

**VILLAGE OF PERRY
SPECIAL VILLAGE BOARD MEETING
NOVEMBER 14, 2017**

A Special Board Meeting of the Village of Perry was held at the Silver Lake Brewing Project 12 Borden Ave Perry New York at 9:00 a.m. on the 14th day of November 2017.

PRESENT:	Rick Hauser	Mayor
	Jacque Billings	Trustee
	Dariel Draper	Trustee
	Eleanor Jacobs	Trustee
	Bonnie Matson	Trustee

ALSO PRESENT:	Matt Jensen	Village Administrator
	Gail Vosburg	Village Clerk
	Michael Grover	Chief of Police
	Jeff Drain	Chief Water & Sewer Operator
	Ed Koziel	Supt. DPW
	Renee Koziel	Park Maintenance Supervisor

Mayor Hauser called the meeting to order at 9:00 am and led in the pledge to the flag.

Administrator Jensen thanked the board for the strategic retreat. The idea is to sit back and have a more casual brainstorm to create a vision for Perry with everyone working towards a common goal. How do we make Perry better? Trustee Draper said to bring in more paying jobs. Administrator Jensen had board members take part in a communication exercise.

Administrator Jensen called in the department heads to give a report to the board.

POLICE

Chief Grover asked the board for another full time officer. Currently there are four full time officers and 7 part time officers with one School Resource Officer. He reported that Perry is the most populated village in Wyoming County and the busiest. The current work schedule and a proposed work schedule with one additional full time officer was reviewed. With the addition of another full time officer, Chief Grover would only have to schedule 16 hours of work for part time officers each week. Trustee Matson asked if another full time officer is more productive than a part time officer? Chief Grover said that a full time officer will produce 120-130 tickets each year. Some of impacts would be to retain quality employees, reduce scheduling challenges, training that meets out needs and the budget reality (comparison of current budget versus proposed). Chief Grover said that it is hard to find good quality employees.

WATER

Chief Operator Drain outlined why the need for a water plant upgrade and outlined three upgrade options. Our current standpipe tank only holds a two day supply of water if the clarifier goes down. He stated the need to replace water mains in the distribution system that is 50-100 years old. He said that the Village is 4 years behind schedule using the timeline from the 2012 Infrastructure Capital Improvement Plan for replacement of distribution mains. He asked the board to consider making the investment to replace some of the older 4" water mains.

SEWER

Chief Operator Drain expressed his concern regarding the inflow & infiltration issues that the Village has. While the Village has addresses some problem areas, there are still infiltrations problems. This impacts flow at the plant and we currently cannot get good flow meter readings. He suggested that the sanitary sewers be smoke tested to identify infiltration so that those areas can be repaired. The Village has a smoker but Chief Operator Drain does not believe that it is best utilization of manpower as it requires all of our water & wastewater operators. The village has to report to DEC anytime we bypass the overflow, creating alerts. By correcting infiltration before it gets to the plant, this would reduce the amount of reports/alerts.

PARK & RECREATION

Park Maintenance Supervisor Renee Koziel outlined all the different activities, events and amenities that the parks department handles. She said that the demands had increased with little to no budget increase. She is asking for a full time employee in the park while maintaining the seasonal part-time laborer. It was explained that how we present the park to the public is what the public thinks of the Village.

DEPARTMENT OF PUBLIC WORKS

Supt. Ed Koziel said that all departments need help and his department helps all departments out. Supt. Koziel reviewed the recent paving projects on Covington, Leicester, Church Streets and Camp Road. He gave an update on the current CDBG drainage project. So far, the drainage that has been installed is working. His plans for next year's budget include paving work in the drainage project area and sidewalks on Bradford, Tuna & S Main St. The bucket truck's certification expires May 31, 2018 and Supt. Koziel is considering replacing it with a slightly bigger truck (more reach). Permanent storm drain work is also planned to in the areas where we made temporary repairs to. We need to upgrade our sewer camera as our current one has been down more than it has been operating. If the camera is up and running, we can see where problems area are and make the necessary repairs. Our new plow truck should be here in December.

Lunch break at 11:20 am.

Meeting resumed at 11:45 am.

MAYOR HAUSER

Mayor Hauser spoke on the economic development that has been happening in Perry. Millions have been invested in the revitalization within the Village (i.e. East Hill Creamery, CFI Properties, Greg O'Connell. There has been an increase in the assessed value of 2.6% and 2.3% in 2016 and 2017. Building Permits have increased steadily since 2012. Perry has the most permits issues in the county for the past two years. Homes in the Village are spending less time on the market as there is an average increase of 8.9% in the median price of a single family home. Property maintenance compliance keeps increasing with each passing year. The Village's tax rate has dropped 2% lower than it was nine years ago. The next four villages have seen their rates go up 7%, 16%, 22% and 28% during the same time. The Village will pay off two fire truck bonds within two years resulting in \$70,000 of savings. When adding up all of the grants, over four million dollars have been received, mostly in public infrastructure and private residences. He reviewed a chart from the comprehensive plan. The Village's fiscal strength and capacity has an impact on the condition of the village (amenities, infrastructure, and community). If we do not

have the capacity, we are in no condition to make improvements, which would improve the image of Perry. If a good image is not there, people will chose not to move to Perry. The board has the potential to create this positive cycle.

ADMINISTRATOR JENSEN

Administrator Jensen said the keystone for municipal thinking is a strategic plan that includes consulting services, employee & service contracts, comprehensive plan, capital infrastructure plan and equipment replacement plan. The key is to bring all of these items together to create a plan in a timely manner and method. Steps include: identify priorities, determine top priorities that will be guideposts for fiscal and policy consideration, adopt 5-10 year fiscal plans, tie annual budget directly to strategy plan.

Trustee Billings left the meeting at 12:30 pm.

Administrator Jensen gave an example of strategic planning from Summit County, Utah. He feels that there is a big need is to educate the public as to the whys the Village does projects. Board members wrote down their priorities and places them in different categories: now, 3-5 years from now and the future. The different priorities were discussed amongst board members.

Administrator Jensen thanked the board for attending this retreat and the department heads for their presentations. He thinks that the department heads should do a presentation of their needs/priorities during the budget process.

Motion to adjourn meeting at 1:30 p.m. was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail I. Vosburg, Village Clerk