

VILLAGE OF PERRY
SPECIAL VILLAGE BOARD MEETING
March 3, 2016

A Special Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 9:00 a.m. on the 3rd day of March 2016.

PRESENT:	Rick Hauser	Mayor
	Eleanor Jacobs	Trustee
	Bonnita Matson	Trustee
ABSENT:	Anita Billings	Trustee
	Dariel A. Draper	Trustee
ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	Jeff Drain	Chief Water & Sewer Plant Operator
	Tom Carpenter	Clark Patterson Lee
	Jeremy DeLyser	Clark Patterson Lee
	Jason Schwarz	Bernard P. Donegan Inc.

Mayor Hauser called the meeting to order at 9:00 am.

Mayor Hauser led in the pledge to the flag.

WASTE WATER FACILITY IMPROVEMENT PROJECT

Tom Carpenter, Clark Patterson Lee, thanked the board for meeting to go over the waste water facility improvement project without the pressure of a meeting at night. Mr. Carpenter said that the Village is in good position for the project. We were successful in receiving significant grant, which was a good surprise. We also received confirmation from EFC that we have a 0% interest loan. He put together an updated timeline for the project.

Phase I – Jeremy DeLyser, Clark Patterson Lee, said that he spoke with Dan Judd, NYS DEC and he is on board with the improvement project. They went over the engineering report on both Phase I and Phase II on the whole project and Mr. Judd will provide written comments and stamp the plans for approval, with the exception of the compost building plans. Trustee Jacobs asked if we can put the compost building out to bid without the stamp from DEC. Mr. DeLyser said that bid notices for the compost building, influent building and collection system repairs will be published next week with a bid opening date of March 31 for all three projects. There will be a pre-bid meeting on March 16th at the Village Hall. He hopes to have a bid award notice to the Village Board for the April 4th board meeting. The NYSDOT has provided written comments regarding the collection system repairs. They commented on the re-routing of traffic on Route 246 would like to keep truck traffic on NYS roads. They gave a verbal approval. Mr. Carpenter said they will be working on the final bid plans for NYSDOT final approval. The Village can award the two contracts and wait to award the collection system repairs. Mr. DeLyser spoke of the compost building and the costs of the bids if they are over \$400,000; they spoke with NYS and they think that some of the funds from Phase II can slide to Phase I. Mr. Schwartz said that they have spoken with EFC and they do not have a problem as long as the project costs total less than \$7.2 million. Mr. Carpenter said that the plan for Phase I is to have the construction of the compost building this spring with it completed by end of 2016. Phase II is on track to work on the design in the fall, go to bid if ready with construction to begin in the spring of 2017. Paperwork can be done over the winter and equipment purchases can be lined up also. Mr. Carpenter said that he has not heard back on the compost grant. Most likely we will have to wait and see if we get the grant after the construction is complete. Administrator Murphy noted that to stay on the timeline, the Village board should approve CPL's proposal for engineering for Phase II at the next board meeting. Mr. Carpenter said that Phase II will involve a lot of design work.

Jason Schwartz, Bernard P. Donegan Inc., said that the grant program is a three year program. He reviewed the financing timeline and estimated cash flow and he spoke advised the Village on the EFC financing approval process. Once they have the closing documents from EFC, he suggested that we hold another work session to review them.

Mayor Hauser left the meeting at 10:00 am.

Chief Operator Drain asked what will be done with the existing digesters once we have the two new ones. Mr. Carpenter said that they will work with Chief Operator Drain to see what use they could have. Mr. Carpenter recommended that a public informational meeting be held on the project and the impact it will have on its users. Clerk Vosburg suggested that it be held before Labor Day as to include the seasonal residents. Trustee Jacobs thinks that stressing the current condition of the facility is important. Mr. Carpenter said that they will have maps and information on the financial impact on its users as handouts. Administrator Murphy said that the project is a result of the Public Infrastructure Planning Study that was completed.

Sewer Rate Study

Mr. DeLyser said that the Village Sewer Use Law is very close to the DEC's sewer use law. CPL is looking into this due to the cheese factory that is being constructed in the Village. He will forward the information to the Mayor and the clerk for distribution.

Motion to adjourn meeting at 10:25 a.m. was offered by Trustee Matson second by Trustee Jacobs.

Respectfully submitted,

Gail I. Vosburg

Gail I. Vosburg, Village Clerk