

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
August 21, 2017**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 21st day of August 2017.

PRESENT:	Dariel A. Draper	Deputy Mayor
	Jacque Billings	Trustee
	Eleanor Jacobs	Trustee
	Bonnie Matson	Trustee

ABSENT:	Rick Hauser	Mayor
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ALSO PRESENT:	Matt Jensen	Village Administrator
	Gail Vosburg	Village Clerk
	Edward J. Koziel	Supt. Public Works
	Jeff Drain	Chief Water & Sewer Operator

ATTENDEES:	Mary Syberg
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Deputy Mayor Draper called the Meeting to order at 7:30 pm and led in the pledge to the flag

MINUTES

AUGUST 7, 2017 MINUTES APPROVED – Motion by Trustee Jacobs, second by Trustee Matson to approve the minutes of the August 7, 2017 Regular Board Meeting. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

POLICE DEPARTMENT REPORT (as attached)

Deputy Mayor Draper reviewed the Police Department Report for July:

- | | |
|--------------------------------------|---------|
| • Total calls | 333 |
| • Domestic | 6 |
| • Vehicle Accidents | 4 |
| • Gallons of gasoline used | 418 |
| • Value of Stolen Property/larceny | \$1,430 |
| • Loss due to mischief | \$ 0 |
| • Value of recovered property | \$ 0 |
| • Summons issued | 67 |
| • Arrested persons | 14 |
| • Number of vehicles past speed sign | 112,397 |
| • Highest speed | 67 mph |

Police Department Report accepted – Motion by Trustee Matson, seconded by Trustee Billings, to accept the Police Department report as presented. Motion carried with all voting aye.

PARKS AND RECREATION REPORT (as attached)

Administrator Jensen read the recreation report.

Parks and Recreation report approved – Motion by Trustee Billings, seconded by Trustee Matson, to approve the parks and recreation report as presented. Motion carried with all voting aye.

DPW REPORT – presented by Ed Koziel (as attached)

Supt. Koziel read the report:

- 4 Drainage areas with issues have been identified and temporary fixes have been proposed until more thorough repairs can be made
- High weed notices /mowing up to date
- Streets were swept
- All bags and brush picked up
- Paving completed on Church St, Covington St, Leicester St and Camp Road. Thank you to other towns assisting: T/Castile, T/Perry, T/Warsaw and T/Orangeville
- Estimated cost savings for shared services (paving projects) is \$62,273.03
- Will be doing sidewalk repairs on Covington St, Leicester St and Church St to make them ADA compliant.

Supt. Koziel reported that the Village of Warsaw is making repairs to the suction unit on the street sweeper so that catch basins can be cleaned out.

Trustee Jacobs asked if the Village streets will be striped. Supt. Koziel said that only county roads and state roads will be striped.

Deputy Mayor Draper thanked Supt. Koziel for a great job done on the paving projects.

DPW Report accepted – Motion by Trustee Jacobs, seconded by Trustee Matson, to accept the DPW report as presented. Motion carried with all voting aye.

FIRE DEPARTMENT REPORT (as presented by David Spink)

Report for the month of July:

- Total calls 29

Fire Department Report accepted – Motion by Trustee Matson, seconded by Trustee Billings, to accept the Fire Department report as presented. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (attached)

Payment of Claims -
Vouchers # 180495 - #180607

General Fund	\$113,736.94
Spec. Grant funds	\$ 425.00
Water Fund	\$ 17,076.93
Sewer Fund	\$ 22,171.78
SLWC	\$ 75.27
Trust & Agency	\$ 57,804.96
TOTAL	\$211,290.88

Trustee Billings has audited all vouchers. Motion by Trustee Jacobs, seconded by Trustee Matson that all vouchers are ordered to be paid. Motion carried with all voting aye.

Perry Beach Project – completion of SEQR Review

Environmental Assessment Form -determination of Significance “Negative Declaration”

Motion by Trustee Matson, seconded by Trustee Billings, to make the determination of significance a “negative declaration” on the Environmental Assessment Form for the Perry Public Beach project and authorize Mayor to sign EAF form. Motion carried with all voting aye.

Adopted Resolution to issue the Negative Declaration

**VILLAGE OF PERRY
PERRY BEACH IMPROVEMENTS PROJECT
SEQR RESOLUTION - NEGATIVE DECLARATION**

At the meeting of the Perry Village Board held on August 21, 2017, Trustee Matson moved adoption of the following resolution; Trustee Billings seconded the motion and was passed.

WHEREAS,

- 1) In accordance with the New York State Environmental Quality Review regulations (SEQR), the Village Board of the Village of Perry announced its intent to serve as Lead Agency on July 17, 2017, to conduct an environmental review of the construction of the Perry Beach Improvements Project located at 3755 Euclid Avenue. The project includes basic site preparation, and the installation of permanent and floating docks, on-land decking, a kayak ramp, a performance shade sail, a permanent multi-use building, a pavilion and patio, a children’s play garden, site furniture, plantings, and parking lot improvements.
- 2) The Village Board has determined that the proposed action is an Unlisted action as defined under SEQR.
- 3) The Village Board, in its capacity of Lead Agency, has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the action described above.
- 4) On July 18, 2017, the Village Board notified the Involved and Interested Agencies of its intention to act as Lead Agency for this project and circulated Part 1 of the short Environmental Assessment Form. None of the Involved Agencies objected to the Perry Village Board serving as Lead Agency for this project. The Village will obtain all necessary permits and approvals from Involved Agencies and will comply with agency requirements.
- 5) The Village Board has considered the Environmental Record prepared for this action, including any comments received from the Involved Agencies, and the proposed Negative Declaration.

NOW THEREFORE BE IT RESOLVED,

The Village Board of the Village of Perry declares that it will serve as Lead Agency for the proposed improvements to the Perry Beach; and,

The Village Board declares that, based on the Environmental Record which has been prepared, the project will not result in any large and important impacts, and therefore, will not have a significant adverse impact on the environment. A Negative Declaration under SEQR is therefore issued for this project, and the Village Mayor is hereby authorized and directed to sign, on behalf of the Village, the form entitled "Part 3 Determination of Significance."

Pay Application for WWTF project approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the following pay application for the WWTF project as approved by Clark Patterson Lee:

- Pay Appl. # 12 Contract A Headworks – STC Construction \$ 65,913.20

Motion carried with all voting aye.

Notice was received that the Perry Overseas Veterans Inc. is renewing their liquor license.

Clerk's report approved – Motion by Trustee Matson, seconded by Trustee Billings, to approve the Administrator's report as presented. Motion carried with all voting aye.

ADMINISTRATOR REPORT – presented by Matt Jensen (as attached)

Domestic Violence Awareness Month – RESTORE Sexual Assault Services has requested the Village post signage during the month of October as part of Domestic Violence Awareness Month with a flag campaign. Location for the flags will need to be determined. Chief Grover is in full support of this.

**VILLAGE OF PERRY
RESOLUTION
DOMESTIC VIOLENCE MONTH PROCLAIMED**

WHEREAS, all Village Board Members, having due notice of said meeting, and that pursuant to Section 94 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the violence in the home is a problem that encompasses all racial, religious, ethnic, and socioeconomic groups; and

WHEREAS, during the month of October, local, state and national domestic violence agencies will sponsor events to promote the awareness of domestic violence; and

NOW ON MOTION OF Trustee Jacobs which has been duly seconded by Trustee Billings,

THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Perry does hereby proclaim October as Domestic Violence Awareness Month; and

AND BE IT FURTHER RESOLVED, that the Village Board of the Village of Perry urges our citizens to support programs in our community that highlight domestic violence awareness issues and educate themselves about the problem of domestic violence and urges all citizens to recognize and participate in its observance.

Ayes: 4
Nays:

Two locations for Domestic Violence Awareness flag campaign selected - Two locations for the flags campaign were discussed: the corner of N Center St and Covington St and the corner of Leicester St and N Main St as these are highly traveled locations. Motion by Deputy Mayor Draper, seconded by Trustee Matson, to approve the two locations for the flag campaign as N Center St/Covington St and Leicester St/N Main St. Motion carried with all voting aye. Administrator Jensen will contact the RESTORE Outreach and Educator Specialist to advise her of the two locations and the Village's support.

Motion by Deputy Mayor Draper, seconded by Trustee Matson, to open the public hearing at 8:00 pm on the appropriating of monies from the sewer capital equipment reserve. Motion carried with all voting aye.

PUBLIC HEARING

Clerk Vosburg read the notice "The Village of Perry proposes to authorize the transfer of monies from the Sewer Capital Equipment Reserve fund to the Sewer Fund in the amount of \$25,000 for the purpose of replacing and the repair of five (5) pumps at various pump stations within the waste water treatment plant and collection system."

Trustee Billings asked what is the life span of the pumps. Chief Operator Drain said that one of the pumps is 26 years old that needs to be replaced. The average life span is 20 years. This request will ensure that there are two operational pumps at each pump station, one main pump and a backup pump.

Administrator's report continued....

Birchwood Acres – there will be another informational meeting for the residents in Birchwood Acres on Monday, August 28th at 7:00 pm at the Masonic Temple.

2015 CDBG Drainage Project – There is a pre-construction meeting on Wednesday, August 23rd to discuss the construction of the drainage project on S Main St, Washington Blvd, Competent Ave and Needham St. Deputy Mayor Draper asked when construction will begin. Administrator Jensen said that hopefully it will be started within two weeks after the pre-construction meeting.

Trustee Jacobs thanked Administrator Jensen for attending the Silver Lake Association Meeting on August 12th.

Administrator's report approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the Administrator's report as presented. Motion carried with all voting aye.

OLD BUSINESS

NY MAIN ST PROGRAM

More projects are ready to begin as the individual project paperwork is being completed.

WEBSITE

Trustee Jacobs met with Sandy Schneible about the website. She passed out a draft homepage. It will be closer to the end of the year for the launch of the new website. Departmental pages are being worked on. Once testing of the webpages is complete, work on the background machine will begin. Ms. Schneible has offered to come to a board meeting or meet with board members to show how the website would work

TREE BOARD

Trustee Jacobs reminded the board to review the Tree Master Plan and Tree Standards/ Specifications.

COMMITTEE REPORTS

Public Safety – Nothing to report.

Public Works - The Phase I punch list is being worked on. Location for the influent meter was discussed along with which type of meter to purchase. Administrator Jensen said that he, Chief Operator Drain and operators toured the Village Dansville WWTP. He said the Village signed off on some of the designs at the WWTF. Trustee Matson said that the Village signed off on the designs with not a clear understanding of what was being changed.

Recreation & Resources – Nothing to report.

Office – A meeting will be held with Brian Beiger, Administrator Jensen, Trustee Matson and Village Attorney DiMatteo to work on the BIL Program documents as some items need to be reconfigured. Some of the requirements in the program is more stringent then applying for a loan.

Planning – Nothing to report.

NEW BUSINESS

Nothing to report.

Motion by Deputy Mayor Draper, seconded by Trustee Jacobs, to close the public hearing at 8:23 pm of the appropriation of monies from the sewer capital equipment reserve fund. Motion carried with all voting aye.

Authorization of transfer of sewer capital equipment reserve funds to sewer fund approved – Motion by Trustee Jacobs, seconded by Trustee Matson, authorizing the transfer of funds in the amount of \$25,000 from the sewer capital equipment reserve fund to the sewer fund for the purchase /repair of five (5) sewer pumps. Motion carried with all voting aye.

Motion to adjourn meeting at 8:24 p.m. was offered by Trustee Matson, second by Trustee Billings and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail I. Vosburg, Village Clerk

VILLAGE OF PERRY
BOARD MEETING AGENDA
August 21, 2017

1. Call Meeting to order at 7:30 p.m.
2. Pledge to flag.
3. Minutes
 - August 7, 2017 Regular Board Meeting
4. PUBLIC COMMENT
5. Police Department Report
6. Parks & Recreation Report
7. DPW Report
8. Fire Department Report
9. 8:00 PM - PUBLIC HEARING – AUTHORIZE TRANSFER OF FUNDS FROM SEWER RESERVE TO SEWER FUND – PUMP REPLACEMENT & REPAIRS
10. Clerk Report
11. Administrator Report
12. Old Business
 - NY Main Street Program
 - Zoning Law update
 - Restore NY Program
 - Letchworth Gateway Villages Program
 - Website
 - Tree Board
13. Committee Reports
 - Public Safety
 - Public Works
 - Recreation & Resources
 - Office
 - Planning
14. New Business
15. Executive

MEETING ATTENDANCE SIGN-IN

MEETING DATE: August 21, 2017

COMMITTEE/BOARD: V/ Board Meeting

Please PRINT your name clearly to ensure the correct spelling in the minutes of this meeting.

1	<u>Edward J. Kozie/</u>	21	<u></u>
2	<u>Jeff Drain</u>	22	<u></u>
3	<u></u>	23	<u></u>
4	<u></u>	24	<u></u>
5	<u></u>	25	<u></u>
6	<u></u>	26	<u></u>
7	<u></u>	27	<u></u>
8	<u></u>	28	<u></u>
9	<u></u>	29	<u></u>
10	<u></u>	30	<u></u>
11	<u></u>	31	<u></u>
12	<u></u>	32	<u></u>
13	<u></u>	33	<u></u>
14	<u></u>	34	<u></u>
15	<u></u>	35	<u></u>
16	<u></u>	36	<u></u>
17	<u></u>	37	<u></u>
18	<u></u>	38	<u></u>
19	<u></u>	39	<u></u>
20	<u></u>	40	<u></u>

**PERRY POLICE DEPARTMENT
2017 REPORT**

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total Calls	265	276	359	326	329	375	333						2263
Domestics	11	3	7	4	12	7	6						50
Vehicle Accidents	1	2	5	3	0	9	4						24
(vehicle injury)	0	0	0	0	0	2	0						2
Gasoline	472	407	436	408	426	420	418						2987
Value of Stolen Property/larceny	\$580	\$2,740	\$172	\$4,162	\$1,588	\$1,010	\$1,430						\$11,682
Loss Due Mischief	\$140	\$45,000	\$200	\$0	\$1,700	\$66,600	\$0						\$115,640
Value of Recovered Property	\$300	\$50	\$0	\$20	\$500	\$420	\$0						\$1,290
Summons Issued	26	62	66	89	56	78	67						444
Arrested Persons	14	12	9	12	9	12	14						82
Misdemeanor (counts)	15	11	14	13	4	12	18						87
Felonies (counts)	1	2	0	3	4	1	4						15
Violation (counts)	2	2	4	2	3	5	2						20
Bench Warrants	2	3	1	2	1	1	2						12
MHA Arrest													

PARKS AND RECREATION

Board Meeting, August 21, 2017

- * YMCA Summer Recreation ended on 8/18.
 - Week 4 (7/17) thru week 8 (7/14) Average of 40 participants.
- * YMCA Summer Soccer ended on 8/10, with 60 participants.
- * YMCA Tennis ended with 14 participants and Archery had 18 participants.
- * Recreation supplies are boxed up and stored along with soccer goals.
- * Sea Serpent Softball Tournament 7/22, had 33 teams.
- * Shake on the Lake, August 3-5/Public Beach is transformed back.
 - Josh Rice organized and was easy to work with.
- * Men's Softball League ended Playoffs Saturday, August 5.
 - Currently field usage by the Church League through September 21.
 - Infield perimeters will be over seeded to keep infield ball sand cost down.
- * Senior agenda 2017 ad in the Shopper for events.
 - Annual Chicken BBQ at the south pavilion, August 23, currently 53 seniors.
 - Wellsboro, PA trip will be on September 21. Sold out in a week, 50 seniors.
 - Annual Christmas Party will be December 20. The Village employee party will be on December 21.
- * Andrew Lowery started vegetative spraying on 8/14; second application.
- * Ben Lepkowski waters flowers. His last day is August 28.
- * Parks waters medians and tree committee trees, medians were weeded.
- * Park bike loop has been painted again.
- * Downtown American flags have been replaced when broken.
- * Gave Matt a three-hour tour of facilities and explained event schedule.
- * Broken boards have been replaced at the south pavilion/benches/castle toy.
- * Currently continuing to mow weekly and started mulching the park trees.
- * Still have more boards to replace on the castle toy.
- * First year parks will have an employee through the fall, usually parks laborers end in mid-August.
- * Will continue to water downtown through September and finish carpentry repairs/cabin.

DPW REPORT

AUGUST 21, 2017

1. Drainage:

a) Lake Street — line is now taking water but it needs to be replaced.

b) Benedict Street — is the same as Lake Street. Line is taking water but it needs to be replaced.

c) Watkins Avenue — is now working on temporarily fixing plugged line from tree roots.

d) Lake Avenue — now fixing bad line and putting in another catch basin.

2. We are all up to date with the high weed notices and mowing.

3. Brush and bags are all picked up.

4. Street sweeper — all streets are swept up and cleaned.

5. Paving:

a) Special thanks to the Towns of Perry, Castile, Warsaw, and Orangeville for the paving of Camp Road, Leicester Street, Covington Street, and Church Street.

b) See the attached sheets for shared services savings.

6. The lake level is currently at 94", the gates are closed.

7. Up coming — fixing all the sidewalks on Covington Street, Leicester Street, and Church Street, making them all ADA compliant.

PAVING (Materials)

Church Street:

Estimated cost was \$9,000.00

Actual cost was \$9057.57

Over by \$57.57

Covingston Street:

Estimated cost was \$48,100.00

Actual cost was \$46,405.26

Under by \$1,694.74

Leicester Street:

Estimated cost was \$63,000.00

Actual cost was \$36,330.14

Under by \$26,669.86

TOTALS:

Estimated cost of all three streets was \$120,100.00

The actual cost of all three streets was \$91,792.97

Savings of \$28,307.03

Shared Services Savings

Cost of the equipment and laborers for four days is \$23,800.00

Cost for hauling materials is \$10,166.00

Total amount is \$33,966.00

TOTAL AMOUNT SAVED

Materials \$28,307.00

Shared Services \$33,966.00

SAVED: \$62,273.03

CAMP ROAD

Estimated cost was \$26,000.00

Actual cost was \$28,402.71

Over by \$2402.71

Chief's Report

Perry Fire Department

From: 4/1/2017

To: 7/31/2017

Year to date

Membership

Total calls: 66
 Structure Fires: 8
 Vehicle Fires: 1
 Vegetation Fires: 1
 Acres Burned: 0
 EMS: 2
 Rescue: 0
 MVA: 6
 Extrication: 0
 Hazardous Condition: 12
 Service Call: 4
 Good Intent Call: 7
 False Alarm: 5
 Cancelled Enroute: 6
 Other: 14
 Mutual Aid Given: 7
 Mutual Aid Received: 0
 Average Personnel: 12.55
 Average Enroute Time: 1.98
 Average Onscene Time: 5.49
 Firefighter Injuries: 0
 Firefighter Deaths: 0

Total calls: 105
 Structure Fires: 12
 Vehicle Fires: 3
 Vegetation Fires: 1
 Acres Burned: 0
 EMS: 3
 Rescue: 0
 MVA: 6
 Extrication: 0
 Hazardous Condition: 21
 Service Call: 5
 Good Intent Call: 7
 False Alarm: 15
 Cancelled Enroute: 17
 Other: 15
 Mutual Aid Given: 10
 Mutual Aid Received: 1
 Average Personnel: 10.51
 Average Enroute Time: 2.03
 Average Onscene Time: 5.03
 Firefighter Injuries: 0
 Firefighter Deaths: 0

Active: 39
 Inactive: 0
 Probationary: 7
 Military Leave: 0
 Medical Leave: 0
 Disability: 0
 Social: 0

 Firefighter: 38
 Interior Firefighter: 16
 CFR: 0
 EMT: 1
 Paramedic: 0
 Driver: 7
 Fire Police: 19
 Haz-Mat: 0
 Juniors, Explorers, RAMS: 0
 Student, Bunk-in: 0
 Support Staff: 0

Meetings: 0
 Drills: 0
 Training: 8
 Miscellaneous: 0
 Stand-by: 0

Meetings: 0
 Drills: 0
 Training: 15
 Miscellaneous: 0
 Stand-by: 0

Comments:

Prepared by:

Monday, August 21, 2017

Incident Summary List

From: 4/1/2017

To: 7/31/2017

Perry Fire Department

Incident Description	Number of Calls
ALARM-CARBON MONOXIDE	2
ALARM-FIRE	6
ASSIST-CITIZEN	1
ASSIST-PA11	2
BOMB THREAT OR DEVICE	1
cellar pump	14
EMS CALL	2
FIRE-BARN	1
FIRE-COMMERCIAL	1
FIRE-INVESTIGATION	1
FIRE-OUTDOOR	2
FIRE-RESIDENTIAL	7
FIRE-VEHICLE	1
GAS LEAK	9
MERCY FLIGHT	6
MOTOR VEHICLE COLLISION-WITH INJURIES	6
MUTUAL AID-STANDBY	2
Power Outage	1
Traffic Control	1
Total Calls: 66	

Incident Summary List

From: 7/1/2017

To: 7/31/2017

Perry Fire Department

Incident Description	Number of Calls
ALARM-CARBON MONOXIDE	1
ALARM-FIRE	2
Cellar Pump	13
FIRE-INVESTIGATION	1
FIRE-RESIDENTIAL	1
GAS LEAK	4
MERCY FLIGHT	5
Power Outage	1
Traffic Control	1
Total Calls:	29

Call Volume Report

From: 4/1/2017

To: 7/31/2017

Perry Fire Department

Day	00:00 - 05:59	06:00 - 11:59	12:00 - 17:59	18:00 - 23:59	Daily Totals
Sun	1	1	3	4	9
Mon	2	2	2	3	9
Tue	1	0	7	0	8
Wed	2	2	4	1	9
Thu	1	5	8	3	17
Fri	1	1	3	4	9
Sat	0	2	2	1	5
Totals	8	13	29	16	

Call Volume Report

From: 7/1/2017

To: 7/31/2017

Perry Fire Department

Day	00:00 - 05:59	06:00 - 11:59	12:00 - 17:59	18:00 - 23:59	Daily Totals
Sun	0	0	3	1	4
Mon	1	0	0	1	2
Tue	1	0	3	0	4
Wed	2	1	1	0	4
Thu	0	5	6	1	12
Fri	0	1	1	0	2
Sat	0	1	0	0	1
Totals	4	8	14	2	28

Call Volume Report

From: 4/1/2017

To: 7/31/2017

Perry Fire Department

Month	00:00 - 05:59	06:00 - 11:59	12:00 - 17:59	18:00 - 23:59	Monthly Totals
Apr	2	2	4	5	13
May	1	0	3	4	8
Jun	1	3	8	4	16
Jul	4	8	14	3	29
Totals	8	13	29		

VILLAGE OF PERRY

**RESOLUTION AUTHORIZING THE VILLAGE BOARD OF THE VILLAGE OF PERRY
TO HOLD A PUBLIC HEARING ON A PROPOSAL TO APPROPRIATE MONEYS
FROM THE SEWER CAPITAL EQUIPMENT RESERVE FUND**

NOTICE IS HEREBY GIVEN, that a public hearing appropriating moneys from the repair reserve will be held on the 21st day of August 2017 at 8:00 p.m. in the Village Hall, in the Village of Perry, New York at a regular board meeting.

The Village of Perry proposes to authorize the transfer of moneys from the Sewer Capital Equipment Reserve Fund to the Sewer Fund in the amount \$25,000 for the purpose of replacing and the repair of five(5) pumps at various pump stations within the waste water treatment plant and collection system.

A copy of the appropriation is available for review at the Village Clerk's Office during regular office hours.

By order of the Village Board,

GAIL VOSBURG, CLERK
VILLAGE OF PERRY

**VILLAGE BOARD MEETING
8/21/17
CLERK-TREASURER REPORT**

1. Vouchers:

VOUCHERS OF ALL FUNDS #180495 - #180607

General Fund	\$113,736.94
CD Spec. Grant Fund	\$ 425.00
Water Fund	\$ 17,076.93
Sewer Fund	\$ 22,171.78
SLWC	\$ 75.27
Trust & Agency	\$ 57,804.96
TOTAL	\$211,290.88

Vouchers were audited by Trustee Billings.

Need board permission to pay abstracts.

2. Perry Beach Project – completion of SEQR Review

- Environmental Assessment Form - *Make the determination of Significance “Negative Declaration”
And authorized Mayor to sign EAF Form*

- Pass Resolution to issue the Negative Declaration

*Board to adopt resolution to issue Negative Declaration
for the Public Beach Project EAF.*

3. WWTF Project – Pay Request as approved by Clark Patterson Lee

Contract A – Headworks – STC Construction #12 \$ 65,913.20

Board to approve pay request.

4. Notice received that the Perry Overseas Veterans Inc. is renewing their liquor license.

5. Zoning Law Update - The Village can declare itself as Lead Agency for the SEQR process for the Zoning Law Update (then will notify involved agencies for 30 day notice).

Board to declare itself as Lead Agency

STAFF REPORT

From: Matthew Jensen

To: Mayor Hauser & Village Trustees

Date: August 21, 2017

Re: Board Meeting Agenda



The following items will be discussed as part of the Village Administrator's report:

- **South Main Street Drainage Project** – Pre-Construction Meeting is scheduled for Wednesday, August 23 at 1:00 PM. Construction start date is yet to be determined but the project is anticipated to commence in the next two to three weeks.
- **Silver Lake Association Annual Meeting** – Attended the annual meeting on August 12th as part of a town hall style panel. Representatives from the Town of Castile, Town of Perry, Letchworth Gateway Villages and Wyoming County Sheriff were also in attendance. Questions focused on the outlet dredging project, Silver Lake Trail system and street improvements.
- **Domestic Violence Awareness Month** – RESTORE Sexual Assault Services has requested the Village of Perry post signage during the October as part of Domestic Violence Awareness Month (email request attached). If Board approves, location(s) for the flag campaign need to be determined and approved before August 31st.
- **Birchwood Acres Water Improvements** – A public information meeting is scheduled for Monday, August 28th at 7:00 PM in the Mason Hall. Notifications to the residences were sent out on Friday, August 18th and a notice will be posted in the papers this week. Chatfield Engineering and Clark Patterson Lee will be involved as consultants along with the Town of Castile.
- **Village Administrator Meetings**– Meetings were held with the following individuals & organizations:
 - Chatfield Engineers – Paul Chatfield
 - Attorney – David DiMatteo & Jeff Swiatek
 - MRB – Bill Davis
 - Complete Payroll Processing – Shawn Coffman & LeeAnne Ferreira
 - Village Resident – Diane Wooster
 - Silver Lake Association – Mark Emmerson
 - Wyoming County – Peter Bendyna
 - Clark Patterson Lee – Weekly conference calls