

**VILLAGE OF PERRY**  
**VILLAGE BOARD MEETING**  
**June 2, 2014**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 2<sup>nd</sup> day of June 2014.

PRESENT:	Frederic Hauser	Mayor
	Anita Billings	Trustee
	Dariel A. Draper	Trustee
	Eleanor Jacobs	Trustee
ABSENT:	Bonnita Matson	Trustee
ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	Jeff Drain	Chief Water & Sewer Plant Operator
	Jim Case	Chief of Police
GUESTS:	Mary Syberg	Sally Bowles
	Bill Bark	Brian Beiger

Mayor Hauser called the meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

**PUBLIC COMMENT**

**Sally Bowles** – Ms. Bowles was present and commented that she could not see where there is space on Main Street to place a median. She asked if the sidewalks would be cut back. Mayor Hauser explained that grant application was based upon a concept plan from five years ago. Right now, the emphasis is on design and engineering. A complete survey of Main Street will need to be done. Mayor Hauser explained about some of the projects that are being worked on in the Village: drainage project, sidewalk survey. Ms. Bowles said there is nothing being done at her end of the Village, don't they count. She thinks that downtown looks just fine the way it is. She stated that she thinks that this project is not a need, but it is a want. Trustee Billings repeated what the Mayor said that the board is working on a lot of things. She encouraged residents to complete the sidewalk survey and return it to the Village. Trustee Draper said that he believes that there is nothing written in stone as to a median in the center of Main Street. Trustee Jacobs said that the grant involves other items than just the median; it also includes sidewalks, drainage and street lighting,

**WATER / SEWER REPORT** – presented by Chief Operator Jeff Drain (as attached)

**WATER**

The Clear well roof at the Water Treatment Plant has been paved and the composite manhole covers installed. After the recent rain events, there was no standing *water* on the Water clear well roof, which is a big improvement.

**SEWER**

Composite manhole covers have been installed in the meter pits at the wastewater treatment plant.

**Training Conference approved** – Motion by Trustee Jacobs, seconded by Trustee Billings to approve Jeff Drain and Ray Bzduch to attend a training conference on June 11, 2014 at the RIT Inn for a cost of \$43 each. Motion carried with all voting aye.

**Water & Sewer report approved** – Motion by Trustee Jacobs, seconded by Trustee Draper, to approve the water/sewer report as presented. Motion carried with all voting aye.

**CLERK REPORT** – presented by Village Clerk Gail Vosburg (attached)

**Vouchers approved for payment**

Vouchers of all funds # 150001 - 1150011

General Fund	\$ 10,038.35
Total	\$ 10,038.35

Vouchers have been audited by Trustee Matson. Motion by Trustee Draper, seconded by Trustee Billings to approve the vouchers for payment. Motion carried with all voting aye.

**Silver Lake Fireworks donation approved** – Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the donation of \$250 toward the fireworks show on July 3, 2014 at Silver Lake. Motion carried with all voting aye.

**PMSA requests Village for a donation towards 2014 Events Brochure approved** – A letter from PMSA was distributed to board members asking the Village of Perry for a donation of \$500 towards the production of the annual Event Brochure. Motion by Trustee Billings, seconded by Trustee Draper, to approve the donation of \$500 towards the production of the 2014 events brochure. Motion carried with all voting aye.

**Chalk Fest/Taste of Summer request Special Event Temporary Wine & Beer License approved** - The Chalk Festival/Taste of Summer committee is looking for the Village to apply for a Special Event Permit from the NYS Liquor Authority. The permit would be for a Temporary Beer & Wine (one time) and in order to have samples, this permit is necessary. Motion by Trustee Jacobs, seconded by Trustee Draper, approving the Special Event Temporary Wine & Beer License for the Taste of Summer event on July 12, 2014.

**Waiver of 30 day municipal notification waived** - Notice was received for a liquor license for R & R Lumberyard Restaurant LLC requesting a waiver of the 30 day municipality notification. Motion by Trustee Billings, seconded by Trustee Draper, to waive the 30 day municipality notification for a liquor license in the name of R & R Lumberyard Restaurant LLC. Motion carried with all voting aye.

**Clerk/Treasurer's report approved** – Motion by Trustee Jacobs seconded by Trustee Billings to approve the Clerk/Treasurer's report as presented. Motion carried with all voting aye.

**ADMINISTRATOR REPORT** – presented by Administrator Terry Murphy

Administrator Murphy reported on the following:

- He noted that the training conferences and schools that the water and sewer operators attend are required so that they can maintain their water/sewer license(s).
- Notification was received from the NYS Comptroller's Officer about their recent examination, the acceptance of the report and the report for public viewing.
- There will be a pre-construction meeting on the drainage project between the construction firm, engineers and Supt. Koziel. Tentative date for the beginning of the Drainage Project is July 7, 2014 with a completion date of August 30<sup>th</sup>. He noted that the construction must be completed with 90 days after the start date.
- Waste Water Planning Grant – Burgh Schoenenberger will be in town performing flow monitoring in the sanitary sewer system.

**Administrator's report approved** – Motion by Trustee Jacobs seconded by Trustee Draper to approve the Administrator's report as presented. Motion carried with all voting aye.

## **OLD BUSINESS**

### ***Comprehensive Plan***

Mayor Hauser presented a draft consulting agreement between the Village and CZB LLC, whom the selection committee chose as the finalist for the comprehensive agreement. A total of ten responses were received for the RFQ and four were chosen for interviews. After a final presentation between CZB and Wendel, CZB was chosen as first choice. They are experienced working on comprehensive plans in upstate NYS; they work with Hunt Engineers out of Corning. Mayor Hauser has taken the lead in negotiating a cost. The selection committee was excited to have a plan that will be very specific to the community. Brian Beiger said that the Towns of Perry and Castile are updating their comprehensive plan, but with all volunteers and it has been a long and drawn out process. He believes that the use of consultants will move the update to the plan along faster than the Town of Castile & Perry's progress.

**NY Main Street Grant**

**RESOLUTION  
TO SUBMIT A NEW YORK MAIN STREET GRANT APPLICATION**

***Adopted: June 2, 2014***

**WHEREAS**, the New York State Office of Community Renewal (NYSOCR) is offering New York Main Street Grants of up to \$250,000; and

**WHEREAS**, the New York Main Street Program offers grant funding to assist “Main Street” or downtown businesses and property owners with building improvements; and

**WHEREAS**, the New York Main Street Program also offers funding for streetscape amenities; and

**WHEREAS**, the Village of Perry is eligible to apply for New York Main Street funding; and

**WHEREAS**, the target area proposed for grant funding is the historic Perry business district; and

**WHEREAS**, the Village was successful in implementing a previous New York Main Street grant

**NOW ON A MOTION BY** Trustee Billings which has been duly seconded by Trustee Draper;

**NOW THEREFORE, BE IT RESOLVED**, that the Village of Perry does hereby enthusiastically support submission of a New York Main Street grant application of up to \$250,000 in grant funding.

Vote: Ayes   4    
      Nays   0  

**COMMITTEE REPORTS**

**Public Safety** – Trustee Billings announced that there is an open period for the COPS grant. The grant will cover up to 75% of the total cost, up to a maximum of \$125,000, for the three year grant period; but the position must be maintained for another year. Chief Case said that it must be a full time entry level officer. The committee needs to meet with the Supt. of Schools to see if they are interested. Grant application is due June 23, 2014. Chief Case asked if he could begin the preliminary grant application. Administrator Murphy said that the position is not budgeted for in this year’s budget. He asked if there were any other options. Chief Case said that NYS has money available in this year’s state budget. The Wyo. Co. Sheriff’s Department has one officer that rotates between five schools. He has not spoken with the Sheriff about this program.

**Public Works** – Trustee Jacobs reported that Supt. Koziel will be working to finish the splash park. Operational hours for the splash park have been talked about. Administrator Murphy suggested that the hours of operation be set by the village board.

**Splash Park Operational hours set** – Motion by Trustee Jacobs, seconded by Trustee Billings, to set the hours of operation for the splash park at 9:00 am to 8:30 pm. Motion carried with all voting aye.

Trustee Jacobs announced that David Ave waterline will not be done this year. The St. Helena drainage project will be the next to be worked after the completion of the splash park.

**Recreation & Resources** – Trustee Jacobs said that the ball fields looked great for the softball tournament this past weekend. The flower planter boxes will be placed on Main Street this week.

**Office** – Nothing to report.

**Planning** – Nothing to report.

**NEW BUSINESS**

Mayor Hauser asked board members about off street parking for residents. He said front yards are used to park cars. He read from a law that the Village of LeRoy has in effect. Trustee Billings said that she has not heard of any complaints. Trustee Jacobs said that there should be respect for the people who live next door to the residents who have a large number of cars. The Mayor asked if this is something the Village wants to pursue. Trustee Billings asked what committee this would fall under. It was suggested that a survey be done of neighbors for their opinion that are next to target properties.

Motion by Trustee Draper to adjourn the regular meeting and enter into executive session to discuss pending litigation at 8:43 p.m. was seconded by Trustee Billings and carried with all voting aye.

Motion by Mayor Hauser to adjourn executive session at 9:37 p.m. and resume the regular meeting was seconded by Trustee Jacobs and carried with all voting aye.

Motion to adjourn meeting at 9:38 p.m. was offered by Trustee Draper, second by Trustee Jacobs and carried with all voting aye.

Respectfully submitted,

*Gail I. Vosburg*

Gail I. Vosburg  
Village Clerk