

**VILLAGE OF PERRY
VILLAGE BOARD MEETING**

MARCH 17, 2014

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 17TH day of March 2014.

PRESENT:	Frederic Hauser Anita Billings Eleanor Jacobs Dariel A. Draper Bonnita Matson	Mayor Trustee Trustee Trustee Trustee
ALSO PRESENT:	Terry Murphy Gail Vosburg James Case Edward Koziel Renee Koziel Steve Laraby	Village Administrator Village Clerk Chief of Police Supt. Public Works Park Maint. Supervisor Asst. Fire Chief
GUESTS:	Mary Syberg Dana Grover Larry Hopper	Rich Elias Robin Poydock

Mayor Hauser called the meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

FEBRUARY 11, 2014 SPECIAL BOARD MINUTES APPROVED - Correction made in paragraph one, " Trustee *Matson* said as we are ready to begin....." Motion by Trustee Jacobs, second by Trustee Billings to approve the minutes of the February 11, 2014 Special Board Meeting as corrected. Motion carried with all voting aye.

MARCH 3, 2014 MINUTES APPROVED - Corrections on page two, "... Trustee *Jacobs* reported that there were two proposals..."; "... Mayor Hauser reported that the Comprehensive Plan RRQ *responses* were received and will be reviewed..... Todd Gadd agreed to assist the village *throughout the 2 years process, including* creating an RFQ for an engineering team." On page three "... Attorney DiMatteo said that the Village's Prior Notice local law *doesn't adequately address electronic communication such as the See Click Fix website.* He suggested that the law should be revised to *clarify that written notice includes only notices physically delivered to the Village Clerk's office during regular business hours and also to provide a 5 day notice to correct*" Motion by Trustee Jacobs, second by Trustee Billings to approve the minutes of the March 3, 2014 Board Meeting as corrected. Motion carried with all voting aye.

PUBLIC COMMENT

Rich Elias, Davis Ave, spoke of his support for the Davis Ave waterline project. He has been back and forth with the Village Attorney and does not want to hold up the project. He is asking that the waterline be re-routed around trees and wants to extend the ROW to more than what was asked for. He has spoken with the neighbors. He thanked the board for their time.

FIRE DEPARTMENT REPORT as presented by Steve Laraby (as attached)

Asst. Chief Laraby reported that training will start back up again this month.

The ladder truck in Illinois that was for sale the department was interested in has been sold. Asst. Chief Laraby asked if the board still wants the department to keep looking for a truck. Discussion was held over the department's possibility of filling swimming pools. It was stopped due to liability issues years ago. Clerk Vosburg suggested that this be discussed at committee level in more detail.

February's Fire Department Report accepted – Motion by Trustee Billings, seconded by Trustee Matson, to accept February's Fire Department Report as presented. Motion carried with all voting aye.

DPW REPORT – as presented by Supt. Ed Koziel (as attached)

Trustee Matson thanked Supt. Koziel for foregoing his vacation to take care of the Village.

Trustee Draper asked how the new plow truck is working. Supt. Koziel said he had three plow trucks out during last week's blizzard and there were no problems.

DPW Report accepted – Motion by Trustee Jacobs, seconded by Trustee Matson to accept the DPW Report as presented. Motion carried with all voting aye.

POLICE DEPARTMENT REPORT as presented by Police Chief Jim Case (as attached)

Application for a Highway Traffic Safety Grant approved - Chief Case asked permission to apply for a grant through the Highway Traffic Safety Council for the enforcement of the seatbelt law and the aggressive driver grant. The aggressive driver grant would be for violators of following too close, running a four-way stops and those whom run red traffic lights. There are no matching funds required. Motion by Trustee Draper, seconded by Trustee Matson, authorizing Chief Case to apply for the grant from the Highway Traffic Safety. Motion carried with all voting aye.

February's Police Department Report accepted – Motion by Trustee Matson, seconded by Trustee Billings to accept February's Police Department Report as presented. Motion carried with all voting aye.

Watrous Street Parking recommendation approved – Chief Case recommended that there be no parking both sides of the road from Gardeau Street to 50 – 51 Watrous Street. Motion by Trustee Matson, seconded by Trustee Billings to accept the recommendation by the Police Chief and direct the Administrator to contact the Village Attorney to draft a local law. Motion carried with all voting aye.

PARK & RECREATION REPORT – as presented by Renee Koziel (as attached)

Utility vehicle use approved for Lady Lions Tournament - Motion by Trustee Jacobs, seconded by Trustee Matson to approve the use of a utility vehicle on May 30, 31 and June 1 for the Lady Lions Softball Tournament. Motion carried with all voting aye.

Permission granted to hang Chalk Fest banners – Motion by Trustee Jacobs, seconded by Trustee Billings granting permission for the Chalk Festival to hang banners downtown from mid-June to mid-July. Motion carried with all voting aye.

Permission for plaques to be placed at Splash Park honoring former employees – A request from the Perry Garden Club was presented to plant shrubs and/or place plaques at the Splash Park in honor of David Davis and Gary Jurkowski. Trustee Jacobs questions who was going to decide what the plaques read. Mayor Hauser suggested that the Splash Pad committee and recreation committee to decide the placement. Motion by Trustee Matson, seconded by Trustee Draper granting permission for the plantings/plaques in coordination with Renee Koziel. Motion carried with all voting aye.

Parks report accepted – Motion by Trustee Jacobs, seconded by Trustee Draper, to accept the Parks report as presented. Motion carried with all voting aye.

CLERK'S REPORT – as presented by Clerk Gail Vosburg (as attached)

Payment of Claims -

Vouchers	TOTAL	\$208,128.10
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Trustee Draper has audited all vouchers. Motion by Trustee Matson, seconded by Trustee Jacobs that all vouchers are ordered to be paid. Motion carried with all voting aye.

Resignation of Al Burn as MEO approved – Motion by Trustee Matson, seconded by Trustee Billings, to approve the resignation of Alan Burns from his MEO position as he accepted the Working Foreman position effective March 10, 2014. Motion carried with all voting aye.

Budget Transfers approved - Motion by Trustee Matson, seconded by Trustee Jacobs, to approve the following budget transfers:.

General Fund

From:

A1325.4	Treasurer Contractual	\$ 3,000
A3120.14	PD Benefit Time	\$ 5,000
A5132.4	Garage Contractual	\$ 1,000
A5410.4	Sidewalks Contractual	\$ 4,000
A9015.8	PD Retirement	\$35,040

To:

A1410.11	Clerk PS longevity	\$ 200
A1410.4	Clerk Contractual	\$ 1,000
A1410.41	Clerk – Grant writing	\$ 1,800
A1910.4	Municipal Insurance	\$ 1,300
A3120.12	PD Part time PS	\$15,000
A3120.13	PD Overtime	\$ 5,000
A5132.11	Garage Overtime	\$ 1,500
A5182.4	Street Lighting	\$ 4,000
A7110.4	Parks Contractual	\$ 1,000
A7310.4	Youth Programs Contractual	\$ 1,090
A8010.11	Zoning PS	\$ 500
A9040.8	Workers' Compensation	\$15,650
	TOTAL	\$48,040 \$48,040

Water Fund

From:

F9010.8	State Retirement	\$ 500
F9050.8	Unemployment Insurance	\$ 5,000

To:

F1420.4	Law Contractual		\$ 500
F8340.4	Trans, & Distribution Contractual		\$ 5,000
	TOTAL	\$ 5,500	\$ 5,500

Motion carried with all voting aye.

Special Board Meeting scheduled for Monday, March 24, 2014 at 6:00 pm

Organizational Meeting scheduled – Motion by Mayor Hauser, seconded by Trustee Matson, to schedule the organizational meeting for Monday, April 7, 2014 at 7:30 pm. Motion carried with all voting aye.

2014-15 Tentative Village Budget approved & Public Hearing scheduled – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the 2014-15 Tentative Budget as presented and schedule a public hearing on the budget for Monday, April 7, 2014 at 8:00 pm. Motion carried with all voting aye

Clerk's report accepted – Motion by Trustee Matson, seconded by Trustee Jacobs, to accept the Clerk's report as presented. Motion carried with all voting aye.

ADMINISTRATOR'S REPORT

Nothing to report.

OLD BUSINESS

Notice of Defect draft local law

Board members concurred that the written notice of claim should be in the Village Clerk's office. Attorney DiMatteo will have the law in final form for the next meeting.

Limited Revocable license – Attorney DiMatteo reviewed the draft Limited Revocable License concerning Charles Ellis and the proposed tennis proposal. Trustee Matson asked why proposing the tennis program be run this way? Why not part of the soccer, summer recreation program? Trustee Jacobs said that this would be a private business running the tennis program. Dana Grover asked if there will be a fee for the license. Attorney DiMatteo said that there would be a multiple fee format for the tennis. Mayor Hauser said that the public would benefit as this would offer free access to a viable tennis program. Renee Koziel said that the tennis courts are underutilized and would rather see them used.

COMMITTEE REPORTS

Public Safety – Trustee Billings reported that two people from the Fire Department will attend the March 29, 2014 meeting on the fire department insurance.

Public Works – Nothing to report.

Recreation & Resource – Nothing to report.

Office – Police Contract negotiations are underway.

Planning – Mayor Hauser reported that he, Administrator Murphy and Trustee Jacobs met with Ed Flynn to review grant opportunities. The RFQ's received from the consultants for the Comprehensive Plan update will be reviewed tomorrow.

NEW BUSINESS

No new business.

Motion by Mayor Hauser, seconded by Trustee Matson to adjourn the regular meeting at 9:05 pm and enter into executive session to discuss potential employment & labor relations. Motion carried with all voting aye.

Motion by Trustee Matson, seconded by Trustee Jacobs, to adjourn executive session at 9:55 pm and resume the regular meeting. Motion carried with all voting aye.

Request for water bill adjustment denied – Motion by Trustee Matson, seconded by Trustee Jacobs, to deny the request for an adjustment for the water bill at 16 Prospect Street as there was no basis for an adjustment and to waive the late charge. Motion carried with voting aye.

Letter to NYSDOT regarding Drainage Project approved – Motion by Trustee Matson, seconded by Trustee Billings, to approve and authorize Mayor Hauser to sign a letter to the NYSDOT regarding the drainage improvements on NYS Route 39 (copy attached). Motion carried with all voting aye.

Policy for employees to be interviewed for job openings approved – Motion by Trustee Billings, seconded by Trustee Draper, to establish a policy that any employee who meets the qualifications be granted an interview for the job opening for which they have applied. Motion carried with all voting aye.

Motion to adjourn meeting at 9:59 p.m. was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

Gail Vosburg
Village Clerk