

VILLAGE OF PERRY
SPECIAL VILLAGE BOARD MEETING
May 6, 2015

A Special Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 12:00 p.m. on the 6th day of May 2015.

PRESENT:	Frederic Hauser	Mayor
	Anita Billings	Trustee
	Dariel A. Draper	Trustee
	Eleanor Jacobs	Trustee
	Bonnita Matson	Trustee

ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	Jeff Drain	Chief Water & Sewer Plant Operator
	Tom Carpenter	Clark Patterson Lee
	Eric Wies	Clark Patterson Lee
	Chuck Bastian	Bernard P. Donegan Inc.
	Jason Schwarz	Bernard P. Donegan Inc.

Mayor Hauser called the meeting to order at 12:00 PM.

Mayor Hauser led in the pledge to the flag.

Introductions were made around the table.

Eric Wies reviewed the Waste Water Treatment Facility project cost summary. Clark Patterson Lee is recommending the purple phase II column for the project. Phase I are improvements that the Village could begin later this year. The total cost of the Phase I improvements is \$1,322,000.00. A quick review of the Phase I components was done:

- A new influent structure
- Collection system improvements
- Standpipe Road Sewer Pump Station Generator

If the Village decided to go ahead with Phase II, potential funding sources would be EFC, DEC (50% of the cost for the composting building, and CFA as there is another round for applications.

The different options of Phase II were noted. Phase II would allow for expansion of the WWTP's capacity, thus allowing for economic development.

Mr. Wies said that ultimately, the purple column gets the Village to the target charge from the funding agency. The target charge is \$515 per dwelling unit.

Mr. Bastian said that the \$7.1 million total project cost (purple column) does include the \$1.3 million Phase I. Mr. Carpenter said that the funding agency looks at the total overall cost for the project. Mr. Wies said the key is to try and get close to the target charge as the Village could then apply for hardship financing.

Mr. Bastian gave an overview of the funding process. An application would be made to EFC to determine the Village's funding points (or score), which determines if the project is fundable and the Village would be put on a list. Once the Village is put on the list, we could then get leverage financing (go to the bond pool with other municipals). A possible loan from EFC could be at 3% interest. There is a separate application for the hardship financing. Once a hardship letter is received, we would be almost guaranteed to receive funding. We could apply for the whole project amount and then determine our need (this can be worked out as we go along. Mr. Bastian outlined a schedule: application to EFC by June – to work on our score. The list comes out by October 1st. The final official documents would then be submitted by November-December 2015. Trustee Billings asked what the target charge is based on. It is based on the 2010 Census. She asked if they had any experience in a local survey instead of using the census numbers. Mr. Carpenter said that the Village of Elba did a survey on their own.

Mr. Carpenter said that we need to get on the list, and then we can decide on the way what we want done at the plant. First step is to file the finance application with EFC the deadline is in February). The hardship financing with EFC is due in December. Ultimately, Clark Patterson would like to submit these applications at the same time.

Mayor Hauser asked where the funds would come from for the \$1.3 million Phase I project. Mr. Wies said that is what the Village needs to decide. Mr. Carpenter said that if we get started on Phase I, this can be completed by the end of 2016. Mr. Wies discussed the layout design of the project that board members were presented.

Mr. Bastian gave an overview of the bonding rate schedules, outlining different borrowing amount. He said that they try to be conservative in estimating the interest rates. Administrator Murphy asked if the sooner the Village acted the better for getting the better interest rates. Mr. Bastian said that if we are to proceed with the Phase I (\$1.3 million project), sooner is better than later. We could take out Bond Anticipation Notes (holding off as long as possible - interest rates) or the Village could do an interfund loan if we could wait until the Spring of 2016 for EFC financing. Mr. Wies suggested that the Village do a bond resolution for the entire amount.

Mr. Schwartz went over the different proposed bonding schedules, which are based on different interest on the bonds and notes as well as different borrowing amounts. He outlined the best case/worst case scenarios, depending on the interest rates from EFC.

Mayor Hauser asked what we could afford. Mr. Wies said that the total scope of the project is based on the Village's long term needs. It was asked is we could do Phase I with our current rates. Mr. Carpenter said that the Village of Arcade is doing an upgrade with no grant funds, but received a 0% interest loan. Trustee Jacobs said given the time frame, how accurate the long term figures are. Mr. Wies said that he has looked at the current bidding market. Mr. Carpenter said that the Village is not locked into any contracts, alternates can be built into the bidding contracts (i.e. the compost building). Mr. Wies said once the Village passed a bond resolution, the Village is not obligated to proceed. Mr. Carpenter reported that we must pass a bond resolution for the whole project amount for EFC financing. Mr. Wies and Mr. Carpenter both said that Phase I is a must. Mayor Hauser asked what the Village needed to do, pass a bond resolution. Mr. Bastian said that the Village first must complete a SEQR (for Phase I or Phase II). As this will be an upgrade, the short EAF form would be completed. It would qualify for a negative declaration. This could be done at the June 1st board meeting. Then a bond resolution can be passed (what we need to finance the project). There is no cost to do this, but it gets the legal process moving. The bond resolution contains four major components: the scope of the project, maximum project cost, financing plan and the PPU (period of probable usefulness). Bond Counsel can prepare this for the Village. Mr. Bastian then outlined a tentative schedule for the process: after the adoption of the bond resolution on June 1st , there is a permissive referendum period (30 days) which would expire on June 30th , notice of estoppel would be advertised on July 9th with the it expiring on July 29th . If there are no challenges, the Village would have the green light to sign any contracts, bids or borrowing. Mr. Bastian reminded board members that the bond resolution does not commit the Village to anything. Mayor Hauser asked if the Village could put some monies in the funding of the project from the sewer reserve. It was noted that it could impact grant funding.

Mayor Hauser said that the Village is committing to a project that will result in a major upgrade, what should they do if residents question them during the permissive referendum period. Mr. Carpenter said that a public informational meeting for residents can beheld, if the Village wanted to.

Mr. Bastian said that for Phase I, the Village needs to get the SEQR done and out of the way. Mayor Hauser said that he is not sure what is to gain by sitting on the bond resolution.

Chief Operator Drain was glad to see the layout design of the entire project.

Motion to adjourn meeting at 1:12 p.m. was offered by Mayor Hauser second by Trustee Draper and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail I. Vosburg, Village Clerk