

**VILLAGE OF PERRY
VILLAGE BOARD MEETING**

September 15, 2014

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 15th day of September 2014.

PRESENT:	Frederic Hauser	Mayor
	Eleanor Jacobs	Trustee
	Anita Billings	Trustee
	Dariel A. Draper	Trustee
	Bonnita Matson	Trustee

ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	Edward Koziel	Supt. Public Works
	James Case	Chief of Police

GUESTS:	Bill Bark	Brandie Rajk-Winter
	Mary Syberg	Bernadette Halstead

Mayor Hauser called the Meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

SEPTEMBER 2, 2014 MINUTES APPROVED – On motion by Trustee Billings, second by Trustee Matson the minutes of the September 2, 2014 Board Meeting was approved. Motion carried with all voting aye.

SEPTEMBER 8, 2014 MINUTES APPROVED – On motion by Trustee Billings, second by Trustee Matson the minutes of the September 8, 2014 Special Board Meeting was approved. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

DPW REPORT – as presented by Edward Koziel (as attached)

DPW Report accepted – Motion by Trustee Draper, seconded by Trustee Matson, to accept the DPW report as presented. Motion carried with all voting aye.

Bernadette Halstead was present and asked if the ditch can be cleaned out on Walker Road.

POLICE DEPARTMENT REPORT (as attached)

There was total of 111,920 vehicles that passed the speed sign in the month of August.

August's Police Department Report accepted – Motion by Trustee Billings, seconded by Trustee Matson, to accept August's Police Department Report as presented. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Payment of Claims -

Vouchers # 150609-#150685

General Fund	\$ 51,866.28
Water Fund	\$ 11,615.16
Sewer Fund	\$ 11,852.23
Capital Projects Fund	\$ 6,003.40

SLWC Fund	\$ 18.52
Trust & Agency	<u>\$ 48,541.19</u>
TOTAL	\$129,896.78

Trustee Jacobs has audited all vouchers. Motion by Trustee Matson, seconded by Trustee Billings that all vouchers are ordered to be paid. Motion carried with all voting aye.

Reminder that the of the Village Association Dinner is Wednesday, September 24th in Attica. It is guest night. Please advise the clerk if you wish to attend.

Agreement with Ann McDonnell approved – Motion by Trustee Matson, seconded by Trustee Draper, approving the agreement with Ann McDonnell to prepare the Records Disaster Management Plan in the amount of \$8,550 as outlined in the Archives Grant and authorize the Mayor to sign the agreement. The cost is covered entirely by the grant. Motion carried with all voting aye.

Clerk’s Report approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the Clerk’s report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Terry Murphy

Administrator Murphy reported on the following:

- Additional funding for reserve funds – for board to review
- 5K RAP route – Dolbeer St to Spring St, ending at Borden Ave.

Audit Management letter – Administrator Murphy reported the village has received two management letters from Bonadio for the Village Audit report and the Court Audit. Mayor Hauser asked if the court audit is something that we do every year or can we do it every other year. He feels that \$4,800 is high. Trustee Matson asked if that would increase the rate. She is an advocate for audits. Administrator Murphy reminded the board of the courts past history. Motion by Mayor Hauser, seconded by Trustee Matson, granting authorization to proceed with the General Audit and authorize the Mayor to sign the Management Letter. Motion carried with all voting aye.

Administrator Report accepted – Motion by Trustee Matson, seconded by Trustee Draper, to accept the Administrator’s report as presented. Motion carried with all voting aye.

FIRE DEPARTMENT REPORT (as attached)

August’s Fire Department Report accepted – Motion by Trustee Billings seconded by Trustee Matson, to accept August’s Fire Department Report as presented. Motion carried with all voting aye.

Old Business

Sidewalk Survey – 250 were returned. They will be shared with the Pedestrian Task Force. The information will be collated.

COMMITTEE REPORTS

Public Safety – Trustee Draper said the meeting with the Town of Castile will be October 9th as they are not prepared for a meeting this week.

Public Works

Trustee Matson reported that she and Supt. Koziel will be inventorying the streets.

Work on the chlorine room at the water treatment plant is on hold.

Trustee Jacobs reported that a request to waive the late fee for 3648 Davis Ave was received as the resident claims that the bill arrived late. Trustee Jacobs said that there should be no adjustment.

Water policy – Discussion over the changes to the water policy for the changing of meters/new meter installation took place. Administrator Murphy will put something in writing for board members to review before the next regular meeting.

Recreation & Resources – Trustee Jacobs reported that the bathrooms will be locked at dusk and opened in the morning. The police will lock and unlock them.

Office – Nothing to report.

Planning - Mayor Hauser reported on the following:

- The committee will meet on Wednesday to review the p/t zoning officer applications.
- The Comprehensive Plan Committee hope to have a draft plan be the second week of November.
- TEP Grant – the engineers, Erdman Anthony, were here last week. They are working on a design and have incorporated the questions and concerns that residents have brought forth. A public meeting is tentatively scheduled for November 12th.

New Business

Mayor Hauser reminded everyone of the public informational meeting with Brian Hessel, representative from NYSEG, regarding the tree trimming/removal plan on Tuesday, September 16th at 7:00 pm.

Main & More will be held this Thursday, September 20th from 5 – 8 pm in downtown Perry. This will be the Wyo. Co. Chamber of Commerce's last year of this event.

Motion by Mayor Hauser to enter into executive session to discuss an employment of a particular person at 8:29p.m. was seconded by Trustee Draper and carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Matson to adjourn executive session at 8:50 p.m. Motion carried with all voting aye.

Timothy Bryant appointed full time officer – Motion by Trustee Draper, seconded by Trustee Billings, appointing Timothy Bryant as a full time police officer as follows:

- Full time hire date of September 22, 2014
- 1 (one) year probation period
- Evaluation after 6 (six) months
- Hourly rate of \$19.89

Motion carried with all voting aye.

Motion to adjourn meeting at 8:51 p.m. was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

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Village Clerk