

**VILLAGE OF PERRY  
46 NORTH MAIN STREET  
PERRY, NEW YORK 14530  
585-237-2216**

**FOIL REQUEST**

Date: \_\_\_\_\_, 20

I, \_\_\_\_\_ hereby request the following records believed to be available under the Freedom of Information Law: (If further documents are required, please attached additional sheets of request).

<b>Document(s) Requested</b>	<b>Page #'s</b>	<b>Date of Transaction</b>
_____	_____	_____
_____	_____	_____
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I, \_\_\_\_\_, am aware that all documents granted under FOIL must be paid for prior to removal from the Village Offices at a cost of 25 cents per copy. Total cost is determined on a per sheet basis.

The Village of Perry is not required to respond immediately to this request, but will respond either verbally or in writing within five (5) business days from the receipt of a written request. Every attempt will be made, however, to satisfy this request as quickly as possible.

Applicants mailing address and phone number

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Applicant's Signature \_\_\_\_\_