

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING  
September 17, 2018**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 17<sup>th</sup> day of September 2018.

PRESENT:	Rick Hauser	Mayor
	Jacquie Billings	Trustee
	Dariel Draper	Trustee
	Eleanor Jacobs	Trustee
	Bonnie Matson	Trustee

ALSO PRESENT:	Matthew Jensen	Village Administrator
	Gail Vosburg	Village Clerk

GUESTS: Bill Bark

Mayor Hauser called the Meeting to order and led in the pledge to the flag.

**PUBLIC COMMENT**

No one from the public spoke.

**PRESENTATIONS**

**APPROVAL OF INTENT TO AWARD CONTRACT – PUBLIC BEACH PROJECT**

There were a total of 12 firm that submitted proposals for the Public Beach Project. The selection committee reviewed the proposals and interviewed 4 firms. The committee selected SWBR as the best qualified firm. Administrator Jensen hopes to have a contract for approval by October 1<sup>st</sup>.

**Public Beach Project design awarded to SWBR** - Motion by Trustee Billings, seconded by Trustee Jacobs, to award the contract to SWBR for the Public Beach Project. Motion carried with all voting aye.

**2019-2020 WYO. CO. SNOW CONTRACT APPROVED**

**2019-2020 Wyo. Co. Snow Contract approved** –Motion by Trustee Draper, seconded by Trustee Matson, to approve the 2019-2020 Wyo. Co. Snow Contract in the amount of \$6,308.72 for 1.07 miles. Motion carried with all voting aye.

**2015 CDBG DRAINAGE PROJECT**

**Final Change Order (#3) – increase of \$928.75 approved** - Motion by Trustee Matson, seconded by Trustee Draper, to approve the final change order (#3) an increase of \$928.75. Motion carried with all voting aye.

Final Payment (#6) approved – Motion by Trustee Matson, seconded by Trustee Draper, to approve final payment to Visone Construction in the amount of \$31,369.09 for the 2015 CDBG Drainage project. Motion carried with all voting aye.

**RESIGNATION OF TISHA SYLVESTER ACCEPTED**

Resignation of Tisha Sylvester accepted – Motion by Mayor Hauser, seconded by Trustee Matson, to accept with regret, the resignation of Tisha Sylvester, Deputy Clerk effective September 28, 2018. Motion carried with all voting aye.

**TRAINING REQUESTS**

Administrator Jensen asked for permission for the following training requests:

- ICMA Virtual Annual Conference - cost \$299
- NYSCMA Fall Conference – cost \$50
- “How to Supervise People and Lead a Team” seminar – cost \$197 (three/ one free)

Three department heads will be attending the last seminar along with the administrator.

**Training Requests approved** - Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the training requests as outlined. Motion carried with all voting aye.

**SNOW PLOW TRUCK BOND RESOLUTION AMENDED**

**Snow Plow Truck Bond Resolution amended** – USDA is requested that the Village amend the original snow plow truck bond resolution to reflect the total cost of \$181,942 (not just the cost of the truck).

**Adopting Bond Resolution**

Trustee Draper presented the following resolution and duly moved that it be adopted and was seconded by Trustee Matson:

RESOLUTION, DATED SEPTEMBER 17, 2018, AMENDING BOND RESOLUTION DATED FEBRUARY 20, 2018, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF PERRY, NEW YORK, AUTHORIZING GENERAL OBLIGATION SERIAL BONDS TO FINANCE THE ACQUISITION OF A SNOW PLOW TRUCK, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE EXPENDITURE OF SUMES FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the purpose hereinafter described consists of the acquisition of equipment authorized to be undertaken by the authorized to be undertaken by the Village Board of Trustees pursuant to the Village Law, pursuant to a bond resolution dated February 20, 2018 (the “Original Bond Resolution”); and whereas it is now desired to amend such Original Bond Resolution to correct the estimated aggregate maximum cost of the project and make a corresponding amendment to the plan of financing with no change to the amount of borrowing; now ; therefore be it

RESOLVED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF PERRY, NEW YORK (hereinafter referred to as the “Village”), by the favorable vote of not less than two-thirds of all of the members of such board as follows:

Section 1. Section 2 of the Original Bond Resolution, dated February 20, 2018, is hereby amended, supplemented and restated as follows:

Section 2. The estimated aggregate maximum cost of said purpose, including preliminary costs and costs incidental thereto and costs of the financing thereof, is estimated to be \$181,942 and said amount is hereby appropriated therefor. The plan for financing of said

purpose is to provide up to \$100,000 of such maximum cost by issuance of bonds or bond anticipation notes as herein authorized, with the balance necessary therefor to be provide from available Village funds.

Section 2. All other provisions of the Original Bond Resolution remain in full force and effect, as hereby modified. This resolution shall take effect immediately upon its adoption.

The motion having been duly seconded, it was adopted and the following votes were cast:

<u>AYES</u>	<u>NAYS</u>
5	0

### **CLERK/DEPUTY TREASURER REPORT**

#### **Payment of Claims -**

Vouchers # 190645 - #190731

General Fund	\$ 88,391.32
Cd Spec. Grant Fund	\$ 5,822.54
Water Fund	\$ 14,656.05
Sewer Fund	\$ 21,285.64
SLWC	\$ 18.60
Trust & Agency	\$ 49,864.26
TOTAL	\$180,038.41

Trustee Billings audited the vouchers . Motion by Trustee Jacobs seconded by Trustee Matson, to approve the vouchers for payment. Motion carried with all voting aye.

The treasurer's report for July was presented.

Mayor Hauser announced that the DePaul Project has had their closing in financing. As part of the PILOT Agreement, the Village will receive two payments of \$50,000 each. The first payment is enroute and will be deposited in the fire truck apparatus fund as in the agreement. The second payment will be made at the end of the project.

**Clerk's report approved** – Motion by Trustee Matson, seconded by Trustee Jacobs to approve the clerk's report as presented. Motion carried with all voting aye.

### **Department Head Reports**

The following department head reports were presented:

- Water & Sewer Report
- Police Department Report

Trustee Matson asked that the tolerable speed on the S Main St speed sign be changed to 30 mph instead of 20 mph as indicated on the report.

### **TRUSTEE REPORTS**

Trustee Billings had nothing to report.

Trustee Draper reported that a meeting was held with the fire department. All 18 interior firefighters are trained and certified with the bailout system. Several training sessions were held at the house on Hope Street that will be demolished.

Mayor Hauser said that a quote was received for painting items at the Village Park. It was mentioned about putting metal siding on the park & recreation tool house.

Trustee Matson said a new process for paving the park is being looked at. The process is being done at the Warsaw Park and we will wait and see how it turns out.

Mayor Hauser reported that a resolution will be needed for an end date for use of the tennis courts (cease use and maintenance).

Trustee Jacobs reported that there was a malfunction at the WWTF in the primary clarifier, the bearings have split. Mayor Hauser said we need a full analysis of the WWTF improvement costs as we will not qualify for additional aid. A meeting with MRB Group and Bernard P. Donegan will be arranged with October 1<sup>st</sup> as a goal.

## **OTHER BUSINESS**

The following items were mentioned:

- Silver Lake Meadows - PILOT negotiations are still ongoing, they are up to the Town of Perry.
- Birchwood Acres – several residents have positive comments on the amount of work that has been done. Water issues are still being worked out with the Town of Castile.
- St Helena St burnt house – the owner was served a petition a couple of weeks ago with a 30 days to comply.
- Question about the stop ahead signs that were at the five corners – there has been a request to replace them

Trustee Jacobs asked if any decision made on the Lake Street parking. Administrator Jensen said that something should be ready for October 1<sup>st</sup>. The public safety committee feels that reducing the parking from 300' to 200' on Lake Street is adequate; and allowing parking on the north side of Lake Street to within 40' of the corner with Short Street.

Trustee Billings reported that the Pieces in Perry event had 23 artists producing 28 works of art. Funds from the sale will be put towards the \$35,000 fund raising goal towards the public beach project. She said that the "Feed the Need" is the next fund raiser.

**Facilities Use form approved** – The Perry Busy Bees has requested permission to held a "Trunk or Treat" event at the Village park on October 27<sup>th</sup> from 4 – 7 pm. The event will have safe & fun activities for children. Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the park use by the Perry Busy Bees for the October 27<sup>th</sup> event. Motion carried with all voting aye.

## **NEW BUSINESS**

Mayor Hauser announced that there is an announcement of monies available from the NYS DOT for Transportation Improvement Programs. He is looking for project recommendations that the NYSDOT would be undertaking in 2020-2022. Ed Flynn from LaBella will be attending a workshop to gather information.

Motion by Mayor Hauser, seconded by Trustee Draper to enter into executive session to discuss the pending litigation at 8:17 pm. Motion carried with all voting aye.

Motion by Mayor Hauser to exit executive session at 8:35 pm was seconded by Trustee Jacobs. Motion carried with all voting aye.

**Kelly Simkins appointed Deputy Village Clerk** – Mayor Hauser appointed Kelly Simkins as Deputy Village Clerk effective October 1, 2018 at a rate of \$17 per hour. Motion by Trustee Draper, seconded by Trustee Matson to approve the Mayor's appointment. Motion carried with all voting aye.

**Heather Bellinger appointed part-time clerk** – Mayor Hauser appointed Heather Bellinger as a part time clerk effective September 18, 2018 at a rate of \$15 per hour and as zoning secretary at an annual salary of \$1,850. Motion by Trustee Draper, seconded by Trustee Matson to approve the Mayor's appointment. Motion carried with all voting aye.

**Anthony Ricotta appointed as MEO** – Mayor Hauser appointed Anthony Ricotta as an MEO effective September 18, 2018 at \$18.23 (as per the CSEA Contract of 80% of the MEO rate); pending approval from civil service. Motion by Trustee Draper, seconded by Trustee Matson to approve the Mayor's appointment. Motion carried with all voting aye.

**James Prusak hourly rate adjusted** – Motion by Mayor Hauser, seconded by Trustee Draper to adjust James Prusak's hourly rate to start at Year 2 wage. Motion carried with all voting aye.

Motion to adjourn meeting at 8:39 pm was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

*Gail I. Vosburg*

Gail Vosburg, Village Clerk

**Agenda**  
**Village Board Meeting**  
**September 17, 2018**

1. Open Meeting and Pledge to flag.
2. Public Comment
3. Presentations:
  - a. Approval of Intent to Award Contract – Public Beach Project – to SWBR
  - b. 2019-2020 Wyo. Co. Snow & Ice Control Agreement (same as last year)
  - c. 2015 CDBG Drainage Grant
    - i. Final Change Order – increase of \$928.75
    - ii. Final payment (#6) – in the amount of \$31369.09 (\$29,190.61 from CDBG funds, \$2,178.48 VOP share)
  - d. Resignations
    - i. Tisha Sylvester – Deputy Village Clerk
  - e. Training Request –
    - i. ICMA Virtual Annual Conference – cost \$299
    - ii. NYSCMA Fall conference – cost \$50
    - iii. 4 employees (M. Jensen & 3 department heads) – cost \$197 per attendee (\$591 total)
  - f. Amend Snow Plow Truck bond resolution to reflect total cost of \$181,942 (not just loan amount )
4. Clerk/Deputy Treasurer's Report
5. Department Head Reports
  - a. Water & Sewer Departments
  - b. Police Department
6. Trustee Reports
7. Other Business
8. New Business
9. Executive Session

VILLAGE BOARD MEETING  
9/17/18  
CLERK-TREASURER REPORT

1. Vouchers:

VOUCHERS OF ALL FUNDS # 190645 - #190731

General Fund	\$ 88,391.32
CD Spec Grant Fund	\$ 5,822.54
Water Fund	\$ 14,656.05
Sewer Fund	\$ 21,285.64
SLWC	\$ 18.60
Trust & Agency	<u>\$ 49,864.26</u>
TOTAL	\$ 180,038.41

Vouchers were audited by Trustee Billings.

***Board approval to pay vouchers.***

2. Treasurer's Rept

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF PERRY:

The following is a detailed statement of all moneys received AND desbursed BY me during the month of July 2018.

DATED: September 12, 2018

Gail J. Vosburg, Treasurer

	Balance 6/30/2018	Increases	Decreases	Balance 7/31/2018
<b>A GENERAL FUND</b>				
CASH - CHECKING	123,860.69	204,500.43	204,061.48	124,299.64
CASH - SAVINGS	1,626,961.48	334,485.82	206,593.50	1,754,853.80
CERTIFICATES OF DEPOSIT	902,748.44	224.01		902,972.45
PETTY CASH	50.00	-		50.00
SPECIAL RESERVE FIRE APPARATUS	75,080.76	3.19		75,083.95
SPECIAL REPAIR RESERVE	109,730.32	5.77		109,736.09
SPECIAL RESERVE - EQUIPMENT	170,510.84	4.35		170,515.19
EMPLOYEE BENEFITS ACCRD LIABIL	43,825.23	1.86		43,827.09
<b>TOTAL \$</b>	<b>3,052,767.76</b>	<b>\$ 539,225.43</b>	<b>\$ 410,654.98</b>	<b>\$ 3,181,338.21</b>
<b>CD SPECIAL GRANT FUND</b>				
CASH - CHECKING	358.23	5,316.03	5,316.03	358.23
CASH - SAVINGS	95,335.38	1,974.36	1,618.17	95,691.57
CASH - SAVING - LGV	(10,216.23)		5,316.03	(15,532.26)
CASH - HOUSING GRANT PROGRAM	-	-	-	-
<b>TOTAL \$</b>	<b>85,477.38</b>	<b>\$ 7,290.39</b>	<b>\$ 12,250.23</b>	<b>\$ 80,517.54</b>
<b>CE SPECIAL GRANT FUND 2</b>				
CASH - CHECKING	-	27,675.00	27,675.00	-
CASH - SAVINGS - NYMS GRANT	-	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>27,675.00</b>	<b>27,675.00</b>	<b>-</b>
<b>F WATER FUND</b>				
CASH - CHECKING	55,649.21	44,007.93	44,007.93	55,649.21
CASH - SAVINGS	206,965.24	77,022.19	44,007.93	239,979.50
PETTY CASH	50.00			50.00
WATER RESERVE	85,221.54	5.79		85,227.33
<b>TOTAL \$</b>	<b>347,885.99</b>	<b>\$ 121,035.91</b>	<b>\$ 88,015.86</b>	<b>\$ 380,906.04</b>
<b>G SEWER FUND</b>				
CASH - CHECKING	50,487.00	416,242.12	416,242.12	50,487.00
CASH - SAVINGS	391,582.57	\$ 62,513.56	227,692.12	226,404.01
PETTY CASH	50.00			50.00
SEWER RESERVE	327,859.87	27.85		327,887.72
<b>TOTAL \$</b>	<b>769,979.44</b>	<b>\$ 478,783.53</b>	<b>\$ 643,934.24</b>	<b>\$ 604,828.73</b>



MONTHLY REPORT OF TREASURER

**H CAPITAL PROJECTS FUND**

CASH - CHECKING	1,775.70	163,694.46	163,694.46	1,775.70
CASH - SC DRAINAGE CKING	1.00			1.00
CASH - SC SAVINGS	137,402.33	3.00	11,378.24	126,027.09
CASH - SAVINGS - SPLASH PAD	-	-	-	-
CASH - TEP GRANT PROGRAM	6,055.60	-	-	6,055.60
CASH - SL TRAIL STUDY	-	-	-	-

TOTAL \$ 145,234.63 \$ 163,697.46 \$ 175,072.70 \$ 133,859.39

**HS CAPITAL PROJECT - WWTF**

CASH - CHECKING	(0.50)			(0.50)
CASH - SAVINGS	-			-

TOTAL (0.50) - - (0.50)

**JA SILVER LAKE WATERSHED**

CASH - CHECKING	118.91	34.89	34.89	118.91
CASH - SAVINGS	42,645.50	1.81	34.89	42,612.42

TOTAL \$ 42,764.41 \$ 36.70 \$ 69.78 \$ 42,731.33

**TA TRUST & AGENCY**

CASH - CHECKING	98,346.61	117,667.47	118,245.52	97,768.56
CASH - SAVINGS- SURETY FEE	713.70	0.03		713.73
CASH - CHALK ART FESTIVAL	-	-	-	-
CASH - SAVINGS - P&R IMPROVE	0.11	-	-	0.11

TOTAL \$ 99,060.42 \$ 117,667.50 \$ 118,245.52 \$ 98,482.40

TOTAL ALL FUNDS \$ 4,543,169.53 \$ 1,455,411.92 \$ 1,475,918.31 \$ 4,522,663.14

## 2018 September Village Board Report

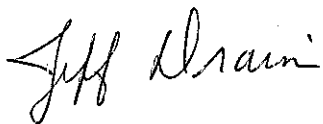
### WTP

1. Collect all monthly water samples including THM and HAA5's for VOP and TOP.
2. Mow and weed eat WTP, Swim Beach, 750 Tower, Perry Center Booster Station and Perry Center Water Metter Pits.
3. Flush "dead-end" water mains.
4. Run new Chlorine lines for Pre and Post Chlorine.
5. Drive truck for DPW for Needam Street sewer repair.
6. Read water meters for VOP and TOP.
7. Install water meters for VOP.
8. Shutoff/turn on water for VOP and TOP residents for nonpayment.
9. Perform sewer Inflow inspections.
10. Repair water leak in front of 80 Lake Street-approximately 22,500 GPD.
11. Run sewer camera for VOC.
12. Put new roof on compressor building behind WTP.
13. Help DPW topsoil Birchwood Acres.
14. Pressure wash Compressor building.
15. Andy Meyer, Wy. Co. DOH collected samples for Microcystins for Harmful Algae blooms for Raw and Finished water.
16. Total amount of water produced for the month of August was 11,210,388 gallons for a daily average of 361,625 GPD.

### WWTP

1. Collect all monthly wastewater samples for VOP.
2. Mow and weed eat WWTP, Roadside, dump and sewer pump stations.
3. Run sludge press to de-water sludge.
4. Leo Dixon hauled cake sludge for us.
5. Hose sludge off digester cover.
6. Take down, hose and clean contact tank then put back on line.
7. Hose and clean all Tanks and Filters.
8. CPE changed out surcharge kits on influent meters.
9. Service all gear boxes for Primary and Final Clarifiers.
10. Install new flush valve in Genesee Street pump station.
11. Repair crane for sewer truck.
12. Sent out DMR QA38 study to Region II DEC.
13. The Village of Perry's monthly flow was 28,830,000 gallons for a daily average of 930,000 GPD.

Respectfully submitted,



**PERRY POLICE DEPARTMENT  
2018 REPORT**

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total Calls	300	286	248	224	310	366	368	375					2477
Domestics	7	5	5	5	13	3	12	7					57
Vehicle Accidents (vehicle injury)	9	4	5	2	2	3	4	8					37
	0	1	2	0	0	0	0	0					3
Gasoline	427	501	426	450	437	430	457	420					3548
Value of Stolen Property/larceny	\$1,500	\$1,100	\$41	\$7,000	\$50	\$80,000	\$520	\$5,350					\$95,561
Loss Due Mischief	\$345	\$0	\$800	\$0	\$250	\$500	\$0	\$0					\$1,895
Value of Recovered Property	\$0	\$0	\$39	\$0	\$0	\$0	\$0	\$300					\$339
Summons Issued	104	111	69	107	141	151	158	114					955
Arrested Persons	21	17	14	23	21	15	14	21					146
Misdemeanor (counts)	21	9	10	20	24	12	15	21					132
Felonies (counts)	1	0	1	3	3	1	2	4					15
Violation (counts)	4	11	5	18	14	15	9	14					90
Bench Warrants	1	0	2	1	1	1	1	3					10
MHA Arrest	1	1	1	2	2	2	1	2					12
Overdose	1	1	0	1	0	2	4	0					9