

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING**

**October 20, 2014**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 20<sup>th</sup> day of October 2014.

PRESENT:	Frederic Hauser	Mayor
	Eleanor Jacobs	Trustee
	Anita Billings	Trustee
	Dariel A. Draper	Trustee
	Bonnita Matson	Trustee

ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	Edward Koziel	Supt. Public Works
	Renee Koziel	Park Maintenance Supervisor
	James Case	Chief of Police

GUESTS:	Bill Bark	Mary Syberg
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Mayor Hauser called the Meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

**MINUTES**

**OCTOBER 6, 2014 MINUTES APPROVED** – On motion by Trustee Draper, second by Trustee Matson the minutes of the October 6, 2014 Board Meeting was approved. Motion carried with all voting aye.

**PUBLIC COMMENT**

No one from the public spoke.

**DPW REPORT** – as presented by Edward Koziel (as attached)

The CDBG Drainage project is completed. There was problem with one residence on Bradford Street, but it was resolved and repaired quickly. The homeowner complimented the Village on their quick response to the problem.

**DPW Report accepted** – Motion by Trustee Draper, seconded by Trustee Matson, to accept the DPW report as presented. Motion carried with all voting aye.

**FIRE DEPARTMENT REPORT**

No written report was provided.

**Fire Contract with Town of Castile** – Mayor Hauser stated that the Village is willing to provide a three year contract with the Town of Castile: \$5,000 for 2015, \$10,000 for 2016 and \$15,000 for 2017. This would help the town out for 2015 and the Village would be at the level of funding that we wish to be at in three years. Mayor Hauser would like to send a letter to the Town explain the benefit to its residents of keeping the Village's fire protection agreement. Trustee Draper reported that the Town of Castile did not have room in their 2015 budget for an increase in the fire protection agreement. Trustee Billings thinks the Village should still try to negotiate for the fire protection agreement as we have provided the Town of Castile with 70 plus years of good service. It was asked if the Town of Castile understood the area that the Village provides service to as board members are concerned with an increase in response time. Mayor Hauser agreed with Trustee Matson that including a map with a letter is a good idea. Motion by Trustee Draper, seconded by Trustee Billings, authorizing Mayor Hauser to draft a letter to be sent to the Town of Castile regarding the fire protection contract. Motion carried with all voting aye.

**POLICE DEPARTMENT REPORT** as presented by Chief Case (as attached)

**Trainings approved** – Motion by Trustee Billings, seconded by Trustee Matson, permission for the following trainings:

- Officer Grover to attend one day seminar on Motorcycle Gangs on November 7, 2014
- Officer Bryant to attend a one day seminar on Sex Offender Management on November 6, 2014.

Both seminars are free of charge. Motion carried with all voting aye.

Mayor Hauser announced that he had Chief Case adjust the tolerated speed on the speed sign to 40 mph. He feels it would be an interesting statistic to have on hand.

**September’s Police Department Report accepted** – Motion by Trustee Draper, seconded by Trustee Matson, to accept September’s Police Department Report as presented. Motion carried with all voting aye.

**PARKS AND RECREATION REPORT** as presented by Renee Koziel (as attached)

Renee said that she will be winterizing the splash park components that are not removed. The area will be blocked off with snow fence.

John & Sarah restaurant will be proving the Senior Citizen Christmas party meal at no charge to the seniors.

**Holiday DeLights Festival approved** – Motion by Trustee Jacobs, seconded by Trustee Draper, approving the Holiday DeLights Festival for December 6, 2014 and the closing of Main Street.

Mayor Hauser suggested that the new bathrooms at the village park be closed at 5:30 pm on Halloween to try to prevent vandalism.

**Park & Recreation Department Report accepted** – Motion by Trustee Jacobs, seconded by Trustee Billings, to accept Park & Recreation Department Report as presented. Motion carried with all voting aye.

**CLERK REPORT** – presented by Village Clerk Gail Vosburg (attached)

**Payment of Claims -**

Vouchers # 150774-#150892

General Fund	\$ 61,170.56
Water Fund	\$ 13,724.57
Sewer Fund	\$ 66,187.62
Capital Projects Fund	\$349,766.75
SLWC Fund	\$ 1,787.45
Trust & Agency	<u>\$ 45,837.27</u>
TOTAL	\$538,474.22

Trustee Matson has audited all vouchers. Motion by Trustee Draper, seconded by Trustee Billings that all vouchers are ordered to be paid. Motion carried with all voting aye.

**2013 CDBG Housing Rehabilitation Program LBP consultant awarded** – Proposals were reviewed for Lead Based Paint Testing Services. A recommendation was made by Kathy Dear, LaBella Associated, to award the contract for the testing service to Environmental Testing & Consulting Inc. for \$810 per project. Motion by Mayor Hauser, seconded by Trustee Matson, awarding the Lead Based Paint Testing Service contract to Environmental Testing & Consulting, Inc. Motion carried with all voting aye.

**Pay Request No. 1 for Erdman Anthony approved** – Mayor Hauser, seconded by Trustee Billings, approving pay request no. 1 from Erdman Anthony (TEP Grant program) in the amount of \$13,285.84. Motion carried with all voting aye.

**CDBG Housing Rehabilitation Housing Program** – application packets are available to residents at the Village Clerk’s Office. Packets need to be returned by November 21, 2014. Grant

administrator Kathy Dear will be here on Thursday mornings for residents to stop in and consult with her from 9:00 am – noon.

**Meetings scheduled** – Mayor Hauser asked to schedule the following meetings for November:

- Comprehensive Plan Steering committee public workshop on November 17, 2014 at 7:00 to be held at the Perry High School Cafeteria.
- Reschedule the Village Board meeting from Monday, November 17, 2014 to Tuesday, November 18, 2014.
- TEP steering committee public workshop on Wednesday, November 12, 2014 at 6:00 pm to be held at the Firemen's Building at the Village Park.

Motion by Mayor Hauser to approve these meetings as outlined above, seconded by Trustee Jacobs. Motion carried with all voting aye.

**Clerk's Report approved** – Motion by Trustee Matson, seconded by Trustee Jacobs, to approve the Clerk's report as presented. Motion carried with all voting aye.

**ADMINISTRATOR REPORT** – presented by Terry Murphy

**Youth & Adult Basketball Leagues approved to use PCS** – Administrator Murphy reported the village has received request allowing pre-modified and adult basketball to use Perry Central School under the Village's insurance. Administrator Murphy said that this has been approved in the past with the Village providing PCS a certificate of insurance. Motion by Trustee Jacobs, seconded by Trustee Matson, granting permission for the two basketball leagues to use Perry Central School and for the Village to provide a certificate of insurance. Motion carried with all voting aye.

Administrator Murphy reported on the following:

- The letter from the Town of Castile regarding the water contract was sent to the Village Attorney.
- Rotary has been invoiced for their balance of funds towards the splash park.

**Insurance renewal with Selective approved** – Motion by Mayor Hauser, seconded by Trustee Draper, to approve the insurance renewal with Selective Insurance for \$99,619.00. Motion carried with all voting aye. This is an increase of \$1,627 over last year (due to adjustments in values).

**Administrator Report accepted** – Motion by Mayor Hauser, seconded by Trustee Draper, to accept the Administrator's report as presented. Motion carried with all voting aye.

### **Old Business**

**Mini Excavator** – Trustee Matson said that if we returned the equipment, it can terminate the value of the rental against the purchase price. This is a piece of equipment that we continuously use and rent. She feels it would be in the Village's best interest to purchase this piece of equipment and this would make the village employees more efficient. Supt. Koziel said that we used it for sidewalk express, the splash park, N Genesee St pump station, sewer plant, and use on work for easements. Trustee Matson said that it is a piece of equipment that the Town of Perry does not have. Trustee Jacobs asked if we have rented this equipment before. She said that it is not on the equipment replacement list. She is concerned what might be the next. Supt. Koziel said that we have rented it the past 3-4 years. Trustee Matson said with the projects coming up, we can utilize this equipment all year long. Administrator Murphy reported that there is no money budgeted for the purchase, it would have to be purchased with funds from the Equipment Reserve. Motion by Trustee Matson, seconded by Trustee Draper, to go out to bid for the purchase of a 2013 mini excavator with 200 hours or less. Motion carried with all voting aye.

### **COMMITTEE REPORTS**

**Public Safety** – Trustee Billings said that they have discussed meeting with other villages over emergency services.

### **Public Works**

Trustee Jacobs said there is a water agency meeting tomorrow.

**Recreation & Resources** – Trustee Matson asked when the items came for the splash park, she thought they had covers. Trustee Jacobs said that the items were on pallets. Mayor Hauser

announced that the grant application was filed for the Silver Lake Trail. He believed that we should hear on the NY Main Street grant soon.

**Office** – Trustee Matson said she has heard nothing back on the sidewalk surveys. Trustee Matson passed onto Trustee Billings the notice for the LCA meeting on November 5, 2014.

**Planning** - Mayor Hauser said the public meeting on the comprehensive plan has been scheduled.

### **New Business**

Mayor Hauser discussed the possibility of the property located at 142-148 Water Street being donated to the Village. The structures on the property will be demolished and the property will be turned over as a ready-build site for residential housing. He feels that this is an excellent opportunity to market the property for developers to take advantage of the recent tax abatement plans. Trustee Matson thinks that this is an excellent idea.

Motion by Mayor Hauser to enter into executive session to discuss an employment of a particular person at 8:49p.m. was seconded by Trustee Draper and carried with all voting aye.

Motion by Trustee Draper, seconded by Trustee Matson to adjourn executive session at 9:02 p.m. Motion carried with all voting aye.

**Timothy Neel appointed part time zoning officer** – Mayor Hauser appointed Timothy Neel as a part time zoning officer effective November 1, 2014 until March 31, 2015. Motion by Trustee Draper, seconded by Trustee Matson, approving the appointment as presented. Motion carried with all voting aye.

**Patrick DeShaw appointed seasonal laborer** – Mayor Hauser appointed Patrick DeShaw as a seasonal laborer effective November 27, 2014 – December 5, 2014 at a rate of \$10 per hour. Motion by Trustee Draper, seconded by Trustee Matson, approving the appointment as presented. Motion carried with all voting aye.

Motion by Mayor Hauser to enter into executive session to discuss an employment of a particular person at 9:05p.m. was seconded by Trustee Draper and carried with all voting aye.

Motion by Trustee Draper, seconded by Trustee Matson to adjourn executive session at 9:35 p.m. Motion carried with all voting aye.

**Special Meeting Scheduled** – Motion by Mayor Hauser, seconded by Trustee Draper, to schedule a special board meeting for October 27, 2014 at 2:30 pm. The board will immediately adjourn to executive session to discuss employment of a particular person. Motion carried with all voting aye.

Motion to adjourn meeting at 9:35 p.m. was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

*Gail I. Vosburg*

Gail I. Vosburg  
Village Clerk