

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
August 20, 2018**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 20th day of August 2018.

PRESENT:	Rick Hauser Jacquie Billings Dariel Draper	Mayor Trustee Trustee
ABSENT:	Eleanor Jacobs Bonnie Matson	Trustee Trustee
ALSO PRESENT:	Matthew Jensen Gail Vosburg David Laraby	Village Administrator Village Clerk
GUESTS:	Mary Syberg	Bill Bark

Mayor Hauser called the Meeting to order and led in the pledge to the flag.

MINUTES

AUGUST 6, 2018 MEETING MINUTES APPROVED - Motion by Trustee Billings, second by Trustee Draper the minutes of the August 6, 2018 Board Meeting were approved as corrected. Motion carried with all voting aye.

AUGUST 13, 2018 SPECIAL MEETING MINUTES APPROVED - Motion by Trustee Billings, second by Trustee Draper the minutes of the August 13, 2018 Special Board Meeting were approved. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

PRESENTATIONS

SRO AGREEMENT

Administrator Jensen reviewed the SRO Agreement with the board. The proposed agreement changes the position from part time to full time with a change in the language. There will be no additional contract work and no discipline action. This would require the village to add an additional full time officer to the police force. The school will approve the additional funding. Administrator Jensen said that he is looking for two items: approval for the Mayor to sign the SRO Agreement and for another full time police officer. The Village would have to cover the cost for the officer during the summer months. Mayor Hauser asked what the budget impact would be; the net difference between a full time officer and a part time officer besides the wage. The job posting would be posted internally for 7 days. Trustee Billings asked if the officer coverage meet

the needs during the summer months. She said the public safety committee is in support of this agreement and believes the priority is the safety at the school.

SRO Agreement authorized for signature – Motion by Trustee Billings, seconded by Trustee Draper, to approve the SRO Agreement and authorize the Mayor to sign said agreement. Motion carried with all voting aye.

Gardeau St Sewer Line

VILLAGE OF PERRY RESOLUTION EMERGENCY REPAIR OF SEWER LINE ON GARDEAU STREET

WHEREAS, all Village Board Members, having due notice of said meeting, and that pursuant to Section 94 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, an inspection of 350 feet of sewer line on Gardeau Street that traverses the bridge over the Silver Lake Outlet was performed; and

WHEREAS, the inspection revealed that areas have started to collapse and the camera used could not pass the whole stretch of sewer line and there is rapid deterioration of the sewer line on Gardeau Street from Water Street to Spring Street; and

WHEREAS, the Village Board of the Village of Perry is concerned that there might be an imminent collapse of the sewer line; and

WHEREAS, the Village Board of the Village of Perry is concerned that if the sewer line breaks, at least 50 homes would be impacted by the discharge of the sewer into Silver Lake Outlet, resulting in a significant environmental harm; and

WHEREAS, the Village Board of the Village of Perry, received a quote from MRB Engineering Group for design and construction phase of the project in the amount of \$3,000.00; and

WHEREAS, the Village Board of the Village of Perry sees this repair as an emergency purchase under the Local Law 3 of 2018 entitled "Update to the Village of Perry Purchasing Policy and Procedures", due to the rapid deterioration of the sewer line and it's possible collapse effecting at least 50 homes and the possible discharge into the Silver Lake Outlet causing an environmental harm;

WHEREAS, the head of Public Works will still be required to obtain two informal quotes; and

WHEREAS, the Village Board of the Village of Perry shall bypass the requirement for bids under an emergency purchase, however the head of Public Works shall still be required to obtain two informal quotes on the required repairs from reputable contractors; and

NOW ON MOTION OF Trustee Billings which has been duly seconded by Trustee Draper,

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Perry hereby shall bypass the requirement for bids, however the head of Public Works shall still be required to obtain two informal quotes on the required repairs from reputable contractors, under the emergency purchases clause of Local Law 3 of 2018 entitled "Update to the Village of Perry Purchasing Policy and Procedures" to repair the sewer line on Gardeau Street from Water Street to Spring Street.

Ayes: 3

Nays: 0

Administrator Jensen reported that two cost proposals were received for the Gardeau St sewer line repair:

WYCO	\$ 71,825
Visone Construction	\$ 64,650

He said that WYCO can start on the repairs in two weeks, where Visone would not be able to start until sometime in October. Administrator Jensen and Supt. Kelly feel that due to the emergency of the repairs, they recommend awarding the repairs to WYCO as they would be able to begin sooner. They have done emergency sewer work for the Village in the past without any issues. It was suggested that WYCO agree that the start date is no later than September 7, 2018 with a cost not to exceed \$71,825. \$20,000 was budgeted for the sewer line repair as it was initially planned for the Village to do the work ourselves. We would be to take the balance out of the sewer reserve.

Public Hearing scheduled to transfer funds from the sewer reserve fund – Motion by Mayor Hauser, seconded by Trustee Draper, to schedule a public hearing for Tuesday, September 4, 2018 at 8:00 pm to authorize the transfer up to \$51,825 from the sewer reserve to the sewer fund for the Gardeau St sewer line repairs. Motion carried with all voting aye.

MEO POSITION FUNDING DISCUSSION

Administrator Jensen discussed funding for the additional MEO position and said that the goal is to make as budget neutral as possible. He outlined one idea for the funding and relayed that he is waiting to hear from the auditors for an opinion on the plan. There is a difference of \$1.54 per hour between the meter reader position and an MEO position. The funding of this position is still under discussion.

Lauren Shearing appointed to Tree Board – Mayor Hauser appointed Lauren Shearing to the Tree Board. Motion by Trustee Draper, seconded by Trustee Billings, to approve the Mayor's appointment as presented. Motion carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Payment of Claims -

Vouchers # 190439 - #190560

General Fund	\$133,730.05
Spec. Grant Fund	\$ 5,546.77
Water Fund	\$ 16,619.22
Sewer Fund	\$ 21,421.67
Cap. Projects Fund	\$ 3,799.90
SLWC	\$ 847.75
Trust & Agency	\$ <u>53,291.49</u>
TOTAL	\$235,236.85

Trustee Matson audited the vouchers. Motion by Trustee Draper, seconded by Trustee Billings, to approve the vouchers for payment. Motion carried with all voting aye.

Village Association Dinner is September 19, 2018 at the Silver lake country Club. Guest speaker is the executive director of Community Action for Wyoming County. It is guest night. Please let the clerk know by Sept. 12th if you plan to attend.

June's Treasurer's report was presented.

Clerk's report approved – Motion by Mayor Hauser, seconded by Trustee Billings to approve the clerk's report as presented. Motion carried with all voting aye.

DEPARTMENT HEAD REPORTS

The following department head reports were presented:

- Police Department
- Water & Sewer Department
- Department of Public Works

Fire Chief Laraby presented the fire report from May 1st to July 31st. He did file the application with the DEC for hand tools. Chief Laraby reported that the department was awarded a NYS Liberty Medal for their actions at the Travers' Place fire. Two proclamations were presented to the department, one from Assemblyman DiPietro and the other from Senator Gallivan. The department would like to place the medal and one proclamation t the fire museum and hang the other proclamation at the Village Hall.

TRUSTEE REPORTS

Trustees had nothing to report.

TAP GRANT

The TAP grant was successfully submitted on August 16th for the Silver Lake Trail. The grant was for \$1million with the Village's share a 20% match. The plan is would improve the trail from the public beach to downtown. Thank you to those that sent support letters for this project.

Motion by Mayor Hauser, seconded by Trustee Draper to enter into executive session to discuss the pending litigation at 8:16 pm. Motion carried with all voting aye.

Motion by Mayor Hauser to exit executive session at 8:43 pm was seconded by Trustee Draper. Motion carried with all voting aye.

Kelly Simkins appointed to Clerk of the Justice position – Mayor Hauser appointed Kelly Simkins as the Clerk of the Justice positon retro to April 1, 2018. Motion by Trustee Billings, seconded by Trustee Draper to approve the appointment. Motion carried with all voting aye.

Posting for full time police officer approved – Motion by Trustee Billings, seconded by Trustee Draper, to approve the posting for a full time officer internally for 7 days. Motion carried with all voting aye.

Applications approved for Fire Department membership – Motion by Trustee Billings, seconded by Trustee Draper to approve membership applications to the Perry Fire Department for Dakota Cromwell and Robert Brundage III. Motion carried with all voting aye.

Motion to adjourn meeting at 8:30 pm was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail Vosburg, Village Clerk

Agenda
Village Board Meeting
August 20, 2018



- 1) Open Meeting and Pledge to flag.
- 2) Approval of Minutes
 - a. August 6, 2018 Regular Board Meeting
 - b. August 13, 2018 Special Board Meeting
- 3) Public Comment
- 4) Presentations
 - a. SRO Agreement
 - b. Resolution - Emergency Repair of Sewer Line - Gardeau St
 - c. Schedule Public Hearing to transfer funds from Sewer Reserve to Sewer Fund - Sewer line repairs - recommend September 4, 2018 at 8:00 pm
 - d. MEO position - funding
 - e. Appoint Lauren Shearing to the Tree Board
- 5) Clerk/Deputy Treasurer's Report
- 6) Department Head Reports
 - a. Police Department
 - b. Water & Sewer Department
 - c. Department of Public Works
 - d. Fire Department
- 7) Trustee Reports
- 8) Other Business
- 9) New Business
- 10) Executive Session



**VILLAGE BOARD MEETING
8/20/18
CLERK-TREASURER REPORT**

1. Vouchers:

VOUCHERS OF ALL FUNDS #190439 - #190560

General Fund	\$133,730.05
Spec. Grant Fund	\$ 5,546.77
Water Fund	\$ 16,619.22
Sewer Fund	\$ 21,421.67
Cap. Projects Fund	\$ 3,779.90
SLWC	\$ 847.75
Trust & Agency	<u>\$ 53,291.49</u>
TOTAL	\$235,236.85

Vouchers were audited by Trustee Matson.

Need board permission to pay abstracts.

2. Village Association Dinner – Guest Night – September 19, 2018 at the Silver Lake Country Club – please let the clerk know by Sept. 12th
3. June Treasurer’s Report

Host Village ~ Silver Springs
Wyoming County
Village Association
Guest Night Dinner Meeting

Wednesday, September 19, 2018

The Club on Silver Lake

3820 Club Road

Perry, NY 14530

Cash Bar at 6:00 p.m.

~Grazing Stations~

\$25 per Person

Speaker: Rosemary Shader

Executive Director

Community Action for Wyoming County

Please RSVP with number attending by 9/12/18

Susan Hall, Silver Springs Clerk-Treasurer

Phone ~ 493-2500 Fax ~ 493-5236

SHatch@SilverSpringsNY.com

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF PERRY:

The following is a detailed statement of all moneys received AND desbursed BY me during the month of June 2018.

DATED: August 13, 2018

Dail J. Vosburg, Treasurer

	Balance 5/31/2018	Increases	Decreases	Balance 6/30/2018
A GENERAL FUND				
CASH - CHECKING	126,992.75	127,967.32	131,099.38	123,860.69
CASH - SAVINGS	181,269.30	1,573,583.39	127,891.21	1,626,961.48
CERTIFICATES OF DEPOSIT	902,735.51	12.93		902,748.44
PETTY CASH	50.00			50.00
SPECIAL RESERVE FIRE APPARATUS	75,077.68	3.08		75,080.76
SPECIAL REPAIR RESERVE	109,725.09	5.23		109,730.32
SPECIAL RESERVE - EQUIPMENT	170,506.64	4.20		170,510.84
EMPLOYEE BENEFITS ACCRD LIABIL	43,823.43	1.80		43,825.23
TOTAL \$	1,610,180.40	\$ 1,701,577.95	\$ 258,990.59	\$ 3,052,767.76
CD SPECIAL GRANT FUND				
CASH - CHECKING	358.23	10,216.23	10,216.23	358.23
CASH - SAVINGS	94,795.68	539.70		95,335.38
CASH - SAVING - LGV	-		10,216.23	(10,216.23)
CASH - HOUSING GRANT PROGRAM	-			-
TOTAL \$	95,153.91	\$ 10,755.93	\$ 20,432.46	\$ 85,477.38
CE SPECIAL GRANT FUND 2				
CASH - CHECKING	-	40,000.00	40,000.00	-
CASH - SAVINGS - NYMS GRANT	-			-
TOTAL	-	40,000.00	40,000.00	-
F WATER FUND				
CASH - CHECKING	56,275.09	120,374.28	121,000.16	55,649.21
CASH - SAVINGS	299,569.33	27,853.22	120,471.01	206,951.54
PETTY CASH	50.00			50.00
WATER RESERVE	85,215.94	5.60		85,221.54
TOTAL \$	441,110.36	\$ 148,233.10	\$ 241,471.17	\$ 347,872.29
G SEWER FUND				
CASH - CHECKING	50,799.94	24,979.36	25,292.30	50,487.00
CASH - SAVINGS	384,207.76	\$ 32,445.65	25,096.28	391,557.13
PETTY CASH	50.00			50.00
SEWER RESERVE	327,832.92	26.95		327,859.87
TOTAL \$	762,890.62	\$ 57,451.96	\$ 50,388.58	\$ 769,954.00

MONTHLY REPORT OF TREASURER

H CAPITAL PROJECTS FUND

CASH - CHECKING	1,775.70		5,043.84		5,043.84		1,775.70
CASH - SC DRAINAGE CKING	1.00						1.00
CASH - SC SAVINGS	139,402.33				2,000.00		137,402.33
CASH - SAVINGS - SPLASH PAD	-		-		-		-
CASH - TEP GRANT PROGRAM	9,099.44		-		3,043.84		6,055.60
CASH - SL TRAIL STUDY	-		-		-		-

TOTAL \$ 150,278.47 \$ 5,043.84 \$ 10,087.68 \$ 145,234.63

HS CAPITAL PROJECT - WWTF

CASH - CHECKING	(0.50)						(0.50)
CASH - SAVINGS	-						-

TOTAL (0.50) - (0.50)

JA SILVER LAKE WATERSHED

CASH - CHECKING	118.91		60.09		60.09		118.91
CASH - SAVINGS	42,703.84		1.75		60.09		42,645.50

TOTAL \$ 42,822.75 \$ 61.84 \$ 120.18 \$ 42,764.41

TA TRUST & AGENCY

CASH - CHECKING	92,083.23		125,686.89		119,423.51		98,346.61
CASH - SAVINGS- SURETY FEE	713.68		0.02				713.70
CASH - CHALK ART FESTIVAL	-		-		-		-
CASH - SAVINGS - P&R IMPROVE	0.11		-		-		0.11

TOTAL \$ 92,797.02 \$ 125,686.91 \$ 119,423.51 \$ 99,060.42

TOTAL ALL FUNDS \$ 3,195,233.03 \$ 2,088,811.53 \$ 740,914.17 \$ 4,543,130.39

**PERRY POLICE DEPARTMENT
2018 REPORT**

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total Calls	300	286	248	224	310	366	368						2102
Domestics	7	5	5	5	13	3	12						50
Vehicle Accidents (vehicle injury)	9	4	5	2	2	3	4						29
	0	1	2	0	0	0	0						3
Gasoline	427	501	426	450	437	430	457						3128
Value of Stolen Property/larceny	\$1,500	\$1,100	\$41	\$7,000	\$50	\$80,000	\$520						\$90,211
Loss Due Mischief	\$345	\$0	\$800	\$0	\$250	\$500	\$0						\$1,895
Value of Recovered Property	\$0	\$0	\$39	\$0	\$0	\$0	\$0						\$39
Summons Issued	104	111	69	107	141	151	158						841
Arrested Persons	21	17	14	23	21	15	14						125
Misdemeanor (counts)	21	9	10	20	24	12	15						111
Felonies (counts)	1	0	1	3	3	1	2						11
Violation (counts)	4	11	5	18	14	15	9						76
Bench Warrants	1	0	2	1	1	1	1						7
MHA Arrest	1	1	1	2	2	2	1						10
Overdose	1	1	0	1	0	2	4						9

2018 August Village Board Report

WTP

1. Collect all monthly water samples for VOP and TOP.
2. Mow and weed eat WTP, Swim Beach, 750 Tower and Perry Center Booster Station.
3. Flush "dead-end" water mains.
4. Suck out GAC from waste tank at WTP.
5. Suck out Zebra mussels from Low Lift pump station.
6. Wash and Wax water truck.
7. Re-build Post Chlorine chemical feed pump.
8. Tear down High Lift pump #2 to check seals, packing, etc.
9. Check for water leak with Andy Meyer on Lake Street-pretty sure we have one, repair to come shortly.
10. Repair Chlorine leak on Chlorine Day tanks.
11. Drive asphalt truck for TOP for paving projects.
12. Repair 4 leaks on Pre Chlorine line.
13. Re-build Pre Chlorine pump.
14. Total amount of water produced for the month of July was 13,491,620 gallons for a daily average of 435,197 GPD.

WWTP

1. Collect all monthly wastewater samples including Cake sample for the VOP.
2. Mow and weed eat WWTP, Roadside and dump.
3. Run Sludge Press to de-water sludge.
4. Haul liquid sludge to Monroe County Treatment Facilities for disposal.
5. Repair Gear box for sludge press.
6. Take down Contact tank, clean and put back online.
7. Install new Mag Meter for recirculation Tower.
8. Perform "Dry Weather Poke Test" with MRB Group.
9. Camera Sanitary and Storm lines.
10. Pipe-eye came back to restore last two bad manholes-new warranty.
11. Complete and send Flow Management Plan to New York State DEC.
12. Restore ground with top soil at Simmons Road pump station.
13. Change oil in Truck #328.
14. Suck grease out of Standpipe pump station.
15. Hose tanks and filters.
16. Service boiler for Digesters.
17. Leo-Dixon hauled cake sludge for us.
18. CPE here to change time stamp on ISCO box and add totalizer for VOP and TOC.
19. The Village of Perry's monthly flow for the month of July was 29,760,000 gallons for a daily average of 960,000 GPD.

Respectfully submitted,



RECEIVED

AUG 10 2018

Village of Perry
Perry, New York

DPW REPORT

- ◆ Birchwood Acres: DPW did shimming prep work for paving. Paved the 8th and 9th of August, with help from the Towns of Perry, Warsaw, and Castile.
- ◆ Cleaned and prepared for the Chalk Festival.
- ◆ A fire hydrant was hit on the corner of Benedict and North Main.
 - DPW crew removed the broken hydrant and installed a new one.
- ◆ Saw a demo of a new street sweeper with the Village of Warsaw. More demos are planned as we search for a replacement of our aging sweeper.
- ◆ The water and sewer services were removed at 62 Hope Street in preparation for the demolition (for DePaul)
- ◆ Received delivery of the new bucket truck.
- ◆ Started sewer repair on Needham Street.
- ◆ Poured sidewalks on Olin Avenue, Lake Street, and Covington Street.
- ◆ With the help from the Town of Perry, we paved Water Street from the cemetery to the sewer plant, and the bad spot on Needham and Competent for winter.
- ◆ Possible leak at the Lake Street 4" main.

Up Coming Projects

- ◆ Finish Birchwood Acres. Topsoil shoulders and driveway approaches.
- ◆ Finish the sewer on Needham Street.

- ◆ Start storm line replacement on Needham Street.
- ◆ Start sidewalk replacement on South Main Street, Center Street to Washington Blvd.
- ◆ Pot hole repair on Olin, Watkins, Benedict, and Hawthorne.
- ◆ Cross walk and stop bar painting (sub out possible).
- ◆ Repair catch basins on Saint Helena.
 - Five catch basins have fallen apart due to the cheap brick that was used. DPW will make repairs when time permits.

Chief's Report

Perry Fire Department

From: 5/1/2018	To: 7/31/2018	Year to date	Membership
Total calls: 44	Total calls: 86	Active: 40	
Structure Fires: 3	Structure Fires: 8	Inactive: 0	
Vehicle Fires: 2	Vehicle Fires: 3	Probationary: 6	
Vegetation Fires: 1	Vegetation Fires: 2	Military Leave: 0	
Acres Burned: 1	Acres Burned: 1	Medical Leave: 0	
EMS: 9	EMS: 13	Disability: 0	
Rescue: 0	Rescue: 1	Social: 0	
MVA: 4	MVA: 10		
Extrication: 1	Extrication: 1		
Hazardous Condition: 7	Hazardous Condition: 20		
Service Call: 0	Service Call: 1	Firefighter: 38	
Good Intent Call: 0	Good Intent Call: 0	Interior Firefighter: 16	
False Alarm: 11	False Alarm: 15	CFR: 0	
Cancelled Enroute: 6	Cancelled Enroute: 10	EMT: 1	
Other: 1	Other: 3	Paramedic: 0	
Mutual Aid Given: 0	Mutual Aid Given: 5	Driver: 7	
Mutual Aid Received: 0	Mutual Aid Received: 0	Diver: 0	
Average Personnel: 9.84	Average Personnel: 9.86	Fire Police: 18	
Average Enroute Time: 2.77	Average Enroute Time: 2.56	Haz-Mat: 0	
Average Onscene Time: 6.05	Average Onscene Time: 5.74	Juniors, Explorers, RAMS: 0	
Firefighter Injuries: 0	Firefighter Injuries: 0	Student, Bunk-in: 0	
Firefighter Deaths: 0	Firefighter Deaths: 0	Support Staff: 0	
Meetings: 0	Meetings: 0		
Drills: 0	Drills: 0		
Training: 0	Training: 12		
Miscellaneous: 0	Miscellaneous: 0		
Stand-by: 0	Stand-by: 0		

Comments: 2nd Quarter Report Submitted 8/20/18
- Fires Actual loss 1,501,500.⁰⁰ Potential loss 5,150,000⁰⁰
- Investigation assisted by Wyoming County - 3 (2) structure fire (1) vehicle fire
- Filed DEC Grant application for \$3,280⁰⁰
- Fire Dept. Received New York state Liberty Medal @ Pike Fair

Prepared by: Chief Dave Laraby

Sunday, August 19, 2018

Wyoming County Office of Emergency Services

151 N. Main Street, Warsaw, NY 14569

Anthony Santoro, Director of Fire & Emergency Management Asantoro@wyomingco.net

William Streicher, Fire/EMS Coordinator Bstreicher@wyomingco.net

Phone: (585)786-8867

Fax: (585)786-8961

*****PRESS RELEASE*****

Date & Time of Call: Monday July 16, 2018 4:09 pm

Type of Call: Reported Structure Fire

Location: 348 South Main Street, Village of Perry

Owner: NYSEG Perry Service Center

Fire Companies to the Scene: Perry Warsaw Perry Center Gainesville Silver Springs Pike Castile Bliss

**Also Assisting at the Scene: Wyoming County Emergency Services
Wyoming County Sheriff's Department
Perry PD
NYSEG**

Fire Chief in Charge: Perry Fire Chief Dave Laraby

Fire Companies Standing by at Empty Fire Stations: Mount Morris Nunda

At the Scene for: 5 1/2 hours

Injuries Reported: N/A

Cause: Under Investigation

Estimated Loss: 1.5 Million Dollars

Comments: The NYSEG Perry operations building sustained major damage to the east end where all the equipment was located. A Dodge 4500 utility truck was lost along with an off road utility unit and a fork truck. Two service trucks were also damaged in the fire as well as many tools and general stock that were located in or near the building. The fire was stopped before spreading to the office area of the building.