

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
December 5, 2016**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 5th day of December 2016.

PRESENT:	Frederic Hauser Eleanor Jacobs Dariel A. Draper	Mayor Trustee Trustee
ABSENT:	Jacquie Billings Bonnie Matson	Trustee Trustee
ALSO PRESENT:	Gail Vosburg Terry Murphy Jeff Drain Tim Neel	Village Clerk Administrator Chief Water & Sewer Plant Operator Property Maint. Officer

Mayor Hauser called the meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

NOVEMBER 3, 2016 Special Board Minutes approved– Several minor corrections was noted Motion by Trustee Draper, second by Trustee Jacobs to approve the November 3, 2016 Special Board Meeting minutes as corrected. Motion carried with all voting aye.

NOVEMBER 7, 2016 Board Minutes approved– Several minor corrections was noted Motion by Trustee Draper, second by Trustee Jacobs to approve the November 7, 2016 Regular Board Meeting minutes as corrected. Motion carried with all voting aye.

NOVEMBER 21, 2016 Board Minutes approved– Several minor corrections was noted Motion by Trustee Draper, second by Trustee Jacobs to approve the November 21, 2016 Regular Board Meeting minutes as corrected. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

WATER / SEWER REPORT – presented by Chief Operator Jeff Drain (as attached)

Chief Operator Drain reported on the following:

- WTP Operator Will Stowell handled an issue in the Silver Lake Institute as the resident could not get ahold of Jake Koch, Town of Castile. Operators attend training schools.
- All generators were checked over.
- New sewer camera trailer was organized and the old trailer was cleaned out.
- Operators attended training schools.
- Prints were received for the Town of Castile water project.

Mayor Hauser said that he asked CPL to review the TOC drawings, as engineers for the VOP, to make sure the plans are in the best interest of the Village. We want to make sure that we are not missing anything.

Water & Sewer report approved – Motion by Trustee Draper, seconded by Trustee Jacobs, to approve the water/sewer report as presented. Motion carried with all voting aye.

PROPERTY MAINTENANCE REPORT – presented by Tim Neel(as attached)

PMO Neel read the report:

- As of December 5th, 239 letters have been sent out
- 92 properties have been completed

- 178 properties are on the watch list
- 71 properties have not responded
- 79 properties are in process

Tim reviewed the response from NYS concerning vacant properties. He learned that he cannot report vacant residential properties in a commercial zone.

Property maintenance report approved – Motion by Trustee Draper seconded by Trustee Jacobs, to approve the property maintenance report. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (as attached)

Vouchers approved for payment

Vouchers of all funds # 171093 - 171102

General Fund	\$ 38,113.06
Spec. Grant Funds	\$ 14,195.10
Water Fund	\$ 8,545.95
Sewer fund	\$ 6,264.50
Trust & Agency	\$ 50,682.30
Total	\$117,800.91

Vouchers of all funds # 171103 - 171149

General Fund	\$ 140,393.56
Water Fund	\$ 26,186.37
Sewer Fund	\$ 14,666.62
WWTF Cap. Proj. Fund	\$ 39,184.00
SLWC	\$ 14.60
Trust & Agency	\$ 152.00
Total	\$220,597.15

Vouchers have been audited by Trustee Jacobs. Motion by Trustee Draper, seconded by Trustee Jacobs to approve the vouchers for payment. Motion carried with all voting aye.

Board Meetings rescheduled – Motion by Trustee Jacobs, seconded by Trustee Draper, to approve rescheduling the following board meetings due to holidays:

1/16/17	Martin Luther King Holiday	reschedule to 1/17/17 Tuesday
2/20/17	President's Day Holiday	reschedule to 2/21/2017 Tuesday

Motion carried with all voting aye.

CSEA Employee Benefit Fund police dental/vision approved – Motion by Trustee Draper, seconded by Trustee Jacobs to approve the CSEA Employee Benefit Fund dental/vision benefit program for police (5% increase for dental). Motion carried with all voting aye.

Notice that the FUN Bowling Center Inc. is applying to renew their liquor license.

Pay Request #4 approved for STC Construction – Motion by Trustee Draper, seconded by Trustee Jacobs, to approve pay request #4 for Phase I – STC Construction Inc. as approved by Clark Patterson Lee in the amount of \$89,585. Motion carried with all voting aye.

Clerk/Treasurer's report approved – Motion by Trustee Draper seconded by Trustee Jacobs to approve the Clerk/Treasurer's report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT

Town of Perry –Perry Center Water Agreement approved – Motion by Trustee Draper, seconded by Trustee Jacobs, to approve the Perry Center Water District Agreement with the Town of Perry, three year agreement with the bill rate spelled out and authorize the Mayor to sign. Motion carried with all voting aye.

There is a meeting on December 16th in Buffalo at the DEC office regarding dredging.

Administrator report approved – Motion by Trustee Draper, seconded by Trustee Jacobs, to approve the administrator’s report as presented. Motion carried with all voting aye.

OLD BUSINESS

DEPAUL

Letter of support approved for DePaul project – Motion by Trustee Jacobs, seconded by Trustee Draper, to approve the letter of support for the DePaul project and authorize the Mayor to sign. Motion carried with all voting aye.

MAIN STREET IMPROVEMENT PROJECT

Mayor Hauser received an email and the final project numbers are as Erdman Anthony projected. Trash covers for the trash receptacles are a good idea.

NY MAIN ST GRANT

Mayor Hauser said that there is slight movement on the projects.

TREE LAW

**VILLAGE OF PERRY RESOLUTION
RELATING TO THE INITIAL REVIEW, UNDER THE STATE ENVIRONMENTAL QUALITY
REVIEW ACT FOR A PROPOSED LOCAL LAW ENTITLED “VILLAGE OF PERRY TREE
LAW”**

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Village Board of the Village of Perry is considering a proposed local law entitled “Village of Perry Tree Law”; and

WHEREAS, the proposed local law would promote and protect the public health, safety and general welfare by providing for the regulation of the planting, maintenance and removal of trees within the Village of Perry which are on Village property or within the right-of-way of any public street. It is also the purpose of this law to establish and maintain diversity of tree species and maximize tree canopy cover through tree planning and preservation; and

WHEREAS, pursuant to and in accordance with the provision of section 617.6 (Initial Review of Actions and Establishing Lead Agency) of the New York State Environmental Quality Review Regulations, (6 NYCRR part 617) the Village Board of the Village of Perry declares its intention to seek lead agency status for purposes of SEQRA review, will review the proposed law and will take a “hard look” at all potential adverse environmental impacts pursuant to SEQRA by completing Part 1 of a Long Form EAF and shall advise all other involved and/or interested agencies that it believes it is the proper Lead Agent for this Action. Those Agencies are listed as follows:

1. Frederic Hauser, Mayor of the Village of Perry
2. Village of Perry Planning Board
3. Village of Perry Zoning Board of Appeals;
4. Wyoming County Highway Department;
5. Wyoming County Planning Board;
6. State Office of Historic Parks & Preservation;
7. New York State Department of Transportation;
8. Wyoming County Soil and Water Conservation District; and
9. New York State Department of Environmental Conservation, Buffalo and Albany.

WHEREAS, the Village Board of the Village of Perry finds it in the best interest of the Village to hold a public hearing to consider the proposed local law.

NOW ON MOTION OF Trustee Draper which has been duly seconded by Trustee Jacobs , now therefore, be it

RESOLVED, by the Village Board of the Village of Perry that the local law being considered by the Village Board, in its current form, can be used to begin review under the State

Environmental Quality Review Act, also known as SEQRA and the Village Board shall advise all other involved and/or interested agencies that it believes it is the proper Lead Agent for this Action. Those Agencies are listed as follows:

1. Frederic Hauser, Mayor of the Village of Perry
2. Village of Perry Planning Board
3. Village of Perry Zoning Board of Appeals;
4. Wyoming County Highway Department;
5. Wyoming County Planning Board;
6. State Office of Historic Parks & Preservation;
7. New York State Department of Transportation;
8. Wyoming County Soil and Water Conservation District; and
9. New York State Department of Environmental Conservation, Buffalo and Albany.

RESOLVED, to seek lead agency for the proposed application review; and be it further

RESOLVED, that Village Board of the Village of Perry will hold a public hearing on the proposed adoption of said "Village of Perry Tree Law" on the 17TH day of January 2017 at 8:00 p.m., at which time all interested parties and citizens for or against the proposed local law will be heard.

Ayes: 3

Nays:

ZONING LAW UPDATE

The consultants will be in town on December 8th for their next meeting.

LETCHWORTH GATEWAY VILLAGES

A total of 27 applications were received for the director's position. The Advisory Group will be meetings Tuesday and Wednesday to interview 6 candidates for the one year contract. The group will meet Friday to discuss/score the interviews.

IDA REZONE

Clerk Vosburg said the SEQR was received.

COMMITTEE REPORTS

Public Safety – Trustee Draper reported that the Fire Truck #5 has an additional \$10,000 of work that was found while the truck is being repaired.

Public Works - Meeting this Wednesday.

Recreation & Resources – Meeting this Thursday.

Office – Waiting to get an update of Phase I of the website redesign from Sandy Schneible.

Planning –

Brian Beiger resigns from Planning Board – Motion by Trustee Draper, seconded by Trustee Jacobs, to accept the resignation of Brian Beiger from the Planning Board effective December 5, 2016. Motion carried with all voting aye.

Bruce Billings appointed to Planning Board - Mayor Hauser appointed Bruce Billings (formally the Planning Board alternate) to fill the term that Brian Beiger held on the Planning Board. Motion by Trustee Jacobs, seconded by Trustee Draper to approve the appointment. Motion carried with all voting aye.

NEW BUSINESS

A letter from Felix Natoli was received concerning the medians on Main Street.

The draft audit report was passed out to board members.

Mayor Hauser scheduled two Special board meetings: Monday, December 19, 2016 at 2:00 pm to meet with Clark Patterson Lee and Thursday, December 22, 2016 at 9:00 am and will enter into executive session to discuss employment evaluations.

Motion by Mayor Hauser, seconded by Trustee Draper, to adjourn the regular meeting and enter into executive session at 8:30 pm to discuss the employment of a particular person. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Draper, to adjourn the executive session and resume the regular meeting at 8:33 pm. Motion carried with all voting aye.

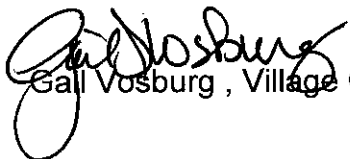
Terry Murphy's letter of retirement accepted – Motion by Mayor Hauser, seconded by Trustee Jacobs, to accept Terry Murphy's letter of retirement effective December 31, 2016 as the Village Administrator/Treasurer with regret and gratitude. Motion carried with all voting aye.

Terry Murphy appointed as representative to Wyo. Co. Workers' Compensation Committee – Motion by Mayor Hauser, seconded by Trustee Draper, to appoint Terry Murphy to serve on the Wyo. Co. Workers' Compensation Committee (he currently serves on). Motion carried with all voting aye.

Unused health insurance premium monies returned to James Case & Charles Perry approved – Motion by Trustee Draper, seconded by Trustee Jacobs, to pay the unused health insurance premium monies to James Case in the amount of \$600.35 and Charles Perry in the amount of \$2,701.77 as per village auditors. Motion carried with all voting aye.

Motion to adjourn meeting at 8:37 pm was offered by Trustee Draper, second by Trustee Jacobs and carried with all voting aye.

Respectfully submitted,


Gail Vosburg, Village Clerk

VILLAGE OF PERRY
BOARD MEETING AGENDA
December 5, 2016

1. Call Meeting to order at 7:30 p.m.
2. Pledge to flag
3. Minutes
 - November 3, 2016 Special Board Meeting
 - November 7, 2016 Regular Meeting
 - November 21, 2016 Regular Meeting
4. Public Comment
5. Water & Sewer Report
6. Property Maintenance Report
7. Clerk Report
Admin. Report
8. Old Business
 - DePaul
 - Dredging
 - Main Street Improvement Project
 - NY Main Street Grant
 - Tree Law - *SEQR*
 - Zoning Law Update
 - Letchworth Gateway Villages Grant
9. Committee Reports
 - Public Safety
 - Public Works
 - Recreation & Resources
 - Office
 - Planning
10. New Business
11. Executive

2017 December Village Board Meeting

WTP

1. Collect all monthly water sample's including THM's and HAA5's for VOP and TOP.
2. Mow and mulch up leaves at WTP, Swim Beach and 750 Tower.
3. Flush "dead-end" mains.
4. Paint Clarifier room floor.
5. Clean up Ferris lawn mower for the season.
6. GIS water valves on Water Point Network.
7. Repair outside lighting at WTP.
8. Check all Village generators.
9. Operators Will Stowell and Mike Mott attended an operator training school in Batavia to earn operator credits for license renewal.
10. Drive truck for DPW to pick up bulk leaves.
11. Work on WTP Capital Improvement Plan with Clark Patterson Lee.
12. Shovel snow at WTP and Perry Center Booster Station.
13. Put snow tires and bag weight in WTP pickup.
14. Check on water leak on a meter at Silver Lake Institute-turned water off at curb stop.
15. Total gallons of water treated for the month of December was 14,609,434 for a daily average of 486,981 GPD.

WWTP

1. Complete all monthly wastewater samples for VOP and East Hill Creamery.
2. Mow, mulch and pick up leaves at WWTP, roadside and dump.
3. Run sludge press to de-water sludge.
4. Plow snow at WWTP and WTP.
5. Clean out sewer camera trailer and organize new equipment in trailer.
6. Headworks update: roofing and gutters done. doors and windows in, interior painting started and some electrical work started.
7. Compost Building update: Roofing done, two of four concert pours done, third pour scheduled for Monday.
8. Install new impeller and wear ring on pump #1 at Standpipe PS.
9. Operators Mark Kingsley and Jake Bernard attended an operator training school in Canandaigua to earn operator credits for license renewal.
10. Pulled #2 pump at Park Avenue PS and unplug.
11. Install new Diesel Auxiliary tank on Sewer truck.
12. Village of Perry's monthly flow was 11,400,000 gallons for a daily average of 380,000 GPD.
13. Town of Castile's monthly flow was 3,993,800 gallons for a daily average of 133,126 GPD.

Respectfully submitted,



From: brzk@aol.com
Date: Fri, 25 Nov 2016 11:41:45 -0500
To: gvosburg@villageofperry.com
Subject: Board Report
Attachments: vacantresponse.pdf

Hi Gail,

I WILL be at the Board meeting on December 5. Below and attached are my board report and a sample response from the Vacant Properties website.

Thanks,
tim

Property Maintenance Report
 Monday, December 5, 2016
 Timothy Neel, Property Maintenance Officer

	As of 12/31/15	As of 3/1/16	As of 6/1/16	As of 9/3/16	As of 10/3/16	As of 11/3/2016	As of 12/5/2016
Letters Sent	84	126	160	203	218	232	239
Properties Completed	28	39	63	54	74	79	92
Properties In Process	59	92	97	72	72	71	79
No Response	25	49	55	72	72	83	71
Watch List	80	103	142	157	169	163	178

140 or so properties to go in three last neighborhoods
 Vacant Properties website sample response

http://webmail.villageofperry.com:8500/_readmail?id=aDQ1WVRqMplRw66evR4Ysm... 11/28/2016



NEW YORK STATE
DEPARTMENT of
FINANCIAL SERVICES

Andrew Cuomo
Governor

Maria T. Vullo
Superintendent

October 24, 2016

Village of Perry Property Maintenance Office
Timothy Neel
46 N Main St
Perry, NY 14530

Re: Case Number: BKM-2016-1176411 (Vacant Property)
Property address: [REDACTED] Perry, New York 14530

Dear Timothy Neel:

On behalf of the New York State Department of Financial Services (the "Department"), thank you for your correspondence regarding [REDACTED]. Vacant and abandoned properties present serious challenges for the state of New York, and the Department would be unable to meet these challenges without the assistance of the public.

Our research has identified the mortgage company servicing as Five Star Bank. In order to facilitate its maintenance, the Department has contacted this financial institution. Once we receive a response we will determine what additional action, if any, is necessary to reach a resolution. Further, we may need to ask you for additional information or documentation and we will contact you should that be necessary.

If you have any questions regarding this matter, please contact me at 212-709-1668. In the event I am away from my desk when you call, please be sure to leave a message with your name and telephone number and make sure to refer to the file number listed above.

Thank you,

S. Deely
Senior Bank Examiner
Mortgage Assistance Unit
Real Estate Finance Division

RECEIVED

OCT 31 2016

Village of Perry
Perry, New York

PROJECTS IN PROCESS 12/05/2016

WWTP UPDATE Phase I contracts all awarded; Headworks, Electrical and Sewer Main work commencing; Compost building completion anticipated by 12/31. Milhurst is complete on sewer lines; STC waiting for equipment; M&W cannot finish until equipment received

PHASE II DESIGN WWTP in process for bidding winter 2016-2017; construction in spring/summer/fall 2017

DAVIS AVE WATERLINE Reclamation work complete; Project complete

VILLAGE ADMINISTRATOR LAW Residency requirement deleted 10/03/2016 by Local Law

TOWN OF CASTILE District improvements design in process for construction summer 2017; Final Plans received for review on 12/15/2106; easement request received from TCastile for the Standpipe for booster station; TCastile has questions about district billing

MAIN ST IMPROVEMENT Project substantially complete

HOUSING REHAB extension granted ; balance of funds being expended on projects

MAIN ST GRANT \$275K; ADMIN TO LABELLA; Project selection phase complete

CDBG PROJECT S.Main/Washington in design for Feb./March bid & summer 2017 construction

Parker Ln Sewer Schedule pending per Supt.

Dredging Engineering proposal adopted ; need location for dredged material prior to DEC meeting; Chairperson Stan Klein meeting with landowner regarding placing materials; DEC meeting 12/16

Water Plant Update Preliminary engineering study in process;

CPL Will schedule a meeting to summarize all projects by 12/23

RESTORE NY Grant Application complete

TAP GRANT Grant Application complete

Leaf Pick UP Nov. 1 until complete; approximate Dec 1

ANY QUESTIONS, PLEASE CONTACT ME.

TERRY

ADMINISTRATOR'S AGENDA 12-05-2016

1. TOWN OF PERRY WATER CONTRACT
2. DEC MEETING ON FRIDAY DECEMBER 16 @ 10:00 AM @ DEC OFFICES IN BUFFALO RE: DREDGING
3. TOWN OF CASTILE WATER DISTRICT PLANS: SUPT THE CHIEF WATER OPERATOR ARE REVIEWING A SET OF FINAL PLANS

VILLAGE OF PERRY

46 North Main Street

Perry, NY 14530

Phone: 585-237-2216

Fax: 585-237-5975

TDD: 1-800-662-1220

www.villageofperry.com

MAYOR

Frederic Hauser

ADMINISTRATOR-TREASURER

Terrence J. Murphy

TRUSTEES

Jacque Billings

Dariel A. Draper

Eleanor J. Jacobs

Bonnita Matson

VILLAGE CLERK-DEPUTY TREASURER

Gail I. Vosburg

November 22, 2016

Dear Ms. Conde:

On behalf of the Village of Perry Board of Trustees, I am writing to express our support of DePaul Properties' 2016 New York State Housing and Community Renewal United Funding application for housing in the Village.

Our village board tries our best to represent the interests of our village. We listen and learn from our constituents, and then we aim to lead Perry towards an ever-more vibrant, sustainable future. The opportunity to renovate a vacant former knitting mill, and in so doing, save and celebrate the history of one of Perry's defining industries, was attractive from the beginning.

However, the board also spent a long time listening to resident questions and concerns, and even longer seeking a fuller understanding of the proposed 48-units of housing. We spoke to other communities with similar DePaul projects to get a complete picture of how the facility would be operated and who would live there. In response to questions, we did our own demographic homework to confirm our comfort level that the demand exists, and that this mix of Workforce Housing with Supportive Housing services on site for up to 24 residents is a good fit for Perry.

At this point, we are convinced that the project is needed. We are confident that DePaul will execute and maintain it professionally and to the community's great benefit. We are excited that this adaptive re-use of an important local landmark into a vital and welcome resource will knit an entire neighborhood together. It will serve as a community model, support our residents, and help us to stabilize and restore population.

Finally, and vital in gaining our full endorsement, it is consistent with our guiding document: the broadly-researched, heavily focus-grouped, and recently adopted Comprehensive Plan. The Plan emphasizes the need to diversify our housing offerings and DePaul's proposed Perry Knitting Mill Apartments answers that need beautifully.

Sincerely,



Rick Hauser, Mayor, Village of Perry

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington D.C. 20250-9410, by fax (202) 696-7442 or email at program.intake@usda.gov.