

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING  
September 4, 2018**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 4<sup>th</sup> day of September 2018.

PRESENT:	Rick Hauser	Mayor
	Jacque Billings	Trustee
	Eleanor Jacobs	Trustee
	Bonnie Matson	Trustee
ABSENT:	Dariel Draper	Trustee
ALSO PRESENT:	Matthew Jensen	Village Administrator
	Gail Vosburg	Village Clerk
	Alyssa Cutcliffe	Property Maintenance Officer
GUESTS:	Mary Syberg	Bill Bark

Mayor Hauser called the Meeting to order and led in the pledge to the flag.

**MINUTES**

**AUGUST 20, 2018 MEETING MINUTES APPROVED** - Motion by Trustee Billings, second by Trustee Matson the minutes of the August 20, 2018 Board Meeting were approved as presented. Motion carried with all voting aye.

**AUGUST 30, 2018 SPECIAL MEETING MINUTES APPROVED** - Motion by Trustee Billings, second by Trustee Matson the minutes of the August 30, 2018 Special Board Meeting were approved. Motion carried with the following vote:

Ayes	3	Hauser, Billings, Matson
Nays	0	
Abstain	1	Jacobs

**PUBLIC COMMENT**

No one from the public spoke.

**PRESENTATIONS**

**RESOLUTION FOR WYO. CO. TO COLLECT UNPAID 2018-19 VILLAGE TAXES**

**VILLAGE OF PERRY VILLAGE BOARD  
RESOLUTION  
REQUESTING WYOMING COUNTY TREASURER'S OFFICE  
TO COLLECT DELINQUENT TAXES FOR THE 2018-2019 TAX YEAR**

**WHEREAS**, all Village Board Members, having due notice of said meeting, and that pursuant to Section 94 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

**WHEREAS**, The County of Wyoming Board of Supervisors passed Local Law No. 12 of the Year 1994, authorizing the County Treasurer to collect delinquent Village Taxes, if requested by the Village; and

**WHEREAS**, The Village of Perry no longer wishes to collect delinquent taxes; and

**NOW ON MOTION OF** Trustee Matson which has been duly seconded by Trustee Jacobs,

**NOW BE IT RESOLVED**, that the Village of Perry Board of Trustees officially requests that the Wyoming County Treasurer's Office collect the delinquent taxes for the 2018-2019 tax year and agree to the dates and form prescribed by the County Treasurer;

Aye:   4  

Nay:   0  

#### **RESIGNATIONS ACCEPTED**

**Resignation of Police Officer Adam Hope accepted** – Motion by Trustee Matson, seconded by Trustee Billings, to accept the resignation of full time Police Officer Adam Hope effective September 7, 2018. Motion carried with all voting aye.

**Resignation of Police Officer Justin Bliss accepted** – Motion by Trustee Matson, seconded by Trustee Billings, to accept the resignation of part time Police Officer Justin Bliss effective September 4, 2018. Motion carried with all voting aye.

#### **FULL TIME POLICE OFFICER**

**James Prusak Jr. appointed as fulltime police officer** – Mayor Hauser appointed James Prusak Jr. as a full time police officer effective September 7, 2018 as per the CSEA Contract. Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the Mayor's appointment as presented. Motion carried with all voting aye.

#### **PROPERTY MAINTENANCE OFFICER – ALYSSA CUTCLIFFE**

Alyssa Cutcliffe, PMO, was present to give an overview on the property maintenance program and her goals for the next three months. Trustee Jacobs asked if she could look at signs while driving around in the Village. Ms. Cutcliffe has taken an inventory on existing signs. She would like to have the Notice of Apparent Violation letter approved before she starts to use it.

#### **CLERK/DEPUTY TREASURER REPORT**

##### **Payment of Claims -**

Vouchers # 190561 - #190570

General Fund	\$ 38,475.57
Water Fund	\$ 6,965.18
Sewer Fund	\$ 6,833.82
Trust & Agency	<u>\$ 49,332.64</u>
TOTAL	\$101,607.21

Vouchers # 190571 - #190644	
General Fund	\$ 38,604.71
Water Fund	\$ 9,911.53
Sewer Fund	\$ 19,458.21
SLWC	\$ 16.28
Trust & Agency	\$ 5,444.25
TOTAL	\$ 73,434.98

Trustee Billings audited the vouchers . Motion by Trustee Matson, seconded by Trustee Jacobs, to approve the vouchers for payment Motion carried with all voting aye.

**Clerk's report approved** – Motion by Trustee Jacobs, seconded by Trustee Billings to approve the clerk's report as presented. Motion carried with all voting aye.

**OTHER BUSINESS**

Mayor Hauser spoke about the Wyoming County Shared Services meeting that he attended, the third in a series. The two main targets of shared services are: county wide zoning and county wide assessing.

Mayor Hauser updated the board on the bridge replacement in Pearl Creek that is resulting in a truck detour though the Village. The 22 ton weight limit sign has been removed. The Wyoming County Highway Dept. would like to work with the NYSDOT as part of a shared services project. They believe that they can replace the bridge cheaper than the DOT.

Motion by Mayor Hauser, seconded by Trustee Jacobs, to open the public hearing on transferring of funds from the sewer reserve to the sewer funds up to the amount of \$51,825 for the Gardeau St sewer repair. Motion carried with all voting aye.

**PUBLIC HEARING OPENED**

The purpose is to transfer funds up to the amount of \$51,825 from the sewer reserve fund to the sewer fund for the repairs to the Gardeau St. sewer main. The Village budgeted \$20,000 to do the work in house, however, due the excavation depth and location and lack of manpower, it was decided to contract the work.

Supt. Kelly reported that WYCO will be starting tomorrow, September 5<sup>th</sup>.

**TRUSTEE REPORTS**

Trustee Billings reported on the following:

- Interviews for the part time clerk were today
- The Village is considering accepting credit card payments at no cost to the Village

Mayor Hauser reported that the county is looking at tax collection software and provide the license to the municipals at no cost. The estimated cost saving is \$500 - \$1000 each year.

Mayor Hauser announced that the first two interviews of four consultants selected for the interview process were held for the Public Beach Improvement Project.

Motion by Mayor Hauser, seconded by Trustee Matson, to close the public hearing at 8:10 pm. Motion carried with all voting aye.

**Transfer of funds from sewer reserve to sewer fund approved** – Motion by Trustee Billings, seconded by Trustee Matson, to approve the transfer of funds up to \$51,825 from the sewer reserve to the sewer fund for the repairs to the Gardeau St sewer line. Motion carried with all voting aye.

### **OTHER BUSINESS**

Mayor authorized to sign MOA with CSEA for allow for domestic partner coverage – Motion by Trustee Billings, seconded by Trustee Matson, authorizing the Mayor to sign the following Memorandum of Agreements:

- Village of Perry and CSEA General Unit for domestic partner coverage for health insurance
- Village of Perry and CSEA Police Unit for domestic partner coverage for health insurance
- Village of Perry and CSEA Police Unit to allow the School Resource Officer to work a split shift in necessary.

Motion carried with all voting aye.

### **NEW BUSINESS**

DePaul will be holding an open house on September 13<sup>th</sup> from 4-7 pm on the building site on Elm/Water Street.

Motion by Mayor Hauser, seconded by Trustee Matson to enter into executive session to discuss the pending litigation at 8:15 pm. Motion carried with all voting aye.

Motion by Mayor Hauser to exit executive session at 8:40 pm was seconded by Trustee Matson. Motion carried with all voting aye.

Board members discusses WWTF Phase II proposals.

Motion to adjourn meeting at 8:48 pm was offered by Mayor Hauser, second by Trustee Jacobs and carried with all voting aye.

Respectfully submitted,

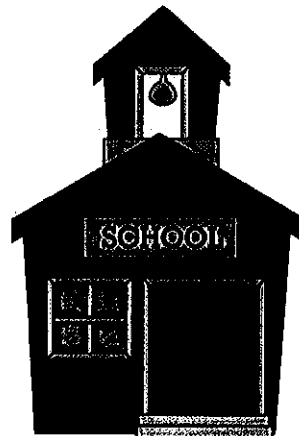
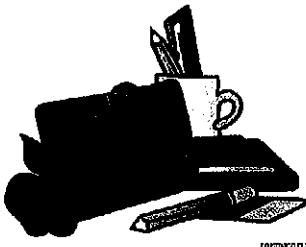
*Gail I. Vosburg*

Gail Vosburg, Village Clerk



Agenda  
Village Board Meeting  
September 4, 2018

1. Open Meeting and Pledge to flag.
2. Approval of Minutes
3. Public Comment
4. Presentations:
  - a. Resolution – Wyo. Co. to collect unpaid 2018-19 Village Taxes
  - b. Resignations
    - i. Adam Hope - full time police officer
    - ii. Justin Bliss – part time police officer
  - c. Appoint James Prusak – full time police officer – lateral transfer
5. 8:00 pm - Public Hearing – expend funds up to \$51,825 from Sewer Reserve for repairs to Gardeau St sewer line
6. Clerk/Deputy Treasurer's Report
7. Trustee Reports
8. Other Business
9. New Business
10. Executive Session



**VILLAGE OF PERRY VILLAGE BOARD  
RESOLUTION  
REQUESTING WYOMING COUNTY TREASURER'S OFFICE  
TO COLLECT DELINQUENT TAXES FOR THE 2018-2019 TAX YEAR**

Adopted: September 4, 2018

The Village Board of the Village of Perry met at a Village Board meeting at the Village Offices in the Village of Perry, New York on the 4<sup>th</sup> day of September 2018, commencing at 7:30 p.m. at which time and place the following members were:

Present: Mayor Rick Hauser  
Trustee Jacquie Billings  
Trustee Eleanor Jacobs  
Trustee Bonnie Matson

**WHEREAS**, all Village Board Members, having due notice of said meeting, and that pursuant to Section 94 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

**WHEREAS**, The County of Wyoming Board of Supervisors passed Local Law No. 12 of the Year 1994, authorizing the County Treasurer to collect delinquent Village Taxes, if requested by the Village; and

**WHEREAS**, The Village of Perry no longer wishes to collect delinquent taxes; and

**NOW ON MOTION OF** Trustee Matson which has been duly seconded by Trustee Jacobs,

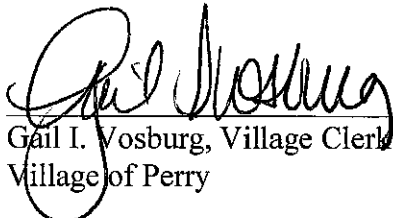
**NOW BE IT RESOLVED**, that the Village of Perry Board of Trustees officially requests that the Wyoming County Treasurer's Office collect the delinquent taxes for the 2018-2019 tax year and agree to the dates and form prescribed by the County Treasurer;

Aye:   4    
Nay:   0  

Quorum Present:   X   Yes        No

Dated: September 4, 2018

SEAL

  
Gail I. Vosburg, Village Clerk  
Village of Perry

**VILLAGE OF PERRY**

**RESOLUTION AUTHORIZING THE VILLAGE BOARD OF THE VILLAGE OF PERRY  
TO HOLD A PUBLIC HEARING ON A PROPOSAL TO APPROPRIATE MONEYS  
FROM THE SEWER CAPITAL EQUIPMENT RESERVE FUND**

**NOTICE IS HEREBY GIVEN**, that a public hearing appropriating moneys from the sewer reserve will be held on the 4<sup>th</sup> day of September 2018 at 8:00 p.m. in the Village Hall, in the Village of Perry, New York at a regular board meeting.

The Village of Perry proposes to authorize the transfer of moneys from the Sewer Capital Equipment Reserve Fund to the Sewer Fund up the an amount of \$ 51,825 for the purpose of repairs to the Gardeau Street sewer line.

A copy of the appropriation is available for review at the Village Clerk's Office during regular office hours.

By order of the Village Board,

**GAIL VOSBURG, CLERK  
VILLAGE OF PERRY**

**VILLAGE BOARD MEETING  
9/04/18  
CLERK-TREASURER REPORT**

1. **Vouchers:**

VOUCHERS OF ALL FUNDS # 190561 - #190570

General Fund	\$ 38,475.57
Water Fund	\$ 6,965.18
Sewer Fund	\$ 6,833.82
Trust & Agency	<u>\$ 49,332.64</u>
TOTAL	\$ 101,607.21

VOUCHERS OF ALL FUNDS # 190571 - #190644

General Fund	\$ 38,604.74
Water Fund	\$ 9,911.53
Sewer Fund	\$ 19,458.21
SLWC Fund	\$ 16.28
Trust & Agency Fund	<u>\$ 5,444.25</u>
TOTAL	\$ 73,435.01

Vouchers were audited by Trustee Billings.

*Need board approval to pay vouchers.*

2. Resolution requesting Wyo. Co. to collect unpaid 2018-2019 Village Taxes.

*Board to pass resolution.*

3. 1<sup>st</sup> quarter Budget Expenditures report. Please see me if you have any questions. Budget transfers will be requested at the next board meeting.