

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
February 6, 2017**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 6th day of February 2017.

PRESENT:	Frederic Hauser	Mayor
	Anita Billings	Trustee
	Dariel A. Draper	Trustee
	Eleanor Jacobs	Trustee
	Bonita Matson	Trustee
ALSO PRESENT:	Gail Vosburg	Village Clerk
	Jeff Drain	Chief Water & Sewer Operator
	Tim Neel	Property Maint. Officer
GUESTS:	Mary Syberg	Bill Bark
	Nicole Manapol	

Mayor Hauser called the meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

January 3, 2017 minutes approved – Motion by Trustee Matson, seconded by Trustee Draper, to approve the January 3, 2017 regular board minutes as presented. Motion carried with all voting aye.

January 6, 2017 minutes approved – Motion by Trustee Matson, seconded by Trustee Draper, to approve the January 6, 2017 special board minutes as presented. Motion carried with all voting aye.

January 17, 2017 minutes approved – Motion by Trustee Matson, seconded by Trustee Draper, to approve the January 17, 2017 regular board minutes as presented. Motion carried with all voting aye.

PUBLIC COMMENT

No one for the public spoke.

LETCHWORK GATEWAY VILLAGES PROGRAM

Nicole Manapol, director, was introduced to the board and public. Ms. Manapol outlined her first couple of weeks that she spent going to each of the three villages that she will be promoting. This program is to bring opportunities and strategies to businesses near the state park and entice the visitors to the park to each village to explore the local businesses in the region. Mayor

Hauser said that this board is well versed to the program as it has been talked about for a long time. Ms. Manapol said that she met with several local businesses in Perry already. She plans to be in each village one day a week. Tim Neel asked why Castile was not included in the program. She replied that there is not a strong volunteer group in that area that represents the local businesses. Mayor Hauser said that this program is difficult as it is made up of three villages in two counties with several different board and volunteer groups that are quite active. Mayor Hauser made it clear that this is a complimentary program and that it will not take on any programs that the Wyoming County Chamber is involved. He also said that we need to start on the next application for year two of the program.

WATER / SEWER REPORT – presented by Chief Operator Jeff Drain (as attached)

Chief Operator Drain reported on the following:

Water

- Collect monthly samples
- Flush dead-end water mains
- Finish Phase II of SCADA project
- Repair water leaks at 36 Leicester St & Simmons Road
- Clean out & re-calibrate all turbidity monitors
- Met with CPL – capital improvements

Sewer

- Complete monthly samples
- Run press sludge to de-water sludge
- GIS sewer system
- Finish & flush waterline to headworks
- Replace guide rails at Park Ave pump station
- Camera sewer mains Olin Ave, Handley St, Park Ave, Standpipe Rd
- Suck out grease from Standpipe pump station
- Met with CPL – WWTF Phase II

Water & Sewer report approved – Motion by Trustee Draper, seconded by Trustee Matson, to approve the water/sewer report as presented. Motion carried with all voting aye.

PROPERTY MAINTENANCE REPORT - presented by Tim Neel (attached)

Mr. Neel reported that there are approximately 100 properties to go for the initial mailing for property maintenance violations. Mr. Neel reported on his progress for violation letters (formal notification). He noted that the 30-day letters have been decided by the committee, not just himself. Mr. Neel updated the board on zombie properties. Properties that are government owned are being turned over to realtors and sold "as is condition". He thinks that this is a good program.

Property Maintenance report approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the property maintenance report as presented. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Billings, at 8:00 pm to open the public hearing entitled "Override the Tax Levy Limit Established in General Municipal Law §3-c. Motion carried with all voting aye.

PUBLIC HEARING - Clerk Vosburg read the notice "Override the Tax Levy Limit Established in General Municipal Law §3-c. The intent of this local law to override the limit on the amount of real property taxes that may be levied by the Village of Perry pursuant to General Municipal Law §3-c and to allow the Village to adopt a budget for the fiscal year 2017 that requires a real property tax levy in excess of the limit set forth in said section of law." Mayor Hauser stated that this has been for several years. Last year the tax rate was lowered after 9 years of being flat.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Vouchers approved for payment

Vouchers of all funds # 171450 - 11463

General Fund	\$ 43,216.31
Water Fund	\$ 11,321.93
Sewer fund	\$ 6,984.42
Trust & Agency	<u>\$ 46,178.43</u>
Total	\$107,701.09

Vouchers of all funds # 171464 - 171598

General Fund	\$ 164,035.61
CD Fund	\$ 1,751.85
Water Fund	\$ 32,594.22
Sewer Fund	\$ 11,882.17
Capital Proj. Fund	\$ 31,359.00
SLWC	<u>\$ 15.12</u>
Total	\$ 241,637.97

Vouchers have been audited by Trustee Matson. Motion by Trustee Jacobs, seconded by Trustee Draper to approve the vouchers for payment. Motion carried with all voting aye.

Reminder the next board meeting is Tuesday, February 21, 2017 due to the holiday.

Reminder of the Budget Meeting Monday, February 13, 2017.

PMSA funding approved – PMSA is requesting funds towards the printing of the 2017 Events Brochure in the amount of \$300. Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the funding request from PMSA in the amount of \$300 towards the 2017 Events Brochure. Motion carried with all voting aye.

Election Inspectors appointed – Mayor Hauser appointed the following election inspectors:

- Dem Linda Huff
- Dem Toni Conaway
- Rep Dolly Kowalski
- Rep Diane Murphy

Motion by Trustee Draper, seconded by Trustee Matson to approve the Mayor's appointments as presented. Motion carried with all voting aye.

WWTF pay applications approved – WWTF pay requests applications as approved by Clark Patterson Lee:

Pay Appl #6	Contract A	Headworks	STC Construction	\$ 257,991.50
Pay Appl #5	Contract C	Sanitary Improve	Milherst Construction	\$ 25,337.03 final
Pay Appl #5	Compost		Lakeview construction	\$ 8,550.00

Motion by Trustee Matson, seconded by Trustee Billings, to approve the pay applications as approved by CPL.

Computer support hours agreement approved – Motion by Trustee Billings, seconded by Trustee Matson, to approve the computer support agreement from Integrated Systems for a 100 hour block of time in the amount of \$7,500 and authorize the Mayor to sign said agreement. Motion carried with all voting aye.

A letter from Clark Patterson Lee was distributed to board members regarding the Town of Castile booster pump station.

Clerk/Treasurer’s report approved – Motion by Trustee Matson seconded by Trustee Jacobs to approve the Clerk/Treasurer’s report as presented. Motion carried with all voting aye.

OLD BUSINESS

RESERVE FUNDING

Mayor Hauser reviewed the reserve funding proposal from October:

Fire Apparatus Reserve	\$ 25,000
Capital Equipment Reserve	\$ 25,000
Empl. Benefits Liab. Reserve	\$ 5,000
Repair Reserve	\$ 20,000

He feels that the board is in a position to approve these transfers. Motion by Trustee Matson, seconded by Trustee Draper, to approve the transfers to the reserve funds as outlined above. Motion carried with all voting aye.

DREDGING

Trustee Jacobs reported that CPL was at the Silver Lake Watershed meeting on January 17th to present a power point presentation. She thought that they would have a report by the end of January. They (CPL) are aware the focus of the dredging, at the present time, is on the outlet.

NY MAIN STREET GRANT

Mayor Hauser and Trustee Billings met with LaBella Associates. Some projects are going through the environmental review, timelines are being developed for other projects and final commitment letters are still being sought. Once the final commitment letters are in, the number of projects and costs associated with them will finalized. Trustee Matson thinks that the gateways to the Village are important. Could more be looked at village-wide? Mayor Hauser said we are pursuing grants for projects throughout the village, but the NY Main Street grants are more for buildings in the downtown area. He reminded board members that the Village just applied for a \$1,000,000 grant through the TAP program for sidewalks on Center Street and Mill Street.

TREE LAW

The Village Attorney’s office is preparing the final local law. Trustee Jacobs said that the tree board is meeting tomorrow night. They have developed a tree replacement form that will be mailed to the thirty (30) residents that had trees removed from in front of their property last year.

ZONING LAW UPDATE

Mayor Hauser reported that a timeline is being worked on for the next steps. A handout of the section of the zoning law that is being work on was made to the board members.

RESTORE NY GRANT PROGRAM

Mayor Hauser announced that he was informed that the Village was awarded a \$500,000 Restore NY grant. We have not received anything in writing yet.

Motion by Mayor Hauser, seconded by Trustee Draper, to closed the public hearing at 8:30 pm. Motion carried with all voting aye.

Local Law 1-2017 adopted

**VILLAGE OF PERRY RESOLUTION
ADOPTING LOCAL LAW NO. 1 OF 2017 ENTITLED, "OVERRIDE THE TAX LEVY LIMIT
ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C"**

Adopted: February 6, 2017

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Village Board is considering a local law that will override the limit on the amount of real property taxes that may be levied by the Village of Perry; and

WHEREAS, a resolution was duly adopted by the Village Board of the Village of Perry on January 17, 2017 authorizing a public hearing to held by the Village Board on February 6, 2017 at 8:00 p.m. at the Village Offices to hear all interested parties on said proposed local law; and

WHEREAS, notice of said public hearing was duly advertised in the Perry Herald, the official newspaper of said Village; and

WHEREAS, said public hearing was held on February 6, 2017 at the Village Offices in the Village of Perry commencing at 8:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

WHEREAS, the Village Board of the Village of Perry, after due deliberation, finds it in the best interest of said Village to adopt said local law.

NOW ON MOTION OF Trustee Matson, which has been duly seconded by Trustee Jacobs, now therefore be it

RESOLVED, that the Village Board of the Village of Perry hereby adopts Local Law No. 1 of 2017, entitled, "Override the Tax Levy Limit Established in General Municipal Law §3-c."; and be it further

RESOLVED, that the Village Clerk be and she hereby is directed to enter said local law in the minutes of this meeting and give due notice of the adoption of said local law to the Secretary of the State of New York.

Ayes: 5
Nays: 0

COMMITTEE REPORTS

Public Safety – Nothing to report.

Public Works – Trustee Matson said they have a meeting next week. Mayor Hauser said that a new area for the next drainage grant was selected: Church Street, Leicester Street, Gardeau Street and Page Circle. Any documentation for floods or issues in the area should be submitted. Also letters of support for the project are needed.

Recreation & Resources – There was a meeting last week. Upcoming tasks were discussed: summer laborers, flower baskets to the greenhouse, Sea Serpent Softball Tournament, and the Ventrax machine and attachments. Mayor Hauser said that a schedule was established for the American flags. They will be put on May 1st and taken down after Veterans Day.

Office – A plan will be developed to review the evaluations. Committee members will try to have regular meetings.

Planning – Mayor Hauser met with the grants man and with Trustee Billings to discuss different grant possibilities, current grants, and grants that were just awarded. They will prepare a memo for the board to review. Mayor Hauser said that he and Trustee Draper met with ZO Roberts and requested him to come back to the committee with a revised fee schedule. He feels that the fees the Village charges are uncommonly low.

Stan McKay resignation from ZBA accepted – Motion by Trustee Matson, seconded by Trustee Billings, to accept the resignation of Stan McKay from the ZBA due to scheduling conflicts. Motion carried with all voting aye.

Zach Kowasz appointed to fill ZBA position – Mayor Hauser appointed Zach Kowasz to the unexpired term of Stan McKay's ZBA position. Motion by Trustee Draper, seconded by Trustee Matson to approve the appointment. Motion carried with all voting aye.

NEW BUSINESS

Clerk Vosburg said that she will look at the numbers on the budget and have a draft for the board at the budget meeting next week.

Motion by Mayor Hauser, seconded by Trustee Jacobs, to adjourn the regular meeting and enter executive session at 8:45 pm to discuss ongoing negotiations. Motion carried with all voting aye.

Motion by Mayor Hauser seconded by Trustee Draper to adjourn the executive session and resume the regular meeting at 9:14 pm. Motion carried with all voting aye.

Motion to adjourn meeting at 9:14 p.m. was offered by Trustee Draper, second by Trustee Billings and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail Vosburg
Village Clerk

VILLAGE OF PERRY
BOARD MEETING AGENDA
February 6, 2017

1. Call Meeting to order at 7:30 p.m.
2. Pledge to flag
3. Minutes
 - January 3, 2017 Regular Board Meeting
 - January 6, 2017 Special Board Meeting
 - January 17, 2017 Regular Meeting
4. Public Comment
5. Nicole Manapol – Letchworth Gateway Village Director
6. Water & Sewer Report
7. Property Maintenance Report
8. Clerk Report
9. PUBLIC HEARING – 8:00 PM – Override Tax Levy Limit
10. Old Business
 - Reserve Funding
 - DePaul
 - Dredging
 -
 - NY Main Street Grant
 - Tree Law
 - Zoning Law Update
 - Restore NY Grant
 - Letchworth Gateway Villages Grant
11. Committee Reports
 - Public Safety
 - Public Works
 - Recreation & Resources
 - Office
 - Planning
12. New Business
13. Executive

CDB6 Drainage

2017 February Village Board Meeting

WTP

1. Collect all monthly water samples for VOP and TOP.
2. Shovel snow and salt at WTP, TOP Booster Station.
3. Flush "dead-end" water mains.
4. Finish Phase II of SCADA project at WTP.
5. Check all Village Generators.
6. Check for and repair water leaks at 36 Leicester Street and Simmons Road.
7. Finalize 2017-18 Water Budget.
8. Clean out and re-calibrate all turbidity monitors at WTP.
9. Meet with Seth CPL, Wayne Dodsworth Koester Assos. And Rich Ross WesTech regarding Capital Improvement Plan at the WTP.
10. Check on water pressure problem at 3814 Euclid Ave.
11. Total gallons of water treated for the month of January was 15,589,188 for a daily average of 502,877 GPD.

WWTP

1. Complete all monthly wastewater samples for VOP and East Hill Creamery.
2. Plow, shovel and salt at WWTP, WTP and pump stations.
3. Run sludge press to de-water sludge.
4. Leo Dixon hauled cake sludge for us.
5. GIS sewer system.
6. Finish and flush waterline to Headworks.
7. Unplug pumps at Park Ave. PS and replace guide rails.
8. Camera sewer mains at Olin Avenue., Handley Street. Park Avenue and Standpipe Road.
9. Jet sewer mains at Olin Avenue and Standpipe Road.
10. Suck out grease and grit from Standpipe PS wet well.
11. Meet with Eric and Tom from CPL to discuss Phase II of Capital Improvement Plan at the WWTP.
12. Visit Medina WWTP to check out Screw Press for Phase II.
13. Compost Building Update: building almost completed, finishing gutters, window overhangs and overhead doors. Drainage to come soon.
14. Headworks update: Overhead blowers installed, manhole behind building installed, Pista Grit Equipment being installed now and washer compactor scheduled to be delivered on February 15th.
15. Village of Perry's monthly flow was 26,350,000 gallons for a daily average of 850,000 GPD.
16. Town of Castile's monthly flow was 2,760,900 gallons for a daily average of 89,061 GPD.

Respectfully submitted,



From: brzk@aol.com
Date: Tue, 31 Jan 2017 13:27:11 -0500
To: gvosburg@villageofperry.com
Subject: February Board Report

I WILL be there on Monday.

Property Maintenance Report
 Tuesday, February 6, 2017
 Timothy Neel, Property Maintenance Officer

	As of 12/31/15	As of 12/5/2016	As of 12/31/2016	As of 1/30/2017
Letters Sent	84	239	255	277
Properties Completed	28	92	102	106
Properties In Process	59	79	73	81
No Response	25	71	73	92
Watch List	80	178	183	197
30 Day Violation Letters Sent	0	0	0	0
10 Day Violation Letters Sent	0	0	0	0

100 or so properties to go in three last neighborhoods
 New properties needing attention appear in zones already addressed so letters go to those as well
 Violation Letters
 Zombie properties (HUD "government loan properties being listed and sold "as is")

CLERK-TREASURER REPORT

2/6/2017

1. Vouchers:

VOUCHERS OF ALL FUNDS#171450	- #171463	:
General Fund	\$ 43,216.31	
Water Fund	\$ 11,321.93	
Sewer Fund	\$ 6,984.42	
Trust & Agency	\$ 46,178.43	
TOTAL	\$107,701.09	

VOUCHERS OF ALL FUNDS #171464	- #171598	:
General Fund	\$ 164,035.61	
Special Grant Fund	\$ 1,751.85	
Water Fund	\$ 32,594.22	
Sewer Fund	\$ 11,882.17	
Capital Projects Fund	\$ 31,359.00	
SLWC	\$ 15.12	
TOTAL	\$241,637.97	

All vouchers have been audited by Trustee Matson.

(Need Board motion to pay abstract.)

2. Reminder – Next Board Meeting is Tuesday, February 21, 2017 at 7:30 p.m.
3. Reminder of Budget Meeting, Monday, February 13, 2017 at 7:00 pm.
4. Request from PMSA for funds towards the printing of the 2017 Events Brochure in the amount of \$300.00.
(Board to approve/disapprove of the funding request.)
5. September's treasurer's report.
6. Appoint 2017 election inspectors for the Village Election, March 21, 2017:
Dem Linda Huff
Dem Toni Conaway
Rep Dolly Kowalski
Rep Diane Murphy
(Mayor to appoint, board to approve.)
7. WWTF Pay requests as approved by Clark Patterson Lee:
Pay Appl # 6 Contract A: Headworks STC Construction \$ 257,991.50
Pay Appl # 5 Contract C: Sanitary Improv. Milherst Construction \$ 25,337.03 (final)
Pay Appl # 5 Compost Lakeview Construction \$ 8,550.00
(Board to approve)
8. Block of computer support- 100 hours for \$7,500
(Board to approve/disapprove)
9. Letter from Clark Patterson Lee regarding the T/Castile Booster pump station.



Clark
Patterson
Lee

RECEIVED

JAN 27 2017

January 25, 2017

Village of Perry
Perry, New York

Mayor Rick Hauser
Village of Perry
46 North Main Street
Perry, New York 14530

**RE: TOWN OF CASTILE
SILVER LAKE WATER DISTRICT IMPROVEMENTS
BOOSTER PUMP STATION**

Dear Mayor Hauser:

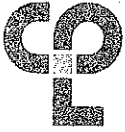
As you are aware, in addition to being the Village of Perry Engineer, Clark Patterson Lee (CPL) is the Town of Castile Engineer and the Engineer of Record for the Silver Lake Water District Improvements. CPL and the Town of Castile have proposed locating the Booster Pump Station for this above project at the Village of Perry's Standpipe Road Water Storage Tank site.

I can assure you that CPL, and I personally, have prepared and reviewed the plans for this project with both parties' best interests in mind. Our approach to design of the project was to consider the best solution for the combined water system as a whole, independent of whether the improvements were located in the Town of Castile or in the Village of Perry. The Town of Castile supported this approach.

The proposed Booster Pump Station location was selected after careful consideration of several locations and input from the various property owners, including the Village of Perry. The site is the best location considering all parties' best interests. It is not detrimental to Village interests or activities and it is appropriate for the proposed use.

The primary purpose of the project is to increase substandard water pressures and flows in the project area. The project will also improve hydraulic conditions within the Village in Birchwood Acres and along South Main Street, increasing static pressures from 35 psi to 70 psi. Additional Village project benefits include a Pressure Reducing Valve (PRV) vault, 500 lf of new 8" water main, transfer of five (5) water services from the Village's old 4" water main to the new 8" water main, and abandonment of 900 lf of the Village's old 4" water main. There will also be a new master meter installed at the intersection of Camp Road and South Main Street to meter water flowing back into the Village.

ARCHITECTURE
ENGINEERING
PLANNING



Mayor Rick Hauser
Village of Perry
January 25, 2017
Page 2 of 2

Please also note that for public water supply projects, the Wyoming County Department of Health (WC DOH) has a professional engineer perform a plan review with public health and safety in mind. CPL is usually this review engineer, unless we are involved in the project design. In this case, Chatfield Engineers performed the review on behalf of the WC DOH.

Upon your review, should you have any questions or require additional information, please contact me at 585-402-7595.

Sincerely,

Clark Patterson Lee

Thomas A. Carpenter, P.E.
Vice President

c: Keith Granger, Town of Castile Supervisor

**VILLAGE OF PERRY RESOLUTION
ADOPTING LOCAL LAW NO. 1 OF 2017 ENTITLED, "OVERRIDE THE TAX LEVY
LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C"**

Adopted: February 6, 2017

WHEREAS, the Village Board of the Village of Perry met at a regular board meeting at the Village Offices located in the Village of Perry, New York on the 6th day of February 2017, commencing at 7:30 p.m., and thereafter a public hearing was held at 8:00 p.m. at which time and place the following members were:

<u>Present:</u>	Mayor	Rick Hauser
	Trustee	Jacque Billings
	Trustee	Dariel Draper
	Trustee	Eleanor Jacobs
	Trustee	Bonnie Matson

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Village Board is considering a local law that will override the limit on the amount of real property taxes that may be levied by the Village of Perry; and

WHEREAS, a resolution was duly adopted by the Village Board of the Village of Perry on January 17, 2017 authorizing a public hearing to held by the Village Board on February 6, 2017 at 8:00 p.m. at the Village Offices to hear all interested parties on said proposed local law; and

WHEREAS, notice of said public hearing was duly advertised in the Perry Herald, the official newspaper of said Village; and

WHEREAS, said public hearing was held on February 6, 2017 at the Village Offices in the Village of Perry commencing at 8:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

WHEREAS, the Village Board of the Village of Perry, after due deliberation, finds it in the best interest of said Village to adopt said local law.

NOW ON MOTION OF Trustee Matson, which has been duly seconded by Trustee Jacobs, now therefore be it

RESOLVED, that the Village Board of the Village of Perry hereby adopts Local Law No. 1 of 2017, entitled, "Override the Tax Levy Limit Established in General Municipal Law §3-c."; and be it further

RESOLVED, that the Village Clerk be and she hereby is directed to enter said local law in the minutes of this meeting and give due notice of the adoption of said local law to the Secretary of the State of New York.

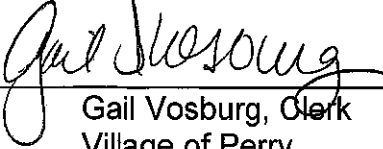
Ayes: 5

Nays: 0

Quorum Present: Yes No

Dated: February 6, 2017

[SEAL]



Gail Vosburg, Clerk
Village of Perry