

**VILLAGE OF PERRY
VILLAGE BOARD MEETING**

May 19, 2014

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 19th day of May 2014.

PRESENT:	Frederic Hauser	Mayor
	Eleanor Jacobs	Trustee
	Anita Billings	Trustee
	Dariel A. Draper	Trustee
	Bonnita Matson	Trustee

ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	Steve Laraby	Fire Chief
	James Case	Chief of Police
	Edward Koziel	Supt. Public Works
	Renee Koziel	Park Maintenance Supervisor

GUESTS:	Mary Syberg	Bill Bark
	Sally Bowles	Brenda Ferrell
	Larry Hopper Jr.	

Mayor Hauser called the Meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

MAY 5, 2014 MINUTES APPROVED – Correction on page one, "... Ms. *Bowles* asked if the details..."; "... stating that the Village has \$1.7 *million* in unallocated fund balance....." and correction on page three, "... seconded by Trustee Draper to approve the Administrator's report...". Upon motion by Trustee Billings, second by Trustee Matson the minutes of the May 5, 2014 Board Meeting were approved as corrected. Motion carried with all voting aye.

PUBLIC COMMENT

Steve Laraby- garbage– Mr. Laraby asked when the garbage contract is up. He voiced his displeasure with the service. Administrator Murphy reported that the contract for the garbage is held between Wyoming County and Nuway. Complaints concerning service are forwarded onto the County Planning Department. Trustee Billings asked that a letter be sent to the Planning Department regarding the numerous complaints. Motion by Trustee Matson, seconded by Trustee Draper, authorizing a letter to be sent to the County Planning Department concerning the number of complaints about the garbage service.

Sally Bowles – Ms. Bowles stated that she is concerned with fire trucks reaching her residence if a median is installed down Main Street. She feels that they will not be able to maneuver around medians and will be unable to reach her home in a timely manner. Trustee Billings said that the NYS DOT has to approve the design. The median will not be done if the NYS DOT does not approve of it. Ms. Bowles asked why not fix the road and sidewalks. Mayor Hauser said he appreciates all of the comments and concerns, but the intent of the project is to have a broader use of the users of Main Street (i.e. pedestrians, cyclists, and other used of the street.) He stated that no design has been chosen as it will be a 1-2 year process. The question of why the project was asked. It is to slow traffic down and make the pedestrians feel more comfortable crossing traffic.

PARKS & RECREATION REPORT as presented by Renee Koziel

Titan Construction has begun work on the Splash Pad Project in the Village Park.

Facilities Use Forms approved – Motion by Trustee Jacobs, seconded by Trustee Matson to approve the following facilities use forms:

1. Men's Softball League Tournament – June 28th
2. Men's Softball League Playoffs – August 2nd & 9th
3. Silver Lake Mennonite Church – June 12th (Park Ave), July 17th, August 21st, September 18th (Diamond 2)

Motion carried with all voting aye.

Mayor Hauser announced that the grand opening of the splash park is June 21st at 1:30 pm.

Renee said that there is a conflict with Pioneer Credit using the North Pavilion on August 15th as it is the last day of Summer Rec. Trustee Jacobs suggested that Summer Recreation use the South Pavilion. Mayor Hauser asked Renee to check with Pioneer Credit to see if they can change the date of their picnic.

Renee announced that she is waiting another week before putting up the hanging flower baskets and the flower boxes due to the potential cold weather.

Mayor Hauser asked if Memorial Park is on the radar to be worked on. Renee said she will work on cleaning up Memorial Park as soon as the splash park is done and will have it complete by July 12, 2014.

Park & Recreation Report accepted – Motion by Trustee Jacobs, seconded by Trustee Matson, to accept the Park & Recreation report as presented. Motion carried with all voting aye.

DPW REPORT – as presented by Supt. Edward Koziel (as attached)

Supt. Koziel reported that approximately 20 people came for the free wood chips that were given away on May 17th. There are two more Saturday dates for people to pick up the wood chips.

Trustee Matson asked about lighting at the splash park. It was reported that all of the electric has been installed. Trustee Jacobs asked when the security camera will be installed. No answer was given.

DPW Report accepted – Motion by Trustee Matson, seconded by Trustee Jacobs, to accept the DPW report as presented. Motion carried with all voting aye.

FIRE DEPARTMENT REPORT as presented by Fire Chief Steve Laraby (as attached)

April's Fire Department Report accepted – Motion by Trustee Billings, seconded by Trustee Draper, to accept April's Fire Department Report as presented. Motion carried with all voting aye.

POLICE DEPARTMENT REPORT as presented by Police Chief Jim Case (as attached)

April's Police Department Report accepted – Motion by Trustee Billings, seconded by Trustee Draper, to accept April's Police Department Report as presented. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Payment of Claims -

Vouchers # 142105-#142240

General Fund	\$ 89,329.93
Water Fund	\$ 55,295.68
Sewer Fund	\$ 77,704.70
Capital Projects Fund	\$ 964.07
SLWC	\$ 18.52
Trust & Agency	<u>\$ 51,264.17</u>
TOTAL	\$274,577.07

Trustee Matson has audited vouchers # 142105 - #142240. Motion by Trustee Jacobs, seconded by Trustee Billings that all vouchers are ordered to be paid. Motion carried with all voting aye.

February's Treasurer's report was presented.

Document Scanning Essentials workshop approved – Motion by Mayor Hauser, seconded by Trustee Matson, to approve the Clerk and Deputy Clerk to attend a Document Scanning Essentials

workshop on July 10th in Ontario County and to close the office for the day. Motion carried with all voting aye.

Year End Board meeting scheduled – Motion Matson, seconded by Trustee Draper, to schedule the year end meeting for Thursday, May 29, 2014 at 1:30 pm. Motion carried with all voting aye.

Transfers into the Reserve funds approved – Motion by Mayor Hauser, seconded by Trustee Draper, to approve the following transfers to the reserve funds:

Capital Equipment Reserve	\$ 25,000.00
Repair Reserve	\$ 15,000.00
Employee Benefits Liability Reserve	\$ 15,000.00

Motion carried with all voting aye.

Wyoming County All Hazard Mitigation Plan Resolution approved

**VILLAGE OF PERRY
RESOLUTION
ADOPTING MULTI-JURISDICTIONAL ALL-HAZARD MITIGATION PLAN
Adopted: May 19, 2014**

The Village Board of the Village of Perry met at a regular board meeting at the Village Offices in the Village of Perry, New York on May 19, 2014, commencing at 7:30 pm at which time and place the following members were:

Present:	Mayor	Frederic C. Hauser
	Trustee	Anita Billings
	Trustee	Dariel A. Draper
	Trustee	Eleanor Jacobs
	Trustee	Bonnita Matson

WHEREAS, all Village Board Members, having due notice of said meeting, and that pursuant to Section 94 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Wyoming County Office of Emergency Services, with the assistance from the Genesee/Finger Lakes Regional Planning Council, has gathered information and prepared the Wyoming County All-Hazard Mitigation Plan ; and

WHEREAS, the Wyoming County All-Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Wyoming County Office of Emergency Services is a local unit of government that has afforded the citizens and opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Wyoming County Board of Supervisors along with the Village of Perry has reviewed the Plan and affirms that the Plan will be updated less than every five years; and

NOW ON MOTION OF Trustee Billings which has been duly seconded by Trustee Draper,

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Perry hereby adopts the Wyoming County All Hazard Mitigation Plan as this jurisdiction’s All Hazard Mitigation Plan and further resolves to execute such Plan.

Ayes 5
Nays 0

Clerk’s Report approved – Motion by Trustee Billings, seconded by Trustee Matson, to approve the Clerk’s report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Terry Murphy

Administrator Murphy reported that Letchworth Cable Access did not televise the Perry Central School concerts due to non-permission from parents.

Special Board Meeting scheduled – Motion by Mayor Hauser, seconded by Trustee Matson, to schedule a special board meeting for Thursday, June 5, 2-14 at 9:00 am to meet with Clark Patterson Lee to discuss the Dam Comprehensive Study. Motion carried with all voting aye.

Pay Request #1 approved for Splash Park construction - Motion by Mayor Hauser, seconded by Trustee Jacobs, approving the pay request #1 for Titan Construction in the amount of \$67,680.00 for the splash park construction that has been signed off of by Clark Patterson Lee. Motion carried with all voting aye.

Sidewalk Survey approved – Motion by Trustee Draper, seconded by Trustee Jacobs, approving the sidewalk survey to be mailed with the water bills the months of May, June and July (as attached). Motion carried with all voting aye.

Annual Water Quality Report approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the Annual Water Quality Report as approved by the Wyo. Co. Health Department (as attached). Motion carried with all voting aye.

Administrator Report accepted – Motion by Trustee Draper, seconded by Trustee Matson, to accept the Administrator’s report as presented. Motion carried with all voting aye.

Old Business

Duty Statement approved for Part Time Zoning Officer - Motion by Trustee Jacobs, seconded by Trustee Draper to approve the duty statement for a zoning officer, part time. Motion carried with all voting aye.

NY Main Street Grant

Mayor Hauser said that of the surveys that were returned, there was \$550,000 of eligible work under the grant guidelines. He shared this information with Ed Flynn, grant writer from LaBella, and Mayor Hauser thinks that it is a good idea to submit a grant application. Grant application deadline is June 16 2014.

NY Main Street grant application approved – Motion by Trustee Billings, seconded by Trustee Jacobs, approving LaBella to write and submit a NY Main Street Grant on behalf of the Village. Motion carried with all voting aye.

NYS Comptrollers Audit

Mayor authorized to sign response letter to NYS OSC audit - Motion by Trustee Matson, seconded by Trustee Jacobs authorizing the Mayor to sign the response letter to the NYS OSC audit report. Motion carried with all voting aye.

COMMITTEE REPORTS

Public Safety

Police - Trustee Billings said that police officers are concerned that there is no second means of exit/entrance into the Police Department if there is an officer in distress. Chief Case said that after hours, everyone must be “buzzed” into the Department or the door must be unlocked with a key.

Fire – Mayor Hauser recommended that the committee meet with the Towns of Castile and Perry to discuss the fire contracts and funding of a new fire truck.

Public Works – Trustee Matson said there was lots of flow at the Sewer Plant.

Recreation & Resources – Trustee Jacobs said that the tennis agreement with Fair Play Tennis is not going to work. She has been in contact with the YMCA and they will come up with a contract. The YMCA has two people that would be available to teach tennis.

Office – Trustee Matson believes it will be a good idea to install in the clerk’s office a direct line to the Sheriff’s Dept. in case of an emergency. She thinks that is smart as it will address safety issues. The court office is looking into this as well.

Planning

Comprehensive Plan Update

Mayor Hauser said the comprehensive plan selection committee has notified CZB that they are the first choice to update the Village’s comprehensive plan. CZB works locally with Hunt Engineers. They were chosen based on a qualification based approach. They interviewed the best. Trustee Matson would like to see what the other firms submitted. Both parties will work on a scope of work and fee, if nothing can be agreed upon, then work will begin with the second choice firm.

TEP Grant

Mayor Hauser reported that the committee will meet with Todd Gadd and Steve Beauvais and the short listed firms for a final interview.

New Business

A letter was distributed that Travis Barlow sent concerning the garbage in the village.

Motion by Mayor Hauser to enter into executive session to discuss personal employment at 9:14 p.m. was seconded by Trustee Jacobs and carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Matson to adjourn executive session at 9:20 p.m. was seconded by Trustee Matson and carried with all voting aye.

Seasonal laborers hired for Village Park – Mayor Hauser appointed Erika Miller and Spencer Kramell as seasonal laborers at \$8 per hour with Ms. Miller to begin on June 2nd and Mr. Kramell to begin on June 23rd. Motion by Trustee Matson, seconded by Trustee Draper to approve the Mayor's appointments. Motion carried with all voting aye.

Chance Sampson appointed Full Time Police Officer – Mayor Hauser appointed Chance Sampson as a full time police officer with the following stipulations:

12 month probation period

Full time hire date: May 19, 2014

Rate of Pay: as per current CSEA agreement \$ 19.89 per hour

Must comply with residency requirement within 6 months.

Motion by Trustee Draper, seconded by Trustee Billings to approve the Mayor's appointments. Motion carried with all voting aye.

Motion to adjourn meeting at 9:25p.m. was offered by Trustee Draper, second by Trustee Billings and carried with all voting aye.

Respectfully submitted,

Gail J. Vosburg

Gail Vosburg
Village Clerk