

**VILLAGE OF PERRY
VILLAGE BOARD MEETING**

APRIL 17, 2017

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 17th day of April 2017.

PRESENT:	Bonnie Matson	Trustee
	Jacque Billings	Trustee
	Eleanor Jacobs	Trustee
	Dariel A. Draper	Deputy Mayor

ABSENT:	Rick Hauser	Mayor
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ALSO PRESENT:	Gail Vosburg	Village Clerk
	Ed Koziel	Supt. Public Works
	Renee Koziel	Park Maintenance Supervisor
	Steve Laraby	Fire Chief

ATTENDEES:	Mary Syberg	Bill Bark
	Barb Ferris	

Deputy Mayor Draper called the Meeting to order at 7:30 pm. and led in the pledge to the flag.

MINUTES

March 20, 2017 Village Board Minutes approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the March 20, 2017 Village Board minutes as presented. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

POLICE REPORT (as attached)

Deputy Mayor Draper reviewed the department's report for the month of March:

- Total number of calls 359
- Domestic 7
- Vehicle Accidents 5
- Gallons of gasoline used 436
- Value of stolen property \$172
- Loss due to mischief \$200
- Value of recovered property \$0
- Summons Issued 66
- Arrested Persons 9
- Total number of vehicles passing the speed sign 72,800
- Highest speed 93 mph

Police Report accepted – Motion by Trustee Billings, seconded by Trustee Matson, to accept the DPW report as presented. Motion carried with all voting aye.

DPW REPORT – presented by Supt. Ed Koziel (as attached)

Supt. Koziel reported the following:

- Water leak was found and repaired on Watrous Street
- 9 curb boxes were repaired
- One new water service installed
- One round of cleaning the streets has been done – sweeper is down - waiting for parts
- SJB Empire GEO Services has completed outlet sampling for dredging
- The lake level is 100" with the gates closed.
- Still patching potholes
- Picking up brush & bags
- All benches on Main Street have been installed
- DePaul is moving forward – identifying water and sewer this week
- Started sidewalk repairs this week and sidewalk express (975')

DPW Report accepted – Motion by Trustee Matson, seconded by Trustee Billings, to accept the DPW report as presented. Motion carried with all voting aye.

FIRE DEPARTMENT REPORT - presented by Fire Chief Steve Laraby (as attached)

Chief Laraby gave a summary of the Fire Department Report for the period of April 2016 – March 2017:

Total Alarms	169
Structure Fires	16
Vehicle Fires	3
Vegetation fires	2
EMS	17
Rescue	2
MVA	15
Hazardous conditions	35
Service call	4
False alarm	27
Mutual Aid	14
Cancelled enroute	41

Fire Department Report accepted – Motion by Trustee Matson, seconded by Trustee Billings, to accept the Fire Department Report as presented. Motion carried with all voting aye.

RECREATION REPORT presented by Renee Koziel (as attached)

Facilities Use forms approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the facilities use forms for the Perry Firemen's Baseball & Softball and the Perry Men's Softball. Motion carried with all voting aye.

Park Seasonal Laborer appointed – Deputy Mayor Draper appointed Anthony Ricotta as a seasonal laborer in the Village Park at \$9.70 per hour with a start date of May 8th. Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the Deputy Mayor’s appointment as presented. Motion carried with all voting aye.

New Playground equipment purchased by Rotary approved – The Perry Rotary Club is looking into purchasing new playground equipment that will be installed behind the splash park bathrooms. The large slide will have to be removed from the current playground equipment. The castle will remain but the rest of the “old toy” will be removed. Installation will be done in June. Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the new playground equipment that Rotary will be having installed at the Village Park on Lake Street. Motion carried with all voting aye.

The Ventrax attachments for the Parks and DPW came in last week and a demonstration was provided to employees.

Trustee Jacobs thanked Renee for attending the tree board meeting.

March’s Recreation Report accepted – Motion by Trustee Draper, seconded by Trustee Jacobs, to accept March’s Parks and Recreation Department Report as presented. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Payment of Claims -

Vouchers # 171962 - -#172039

General Fund	\$ 64,571.90
Spec. Grant Funds	\$ 2,289.13
Water Fund	\$ 15,375.03
Sewer Fund	\$ 9,728.38
Capital Projects Fund	\$ 67,365.46
SLWC	\$ 42.10
Trust & Agency	<u>\$ 44,008.55</u>
TOTAL	\$203,380.55

Trustee Draper has audited all vouchers. Motion by Trustee Jacobs, seconded by Trustee Matson that all vouchers are ordered to be paid. Motion carried with all voting aye.

Supplemental Agreement #3 – Main Street Project approved – The supplemental agreement #3 for the Downtown Streetscape Project (Main St) is to amend the agreement to increase the construction phase (for the Village to get the maximum amount that we applied for. Motion by Trustee Jacobs, seconded by Trustee Matson, to authorize the Mayor to sign the Supplemental Agreement #3 and to adopt the resolution stating the Village has funds allocated for this project. Motion carried with all voting aye.

A letter regarding the Silver Lake Trail Feasibility Study was distributed.

Changes to 2017-2018 Tentative Village budget water budget line items approved -
Proposed changes to a water revenue budget line and several water expenditures budget lines

were reviewed from the spreadsheet the clerk prepared. Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the following changes to the 2017 Tentative Village Budget in the Water fund:

Decrease Revenue	F 9090 Budget Fund Balance	by \$20,000 to	\$ 51,311
Decrease Expenditures	F1910.4 Contingency	by \$5,000 to	\$ 5,000
	F8320.2 Source Supply Equip.	by \$5,000 to	\$ 107,000
	F8330.2 Purification Equipment	by \$5,000 to	\$ 5,000
	F8340.2 Trans. & Dist. Equip.	by \$5,000 to	\$ 45,000

Motion carried with all voting aye.

Changes to 2017-2018 Tentative Village budget sewer budget line items approved -

Proposed changes to a sewer revenue budget line and several sewer expenditures budget lines were reviewed from the spreadsheet the clerk prepared. Motion by Trustee Matson, seconded by Trustee Billings, to approve the following changes to the 2017 Tentative Village Budget in the Sewer fund:

Decrease Revenue	G 9090 Budget Fund Balance	by \$30,000 to	\$ 80,783
Decrease Expenditures	G1910.4 Contingency	by \$5,000 to	\$ 0
	G8120.4 Sanitary Sewer Cont.	by \$5,000 to	\$ 15,000
	G8130.2 Purification Equipment	by \$20,000 to	\$ 90,000

Motion carried with all voting aye.

A proposal from MRB Group for Water Treatment Plant evaluation was distributed for the board to review.

Clerk/Treasurer's Report accepted – Motion by Trustee Jacobs, seconded by Trustee Matson, to accept the Clerk/Treasurer's report as presented. Motion carried with all voting aye.

OLD BUSINESS

DREDGING

Trustee Jacobs reported that the sampling has been done for the sediment testing on the outlet. It will take about 3 weeks for the analysis to come back. She also advised the board that she, *Jacque Billings*, Jim Brick, representatives from the Town of Castile and representative from Aqua Cleaner met with Meg Keeves at the Maher Property on Washington Blvd.

2015 CDBG DRAINAGE

The last hurdles with the DEC have been passed.

SILVER LAKE TRAIL FEASIBILITY STUDY

There was good attendance (50 – 55) at the public meeting held two weeks ago. There was a lot of interest.

COMMITTEE REPORTS

Public Safety – Nothing to report.

Public Works

DPW Seasonal Laborers appointed – Deputy Mayor Draper appointed Donald Kelsy as a seasonal laborer at the DPW at \$10 per hour with a start date of May 1st and David Post as a seasonal laborer at the DPW at \$10 per hour with a start date of June 1st. Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the Deputy Mayor's appointments as presented. Motion carried with all voting aye.

The screen was installed at the headworks.

Recreation & Resources – The YMCA would like to put up signs at Center & Covington Street.

Office – Nothing to report.

Planning – Nothing to report.

NEW BUSINESS

Trustee Jacobs spoke on the mesh sign on South Main Street. Trustee Matson said that the Kiwanis put up the sign many years ago and turned it over to Rotary. Five years ago, businesses paid to have their individual sign redone and remounted on the mesh sign.

Motion by Deputy Mayor Draper, seconded by Trustee Matson, to adjourn the regular meeting and enter executive session at 8:22 pm to discuss the water and sewer contracts. Motion carried with all voting aye.

Motion by Trustee Jacobs seconded by Trustee Matson to adjourn the executive session and resume the regular meeting at 8:37 pm. Motion carried with all voting aye.

Motion to adjourn meeting at 8:37 p.m. was offered by Deputy Mayor Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail I. Vosburg
Village Clerk

DPW REPORT
APRIL 17, 2017

1. Found water leak Watrous St hill fixed and repaired.
2. Repaired 9 curb boxes.
3. One new water service installed.
4. One complete round cleaning street, sweeper is now down waiting for parts.
5. SJB Empire GEO Services, Inc – has completed outlet samples for dredging.
6. Lake level is 100" – gates are closed.
7. Still patching potholes
8. Picking up brush & bags.
9. All benches on Main St.
10. DePaul is moving forward – identifying water and sewer this week.
11. Started sidewalk repair this week and express.

1
975'

Chief's Report

Perry Fire Department

From: 4/1/2016 To: 3/31/2017

Year to date

Membership

Total Alarms: 169	Total Alarms: 209	Active Members: 38
Structure Fires: 16	Structure Fires: 23	Inactive Members: 0
Vehicle Fires: 3	Vehicle Fires: 3	Probationary Members: 7
Vegetation Fires: 2	Vegetation Fires: 5	Military Leave: 0
Acers Burned: 0	Acres Burned: 1	Medical Leave: 0
EMS: 17	EMS: 19	Disability: 0
Rescue: 2	Rescue: 2	
MVA: 15	MVA: 20	
Extrication: 6	Extrication: 8	Firefighter: 38
Hazardous Condition: 35	Hazardous Condition: 42	Interior Firefighter: 16
Service Call: 4	Service Call: 7	CFR: 0
Good Intent Call: 2	Good Intent Call: 2	EMT: 1
False Alarm: 27	False Alarm: 37	Paramedic: 0
Cancelled Enroute: 41	Cancelled Enroute: 44	Driver: 7
Other: 7	Other: 10	Fire Police: 19
Mutual Aid Given: 14	Mutual Aid Given: 20	Support Staff: 0
Mutual Aid Received: 2	Mutual Aid Received: 15	HAZ-MAT: 0
Average Personnel: 8.1716	Average Personnel: 8.3923	Junior-Explorer: 0
Average Enroute Time: 3.4183	Average Enroute Time: 3.6183	
Average Onscene Time: 6.268	Average Onscene Time: 6.5753	
Firefighter Injuries: 0	Firefighter Injuries: 0	
Firefighter Deaths: 0	Firefighter Deaths: 0	
Meetings: 0	Meetings: 0	
Drills: 0	Total Drills: 0	
Training: 31	Training: 37	
Miscellaneous: 0	Miscellaneous: 0	
Stand-By: 0	Stand-By: 0	

Comments:

Prepared by: _____

Sunday, April 16, 2017

Perry Fire Department

April 1, 2016 to March 31, 2017

Secretary Report

Secretary's report for the year starting April 1st and ending March 31st, 2017.

The Perry Fire Department responded to a number of alarms this year, with a total of 169 calls for service received. In answering these alarms, 1,495 firefighters responded, logging 1,965.4 man hours. 472 firefighters logged 1,167 hours of in house training.

Of the 169 fire alarms this year, 26 were structure fires, 21 were fire alarms, 20 were Motor Vehicle Accidents, 20 Natural Gas related, 10 Carbon monoxide related, 7 Brush fires, 34 were assistance with Perry Ambulance, 31 miscellaneous which include vehicle fires, residential or commercial water problems, and non emergency services calls.

In answering these alarms, the following equipment were used, The Jaws of Life 4 times, Mercy flight was called upon 5 times. 2,975 feet of 1 1/2" hose were used, 400 feet of 2 1/2" were used, and 2, 200 feet of 4 inch was used. 233, 675 gallons of water was used as well as 5 gallons of foam.

Loses from fire was \$180,900.00 with a potential loss of \$1,225,400.00

The Top Six responders were

1. Michael Aaron – 101
2. Heath Stenson- 92
3. Stephen Laraby – 68
4. Richard Gayhart – 67
5. Dylan Hinsken – 65
6. Mason Hinsken – 61

The Perry Fire Department continues to proudly be 100% volunteer staffed, and is looking forward to continuing the tradition in the year to come.

Respectfully submitted;

Robert Poydock Department Secretary Perry Fire Department

David Spink, Assistant Department Secretary Perry Fire Department

Perry Fire Department

April 1st, 2016- March 31st, 2017

Calls By Month

April - 17

May -17

June -7

July -18



September - 16

October - 13

/November -9

December -10

January -14

February - 10

March - 16

Perry Fire Department

April 1st, 2016- March 31st, 2017

Call By time of day

00:00 - 01:00 - 7

01:00 - 02:00 - 2

02:00 - 03:00 - 2

03:00 - 04:00 - 4

04:00 - 05:00 - 3

05:00 - 06:00 - 1

06:00 - 07:00 - 5

7:00 - 08:00 - 2

08:00 - 09:00 - 10

09:00 - 10:00 - 6

10:00 - 11:00 - 9

11:00 - 12:00 - 8

12:00 - 13:00 - 14

13:00 - 14:00 - 8



14:00 - 15:00 - 19 calls

16:00 - 17:00 - 13

17:00 - 18:00 - 14

18:00 - 19:00 - 14

19:00 - 20:00 - 13

21:00 - 22:00 - 8

22:00 - 23:00 - 2

23:00 - 24:00 - 5

24:00 - 00:00 - 0

PARKS & RECREATION UPDATE
APRIL 17, 2017

EMPLOYEE APPROVAL OF ANTHONY RICOTTA TO START MAY 8, 2017 AT \$9.70/HOUR.
HE WAS INTERVIEWED APRIL 4TH AND IS CIVIL SERVICE APPROVED.
PARKS IS HIRING ONLY ONE EMPLOYEE, VERSES TWO, TO WORK MAY-OCTOBER.
A.7110.4 ACCOUNT HAS BALANCE OF \$1360. 140 HOURS AVAILABLE TILL MAY 31.

FACILITIES USAGE FORM APPROVALS:

TOUR de PERRY NORTH PAVILION 6-11AM SATURDAY JULY 8, 2017.

PERRY FIREMAN'S BASEBALL & SOFTBALL

PERRY MENS SOFTBALL LEAGUE *May 8th m + w thru August*

ROTARY(DARYL HEIBY) POSSIBLE PURCHASE OF BEAR PLAYGROUND EQUIPMENT.

TENNIS COURTS OPENED MARCH 29, 2017. DPW REPLACED BROKEN POLE FOR NET.

ORCHARD ST. RESTROOMS OPENED APRIL 3

2 NEW SIGNS POSTED AT BOTH ENTRANCES: "PARK ON PAVEMENT"/GRASS IS SOFT.

BIKE LANE PAINTED AS KIDS WERE OFF LAST WEEK AND PARK WAS BUSY.

SEA SERPENT MEETING APRIL 13/FORMS AVAILABLE TO REGISTER.

3/30 LETTER TO MAYOR HAUSER ON TREES DOWNTOWN NOT BEING STRAIGHT.
LANDSCAPE COMPANY STRAIGHTENED AND STAKED DOWNTOWN TREES.

NEW BANNERS FOR DOWNTOWN WERE PICKED UP MARCH 20 AND PUT UP MARCH 21.

AMERICAN FLAGS WILL GO UP BY MID MAY.

WORKED WITH MIKE POST TO HAVE BIKE RACK INSTALLED AT TOWN PLAZA.
CLEANED AND INSTALLED REFLECTOR TAPE ON TOWN PLAZA BIKE RACK.

ATTENDED TREE COMM. MTG. 4/11/17, WORKING W/DPW TO ORDER TREES REQUESTED.

WILL FINALIZE CPP TREE ORDER TOMORROW AT 10AM.

YMCA DID INVENTORY LAST WEEK IN CABIN FOR SUMMER RECREATION SUPPLIES.

NOT FOR PUBLIC KNOWLEDGE: DEC STOCKED PARK POND LAST WEEK WITH TROUT.

VILLAGE BOARD MEETING
4/17/17
CLERK-DEPUTY TREASURER REPORT

1. Vouchers:

VOUCHERS OF ALL FUNDS #171962 - 172039

General Fund	\$ 64,571.90
Spec. Grant Fund	\$ 2,289.13
Water Fund	\$ 15,375.03
Sewer Fund	\$ 9,728.38
WWTF Cap. Projects Fund	\$ 67,365.46
SLWC	\$ 42.10
Trust & Agency	<u>\$ 44,008.55</u>
TOTAL	\$203,380.55

All vouchers have been audited by Trustee Draper.

(Need board approval to pay vouchers.)

2. Supplemental Agreement #3 – Downtown Streetscape Project (Main Street) – amend agreement – increase construction phase (for Village to get the max. amount that we applied for).

(Board to authorize mayor to sign and adopt resolution.)

3. Letter received re: Silver Lake Trail. (attached)

4. Budget Transfers:

From: A.9060.8	Health Insurance	\$ 23,250
To: A.1110.4	Village Justice Contractual	\$ 500
A.1410.41	Clerk – Grants	\$ 1,250
A.1420.14	Law Contractual	\$ 8,500
A.3120.12	Police PS – part-time	\$ 7,000
A3410.4	Fire Department Contractual	\$ 5,000
A5110.12	Streets PS – seasonal	\$ 1,000

(Board to approve/disapprove budget transfers.)

5. 2017-18 Village Budget – Water & Sewer proposed budget line item changes (attached)

(Board to approve each budget line change.)

6. Proposal from MRB Group for Water Treatment Plant evaluation.