

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
November 7, 2016**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 7th day of November 2016.

PRESENT:	Frederic Hauser	Mayor
	Jacque Billings	Trustee
	Dariel A. Draper	Trustee
	Bonnie Matson	Trustee

ABSENT:	Eleanor Jacobs	Trustee
	Terry Murphy	Administrator

ALSO PRESENT:	Gail Vosburg	Village Clerk
	Jeff Drain	Chief Water & Sewer Plant Operator
	David DiMatteo	Village Attorney

GUESTS:	Mary Syberg	Jon Penna
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Mayor Hauser called the meeting to order at 7:30 PM.

Mayor Hauser led in the pledge to the flag.

MINUTES

OCTOBER 17, 2016 Board Minutes approved– Correction was noted on page one, Bill Bark was not at the meeting. Motion by Trustee Matson, second by Trustee Billings to approve the October 17, 2016 Regular Board Meeting minutes as corrected. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

WATER / SEWER REPORT – presented by Chief Operator Jeff Drain (as attached)

Chief Operator Drain reported on the following:

- 20 letters were sent out for lead and copper public notification letters stating that no lead or copper was detected in the water samples.
- Operators attend training schools.
- An impeller and wear ring were installed at the Standpipe sewer pump station.
- Met with Clark Patterson Lee to discuss Phase II of the WWTF improvement project.
- Hydrants were flushed.

Water & Sewer report approved – Motion by Trustee Matson, seconded by Trustee Draper, to approve the water/sewer report as presented. Motion carried with all voting aye.

PROPERTY MAINTENANCE REPORT – (as attached)

Mayor Hauser read the report:

- As of November 3rd, 232 letters have been sent out
- 79 properties have been completed
- 163 properties are on the watch list
- 83 properties have not responded
- 71 properties are in process

Property maintenance report approved – Motion by Trustee Matson seconded by Trustee Draper, to approve the property maintenance report. Motion carried with all voting aye.

DEPAUL REZONE

Mayor Hauser read a letter from the Batavia City Manager expressing his experience with DePaul Properties within the City of Batavia (attached) and said that they have been an outstanding community partner.

The SEQRA resolution was presented that would adopt Local Law "B" which would rezone a total of 15 parcels.

The Village Attorney said that the Village would need to change the zoning map as a reflection of the local law and that the Village Clerk is responsible to write in the changes within the legend and ensure that the map is correct. The zoning Map should also be under lock and key and on display in the board room. An abstract of the local law should be published after the adoption of the law.

Resolution to adopt the SEQR EAF Short form approved

**RESOLUTION
OF THE VILLAGE BOARD
OF THE VILLAGE OF PERRY
STATE ENVIRONMENTAL QUALITY REVIEW ACT ("SEQRA")
DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE
NEGATIVE DECLARATION**

WHEREAS, all Board Members, having due notice of said meetings, and pursuant to Article 7. § 104 of the Public Officers Law, said meeting was open to the general public, and due and proper notice of the time and place of said meeting was given as required by law; and

WHEREAS, the Village Board of the Village of Perry ("the Board") has identified certain parcels that are appropriate for rezoning that are currently in the M-1 and R-2 Districts with the following tax identification numbers, property addresses and reputed owners:

<u>Tax Map No.</u>	<u>Property Address</u>	<u>Reputed Owners</u>
88.20-3-74	125 Water Street, Perry 14530	Timothy Cipolla
88.20-3-75	129 Water Street, Perry 14530	David Swede
88.20-3-68	47 Hope Street, Perry 14530	Donald Hoffman
88.20-3-67	10 Stanton Avenue, Perry 14530	KRT Realty, LLC
88.20-3-69	51 Hope Street, Perry 14530	William Koronas
88.20-3-66.12	Hope Street, Perry 14530	William Koronas
88.20-3-70	62-64 Hope Street, Perry 14530	Renee Koziel
88.20-3-66.122	55 Hope Street, Perry 14530	EG & JR Miller, LLC
88.20-3-71	Water Street, Perry 14530	Joshua Lapiana
88.20-3-92.2	Water Street, Perry 14530	Johnathan Bucknam
88.20-3-92.1	Water & Hope Street, Perry 14530	Lawrence Preischel
88.20-3-72	121 Water Street, Perry 14530	Johnathan Bucknam
88.20-3-73	123 Water Street, Perry 14530	George West
88.20-3-93	Hope Street, Perry 14530	Adam Koziel
88.20-3-94	Stanton Street, Perry 14530	Adam Koziel

(the "Properties"); and

WHEREAS, the Board has moved to proposed amendment to the Village of Perry Zoning Map ("Zoning Map") to designate each of the Properties to the R-3 District (the "Amendment"); and

WHEREAS, the Amendment is an Unlisted Action under the Village of Perry Zoning Code and the State Environmental Quality Review Act, and the regulations promulgated thereunder; and

WHEREAS, the Board properly filled out a Short Environmental Assessment Form for the Amendment; and

WHEREAS, a public hearing was conducted on November 3, 2016, upon proper public notice where the public was given appropriate opportunity to comment on the Amendment and potential environmental impacts; and

WHEREAS, the Board is fully familiar with the Properties, the surrounding parcels, and the larger neighborhood; and

WHEREAS, the Board has carefully reviewed the proposed text of the Amendment; and

WHEREAS, the Board has reviewed materials submitted by DePaul Properties, Inc. a future property owner of some of the Properties including extensive testimony, documentary evidence, and exhibits in support of this Amendment, all of which has been considered by the Village Board in evaluating the whether the Amendment will have any significant negative environmental impacts; and

WHEREAS, the Board finds that the Amendment will not have a negative impact as it will encourage more dense, walkable development with less need for automobile transportation. Part of the Amendment will also restrict the industrial uses that would likely have much more significant negative environmental impacts than residential. A portion of the area to be rezoned is currently in the M-1 Manufacturing Light Industry District, which allows intense high-impact industrial development as of right and is not necessarily compatible with nearby residential uses; and

WHEREAS, the Board finds that the Amendment may facilitate the adaptive reuse of the existing vacant Knitting Mill building into housing. This will have an overall positive effect on the Village of Perry's historic resources by potentially preserving an old vacant building.

NOW on motion of Trustee Draper, which has been duly seconded by Trustee Matson,

NOW, THEREFORE BE IT RESOLVED, Based upon the Board's thorough and careful review of the Amendment, including the Environmental Assessment Form, and all other materials submitted in connection therewith, the Board hereby determines that the Project will not result in any significant environmental impacts and hereby issues a negative declaration pursuant to SEQRA.

REASONS SUPPORTING THE NEGATIVE DECLARATION:

1. Air, Water, Noise, Waste, Erosion, Drainage, Site Disturbance Effects: The Project will not create any adverse change in the existing air quality, water quality or noise levels, nor in solid waste production, nor potential for erosion, nor promote flooding or drainage problems. The Project will produce a minimal disturbance of soil and vegetation, with minimal storm run-off.
2. Aesthetics, Agriculture, Archeology, History, Natural or Cultural Resource, Community or Neighborhood Character: The Amendment will not adversely affect agricultural, archeological, historical, natural, or cultural resources.
3. Vegetation, Fish, Wildlife, Significant, Habitats, Threatened or Endangered Species. No plant or animal life will be adversely affected by the Amendment.
4. Community Plans, Use of Land or Natural Resources. The Amendment is in keeping with the official community plans and goals, including the operative Village of Perry Comprehensive Plan, and will have no adverse effects on land-use or the use of natural resources by or in the community.
5. Growth, Subsequent Development, etc. The Amendment will not induce any significant or adverse growth or subsequent development.
6. Long Term, Short Term, Cumulative, or Other Effects. The Amendment will not have any significant adverse long term, short term, cumulative, or other environmental effects.
7. Critical Environmental Area. The Amendment will not have an impact on any Critical Environmental Area as designated in 6 NYCRR, subdivision 617.14(g).
8. Public Health and Safety. The Amendment will have no adverse impacts on the public health. The Amendment will promote the general health, safety and welfare of the citizens of the Village by providing the opportunity for new development of currently vacant properties. Further, the Board finds that none of the criteria for determining significance set forth in 6 NYCRR § 617.7(c)(1)(i)-(xii) would be implicated as a result of this Amendment.

Notice of this determination of non-significance shall be filed to the extent required by the applicable regulation under SEQRA or as may be deemed advisable by the Village of Perry Village Board.

Ayes 4

Nays 0

Quorum Present: ● Yes ○ No

Resolution to adopt Local Law

**RESOLUTION
GRANTING AN AMENDMENT TO THE VILLAGE OF PERRY ZONING MAP, REZONING
CERTAIN PARCELS TO R-3 RESIDENTIAL DISTRICT**

WHEREAS, all Board Members, having due notice of said meetings, and pursuant to Article 7. § 104 of the Public Officers Law, said meeting was open to the general public, and due and proper notice of the time and place of said meeting was given as required by law; and

WHEREAS, the Village Board of the Village of Perry ("the Board") has identified certain parcels that are appropriate for rezoning that are currently in the M-1 and R-2 Districts with the following tax identification numbers, property addresses and reputed owners:

<u>Tax Map No.</u>	<u>Property Address</u>	<u>Reputed Owners</u>
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88.20-3-70	62-64 Hope Street, Perry 14530	Renee Koziel
88.20-3-66.122	55 Hope Street, Perry 14530	EG & JR Miller, LLC
88.20-3-71	Water Street, Perry 14530	Joshua Lapiana
88.20-3-92.2	Water Street, Perry 14530	Johnathan Bucknam
88.20-3-92.1	Water & Hope Street, Perry 14530	Lawrence Preischel
88.20-3-72	121 Water Street, Perry 14530	Johnathan Bucknam
88.20-3-73	123 Water Street, Perry 14530	George West
88.20-3-93	Hope Street, Perry 14530	Adam Koziel
88.20-3-94	Stanton Street, Perry 14530	Adam Koziel

(the "Properties"); and

WHEREAS, where the Board finds that rezoning the Properties to R-3 District will advance numerous goals set forth in the operative Village of Perry Final Comprehensive Plan (the "Comprehensive Plan"); and

WHEREAS, the Board finds that rezoning the Properties to R-3 District will improve and diversify housing stock in the Village of Perry by allowing the conversion of existing vacant buildings and vacant land into new, high quality housing units as called for by the Comprehensive Plan; and

WHEREAS, the Board finds that rezoning the Properties to R-3 District will improve the Village of Perry's fiscal stability by allowing future development as called for by the Comprehensive Plan; and

WHEREAS, the Board finds that rezoning the Properties to R-3 District fits in with the proposed future residential land use for the area called for by the Comprehensive Plan; and

WHEREAS, DePaul Properties, Inc. (DePaul), a future owner of some of the Properties has submitted extensive testimony, documentary evidence, and exhibits to the Board in support of this rezoning, all of which has been considered by the Village Board in evaluating the whether to rezone the Properties to R-3 District; and

WHEREAS, the Project was duly referred to the Village of Perry Planning Board ("Planning Board") for an advisory report on the proposed rezoning; and

WHEREAS, the Planning Board unanimously supported approval of the proposed rezoning in its advisory report; and

WHEREAS, referral to the Wyoming County Planning Department is not required pursuant to General Municipal Law § 239-m; and

WHEREAS, the Board has carefully reviewed the proposed text of the Amendment; and

WHEREAS, the Board has conducted a full and comprehensive single agency review of potentially adverse environmental impacts from the Project pursuant to the State Environmental Quality Review Act ("SEQRA") and has duly issued a negative declaration pursuant thereto.

WHEREAS, public notice of the public hearing regarding the proposed amendment to the Village of Perry Zoning Map ("Zoning Map") to designate each of the Properties to the R-3 District (the "Amendment") was duly made on October 3, 2016; and

WHEREAS, a public hearing regarding the Amendment was properly held November 3, 2016 and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

WHEREAS, notice of said public hearing was duly advertised in the Perry Herald, the official newspaper of the Village of Perry; and

NOW ON MOTION OF Trustee Matson which has been duly seconded by Trustee Billings, now, therefore be it

RESOLVED, that the Village Board of the Village of Perry hereby adopts Local Law No. 5-2016, entitled, "Granting an amendment to the Village of Perry Zoning Map, Rezoning Certain Parcels to R-3 Residential District.

RESOLVED, that the Village Board makes the following findings in support of this determination:

The Amendment is in furtherance of the objectives called for by the Comprehensive Plan. Environmental Review: The determination of nonsignificance for purposes of compliance with SEQRA issued by this Board regarding the Amendment is fully incorporated herein and made a part hereof.

The Amendment is in the interests of the health, safety, and welfare of the Village of Perry.

The Village of Perry Village Board bases its findings on the testimony, documentary evidence, and exhibits before it in connection with the Amendment.

RESOLVED, that the Village Clerk be and she hereby is directed to enter said local law into the minutes of this meeting and give due notice of the adoption of said local law to the Secretary of the State of New York.

Ayes 4
Nays 0

Village Clerk authorized to amend the zoning map – Motion by Trustee Matson, seconded by Trustee Billings, to authorize the Village Clerk to contact Grover & Bates to amend the Zoning Map, publish an abstract of the local law and to post the Zoning map in a public space.

Memorandum of Understanding – DePaul PILOT

Mayor Hauser reviewed the proposed PILOT * & the Special District Agreement. The PILOT would be for 30 years, with the Town of Perry being the lead agent. The Village of Perry will receive a one-time payment of \$100,000 towards the purchase of a new fire apparatus, once the DePaul financials on the project close. In addition, there will be a \$5,000 per year funding agreement to be used for emergency services to be split with the Town of Perry. The Town of Perry has already signed the MOU. Motion by Trustee Matson, seconded by Trustee Billings, to authorize the Mayor to sign the MOU with DePaul and the Town of Perry. Motion carried with all voting aye.

CLERK REPORT – presented by Village Clerk Gail Vosburg (as attached)

Vouchers approved for payment

Vouchers of all funds # 170863 - 170884

General Fund	\$ 7,429.54
Water Fund	\$ 7,732.17
Sewer fund	\$ 2,326.09
Cap. Project – WWTF	\$395,049.05
SLWC	\$ 16.62
Trust & Agency	\$ 60.00

Total \$412,613.47

Vouchers of all funds # 170885 - 170978	
General Fund	\$ 61,473.00
Water Fund	\$ 11,147.23
Sewer Fund	\$ 13,811.27
Trust & Agency	\$115,240.60
Total	\$201,672.10

Vouchers have been audited by Trustee Billings. Motion by Trustee Matson, seconded by Trustee Draper to approve the vouchers for payment. Motion carried with all voting aye.

Resolution authorize Village Clerk to Relevy unpaid 2016-2017 Taxes to County of Wyoming:

2016-2017 Unpaid base Taxes	\$ 111,528.70
8% interest	\$ 9,205.36
County Relevy Fee	\$ 8,699.04
RL 001	\$ 1,462.92
RL 002	\$ 2,075.00
Total Relevy amount of	\$ 132,971.02

**VILLAGE OF PERRY VILLAGE BOARD
RESOLUTION
REQUESTING WYOMING COUNTY TREASURER'S OFFICE
TO COLLECT DELINQUENT TAXES FOR THE 2016-2017 TAX YEAR**

WHEREAS, all Village Board Members, having due notice of said meeting, and that pursuant to Section 94 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, The County of Wyoming Board of Supervisors passed Local Law No. 12 of the Year 1994, authorizing the County Treasurer to collect delinquent Village Taxes, if requested by the Village; and

WHEREAS, The Village of Perry no longer wishes to collect delinquent taxes; and

NOW ON MOTION OF Trustee Matson which has been duly seconded by Trustee Draper,

NOW BE IT RESOLVED, that the Village of Perry Board of Trustees officially requests that the Wyoming County Treasurer's Office collect the delinquent taxes for the 2016-2017 tax year and agree to the dates and form prescribed by the County Treasurer;

Aye: 4
Nay: 0

Offices declared vacant for 2017 Village Election – Motion by Trustee Draper, seconded by Trustee Matson, to declare the following office vacant for the March 21, 2017 Village Election:

Mayor	1 position	2 year term
Trustee	2 positions	4 year term each

Motion carried with all voting aye.

Resolution to commence action approved – Trustee Billings asked for more information and background prior to receiving the commencement of action resolution whenever the board is expected to take action on them.

**VILLAGE OF PERRY RESOLUTION
DIRECTING COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY**

WHEREAS, it appears that William & Janet Borek are in violation of Section 465-14 Article (1) and (2), of Local Law No. 1 of 2007 of the Village of Perry relative to the property located at 5 Fruit Street, Perry; and

WHEREAS, it appears to be in the best interest of the Village of Perry to prohibit William and Janet Borek from continuing to be in violation of said section of Local Law No. 1 of 2007 of the Village of Perry ; and

WHEREAS, the Village Board of the Village of Perry feels it is in the best interest of the Village of Perry to retain the services of Village Attorney, David M. DiMatteo, to pursue the enforcement of Local Law No. 1 of 2007 of the Village of Perry against William and Janet Borek to ensure that this property comes into compliance with said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of the Village of Perry, be and he hereby is authorized and directed to retain the services of David M. DiMatteo, Attorney for the Village of Perry in this matter, upon such terms as he deems proper and advisable, and Mayor of the Village of Perry shall authorize David M. DiMatteo on behalf of the Village of Perry to take such action as may be deemed advisable to prevent any continuation of the violation of Local Law No. 1 of 2007 of the Village of Perry by William and Janet Borek.

Motion made by Trustee Draper, and seconded by Trustee Billings, to adopt the resolution. Motion carried with all voting aye.

Pay Requests for WWTF Project approved – Clark Patterson Lee has approved the following pay requests and ask for them to be paid:

Contract A	STC Construction #3	\$ 118,892.50
Contract B	Milherst Construction #3	\$ 199,304.30
Compost	Lakeview Construction	\$ 7,397.89

Motion by Trustee Matson, seconded by Trustee Billings, to approve the pay requests for the WWTF project as approved by Clark Patterson Lee. Motion carried with all voting aye.

Payment #4 for CP Ward approved – Motion by Trustee Matson, seconded by Trustee Draper to approve payment #4 for CP Ward in the amount of \$102,204.84 for the Main Street Improvement Project as approved by Erdman Anthony. Motion carried with all voting aye.

EAP Agreement approved – Motion by Trustee Matson, seconded by Trustee Draper, to approve the Employee Assistance Program renewal through Employee Services Inc. as follows:

General Unit	\$ 1,276.56
Police Unit	\$ 472.80

Motion carried with all voting aye.

2017 NYS Retirement Invoices approved for payment – The 2017 NYS Retirement Invoices are as follows:

	If pay by 12/15	If pay by 2/1/2017
Police	\$ 51,519.00	\$ 51,967.00
General Unit	<u>\$106,351.00</u>	<u>\$107,254.00</u>
	\$157,880.00	\$159,221.00

Savings if pay early is \$ 1,341.00. Last year the Village paid \$225,993.00. Motion by Trustee Matson, seconded by Trustee Draper, to pay the 2017 NYS Retirement invoice early. Motion carried with all voting aye.

Clerk/Treasurer's report approved – Motion by Trustee Matson seconded by Trustee Draper to approve the Clerk/Treasurer's report as presented. Motion carried with all voting aye.

OLD BUSINESS

MAIN STREET IMPROVEMENT PROJECT

Mayor Hauser said that the punchlist walkthrough was last Friday. Most of the things on the list have been completed. One tree by the Town Hall was damaged but the tree will be removed and replaced. The plantings have been done, gas caps have been replaced and the material fill on the recessed areas around the traffic poles will be done soon. The extra banner arms have been ordered and the new pedestrian buttons have been installed by the NYSDOT.

NY MAIN ST GRANT

Mayor Hauser said that the grant administrators are working with the business owners for flesh out their scopes of work to submit to SHPO.

TREE LAW

Has been sent to the Village Attorney.

ZONING LAW UPDATE

The consultants will be in town on December 8th for their next meeting.

LETCHWORTH GATEWAY VILLAGES

There was a kick off meeting of the advisory group, Sandy Schneible of PMSA, Jim Whitehead of Geneseo and Bill DiAngelo of the Mt Morris Partner Progress Group. The job description has been finalized for the director's position and has been placed on the Village of Perry's website. Resumes will be accepted until November 30, 2016.

COMMITTEE REPORTS

Public Safety – Nothing to report.

Public Works - Trustee Matson reported that the DPW does a great job on the sidewalk express program, it is a very worthwhile program.

Recreation & Resources – There was some damage to the bathroom near the splash park. The banners will be put up throughout the village and lights on the trees on Main Street for the Holiday DeLights Festival.

Office – Nothing to report.

Planning – Nothing to report.

NEW BUSINESS

No new business.

Motion by Mayor Hauser, seconded by Trustee Matson, to adjourn the regular meeting and enter into executive session at 9:24 pm to discuss the employment of a particular person. Motion carried with all voting aye.

Motion by Trustee Billings, seconded by Trustee Draper, to adjourn the executive session and resume the regular meeting. Motion carried with all voting aye.

Motion to adjourn meeting was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail Vosburg , Village Clerk

VILLAGE OF PERRY
BOARD MEETING AGENDA
November 7, 2016

1. Call Meeting to order at 7:30 p.m.
2. Pledge to flag
3. Minutes

 - October 17, 2016 Regular Meeting
4. Public Comment
5. Water & Sewer Report
6. Property Maintenance Report
7. Village Attorney – DePaul Housing Project
8. Clerk Report
9. Old Business
 - Dredging
 - Main Street Improvement Project
 - NY Main Street Grant
 - Signage Law
 - Tree Law
 - Zoning Law Update
 - Letchworth Gateway Villages Grant
10. Committee Reports
 - Public Safety
 - Public Works
 - Recreation & Resources
 - Office
 - Planning
11. New Business
12. Executive

2016 November Village Board Meeting

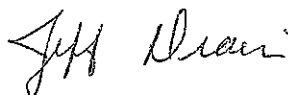
WTP

1. Collect all monthly water samples for VOP and TOP.
2. Mow and weed eat at WTP, Swim Beach, 750 Tower, Low lift pump station and Perry Center Booster Station.
3. Replace electrical outlets in Chlorine room.
4. Haul topsoil with DPW at Compost building site.
5. Send out Lead and Copper public notification letters.
6. Meet with Clark Patterson Lee on Capital Improvement plan for WTP.
7. Flush all VOP and TOP Fire Hydrants.
8. Check for water leak in Perry Center, home owner's issue.
9. Review final draft for Cyanotoxin Report and make corrections.
10. Operators Jeff Drain, Will Stowell and Mike Mott attended an operator training school in Warsaw to earn operator credits for license renewal.
11. Operators Mike Mott and Marlos Norman attended an operator training school in Mt. Morris to earn operator credits for license renewal.
12. GIS water valves and water shutoffs on Water Point Network.
13. Total gallons of water treated for the month of October was 16,464,606 for a daily average of 531,116 GPD.

WWTP

1. Complete all monthly wastewater samples for VOP and East Hill Creamery including extra samples for information for the design of Phase 2 of the Capital Improvement Plan at the WWTP.
2. Mow and weed eat WWTP, dump and roadside.
3. Run Sludge press to de-water sludge.
4. GIS sewer manholes and lines on Water Point Network.
5. Perform additional daily testing, dye testing and sludge judging for CPL for Phase 2.
6. Meet w/ CPL about digester work for Phase 2.
7. Headworks update; block walls are up, trusses going up, roofing should start soon.
8. Compost Building update; trusses up and roofing completed.
9. Operator Jake Bernard attended an operator training school in Warsaw to earn operator credits for license renewal.
10. Infrastructure Capital improvement Plan update; sewers all lined, manholes raised and pavement repaired.
11. Install new impeller and wear ring on #2 pump at Standpipe pump station.
12. Helped Water department Flush all VOP and TOP Fire Hydrants.
13. Filled out and mailed non-compliance report due to partial bypass of primary trickling filter because of 4 inches of rain in two days.
14. Village of Perry's monthly flow was 10,850,000 gallons for a daily average of 350,000 GPD.
15. Town of Castile's monthly flow was 1,360,700 gallons for a daily average of 43,894 GPD.

Respectfully submitted,



From: brzk@aol.com
 Date: Wed, 02 Nov 2016 09:42:03 -0500
 To: gvosburg@villageofperry.com
 Subject: November Board Report

Hi Gail,

Here is my Board report for November. I will NOT be at the meeting because we will be in NYC for the marathon.

tim

Property Maintenance Report
 Monday, November 7, 2016
 Timothy Neel, Property Maintenance Officer

	As of 12/31/15	As of 3/1/16	As of 6/1/16	As of 9/3/16	As of 10/3/16	As of 11/3/2016
Letters Sent	84	126	160	203	218	232
Properties Completed	28	39	63	54	74	79
Properties In Process	59	92	97	72	72	71
No Response	25	49	55	72	72	83
Watch List	80	103	142	157	169	163

Fall Letters sent to all In Process and No Response properties
 140 or so Properties to go in three last neighborhoods

**VILLAGE BOARD MEETING
11/07/16
CLERK-TREASURER REPORT**

1. Vouchers for payment:

VOUCHERS OF ALL FUNDS AS SET FORTH #170863 - #170884

General Fund	\$ 7,429.54
Water Fund	\$ 7,732.17
Sewer Fund	\$ 2,326.09
Cap. Proj. Sewer Improve	\$395,049.05
SLWC	\$ 16.62
Trust & Agency	\$ 60.00
TOTAL	\$412,613.47

VOUCHERS OF ALL FUNDS AS SET FORTH #170885 - #170978

General Fund	\$ 61,473.00
Water Fund	\$ 11,147.23
Sewer Fund	\$ 13,811.27
Trust & Agency	\$ 115,240.60
TOTAL	\$ 201,672.10

All vouchers have been audited by Trustee Billings.

Request Board approval to pay vouchers.

2. Resolution authorize Village Clerk to Relevy unpaid 2016-2017 Taxes to County of Wyoming:

2016-2017 Unpaid base Taxes	\$ 111,528.70
8% interest	\$ 9,205.36
County Relevy Fee	\$ 8,699.04
RL 001	\$ 1,462.92
RL 002	\$ 2,075.00
Total Relevy amount of	\$ 132,971.02

Need board authorization & signatures.

3. Resolution – offices vacant for the March 21, 2017 Village Election.

Mayor	1 position	- 2 year term
Trustee(s)	2 positions	- 4 year term each

Board to adopt the resolution of vacant offices.

4. Resolution – authorize commencement of action on behalf of municipality – William & Janet Borek – violation of property maintenance law.

Board to adopt resolution of commencement of action.

5. Pay Requests for WWTF Project as recommended and approved by Clark Patterson Lee:

Contract A	STC Construction #3	\$ 118,892.50
Contract C	Milherst Construction #3	\$ 199,304.30
Compost	Lakeview Construction	\$ 7,397.89

*(Need board to authorize pay requests and
Authorize Mayor to sign.)*

6. Authorize payment request from CP Ward for the MSIP (approved by Dave Pratt – Erdman Anthony Inc.) in the amount of \$102,204.84.

Board to approve/disapprove.

7. Employee Assistance Program renewal through Employee Services Inc.

General Unit \$ 1,276.56
Police Unit \$ 472.80

Board to approve/disapprove.

8. NYS Retirement Invoices:

	<u>If pay by 12/15/16</u>	<u>If pay by 2/1/17</u>
Police	\$ 51,529.00	\$ 51,967.00
General Unit	\$106,351.00	\$107,254.00
TOTAL COST	\$157,880.00	\$159,221.00

Savings if pay early - \$ 1,341.00

Paid \$225,993.00 last year.

Recommend to pay early.

Board's preference?