

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
JANUARY 20, 2015**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 20th day of January 2015.

PRESENT:	Frederic Hauser	Mayor
	Anita Billings	Trustee
	Dariel A. Draper	Trustee
	Bonnita Matson	Trustee
ABSENT:	Eleanor Jacobs	Trustee
ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	James Case	Chief of Police
	Edward Koziel	Supt. Public Works
GUESTS:	Bill Bark	Mary Syberg
	Sarah Schmitter	

Mayor Hauser called the Meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

JANUARY 5, 2015 MINUTES APPROVED – On motion by Trustee Billings, second by Trustee Matson the minutes of the January 5, 2015 Board Meeting was approved as corrected. Motion carried with all voting aye.

PUBLIC COMMENT

Sarah Schmitter – Ms. Schmitter expressed her displeasure with the Comprehensive Plan Committee's minutes that are posted on the Village of Perry's website. *Included as attachments are notes from community focus groups, including one from high school seniors. She feels insulted that one comment from this focus group notes. She feels insulted that one of the minutes note "the greasiness of John – n – Sarah's Food."* She said that they hire people no one else wants, support various organizations and community events. Mayor Hauser offered his heartfelt apology on behalf of the Village. He suggested that the minutes from the Comprehensive Plan committee meetings be removed from the website. Trustee Billings thanked Sarah and John for all that they do for the community.

DPW REPORT as presented by Supt. Edward Koziel

Supt. Koziel reported on the following:

- Watermain breaks have been repaired
- A new gas main is being installed on Gardeau Street under the sidewalk
- The storm drainage report has been completed and he will review. Mayor Hauser said that engineers have prepared an evaluation of the storm drainage system.

Mary Syberg asked why the sidewalk on North Center St was closed. Supt. Koziel said that a tree was cracking, leaning over the sidewalk creating a dangerous situation. He will look at it closer tomorrow.

DPW report approved – Motion by Trustee Draper, seconded by Trustee Matson, to approve the DPW report as presented. Motion carried with all voting aye.

FIRE DEPARTMENT REPORT (as attached)

Fire Department report approved – Motion by Trustee Billings, seconded by Trustee Matson, to approve the fire department report as read. Motion carried with all voting aye.

POLICE DEPARTMENT REPORT as presented by Chief Case (as attached)

Chief Case presented the following reports:

- December's Department Report
- 2014 Yearly Department Report
- 2014 Officer Stats
- Five Year Review

Officer Grover approved for training – Chief Case asked permission for Officer Grover to attend training for Sexual Abuse/Offenses (recommended by the Wyo. Co. DA) in Batavia on February 6, 2015 at no charge. Motion by Trustee Draper, seconded by Trustee Matson, to approve Officer Grover to attend the training. Motion carried with all voting aye.

Police Department Report's accepted – Motion by Trustee Draper, seconded by Trustee Matson, to accept the Police Department Reports as presented. Motion carried with all voting aye.

CLERK/TREASURER'S REPORT – presented by Village Clerk Gail Vosburg (attached)

Budget Transfer approved – Motion by Trustee Billings, seconded by Trustee Draper, to approve the following budget transfer:

From A1990.4	Contingency	\$15,000
To A8010.41	Zoning Comp. Plan	\$15,000

Motion carried with all voting aye.

Payment of Claims -

Vouchers # 151329-#151422

General Fund	\$ 75,560.15
CD Fund	\$ 1,376.00
Water Fund	\$ 12,327.48
Sewer Fund	\$ 16,661.87
Capital Projects Fund	\$ 4,283.21
SLWC Fund	\$ 18.52
Trust & Agency	\$ 50,642.95
TOTAL	\$ 160,870.18

Trustee Matson has audited all vouchers. Motion by Trustee Draper, seconded by Trustee Billings that all vouchers are ordered to be paid. Motion carried with all voting aye.

Water /Sewer School training approved – Motion by Trustee Matson, seconded by Trustee Billings, to approve the following water/sewer school:

- A. Know How 2 – Quality Review – January 27, 2015 - Batavia @ \$60 each: Jeff Drain
- B. WNY Water Works Conference – February 11, 2015 - Batavia @ \$30 each: Steve Bernard, William Stowell, Ray Bzduch

Motion carried with all voting aye.

November's treasurer's report is attached.

Clerk/Treasurer's Report approved – Motion by Trustee Draper, seconded by Trustee Matson, to approve the Clerk/Treasurer's report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Terry Murphy

Administrator Murphy distributed an updated work-in-progress list was distributed.

Water & Sewer Reserves created and funded approved – Administrator Murphy recommended the creation of two reserves – water facility improvements and repairs and sewer facility improvements and repairs with funding for the water reserve at \$75,000 and sewer reserve at \$25,000. Motion by Trustee Matson, seconded by Trustee Billings, to approve creation and funding of a water facility improvement & repair fund in the amount of \$75,000 and a sewer facility improvement & repair reserve fund in the amount of \$25,000. Motion carried with all voting aye.

CDBG Drainage income survey update - Mayor Hauser stated that he was informed by LaBella Associated that enough completed surveys met the eligibility requirements for South Main Street to qualify for a CDBG drainage grant, but Needham Street did not. The board needs to discuss this

further and review the drainage report. The next step in the grant application process is for an preliminary engineer's report for the target area.

Administrator Report accepted – Motion by Mayor Hauser, seconded by Trustee Draper, to accept the Administrator's report as presented. Motion carried with all voting aye.

Old Business

No old business.

COMMITTEE REPORTS

Public Safety – Trustee Billings inquired if the fire contract with the Town of Castile was returned. It has been signed and returned.

Public Works – Trustee Matson said that she will and the Supt. will be working on the street survey. Mayor Hauser said that he hopes to receive a copy of everyone's 5 year capital equipment plan.

Recreation & Resources – Mayor Hauser said the committee met and had a productive meeting. He noted that in the future that maybe the seasonal lights downtown could be put up in a more timely fashion. It was announced that 10 benches have been purchased through donations from individuals and organizations.

Office

Customer Service Policy approved – Trustee Billings distributed a customer service policy to board members that she would like to have in place. Mayor Hauser thought that it is well written. Motion by Trustee Draper, seconded by Trustee Billings to adopt the customer service policy & procedure as attached. Motion carried with all voting aye. Administrator Murphy asked if the policy was for all employees or just management. Trustee Billings stated for all employees.

Planning - Mayor Hauser said the committee met with Tim Neel and they are starting to develop protocol – data base for the property maintenance violations.

New Business

No new business.

Motion by Mayor Hauser, seconded by Trustee Matson to adjourn the regular meeting and enter into executive session at 8:25 pm. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Draper to adjourn the executive session and resume the regular meeting at 8:50 pm. Motion carried with all voting aye.

Nicole Salamone appointed as a part-time police officer – Motion by Trustee Draper, seconded by Trustee Billings, to appoint Nicole Salamone as a part time police officer with a 12 month probation period beginning upon her completion of the police academy. Motion carried with all voting aye.

6 month residency extension for Timothy Bryant approved – Motion by Trustee Draper, seconded by Trustee Billings, to grant a 6 month residency extension for Timothy Bryant as he has a purchase offer on a residence in the Town of Perry. Motion carried with all voting aye. Mr. Bryant's original 6-month residency requirement deadline was March 22, 2015.

Minutes from Comprehensive Plan Steering committee to be removed from VOP website – Motion by Trustee Draper, seconded by Trustee Billings, to remove all the minutes from the Comprehensive Plan Steering Committee from the Village of Perry's website and not to post anything until it is reviewed. Motion carried with all voting aye.

Motion to adjourn meeting at 8:53 p.m. was offered by Trustee Draper, second by Trustee Billings and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail I. Vosburg
Village Clerk