

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
JANUARY 16, 2018**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North main Street, Perry, New York at 7:30 p.m. on the 16th day of January 2018

PRESENT:	Rick Hauser	Mayor
	Jacque Billings	Trustee
	Dariel Draper	Trustee
	Bonnie Matson	Trustee
ABSENT:	Eleanor Jacobs	Trustee
ALSO PRESENT:	Matt Jensen	Village Administrator
	Gail Vosburg	Village Clerk
	Don Robert	Zoning Officer

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

MINUTES

January 2, 2018 minutes approved – Several corrections were noted and corrected: "...A summary of Phase I property maintenance issues *was presented.*."; "...Trustee Matson asked about links to other websites..."; and "... *The board agreed to remove the requirement for a licensed contractor form the program.*" Motion by Trustee Matson, seconded by Trustee Billings to approve the minutes as corrected. Motion carried with all voting aye.

ANNOUNCEMENTS

- Budget meeting will be Monday, January 22 & 29, 2018

PUBLIC COMMENT

No one from the public spoke

PRESENTATIONS

DON ROBERTS – ZONING UPDATE

Don Roberts reviewed the 2017 Annual Report. A total of 70 building permits were issued in the Village. \$5736 in zoning fees was collected for 2017. This somewhat covers zoning/planning expenses, this was why the fees were raised. There has been no pushback from the raising of the fee schedule, people are going to build no matter what fees they have to pay.

COMMENCEMENT OF ACTIONS

Four commencement of actions were brought before the board for action due to property maintenance issues: signage issues, façade issues, and windows boarded up. These property owners have already been provided with a 30 day notice and have not responded.

**VILLAGE OF PERRY RESOLUTION
DIRECTING COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY**

WHEREAS, it appears that Teresa Ann Gambino is in violation of CHAPTER 465, ARTICLE II – §465-14(B)(2)(4) - Property Maintenance – (Maintenance Standards) of the Zoning Code of the Village of Perry relative to their property located at 62 South Main Street, Perry; and

WHEREAS, it appears to be in the best interest of the Village of Perry to prohibit Teresa Ann Gambino from continuing to be in violation of said section of CHAPTER 465, ARTICLE II – §465-14(B)(2)(4) - Property Maintenance – (Maintenance Standards) of the Zoning Code of the Village of Perry ; and

WHEREAS, the Village Board of the Village of Perry feels it is in the best interest of the Village of Perry to retain the services of Village Attorney, David M. DiMatteo, to pursue the enforcement of CHAPTER 465, ARTICLE II – §465-14(B)(2)(4) - Property Maintenance – (Maintenance Standards) and of the Zoning Code of the Village of Perry against Teresa Ann Gambino to ensure that this property is brought into compliance with said Law.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of the Village of Perry, be and he hereby is authorized and directed to retain the services of David M. DiMatteo, Attorney for the Village of Perry in this matter, upon such terms as he deems proper and advisable, and Mayor of the Village of Perry shall authorize David M. DiMatteo on behalf of the Village of Perry to take such action as may be deemed advisable to prevent any continuation of the violation of CHAPTER 465, ARTICLE II – §465-14(B)(2)(4) - Property Maintenance – (Maintenance Standards) of the Zoning Code of the Village of Perry by Teresa Ann Gambino.

Motion made by Trustee Draper, and seconded by Trustee Matson.

 4 Ayes

 0 Nays

**VILLAGE OF PERRY RESOLUTION
DIRECTING COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY**

WHEREAS, it appears that Perry Public Storage, LLC is in violation of Chapter 465, Article II – §465-14(A)(2) of the Zoning Code of the Village of Perry relative to their property located at 58 South Main Street, Perry; and

WHEREAS, it appears that Perry Public Storage, LLC is in violation of Chapter 465, Article II – §465-14 (B)(4)of the Zoning Code of the Village of Perry relative to their property located at 58 South Main Street, Perry; and

WHEREAS, it appears to be in the best interest of the Village of Perry to prohibit Perry Public Storage, LLC from continuing to be in violation of said section of Chapter 465, Article II – §465-14(A)(2) and Chapter 465, Article II – §465-14 (B)(4) - Property Maintenance – (Maintenance Standards) of the Zoning Code of the Village of Perry ; and

WHEREAS, the Village Board of the Village of Perry feels it is in the best interest of the Village of Perry to retain the services of Village Attorney, David M. DiMatteo, to

pursue the enforcement of Chapter 465, Article II – §465-14(A)(2) and Chapter 465, Article II – §465-14 (B)(4)- Property Maintenance – (Maintenance Standards) and of the Zoning Code of the Village of Perry against Perry Public Storage, LLC to ensure that this property is brought into compliance with said Law.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of the Village of Perry, be and he hereby is authorized and directed to retain the services of David M. DiMatteo, Attorney for the Village of Perry in this matter, upon such terms as he deems proper and advisable, and Mayor of the Village of Perry shall authorize David M. DiMatteo on behalf of the Village of Perry to take such action as may be deemed advisable to prevent any continuation of the violation of Chapter 465, Article II – §465-14(A)(2) and Chapter 465, Article II – §465-14 (B)(4) - Property Maintenance – (Maintenance Standards) of the Zoning Code of the Village of Perry by Perry Public Storage, LLC.

Motion made by Trustee Draper, and seconded by Trustee Matson.

 4 Ayes

 0 Nays

**VILLAGE OF PERRY RESOLUTION
DIRECTING COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY**

WHEREAS, it appears that Perry Public Storage, LLC is in violation of CHAPTER 465, ARTICLE II – §465-14(B)(4)(5) - Property Maintenance – (Maintenance Standards) of the Zoning Code of the Village of Perry relative to their property located at 59-61 South Main Street, Perry; and

WHEREAS, it appears to be in the best interest of the Village of Perry to prohibit Perry Public Storage, LLC from continuing to be in violation of said section of CHAPTER 465, ARTICLE II – §465-14(B)(4)(5) - Property Maintenance – (Maintenance Standards) of the Zoning Code of the Village of Perry ; and

WHEREAS, the Village Board of the Village of Perry feels it is in the best interest of the Village of Perry to retain the services of Village Attorney, David M. DiMatteo, to pursue the enforcement of CHAPTER 465, ARTICLE II – §465-14(B)(4)(5) - Property Maintenance – (Maintenance Standards) and of the Zoning Code of the Village of Perry against Perry Public Storage, LLC to ensure that this property is brought into compliance with said Law.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of the Village of Perry, be and he hereby is authorized and directed to retain the services of David M. DiMatteo, Attorney for the Village of Perry in this matter, upon such terms as he deems proper and advisable, and Mayor of the Village of Perry shall authorize David M. DiMatteo on behalf of the Village of Perry to take such action as may be deemed advisable to prevent any continuation of the violation of CHAPTER 465, ARTICLE II – §465-14(B)(4)(5) - Property Maintenance – (Maintenance Standards) of the Zoning Code of the Village of Perry by Perry Public Storage, LLC.

Motion made by Trustee Draper, and seconded by Trustee Matson.

 4 Ayes

 0 Nays

**VILLAGE OF PERRY RESOLUTION
DIRECTING COMMENCEMENT OF ACTION ON BEHALF OF MUNICIPALITY**

WHEREAS, it appears that Trestle Properties, LLC is in violation of CHAPTER 465, ARTICLE II – §465-14(B)(2) - Property Maintenance – (Maintenance Standards) of the Zoning Code of the Village of Perry relative to their property located at 10 North Main Street, Perry; and

WHEREAS, it appears that Trestle Properties, LLC is in violation of CHAPTER 490, ARTICLE VI – §490-53(A)(2)- Signs – (Maintenance required) of the Zoning Code of the Village of Perry relative to their property located at 10 North Main Street , Perry; and

WHEREAS, it appears to be in the best interest of the Village of Perry to prohibit Trestle Properties, LLC from continuing to be in violation of said section of CHAPTER 465, ARTICLE II – §465-14(B)(2) - Property Maintenance – (Maintenance Standards) and CHAPTER 490, ARTICLE VI – §490-53(A)(2)- Signs – (Maintenance required) of the Zoning Code of the Village of Perry ; and

WHEREAS, the Village Board of the Village of Perry feels it is in the best interest of the Village of Perry to retain the services of Village Attorney, David M. DiMatteo, to pursue the enforcement of CHAPTER 465, ARTICLE II – §465-14(B)(2) - Property Maintenance – (Maintenance Standards) and CHAPTER 490, ARTICLE VI – §490-53(A)(2)- Signs – (Maintenance required)of the Zoning Code of the Village of Perry against Trestle Properties, LLC to ensure that this property is brought into compliance with said Law.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of the Village of Perry, be and he hereby is authorized and directed to retain the services of David M. DiMatteo, Attorney for the Village of Perry in this matter, upon such terms as he deems proper and advisable, and Mayor of the Village of Perry shall authorize David M. DiMatteo on behalf of the Village of Perry to take such action as may be deemed advisable to prevent any continuation of the violation of CHAPTER 465, ARTICLE II – §465-14(B)(2) - Property Maintenance – (Maintenance Standards) and CHAPTER 490, ARTICLE VI – §490-53(A)(2)- Signs – (Maintenance required) of the Zoning Code of the Village of Perry by Trestle Properties, LLC.

Motion made by Trustee Draper, and seconded by Trustee Matson.

 4 Ayes

 0 Nays

Trustee Matson asked about the house on Travers Place. ZO Roberts said that the property is going through the process at the county level and is in county court.

ZO Roberts reviewed the process for a violation, first a letter gets sent, then a 30 day notice, 10 day letter and then notice of action.

Motion by Mayor Hauser, seconded by Trustee Draper, to open the public hearing at 8:00 pm to amend the Animal Control Law, specifically chickens. Motion carried with all voting aye.

The Village Board is considering a proposed local law which adds and amends specific language and regulations to the Village code – specifically Chapter 160 Article II concerning the permit process to allow horses, cattle, sheep, swine, chickens, or any other animal other than cats, dogs, or similar household pets within the Village.

This would require permission of the Code Enforcement Officer, not the Board of Trustees.

No one from the public spoke.

2017 ANNUAL POLICE REPORT

The 2017 annual police report was reviewed.

PMSA REQUEST FOR SIGN PROJECT MAINTENANCE

Administrator Jensen reported that PMSA is asking the board to consider funding support for maintenance on the gateway signs around the Village. Signlanguage would perform the maintenance @ \$75 per sign or \$5,800 over a seven year period. PSMA is asking for a commitment of funding of 50% of the maintenance for the seven years. The Town of Perry will be receiving a similar request.

PSMA sign maintenance commitment approved – Motion by Trustee Draper, seconded by Trustee Matson, to approve PSMA's sign maintenance commitment proposal for the a seven year period. Motion carried with all voting aye.

Trustee Matson asked about the one-way street (Lake St/Leicester St/Center St area) idea to install a berm to dissuade drivers from entering the one-way street in the wrong direction. This will be discussed at committee level.

SNOW PLOW FINANCE

Administrator Jensen said the new snow plow truck was approved for purchase in March 2017. The plan was to BAN most of the truck purchase with some funding form the equipment reserve (\$77,000). However, there was no direct resolution for the funding of the truck. A BAN would be for only five (5) years, whereas, the loan from USDA could be spread over fifteen (15) years, reducing the impact on the budget. This would provide flexibility and preserve the integrity of the equipment reserve.

Administrator Jensen reported that there is the slight change that the USDA would not approve the load. The board would like to use some funds from the equipment reserve and pursue the USDA grant.

USDA Rural Development Community Facilities loan application approved and public hearing scheduled - Motion by Trustee Billings, seconded by Trustee Matson, to pursue the Community Facilities Loan application through USDA Rural Development for a snow plow truck and to schedule a public hearing on Monday, February 5, 2018 at 8:15 pm on the proposed loan application. Motion carried with all voting aye.

Public Hearing Scheduled for Expenditure from the Equipment Reserve approved – Motion by Trustee Billings, seconded by Trustee Matson, to schedule a public hearing for Monday, February 5, 2018 at 8:15 pm for the purpose of expending \$78,000 from the General Fund Capital Equipment Reserve Fund to purchase a snow plow truck. Motion carried with all voting aye.

**VILLAGE OF PERRY
RESOLUTION**

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, Chapter 97 of the Laws of 2011 – “The Property Tax Cap” added section 3-c to the General Municipal Law which provides that the amount of real property taxes that may be levied by or on behalf of any local government shall not exceed two percent (2%); and

WHEREAS, in order to adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, only if the Village Board first enacts, by a vote of sixty percent (60%) of the total voting power, a local law to override such limit for such coming fiscal year only; and

WHEREAS, the Village Board of the Village of Perry finds it in the best interest of the Village to hold a public hearing to consider the adoption of said local law.

NOW ON MOTION OF Mayor Hauser which has been duly seconded by Trustee Draper, be it

RESOLVED, by the Village Board of the Perry will hold a public hearing on the proposed adoption of said local law on the 5th day of February 2018 at 8:00 p.m., at which time all interested parties and citizens for or against the proposed law will be heard.

Ayes: 4
Nays: 0

Motion by Mayor Hauser, seconded by Trustee Billings, to close the public hearing on the Local Law to Amend the Animal Control Law at 8:34 pm. Motion carried with all voting aye.

**VILLAGE OF PERRY RESOLUTION
PERTAINING TO THE REVIEW OF A LOCAL LAW THAT AMENDS THE ANIMAL
CONTROL PERMISSION REQUIRED**

WHEREAS, all Board Members, having due notice of said meeting, and pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public, and due and proper notice of the time and place of said meeting was given as required by law; and

Article II of Chapter 160 of the Code of the Village of Perry requires residents to obtain permission of the Board of Trustees to “keep or harbor horses, cattle, sheep, swine, chickens or any other animal other than cats, dogs, or similar

household pets within the Village of Perry”; and

WHEREAS, the Board of Trustees would like to implement a more formal process for residents to obtain permission to keep the animals within the Village of Perry; and

WHEREAS, therefore, the Village Board of the Village of Perry is considering a Local Law entitled “Amending the Code of the Village of Perry, specifically Chapter 160, Article II – Animal Control Permission Required” to change the process to allow horses, cattle, sheep, swine, chickens or any other animal other than cats, dogs, or similar household pets within the Village from permission granted by the Board of Trustees to requiring a permit issued by the Code Enforcement Officer; and

WHEREAS, pursuant to and in accordance with the provision of § 617.5(c)(20), this action is a SEQR Type II action which does not have significant adverse impacts on the environment and is statutorily exempted from SEQR review, and

WHEREAS, a resolution was duly adopted by the Village Board of the Village of Perry, on December 18, 2017 authorizing the Village Board to hold a public on January 16, 2018 at 8:00 p.m. at the Village Offices to hear all interested parties on the proposed local law; and

WHEREAS, notice of said public hearing was duly advertised in the Perry Herald, the official newspaper of the Village of Perry; and

WHEREAS, the public hearing was held on January 16, 2018 at the Village Offices in the Village of Perry at 8:00 p.m., and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

NOW ON MOTION OF Trustee Draper, which has been duly seconded by Trustee Matson, now therefore be it

RESOLVED, that the Village Board of the Village of Perry hereby adopts Local Law No. 1 of 2018, entitled, “Amending the Code of the Village of Perry, specifically Chapter 160, Article II – Animal Control Permission Required”; and be it further

RESOLVED, that the Village Clerk be and she hereby is directed to enter said local law in the minutes of this meeting and give due notice of the adoption of said local law to the Secretary of the State of New York

Ayes: 4
Nays: 0

CLERK/DEPUTY TREASURER REPORT

Vouchers approved for payment – Clerk Vosburg presented the following vouchers for payment:

Vouchers #181452 – 181529

General Fund

\$ 65,490.75

CD Spec Grant Fund	\$ 2,138.15
Water Fund	\$ 14,068.41
Sewer Fund	\$ 8,496.82
SLWC	\$ 16.62
Trust & Agency Fund	<u>\$ 56,586.23</u>
TOTAL	\$146,796.98

Trustee Draper has audited the vouchers. Motion by Trustee Matson, seconded by Trustee Billings that all vouchers are ordered to be paid.

Clerk/Deputy Treasurer's Report approved – Motion by Trustee Billings, seconded by Trustee Draper, to approve the clerk/deputy treasurer's report as presented. Motion carried with all voting aye.

DEPARTMENT HEAD REPORTS

The following department reports were presented:

- Fire
- Police
- Water & Sewer

TRUSTEE REPORTS

TRUSTEE BILLINGS

Trustee Billings said the purchasing policy is being reviewed. Administrator Jensen said that an inventory issue is being discussed. The court clerk/office clerk staffing concerns were discussed.

TRUSTEE DRAPER

Trustee Draper said that the new police car had an issue that was fixed. There have been some issues with Traxx and SJS programs not operating correctly that Integrated has not been able to fix.

TRUSTEE MATSON

Trustee Matson said that budget items will be discussed at the DPW committee meeting. The VFW has submitted a letter requesting an adjustment due to a hose that was left on. Discussion will continue at committee level with a recommendation.

Mayor Hauser reported that they are working with the YMCA to discuss the subsidy the Village provided to the YMCA for the summer recreation program. He is looking for the Village to wean the subsidy.

OTHER BUSINESS

There is a Budget meeting next Monday night at 7:00 pm.

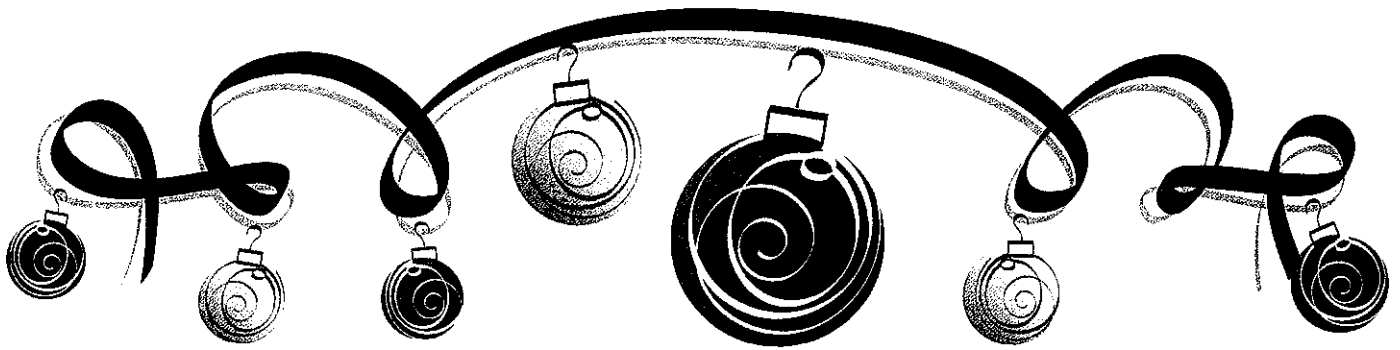
Motion by Mayor Hauser, seconded by Trustee Draper, to adjourn the regular session and enter into executive session to discuss pending litigation at 8:50 pm. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Draper, to adjourn the executive session and resume the regular meeting at 9:08 pm. Motion carried with all voting aye.

Motion to adjourn the meeting at 9:08 pm was made by Trustee Draper, which was seconded by Trustee Billings. Motion carried with all voting aye.

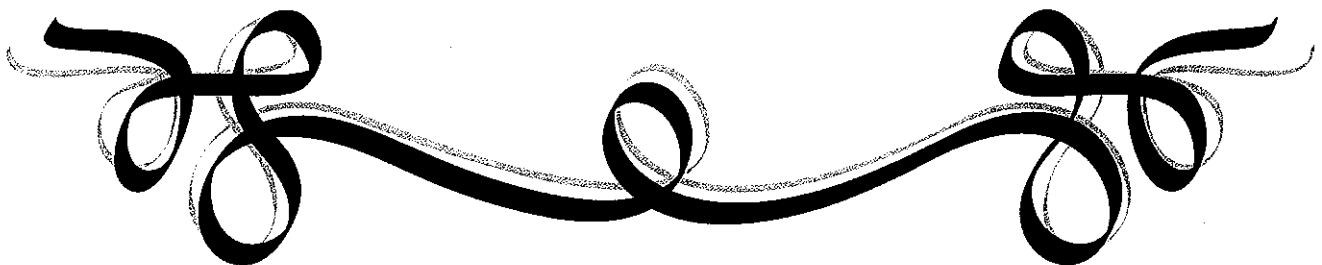
Gail I. Vosburg

Gail I. Vosburg
Village Clerk



**Village Board Meeting
January 16, 2018**

- 1. Call Meeting to Order and Pledge to flag**
- 2. Approval of Board Minutes**
 - a. January 2, 2018**
- 3. Upcoming**
 - a. Budget Meeting January 22, 2018**
- 4. Public Comment**
- 5. Presentations:**
 - a. Building & Zoning Annual Report – Don Roberts**
 - b. Police 2017 Annual Report – Mike Grover**
 - c. PACC/PMSA Sign Project – Matt Jensen**
 - d. Snow Plow Finance – Matt Jensen**
- 6. PUBLIC HEARING – 8:00 PM – Amend Animal Control
- Chickens**
- 7. Clerk Report**
- 8. Department Head Reports**
 - a. Fire**
 - b. Police**
 - c. Water & Sewer**
- 9. Trustee Reports**
- 10 Other Business**
- 11 Executive Session – if needed**



NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that a public hearing regarding a proposed local law will be held on the 16th day of January 2018 at 8:00 p.m. in the Village Hall, in the Village of Perry, New York in conjunction with a regular board meeting.

The Village Board is considering a proposed local law which adds and amends specific language and regulations to the Village Code- specifically Chapter 160 Article II concerning permit process to allow horses, cattle, sheep, swine, chickens, or any other animal other than cats, dogs, or similar household pets within the Village.

**THIS PUBLIC HEARING IS BEING HELD TO HEAR ALL INTERESTED PARTIES
AND CITIZENS FOR OR AGAINST THE ADOPTION OF SAID LOCAL LAW.**

A copy of the proposed local law is also available for review at the Village Clerk's Office during regular office hours.

By order of the Village Board,

GAIL VOSBURG, CLERK
VILLAGE OF PERRY



Perry Main Street Association, Inc.
PO Box 186
Perry, NY 14530

Perry Village Board
c/o: Mr. Rick Hauser, Mayor
Village Hall
46 N. Main St.
Perry, NY 14530

December 6, 2017

Re: Signs Project Funding Support for Maintenance

Dear Members of the Village Board:

Thank you for the work you do for the benefit of the community. It is greatly appreciated.

On behalf of the Perry Main Street Association, I write today to ask you to consider a request for funding support for the signs project that the Perry Area Chamber of Commerce and Perry Main Street Association are working on together.

As in the past, signs will be sponsored. Without including the cost of maintenance, the total amount of private investment from sponsors needed to create or refurbish signs (up to 13 are proposed/involved) is just under \$36,000.00.

Signlanguage, Inc., would perform annual maintenance on the signs (including cleaning, paint touch-ups and waxing) to maximize their lifespan and preserve their condition at a discounted cost of \$75/sign (~ \$5,775.00) over the seven-year sponsorship period.

On the project's behalf, I would like to ask the Village to consider funding 50% of the cost of maintenance for the signs (~ \$2887.50, or ~ \$34.50/month over seven years). We will submit a similar request to the Town of Perry for their consideration.

We would suggest that the VoP (or ToP) be billed directly for the maintenance as it is conducted.

Municipal contributions for maintenance would be a greatly appreciated support that would go a long way to help keep sponsorship fees more manageable.

The favor of a response at your earliest convenience would be appreciated.

Sincerely,

Sandy Schneible
Perry Main Street Association, Inc.
585-237-8715 | sandy@littlhive.com

Chief's Report

Perry Fire Department

From: 4/1/2017

To: 12/31/2017

Year to date

Membership

Total calls: 138	Total calls: 177	Active: 41
Structure Fires: 20	Structure Fires: 24	Inactive: 0
Vehicle Fires: 2	Vehicle Fires: 4	Probationary: 4
Vegetation Fires: 2	Vegetation Fires: 2	Military Leave: 0
Acres Burned: 0	Acres Burned: 0	Medical Leave: 0
EMS: 3	EMS: 4	Disability: 0
Rescue: 0	Rescue: 0	Social: 0
MVA: 8	MVA: 8	
Extrication: 0	Extrication: 0	
Hazardous Condition: 24	Hazardous Condition: 33	Firefighter: 37
Service Call: 4	Service Call: 5	Interior Firefighter: 16
Good Intent Call: 8	Good Intent Call: 8	CFR: 0
False Alarm: 19	False Alarm: 29	EMT: 1
Cancelled Enroute: 24	Cancelled Enroute: 35	Paramedic: 0
Other: 24	Other: 25	Driver: 7
Mutual Aid Given: 16	Mutual Aid Given: 19	Diver: 0
Mutual Aid Received: 0	Mutual Aid Received: 1	Fire Police: 19
Average Personnel: 11.06	Average Personnel: 10.18	Haz-Mat: 0
Average Enroute Time: 1.91	Average Enroute Time: 1.96	Juniors, Explorers, RAMS: 0
Average Onscene Time: 4.98	Average Onscene Time: 4.82	Student, Bunk-in: 0
Firefighter Injuries: 0	Firefighter Injuries: 0	Support Staff: 0
Firefighter Deaths: 0	Firefighter Deaths: 0	

Meetings: 0	Meetings: 0
Drills: 0	Drills: 0
Training: 8	Training: 15
Miscellaneous: 0	Miscellaneous: 0
Stand-by: 0	Stand-by: 0

Comments: _____

Prepared by: _____

Tuesday, January 9, 2018

Call Volume Report

Perry Fire Department

From: 4/1/2017

To: 12/31/2017

Day	00:00 - 05:59	06:00 - 11:59	12:00 - 17:59	18:00 - 23:59	Daily Totals
Sun	3	4	9	7	23
Mon	2	6	5	9	22
Tue	1	2	8	4	15
Wed	2	3	8	1	14
Thu	1	9	9	4	23
Fri	1	4	7	7	19
Sat	1	7	10	4	22
Totals	11	35	56	36	138

Call Volume Report

From: 4/1/2017

To: 12/31/2017

Perry Fire Department

Month	00:00 - 05:59	06:00 - 11:59	12:00 - 17:59	18:00 - 23:59	Monthly Totals
Apr	2	2	4	5	13
May	1	0	3	4	8
Jun	1	3	8	4	16
Jul	4	8	14	3	29
Aug	0	4	6	6	16
Sep	1	5	4	5	15
Oct	1	4	8	5	18
Nov	1	8	6	1	16
Dec	0	1	3	3	7
Totals	11	35	56		

Incident Summary List

From: 4/1/2017

To: 12/31/2017

Perry Fire Department

Incident Description	Number of Calls
ALARM-CARBON MONOXIDE	6
ALARM-FIRE	18
ASSIST-CITIZEN	1
ASSIST-PA11	3
BOMB THREAT OR DEVICE	1
Cellar Pump	18
Chief Call	1
EMS CALL	8
Enter in error	1
False ALarm	2
FIRE-APPLIANCE	2
FIRE-BARN	2
FIRE-BRUSH / GRASS	1
FIRE-COMMERCIAL	2
FIRE-INDUSTRIAL	1
FIRE-INVESTIGATION	3
FIRE-OUTDOOR	2
FIRE-RESIDENTIAL	14
FIRE-VEHICLE	2
GAS LEAK	16
Gas Odor	1
MERCY FLIGHT	7
MOTOR VEHICLE COLLISION	1
MOTOR VEHICLE COLLISION-WITH INJURIES	8
MUTUAL AID-STANDBY	6
Power Outage	1
Pump Detail	1
Traffic Control	1
Traffic Control	1
Vehicle Fire	1
WIRES DOWN	6
Total Calls:	138

Chief's Report

Perry Fire Department

From: 12/1/2017 To: 12/31/2017

Year to date

Membership

Total calls: 7	Total calls: 177	Active: 41
Structure Fires: 1	Structure Fires: 24	Inactive: 0
Vehicle Fires: 0	Vehicle Fires: 4	Probationary: 4
Vegetation Fires: 0	Vegetation Fires: 2	Military Leave: 0
Acres Burned: 0	Acres Burned: 0	Medical Leave: 0
EMS: 0	EMS: 4	Disability: 0
Rescue: 0	Rescue: 0	Social: 0
MVA: 0	MVA: 8	
Extrication: 0	Extrication: 0	
Hazardous Condition: 1	Hazardous Condition: 33	
Service Call: 0	Service Call: 5	Firefighter: 37
Good Intent Call: 0	Good Intent Call: 8	Interior Firefighter: 16
False Alarm: 1	False Alarm: 29	CFR: 0
Cancelled Enroute: 3	Cancelled Enroute: 35	EMT: 1
Other: 1	Other: 25	Paramedic: 0
Mutual Aid Given: 1	Mutual Aid Given: 19	Driver: 7
Mutual Aid Received: 0	Mutual Aid Received: 1	Diver: 0
Average Personnel: 8.29	Average Personnel: 10.18	Fire Police: 19
Average Enroute Time: 2.17	Average Enroute Time: 1.96	Haz-Mat: 0
Average Onscene Time: 2.5	Average Onscene Time: 4.82	Juniors, Explorers, RAMS: 0
Firefighter Injuries: 0	Firefighter Injuries: 0	Student, Bunk-in: 0
Firefighter Deaths: 0	Firefighter Deaths: 0	Support Staff: 0

Meetings: 0	Meetings: 0
Drills: 0	Drills: 0
Training: 0	Training: 15
Miscellaneous: 0	Miscellaneous: 0
Stand-by: 0	Stand-by: 0

Comments: _____

Prepared by: _____

Tuesday, January 9, 2018

Call Volume Report

From: 12/1/2017

To: 12/31/2017

Perry Fire Department

Day	00:00 - 05:59	06:00 - 11:59	12:00 - 17:59	18:00 - 23:59	Daily Totals
Sun	0	1	0	1	2
Fri	0	0	0	1	1
Sat	0	0	3	1	4
Totals	0	1	3		

Call Volume Report

From: 12/1/2017

To: 12/31/2017

Perry Fire Department

Month	00:00 - 05:59	06:00 - 11:59	12:00 - 17:59	18:00 - 23:59	Monthly Totals
Dec	0	1	3	3	7
Totals	0	1	3		

Incident Summary List

From: 12/1/2017

To: 12/31/2017

Perry Fire Department

Incident Description	Number of Calls
ALARM-CARBON MONOXIDE	1
EMS CALL	1
FIRE-APPLIANCE	1
FIRE-RESIDENTIAL	2
Traffic Control	1
WIRES DOWN	1
Total Calls:	7

2018 January Board Report

WTP

1. Collect all monthly water samples for VOP and TOP.
2. Shovel snow, salt and plow at WTP, Swim Beach and Perry Center Booster Station.
3. Clean out turbidity monitors at WTP.
4. Update Backflow Preventer list.
5. Clean out and re-build Phosphate chemical feed pump.
6. Repair Chlorine feed lines at WTP.
7. Repair heater in pipe galley and paint gas line.
8. Drive truck for DPW to remove snow.
9. Check for water leaks in TOP and Letchworth State Park meter pit.
10. Work on 2018/19 Village Budget.
11. Meet with TOP and Roger Linder about a mixer for the Perry Center water tower.
12. Find and repair water leak at corner of North Federal and Cherry Streets.
13. Replace vent pipe for Furness at WTP
14. Total gallons of water treated for the month of December was 8,858,136 for a daily average of 285,746 GPD.

WWTP

1. Complete all monthly wastewater samples for VOP.
2. Plow, Shovel, snow blow and salt at WWTP, WTP, Lake Street Pump Station and Fire Hall.
3. Run sludge press to de-water sludge.
4. Jet and Camera sewer line on Needam Street and mark out laterals.
5. Chip ice in trickling filter, Bio tower and Final Clarifiers.
6. Morsch Pipeline installed new dog house manhole on Perry's sewer line and new top on Castile's sewer line into the new headworks for new laser meter's.
7. Operators Jeff Drain and Jaycob Bernard took a trip to London, Ontario with Koestner Associates and CPL to the Trojan UV Disinfection plant in order to see and understand UV disinfection.
8. Take down Contact Tank, clean and put back on line.
9. Hook up recirculation pump to SCADA.
10. Do monthly greasing at Headworks, press and Clarifier drives.
11. The Village of Perry's monthly flow was 29,760,000 gallons for a daily average of 960,000 GPD.
12. The Town of Castile's monthly flow was 3,748,900 gallons for a daily average of 120,932 GPD.

Respectfully submitted,

