

VILLAGE OF PERRY
VILLAGE BOARD MEETING
March 7, 2016

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 7th day of March 2016.

PRESENT:	Frederic Hauser	Mayor
	Anita Billings	Trustee
	Dariel A. Draper	Trustee
	Bonnita Matson	Trustee
	Eleanor Jacobs	Trustee

ALSO PRESENT:	Terrence Murphy	Village Administrator
	Gail Vosburg	Village Clerk
	Jeff Drain	Chief Water & Sewer Plant Operator
	Tim Neel	Property Maintenance Officer

GUESTS: Mary Syberg

Mayor Hauser called the meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

February 1, 2016 minutes approved – Correction was noted on page three “... Comprehensive Plan Steering Committee *meet* to select the consultant.” Motion by Trustee Draper, seconded by Trustee Matson, to approve the February 1, 2016 Regular Board Meeting minutes as corrected. Motion carried with all voting aye.

February 8, 2016 minutes approved – Correction was noted on page one “... Motion by *Mayor* Hauser, seconded by Trustee Jacobs to adjourn the executive session....” Motion by Trustee Draper, seconded by Trustee Matson, to approve the February 8, 2016 Special Board Meeting minutes as corrected. Motion carried with all voting aye.

February 16, 2016 minutes approved – Correction was noted on page one “...Motion by Trustee Matson, seconded by Trustee Jacobs, to accept the DPW...”; and on page two “... Board of Supervisors and they said that they *will* reimburse and make the Village whole...” Motion by Trustee Draper, seconded by Trustee Matson, to approve the February 16, 2016 Regular Board Meeting minutes as corrected. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

WATER / SEWER REPORT – presented by Chief Operator Jeff Drain (as attached)

Water & Sewer report approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the water/sewer report as presented. Motion carried with all voting aye.

PROPERTY MAINTENANCE REPORT – presented by Tim Neel (as attached)

Mr. Neel reviewed his report. Violation letters were sent out to property owners in zones 1, 7 and 4 last year. This year, violation letters will be sent to property owners in zones 2, 9 and 6. (map attached) Trustee Billings asked that a simple report be submitted, similar to the format of the police department report. Trustee Mason said that she noticed that copies of responses to the violation letters were not in the file in the clerk’s office. She said that they should be as they are subject to FOIL. She reminded everyone that e-mails are foilable. Administrator Murphy said that copies of everything that is sent out needs to be in the clerk’s office.

Property maintenance report approved – Motion by Trustee Draper, seconded by Trustee Matson, to approve the property maintenance report as presented. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Vouchers approved for payment

Vouchers of all funds # 161794 - 161805

General Fund	\$ 39,126.81
Water Fund	\$ 12,488.49
Sewer fund	\$ 6,340.36
Trust & Agency	\$ 46,143.91
Total	\$ 100,099.57

Vouchers of all funds # 161806 - 161890

General Fund	\$ 57,838.69
Special Grant Fund	\$ 23,919.00
Water Fund	\$ 11,056.07
Sewer Fund	\$ 7,265.88
Capital Proj. Fund	\$ 17,422.55
Total	\$ 117,502.19

Vouchers have been audited by Trustee Matson. Motion by Trustee Jacobs, seconded by Trustee Draper to approve the vouchers for payment. Motion carried with all voting aye.

School approved for Officer Royce – There was a request from Chief Case to send Office Royce to a workshop March 16th for “Preventing and Responding to Violent Threats: Tools for Schools and Law enforcement” at the University at Buffalo.” Motion by Trustee Billings, Trustee Draper, to approve the school for Officer Royce. Motion carried with all voting aye.

2015 CDBG Certifying Officer designated – Motion by Trustee Billings, seconded by Trustee Matson, to appoint Rick Hauser, Mayor as the 2015 CDBG Certifying Officer. Motion carried with all voting aye.

2016-17 Village budget – Clerk Vosburg reviewed the budget numbers after the last budget meeting.

Clerk/Treasurer’s report approved – Motion by Trustee Matson, seconded by Trustee Billings to approve the Clerk/Treasurer’s report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Administrator Terry Murphy

Administrator Murphy distributed an updated projects list to board members.

Administrator Murphy reported that all of his items for the meeting are listed under old business.

OLD BUSINESS

Phase II Engineering proposal from Clark Patterson Lee approved – Mayor Hauser stated that we had a meeting last Thursday and this is a fabulous opportunity for the Village of Perry to upgrade the waste water treatment facility because of favorable financial terms currently available. Motion by Trustee Matson, seconded by Trustee Jacobs, to accept the proposal from Clark Patterson Lee for Phase II of the waste water treatment facility improvements in the amount of \$472,216. Motion carried with all voting aye.

2015 CDBG Drainage Project Engineering proposals – Several Engineering firms submitted proposals for the engineering on the 2015 CDBG drainage project. Mayor Hauser said that he referred to the Village Administrator whom suggested retaining Clark Patterson Lee as the Engineering Firm. Trustee Matson concurred and said that CPL had completed the preliminary engineering on the project and knows what need to be done. Motion by Trustee Matson, seconded by Trustee Billings, to select Clark Patterson Lee as the engineering firm on the 2015 CDBG Drainage project. Motion carried with all voting aye.

Town of Castile Silver Lake District Water Agreement – Language was added to the agreement regarding any overage of the gallons of water allotted monthly. Mayor Hauser is satisfied with the draft agreement. Motion by Trustee Draper, seconded by Trustee Billings, to

approve the draft agreement and authorize the Mayor to sign said agreement. Motion carried with all voting aye.

Draft Local Law on chickens – The first draft of the local law that the Village Attorney prepared was reviewed that amends the code on chickens and distributed to board members. Trustee Billings said that residents would be required to apply for a special permit to have chickens is included in draft law. Mayor Hauser said that some municipalities use the special permit process to keep track of the permits and for recordkeeping.

Business Development Program – Copies of the Village Attorney's comments on the proposed revisions to the Business Development Program were discussed. Administrator Murphy reviewed the attorney's comments and noted that the review committee would be making recommendations, not a determination as the Village Board is ultimately making the decision. It was suggested that the Village Attorney prepare the amortization schedule. The program guidelines, with the revisions, will be prepared.

Zoning Law Update – Mayor Hauser said that he would like to move ahead with the selections to interview consultants. Copies of the consultant's proposals will be distributed to all board members. He would like all board members to participate in the interview process.

Signage Law – Proposed changes to the signage law were passed to the Planning Board for their comments. Attorney David Roach and Mayor Hauser attended the Planning Board meeting where the draft law was reviewed. The Planning Board asked for an additional 30 days to review the law. Mayor Hauser said that time is of the essence as the current signage law is not valid.

Wyoming Co. IMA – A revised draft IMA with Wyoming County was sent from the Attorney's office to the Towns of Sheldon and Warsaw for their comments.

USDA Business Development Grant Application proposal - A proposal from LaBella was received to assistance in applying to the USDA for a Rural Business Development Grant in the amount of \$1,800 to assemble and submit the application. Mayor Hauser said that he has spoken with the Villages of Geneseo and Mt. Morris and both have agreed to share in the application fee (to be split with each municipality paying a 1/3 of the cost.) The Village of Perry will be the lead agent. Motion by Trustee Billings, seconded by Trustee Jacobs, to approve the proposal for services from LaBella in the amount of \$1,800 for the assembling and submission of a USDA Rural Development/Rural Business Development Grant application. Motion carried with all voting aye.

COMMITTEE REPORTS

Public Safety – Trustee Billings reported that a meeting has been scheduled this Friday to meet with representatives from Perry Ambulance, at their request, and the Town of Perry. It was asked what the alternative is if the Perry Ambulance does not run. Trustee Draper said that the nearest ambulance would be dispatched until they get upset with all of the calls. He is not sure if the Village and Town are responsible to provide emergency coverage.

Public Works – There is a meeting tomorrow.

Recreation & Resources – Nothing to report.

Office – Nothing to report.

Planning - Nothing further to report.

NEW BUSINESS

Trustee Jacobs asked about the sign in front of the old Country Market. Mayor Hauser said that action will be taken on the sign. Mr. Neel has spoken with the owner to remove the sign. A note that there were cars/trucks/snow blowers for sale out front of the large white barn on Lake Street.

Motion by Mayor Hauser, seconded by Trustee Matson, to adjourn the regular meeting and enter executive session at 8:32 pm to discuss labor relations. Motion carried with all voting aye.

Motion by Trustee Billings seconded by Trustee Matson to adjourn the executive session and resume the regular meeting at 8:40 pm. Motion carried with all voting aye.

Motion to adjourn meeting at 8:40 p.m. was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail Vosburg
Village Clerk