

**VILLAGE OF PERRY**  
**SPECIAL VILLAGE BOARD MEETING**  
**December 19, 2016**

A Special Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 2:00 p.m. on the 19<sup>th</sup> day of December 2016.

PRESENT:	Rick Hauser	Mayor
	Dariel A. Draper	Trustee
	Eleanor Jacobs	Trustee
	Bonnie Matson	Trustee
	Gail Vosburg	Village Clerk
	Terry Murphy	Village Administrator

ABSENT:	Jacquie Billings	Trustee
---------	------------------	---------

ALSO PRESENT:	Jeff Drain	Chief Operator Water & Sewer
	Tom Carpenter	Clark Patterson Lee
	Jeremy DeLyser	Clark Patterson Lee
	Seth Krull	Clark Patterson Lee

Mayor Hauser called the Meeting to order at 2:00 PM.

Mayor Hauser led in the pledge to the flag.

Mayor Hauser said the purpose of the special meeting is to discuss the ongoing projects within the Village

**CLARK PATTERSON LEE**

Tom Carpenter – Clark Patterson Lee – introduced everyone to the board.

Tom spoke on the several projects that they (CPL) are involved in within the Village:

**Phase I WWTF & Wastewater Improvements** – Construction is expected to be substantially completed in February 2017 for both Contracts A & B (headwork's and electrical). Contract C has been completed (sanitary sewer improvements). The compost building is scheduled to be substantially completed by the end of January 2017. There will be a change order to allow Lakeview Construction (compost building) to extend their contact until February 3, 2017.

**Federal Street Dam** - The engineering assessment report was submitted in August 2015. As of this date, nothing has been heard from DEC. Mayor Hauser replied that this would be a long term capital plan. Mr. Carpenter said if the DE comes back with something, the primary concern would be the Mt. Morris waterline. The DEC considered the dam as the entire road over the Silver Lake Outlet on S. Federal Street.

**South Main Street Drainage (CDBG Grant)** - Construction designs are underway for the South Main Street, Washington Blvd, Competent Ave and Needham St drainage project. The hope is to get the design finalized soon so that the plans can be sent to the NYS DOT, NYS DEC and the Army Corp. of Engineers for approval and the appropriate permits. Mr. DeLyser said that he is working with Rochester Gas & Electric as they are planning replacement work on South Main Street. The project timeline is to open bids in late winter /early spring 2017 to allow for construction be early summer. Mr. DeLyser said that the plans do not add any new curbs or sidewalks. It was asked that a couple of extra catch basins be added on South Main Street where the sidewalk ends. There is sidewalk buried under the dirt that is 6-8' off the shoulder/edge of the pavement. This will not be replaced (not part of the grant). Mayor Hauser asked that CPL makes sure that the water flows away from the vacant commercial lot by the old Video Fantasy property for future development. Mr. DeLyser said that the sidewalk could be put in as an extra or be part of the Village's sidewalk express program.

**Silver Lake Outlet Dredging**

The main issue to keep the project moving forward is finding a suitable location for the sediment stockpiling and a dewatering site that is nearby to make the excavating and hauling of sediment cost effective. CPL is waiting on the Village to find a suitable site before meeting with the DEC and continuing their design efforts. There was a meeting on December 16<sup>th</sup> in Buffalo with the

DEC and various stakeholders. Talk of dredging was expanded not just the outlet, but also the inlet and Silver Lake itself. The county bridge project was also discussed. There are a lot of moving parts and pieces. Mr. Carpenter thinks that the lead for this project needs to be a municipal. Mayor Hauser said this board feels that this is too large of a project to tackle at once, they feel the outlet is the priority. CPL is moving ahead with the concept plans and cost estimates, making a simple engineering report that could be used by all to seek funding. Trustee Jacobs said the Village of Perry would be the lead agency with the Silver Lake Watershed Commission's support. Conversation has taken place as to the property where the dewatering site could be possible. CPL had a couple of suggestions for possible funding: Coastal Grants or Water Quality Improvement (CFA funding). The concept plan hopes to be complete mid-winter.

### **General Municipal Engineering Items**

CPL is continuing to assist with review and permitting for East Hill Creamery. The creamery owner has signed the Industrial User Permit. The owner was sent a sewer surcharge invoice back in November and is now requesting a review of the sewer surcharges and is also asking for additional testing. The creamery currently makes cheese 2 times a week. The biological loading is equivalent to 86 homes. This creates a heavy burden on the treatment of the waste. The flow or amount of wastewater is not the issue but what the wastewater contains is as it would require more time to filter to ensure the water is clean enough to discharge (to meet permit). There is no way to separate out his sewer. Chief Operator Drain said that they spend 45 minutes setting up and 45 minutes taking down the equipment each day they test. They take the tests twice a week. CPL said it is the responsibility of the owner to change the sampling site if he wants additional samples as he did not want a separate sampler when building his facility. Several different scenarios were discussed on the sampling locations. Mr. DeLyser is working with Mr. Schneider and the creamery owner to resolve this matter. The consensus was that the sewer surcharge should still be in place and should be paid. There are no other industrial permittees in the Village. Mayor Hauser asked that we would need to set up a sampling protocol to see if there are any other potential industrial sewer users. The reason for the sewer surcharge is so that the Village of Perry's sewer plant is not being compromised.

CPL is assisting the Village in evaluating the proposals from Utility Service Company for improvements and maintenance agreements for the Village and Town water storage tanks. Some of the suggested improvements include tank mixers and recoating (painting) of the exterior surfaces in the near future. Mr. Carpenter noted that the tank mixer would be beneficial for the TOP tank, it would not cure all issues with the tank, due to the lack of turnover of the water. Chief Operator Drain said that he put in for a tank mixer in the budget.

The notice of violation of the TOC Silver Lake Institute was mentioned. Part of the problem is that the lines and hydrants are not flushed regularly.

### **Water Treatment Plant CIP (Capital Improvement Plan)**

CPL is in the process of completing a capital improvement plan for the water treatment plant/transmission lines (similar to the wastewater plan that was one done). CPL is expecting a spring 2017 application deadline for the third round of the NYS EFC's Water Infrastructure grant (similar grant monies to the WWTF project). This program will provide grants up to 60% of the project costs, up to a maximum of \$3,000,000 and the loan interest rates as low as 0%. This program provides a tremendous opportunity for municipalities to address their water infrastructure needs, with far less financial impact to the end water users. There are a lot of items that need to be done at the plant. CPL has met with the Village representatives, toured the plant and is working on the updated engineering report. They plan to develop a recommended project scope of work, cost estimate and user financial impact estimates by early January 2017 for coordination with the Village Board. If the Village decides to move forward with the grant application, several items need to be done before the deadline:

1. Complete the SEQR for the project and obtain SHPO approval
2. Pass a Bond Resolution and develop a plan of finance for the full project
3. Submit a full application for funding

### **Other water items**

CPL handed out a list of waterlines from the 2012 Infrastructure CIP. The priorities are the 4" lines. Before we pave any of the streets, we need to see what is in the ground or update the waterlines. For example, Covington Street would need to have drainage corrected, waterlines replaced prior to paving. Mayor Hauser asked about prioritizing the waterline replacement list. CPL said that normally the oldest lines are identified and their condition assessed. Mr. Carpenter replied that most of the 4" lines are the original waterlines.

### **Water Rate Schedule**

Mr. Carpenter said that a water rate schedule was part of the 2012 CIP. Administrator Murphy reported that Donegan's office is currently working on water and sewer rates.

### **Town of Castile Silver Lake Institute Water Improvements (Town of Castile project)**

The project bid opening is December 20, 2016. The final plans were submitted to the Village for final review on December 5, 2016. The plans are very similar to the review plan set submitted to the Village back in August. The purpose of the project is to increase substandard pressures and flow in the project area. The project will also improve flow and pressure in the Birchwood Acre and South Main Street area in the Village. Other Village benefits would be: PRV vault, new 8" water main, water service transfers from an old 4" water main and the abandonment of the old 4" water main. The estimated value of work is \$100,000. The booster pump station is to be located at the Village's water tank on Standpipe Road. The Town of Castile is looking for the Village to sign the easement for the booster pump station. The Mayor has requested that CPL give the Village a letter that this project is in the best interest of the Village.

### **Phase II WWTF Improvements**

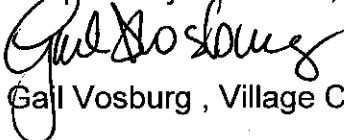
Design is underway for Phase II construction. The timeline goal is to open bids early spring 2017 with construction to begin later in the year. A review of the scope and budget for Phase II took place. Cost estimates for Phase II are being updates as CPL moves through the design phase. CPL would like to see the construction contingency budget at \$500,000 but right now, the contingency could be \$42,000. Different items were talked about and they could be bid as alternates (outfall stairs, site work/paving, contact tank improvements). CPL is in favor of the Engineering Planning Grant that EFC has awarded the Village for the waste water disinfection as this would likely be required in the future. CPL then spoke on the two different types of clarifiers: round versus the rectangle (like we currently have). The benefits and downfalls were discussed over each type.

Trustee Matson left the meeting at 3:55 pm.

Concerns over covers for the bio tower were expressed by the Chief Operator. He is mainly concerned that the upgrades help meet our permit and thinks that we could do without some of the bells and whistles. Aerobic versus anaerobic process will be discussed with the Chief Operator as the design progresses to the final design. Capacity of the plant was discussed. After the improvements, the capacity of the plant will be 1.1 mgd.

Motion to adjourn meeting at 4:22 p.m. was offered by Trustee Draper, second by Trustee Jacobs and carried with all voting aye.

Respectfully submitted,

  
Gail Vosburg, Village Clerk