Chief is he had a report that summarized 5 years' worth of the monthly reports.

Mayor Hauser asked if a second speed sign for North Center Street is being considered. Chief Case believed that a mobile sign would be more effective.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Payment of Claims -

Vouchers # 151126-#151254

General Fund	\$ 120,901.19
CD Fund	\$ 116.00
Water Fund	\$ 15,494.68
Sewer Fund	\$ 13,971.81
Capital Projects Fund	\$ 53,667.98
SLWC Fund	\$ 62.06
Trust & Agency	<u>\$ 53,147.30</u>
TOTAL	\$ 257,361.02

Trustee Draper has audited all vouchers. Motion by Trustee Jacobs, seconded by Trustee Billings that all vouchers are ordered to be paid. Motion carried with all voting aye.

Reminder for board members to turn in their budget books.

Public hearing to expend monies from Equipment Reserve scheduled – Motion by Trustee Jacobs, seconded by Trustee Draper, to schedule a public hearing on January 5, 2015 at 7:45 pm to expend \$33,780 from the Equipment Reserve for the purchase of a 2013 Yanmar Excavator. Motion carried with all voting aye.

Joel Clester resignation from Planning Board accepted – Motion by Trustee Billings, seconded by Trustee Draper, approving the resignation of Joel Clester from the Planning Board effective December 31, 2014. Motion carried with all voting aye.

Holly Royce Resignation accepted – Motion by Trustee Billings, seconded by Trustee Draper, to accept the resignation of Holly Royce, part time police officer effective November 26, 2014 as she is retiring from the NYS Corrections (required to collect NYS Retirement). Motion carried with all voting aye.

Holly Royce appointed part time police officer – Motion by Trustee Billings, seconded by Trustee Jacobs, to appoint Holly Royce as a part time police officer effective November 28, 2014(she will no longer be reporting to NYS Retirement). Motion carried with all voting aye.

The next Village Association Dinner will be January 21, 2015 at Anastassia Events in Portageville. Guest Speaker will be Mike Lindsay who flew with the Whiskey 7 to Normandy.

Clerk's Report approved – Motion by Trustee Billings, seconded by Trustee Draper, to approve the Clerk's report as presented. Motion carried with all voting aye.

Motion by Trustee Draper, seconded by Trustee Billings to close the public hearing on the proposed water and sewer rate increase at 8:50 pm. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Terry Murphy

Administrator Murphy reported on the following:

- An updated work-in-progress list was distributed.
- CDBG Housing Rehab. Program – Kathy Dear is processing applications. The next step is to find someone to perform the inspection services.
- A deadline will be given to Clark Patterson Lee to have the evaluation of the public beach *bathrooms* (prior to the Rec. Committee meeting on January 8, 2015).

Mayor Hauser said that there is time to do a survey in an alternate area for a potential drainage CDBG project if the current survey area does meet the requirements.

Intermunicipal water supply agreements with Town of Castile approved – Motion by Trustee Jacobs, seconded by Trustee Draper, to approve the water supply agreements with the Town of Castile and authorized the Mayor to sign said agreements. Motion carried with all voting aye.

Annual Maint. Fee for panic/alarm system in the court room approved – Town of Perry has installed a panic/alarm system in the court room. The annual maintenance fee is \$220. The Town is inquiring if the Village would consider paying ½ the cost. Motion by Trustee Billings, seconded by Trustee Jacobs, to authorize splitting the annual maintenance fee for the panic/alarm system in the court room with the Town of Perry in the amount of \$110. Motion carried with all voting aye.

Water & Sewer reimbursement rates approved – Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the attached water & sewer reimbursement rates for work the DPW completes.

Administrator Report accepted – Motion by Trustee Jacobs, seconded by Trustee Draper, to accept the Administrator's report as presented. Motion carried with all voting aye.

Old Business

Water violation – Administrator Murphy reported that the water tests have come back within range, so a violation notice will not have to be mailed again. Trustee Draper feels an ad should be placed in the Perry Shopper. Trustee Billings and Mayor Hauser both think that this is a good idea.

COMMITTEE REPORTS

Public Safety – Trustee Draper has nothing to report.

Public Works

Internet at WTP, WWTP & DPW Quonset approved – The cost for internet serve at the Water Treatment Plan, Waste Water Treatment Plant and DPW Quonset building will be \$135 per month per location to connect and back up the information. Given the new reporting requirements are effective at the end of January 2015, the board should act quickly to ensure Time Warner can provide the internet drips. Motion by Trustee Jacobs, seconded by Trustee Billings to approve the three internet drops and necessary equipment. Motion carried with all voting aye.

Recreation & Resources – Trustee Jacobs had nothing to report.

Office – Trustee Billings had nothing to report.

Planning - Trustee Draper said that he attending a Planning Board meeting where they approve the site plan for the cheese factory . The property maintenance task force met with Tim Neel, ZO Don Roberts, Village Attorney DiMatteo, Police Chief Case, Administrator Murphy and the planning committee. There will be a sidewalk committee meeting on Monday, December 22nd at the Village Hall.

New Business

Mayor Hauser asked about the correspondence he received from the US Census Bureau. Administrator Murphy said that he has already completed the information requested as well as the boundary update. This is something that he completes every year.

Motion to adjourn meeting at 9:18 p.m. was offered by Trustee Draper, second by Trustee Billings and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

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Village Clerk