

**VILLAGE OF PERRY
VILLAGE BOARD MEETING**

OCTOBER 19, 2015

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 19TH day of October 2015.

PRESENT:	Frederic Hauser	Mayor
	Anita Billings	Trustee
	Dariel A. Draper	Trustee
	Eleanor Jacobs	Trustee
	Bonnita Matson	Trustee

ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	James Case	Police Chief
	Ed Koziel	Supt. Public Works
	Renee Koziel	

ATTENDEES:	Mary Syberg	Bill Bark
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Mayor Hauser called the Meeting to order at 7:30 pm.

Mayor Hauser led in the pledge to the flag.

MINUTES

Addition to the October 5, 2015 Board Minutes and board minutes approved– Administrator Murphy requested that the following be added to the October 5, 2015 board minutes "...to appoint Nicole Salamone as full time officer with the following stipulations:

12 month probation period

Full time hire date: October 5, 2015

Rate of Pay: as per current CSEA agreement \$ 20.69 per hour

Must comply with residency requirement within 6 months."

Motion by Trustee Draper, second by Trustee Matson to approve the addition to the minutes and approve the revised October 5, 2015 Regular Board Meeting as outlined above. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

DPW REPORT – presented by Supt. Ed Koziel (as attached)

Trustee Jacobs asked about the status of the truck that is at Five Corners Repair. Supt. Koziel said that we should have the truck back by the end of the week.

DPW Report accepted – Motion by Trustee Matson, seconded by Trustee Jacobs, to accept the DPW report as presented. Motion carried with all voting aye.

FIRE DEPARTMENT REPORT (as attached)

September's Fire Department Report accepted – Motion by Trustee Billings, seconded by Trustee Draper, to accept September's Fire Department Report as presented. Motion carried with all voting aye.

POLICE DEPARTMENT REPORT - presented by Chief Case (as attached)

Chief Case reviewed the department's report for the month on September.

Trustee Jacobs asked if Officer Royce's complaints also include school related ones. Chief Case believed that they are included in the count.

September's Police Department Report accepted – Motion by Trustee Draper seconded by Trustee Billings, to accept September's Police Department Report as presented. Motion carried with all voting aye.

PARKS & RECREATION REPORT – presented by Renee Koziel (attached)

The bathrooms will be locked for Halloween. They will also be locked at 9:00 pm by the police instead of 11:00 pm. Trustee Jacobs asked if the camera at the splash park is on during the winter. Renee said no.

September's Parks & Recreation Report accepted – Motion by Trustee Jacobs seconded by Trustee Matson, to accept September's Parks & Recreation Report as presented. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Payment of Claims -

Vouchers # 160901 - #-161026	
General Fund	\$ 87,638.76
Water Fund	\$ 20,914.27
Sewer Fund	\$ 30,773.52
SLWC	\$ 75.76
Trust & Agency	<u>\$ 51,659.39</u>
TOTAL	\$191,061.70

Trustee Jacobs has audited all vouchers. Motion by Trustee Jacobs, seconded by Trustee Billings that all vouchers are ordered to be paid. Motion carried with all voting aye.

Letter received from Melissa Hennen requesting a donation from the Village to assist in spayed & neutering cats for a local resident. Trustee Jacobs asked if a local clinic could assist. Trustee Matson feels that the cat rescue located in Castile would be more adequate to handle this request. Trustee Billings said that this is a problem for landlords Mayor Hauser tabled the matter.

Municipal Insurance Renewal with Tompkins Insurance approved – The renewal rates is less than the Village paid last year.

2014-15	\$100,593.77
2015-16	\$ 99,171.20

Motion by Mayor Hauser, seconded by Trustee Matson to approve the renewal of the Village’s Municipal Insurance through Tompkins Insurance at a cost of \$99,171.20. Motion carried with all voting aye.

Michael Simpson resigns as police officer – Motion by Trustee Draper, seconded by Trustee Billings, to accept the resignation of Michael Simpson as a part-time police officer effective October 19, 2015. Motion carried with all voting aye.

Clerk/Treasurer’s Report accepted – Motion by Trustee Jacobs, seconded by Trustee Draper, to accept the Clerk/Treasurer’s report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Terry Murphy

An updated in-progress projects list was distributed to board members.

Water Adjustment request denied - Mr. Bausch, owner of 25 Benedict St, sent a letter requesting an adjustment on his water/sewer bill. He feels that there was a problem with the meter. Administrator Murphy said that after reviewing the readings and speaking with the meter reader, the readings taken from the inside meter matched the outside reader therefore the water passed through the meter and there is no basis for an adjustment. Motion by Trustee Matson, seconded by Trustee Draper, to deny the request for an adjustment at 25 Benedict Street as there is no basis for one. Motion carried with all voting aye.

Shake on the Lake is scheduled for August 1 – August 6, 2016.

Compost Building bids – Administrator Murphy said that Clark Patterson will be here on November 2nd as they did not want to rush reviewing the bids.

Administrator’s report approved – Motion by Mayor Hauser, seconded by Trustee Matson, to approve the Administrator’s report as presented. Motion carried with all voting aye.

OLD BUSINESS

RESERVE CONTRIBUTIONS

Reserve Contributions approved & new Reserve for Fire Apparatus created – Motion by Trustee Matson, seconded by Trustee Jacobs, to contribute to the reserves as follows:

Capital Equipment	\$ 50,000
Employee Accrued Benefit Liability	\$ 25,000

and create a new reserve for Fire Apparatus with a beginning contribution of \$50,000. Motion carried with all voting aye.

VACANT BUILDING REGISTRY

Trustee Jacobs asked if once this is implemented, would the Code Enforcement Officer have time to administer this. Would he be paid out of the fees charged? Mayor Hauser said the fees would be into the General Fund and enforcement could be part of the Zoning Officer or the Property Maintenance Officer’s position. Trustee Draper thinks that we should wait 6 more months to see how the property maintenance issues go. He said there was no sense to put this law on the books if we have no way of enforcement of this. Trustee Matson would like to wait until we get a good feel for the how the property maintenance issues are being handled. Trustee Billings believes that this needs to be organized and managed better than the property maintenance as that was kicked off not in the best way. Administrator Murphy asked if either ZO Roberts or PMO Neel has seen this draft building registry. Mayor Hauser replied that they both have seen it. Mayor Hauser will take this back to the planning committee to research and talk to other communities about this. Trustee Jacobs feels that public opinion is very important.

SOLAR PROJECT

Mayor Hauser spoke with Larsen Engineers and will be working on a Memorandum of Understanding between the Village and the Town of Perry that outlines the billing and use of the land. He will check with the Village Attorney regarding the PPA.

SIGNS

The draft language of the sample local laws on signs was reviewed. Trustee Jacobs sent her comments to Mayor Hauser.

TREE ADVISORY BOARD

Trustee Jacobs spoke with the following residents about service on a tree advisory board: Felicia McKay, Steven Townes, Dan Zerbe, Robin Redding, and Laurie Schofield. No one on the Planning Board is interested in sitting on this advisory board. This is only to come up with a policy, similar to the Sidewalk Task Force.

Tree Advisory Board appointed – Mayor Hauser appointed the following to serve on the Tree Advisory Board: Felicia McKay, Steven Townes, Dan Zerbe, Robin Redding and Laurie Schofield. Motion by Trustee Billing, seconded by Trustee Draper to approve the appointments. Motion carried with all voting aye.

SEWER USE PERMIT

Mayor Hauser reported that there was a productive meeting between Mr. Burley, his engineers, the Village's engineers, himself and Administrator Murphy. Everything has been worked out and our engineers will revise the permit. Their engineers will come before the board to have the underground tank size approved.

TOWN OF PERRY FIRE CONTRACT

Mayor Hauser has corresponded with the Town and proposed a \$2,000 increase each year during an eight (8) year contract.

VOP PLANNING BOARD REQUESTS

The Planning Committee will schedule a meeting with the Planning Board Chairman Brian Parker to get a better explanation of their requests. Trustee Jacobs offered the quarterly newsletter as a way for the Planning Board to forward information to residents.

COMMITTEE REPORTS

Public Safety – It was asked if the Wyo. Co. mobile speed sign was on N Center Street during the Columbus Day weekend. No one knew the answer.

Public Works - Hydrants will be flushed next week.

Recreation & Resources – The committee met with the YMCA for an update on the summer recreation program. There were fewer kids this year but were 21 kids for tennis and 55 for soccer. They are talking of having new programs for the program next year.

Office – Trustee Matson said they discussed the Clark St resident's request. Mayor Hauser asked if they have been in touch with Integrated about the website. Trustee Matson said that Councilwomen Tracy Rozanski spoke with her regarding a joint website redesign.

Planning – A meeting with Brian Beiger was held to discuss the Business Development Program. Recommendations were made as a way to use the program and to align it with the Comprehensive Plan and the Property Maintenance compliance.

NEW BUSINESS

Trustee Billings asked if they could receive the proposed agenda by noon on the day of the board meeting.

Motion by Trustee Draper, seconded by Trustee Billings, to adjourn the regular meeting and enter executive session at 8:43 pm to discuss employment and contract negotiations. Motion carried with all voting aye.

Motion by Trustee Matson, seconded by Trustee Jacobs to adjourn the executive session and resume the regular meeting at 9:03 pm. Motion carried with all voting aye.

Mayor Authorized to sign fire contract with the Town of Perry – Motion by Trustee Billings, seconded by Trustee Draper, to authorize the Mayor to sign the new fire contract with the Town of Perry for an eight year period at an increase of \$2,000 per year. Motion carried with all voting aye.

Motion to adjourn meeting at 9:05 p.m. was offered by Trustee Draper, second by Trustee Billings and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail I. Vosburg, Village Clerk