

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING  
December 3, 2018**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 3<sup>rd</sup> day of December 2018.

PRESENT:	Rick Hauser Bonnie Matson Dariel Draper	Mayor Trustee Trustee
ABSENT:	Jacque Billings Eleanor Jacobs	Trustee Trustee
ALSO PRESENT:	Matthew Jensen Gail Vosburg	Village Administrator Village Clerk
GUESTS:	Heather Briggs, Bonadio Group Mary Syberg	

Mayor Hauser called the Meeting to order and led in the pledge to the flag.

**MINUTES**

**NOVEMBER 19, 2018 REGULAR MEETING MINUTES APPROVED** - Motion by Trustee Matson, second by Trustee Draper the minutes of the November 19, 2018 Regular Board Meeting were approved. Motion carried with all voting aye.

Mayor Hauser announced milestone anniversaries that Village Employees reached in 2018:

10 years	Mark Milhollen	Police Officer
15 years	Douglas Jones Sr	MEO
15 years	Donald Roberts	Zoning Officer
25 years	Gail Vosburg	Village Clerk
30 years	Gregory Smith	Police Officer part time

Mayor Hauser thanked all employees for their dedication.

**PUBLIC COMMENT**

No one from the public spoke.

**PRESENTATIONS**

**HEATHER BRIGGS – BONADIO GROUP – VILLAGE FINANCIAL STATEMENTS**

Heather Briggs, Bonadio Group, presented a draft financial statement for the fiscal year ending 5/31/2018, required communication letter, management letter and an historical analysis. She disclosed that they did not encounter any difficulties in performing the audit; no material weaknesses were identified and no significant deficiencies were reported. Ms. Briggs noted that

their opinion on the financial statements was unmodified. Several areas showed an increase in revenues and expenditures due to various projects and/or equipment purchased. The Capital Assets have increased due to capital construction projects.

**RESERVE FUND TRANSFER**

Board tabled reserve funds transfers until the next board meeting.

**BLUE CHIP SOFTBALL TOURNAMENT**

Administrator Jensen reviewed the proposal for the Blue Chips Softball Tournament request for August 1<sup>st</sup> – 4<sup>th</sup>, 2019. There is no conflict with any other tournament. The recreation softball league will work around this tournament. He recommends that they pay the same fee as the Rochester Lady Lions. Trustee Draper said that the tournaments are very positive for the community.

**Blue Chip Softball Tournament approved** – Motion by Trustee Draper, seconded by Trustee Matson to approve the Blue Chips Softball Tournament for August 1<sup>st</sup> – 4<sup>th</sup>, 2019 with the stipulation that a certificate of insurance is provided and the PFD Ladies Auxiliary run the concession stand. Motion carried with all voting aye.

**COMMITTEE SWITCH**

Mayor Hauser said that he will replace Trustee Billings on the office committee and she will be on the recreation committee.

**Committee reassignments approved** – Motion by Mayor Hauser, seconded by Trustee Draper, to approve the committee reassignments as outlined above. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Draper, to open the public hearing at 8:00 pm. Motion carried with all voting aye.

**PUBLIC HEARING**

The Village proposes to authorize the transfer of monies from the Capital Reserve Fund to the General Fund in the amount of \$27,500 for the purchase of a 2018 Yanmar Vio-35 Mini Excavator.

No one from the public spoke.

**CLERK/DEPUTY TREASURER REPORT**

**Payment of Claims -**

Vouchers # 191154 - #191176

General Fund	\$195,181.64
Water Fund	\$ 30,224.76
Sewer Fund	\$ 23,903.03
Trust & Agency	\$ 59,997.85
TOTAL	\$309,307.28

Vouchers # 191177 - #191221

General Fund	\$ 37,951.98
CD Special Grant Fund	\$ 4,996.89
Water Fund	\$ 3,138.18
Sewer Fund	\$ 12,010.59
SLWC	\$ 16.32

TOTAL \$ 58,113.96

Trustee Matson audited the vouchers. Motion by Trustee Draper, seconded by Trustee Matson, to approve the vouchers for payment Motion carried with all voting aye.

**Board Meetings rescheduled due to holidays** – Motion by Trustee Draper, seconded by Trustee Matson, to reschedule the following board meetings due to holidays:

1/21/2019 – Martin Luther King Day reschedule to 1/22/2019

2/18/2019 – President’s Day Holiday reschedule to 2/19/2019

Motion carried with all voting aye.

**Resignation of Crossing Guard Susan Cox accepted** – Motion by Trustee Draper, seconded by Trustee Matson, to accept, with regret, the resignation of Susan Cox – crossing guard - effective November 30, 2018. Motion carried with all voting aye.

**Clerk’s report approved** – Motion by Trustee Matson, seconded by Trustee Draper, to approve the clerk’s report. Motion carried with all voting aye.

### **TRUSTEE REPORTS**

Mayor Hauser said that another discussion with Supt. Kelly concerning snow removal from sidewalks was held as a result of the last board meeting. The Mayor would like to set parameters that will trigger the removal of snow. He suggests that the minimum snowfall that would trigger removal of snow from the sidewalks be 3” without the Superintendent’s discretion. If anything less, it would be up to the Supt. The snow piles on Main Street will not be removed on the weekends, but during the week, early in the morning. The Mayor asked the board for their thoughts.

Trustee Draper had nothing to report.

Clerk Vosburg reported that she had received information on the Cancer Disability Insurance for the firefighters from our insurance broker.

Mayor Hauser reported that the planning and zoning boards will be reviewing the new zoning law.

Motion by Mayor Hauser, seconded by Trustee Draper, to close the public hearing at 8:20 pm. Motion carried with all voting aye.

**Transfer of funds from Equipment Reserve to General Fund for Mini Excavator approved** – Motion by Trustee Matson, seconded by Trustee Draper, to transfer funds in the amount of \$27,500 from the Equipment Reserve Fund to General Fund for the purchase of a 2018 Yanmar Vio-35 Mini Excavator. Motion carried with all voting aye.

### **OTHER BUSINESS**

Motion to adjourn meeting at 8:22 pm was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

*Gail I. Vosburg* Gail Vosburg, Village Clerk