

**VILLAGE OF PERRY
VILLAGE BOARD MINUTES
JULY 15, 2019**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 15th day of July 2019.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Eleanor Jacobs	Trustee
	Arlene Lapiana	Trustee
ABSENT:	Jacque Billings	Trustee
	Matt Jensen	Village Administrator
ALSO PRESENT:	Gail Vosburg	Village Clerk
Guests:	Nicole Manapol	

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

BOARD MEETING MINUTES

June 24, 2019 Special Board Meeting minutes approved – Motion by Trustee Draper, seconded by Trustee Lapiana, to approve the minutes from the June 24, 2019 Special Board meeting. Motion carried with the following vote:

Ayes	3	Hauser, Draper, Lapiana
Nays	0	
Abstain	1	Jacobs

July 1, 2019 Regular Board Meeting minutes approved – Motion by Trustee Draper, seconded by Trustee Lapiana, to approve the minutes from the July 1, 2019 Regular Board meeting. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public had any comment.

PRESENTATIONS

MEMORANDUM OF UNDERSTANDING OR LGV COOPERATIVE AGREEMENT

This cooperative agreement is part of the Geotourism Initiative that promotes the region.

LGV Cooperative Agreement approved – Motion by Trustee Jacobs, seconded by Trustee Lapiana, to approve the LGV Cooperative Agreement and authorize the Mayor to sign. Motion carried with all voting aye.

MARKET NY GRANT RESOLUTION

The Market NY grant application is being resubmitted from last year with an update that is now a regional area, not just LGV.

Resolution adopted to submit the Market NY grant – Motion by Trustee Jacobs, seconded by Trustee Draper, adopting the following resolution:

**VILLAGE OF PERRY RESOLUTION
COMMITMENT TO PROVIDE THE LOCAL MATCHING FUNDS NEEDED TO FUND A
LETCWORTH GATEWAY VILLAGES SUSTAINABLE DESTINATION MARKETING
INITIATIVE**

"RESOLVED, that the Mayor of the Village of Perry, Wyoming County, New York, is hereby authorized as the official representative of the Village of Perry to execute and submit a Consolidated Funding Application for the Empire State Development Corporation Market NY grant program on behalf of the Letchworth Gateway Villages municipal collaboration for the Fiscal Year 2019 program, all understandings and assurances contained therein, and is hereby directed and authorized to act in connection with the submission of the application and to provide such additional information as may be required.

The Municipalities of Perry, Mount Morris and Geneseo in Wyoming and Livingston Counties have partnered to establish the Letchworth Gateway Villages (LGV) initiative to advance economic development and sustainable tourism in communities adjacent to Letchworth State Park in the Genesee Valley Region of Western, New York.

As the fiscal sponsor of the Letchworth Gateway Villages municipal collaboration, the Village of Perry hereby commits to providing a portion of the matching funds needed to expand the current LGV destination marketing initiative over the next two years (2020 and 2021) to additional rural communities in the Genesee Valley Region utilizing Market NY funding.

The Empire State Development Corporation Market NY grant program requires local matching funds equal to 30 percent of the cost of the program to be funded. A total of \$48,000 will be allocated from Letchworth Gateway Village's annual \$119,900 budget to provide the 30 percent match. The Village of Perry will be applying for the funding on behalf of the LGV initiative and partner communities.

Motion carried with all voting aye.

LGV – CONTRACT CHANGE WITH ELEBASE FOR GENESEE VALLEY MAP GUIDE PROJECT

Nicole Manapol reported that the proposed contract change is to have LGV billed monthly for actual use. She requested permission to sign as a signatory on the contract.

LGV Contract change approved with Elebase – Motion by Trustee Draper, seconded by Trustee Lapiana, to approve the contract change with Elebase and authorize Nicole Manapol to sign as a signatory. Motion carried with all voting aye.

NY MAIN STREET GRANT APPLICATION RESOLUTION

A resolution authorizing the submission for the NY Main Street program grant application was reviewed.

Sewer Replacement Bid on Lincoln Ave awarded -

**VILLAGE OF PERRY RESOLUTION
TO SUPPORT THE SUBMISSION A NEW YORK MAIN STREET GRANT APPLICATION**

WHEREAS, the New York State Office of Community Renewal (NYSOCR) is offering New York Main Street grants of up to \$500,000 through the Consolidated Funding Application (CFA); and

WHEREAS, the New York Main Street program provides funding for renovation of housing and commercial units as well as streetscape improvements; and

WHEREAS, the Village of Perry is an eligible applicant for the New York Main Street program; and

WHEREAS, the Village of Perry would like to apply for a 2019 Target Area grant under the New York Main Street Program to renovate multiple mixed use buildings in the Downtown district; and

WHEREAS, municipalities in which New York Main Street projects are located are required to provide a resolution supporting the application for funding;

NOW ON MOTION OF Trustee Jacobs which has been duly seconded by Trustee Draper,

NOW THEREFORE, BE IT RESOLVED, that the Village of Perry Board does hereby enthusiastically support the submission of an application for the 2019 New York Main Street Program for up to \$500,000.

Aye: 4

Nay: 0

2 WQIP GRANT APPLICATIONS FOR WWTF PROJECT

MRB Group has prepared two WQIP grant applications as part of the WWTF project upgrades. One would be for disinfection upgrades; the other grant is for wastewater treatment improvements.

VILLAGE OF PERRY Consolidated Funding Application

Resolution of Support from the VILLAGE OF PERRY for the 2019 New York State Consolidated Funding Application, Water Quality Improvement Project Wastewater Treatment Disinfection Improvements

WHEREAS, the Board of Trustees for the Village of Perry, located in Wyoming County, supports the submission of a 2019 Consolidated Funding Application (CFA) on behalf of the Village, for the Water Quality Improvement Project (WQIP) program, for disinfection upgrades to the wastewater treatment facility; and

WHEREAS, the New York State Department of Environmental Conservation (DEC) provides a competitive statewide reimbursement grant program for local governments, administered to directly address documented water quality impairments; and

WHEREAS, recent modifications to the Village's State Pollutant Discharge Elimination System (SDPES) Discharge Permit No. NY-0022985 added an effluent disinfection requirement and included a schedule of compliance for implementing an effluent disinfection process at the Village's Waste Water Treatment Plant (WWTP) located along Water Street Road; and

WHEREAS, findings in the Preliminary Engineering Report found ultraviolet disinfection to be the most cost effective means to implement effluent disinfection at the WWTP and recommended a capital improvements project which included the installation of ultraviolet disinfection tanks and equipment;

NOW THEREFORE BE IT RESOLVED, it is anticipated that the Village Board, on behalf of the Village, will complete the necessary actions to authorize expenditures for the proposed project, as well as authorizes Mayor Rick Hauser to execute necessary documents relative to and as required for the application; and

BE IT FURTHER RESOLVED, the Village Board does hereby accept that they shall provide at least 25% match of the total of any grant funding awarded, as a local match are hereby appropriated in the form of in-kind services, cash contributions and obligated from secured EFC Financing; and

BE IT FURTHER RESOLVED, that the Board of Trustees for the Village of Perry, located in Wyoming County, recognizes and fully supports the submission of the 2019 CFA for WQIP on behalf of the Village for improvements to the wastewater treatment plant.

Motion by: Trustee Dariel Draper, which has been seconded by: Trustee Arlene Lapiana

Passed by the following vote of all Village Board Members voting in favor thereof:

Affirmative Village Board Members: Hauser, Draper, Jacobs, Lapiana

Affirmative: 4

Negative: 0

Abstain: 0

VILLAGE OF PERRY
Consolidated Funding Application

Resolution of Support from the VILLAGE OF PERRY for the
2019 New York State Consolidated Funding Application, Water Quality Improvement
Project
Wastewater Treatment Facility Improvements

WHEREAS, the Board of Trustees for the Village of Perry, located in Wyoming County, supports the submission of a 2019 Consolidated Funding Application (CFA) on behalf of the Village, for the Water Quality Improvement Project (WQIP) program for wastewater treatment improvements; and

WHEREAS, the New York State Department of Environmental Conservation (DEC) provides a competitive statewide reimbursement grant program for local governments, administered to directly address documented water quality impairments; and

WHEREAS, the Village of Perry Wastewater Treatment Plant (WWTP) located along Water Street Road is listed on DEC's Waterbody Inventory/Priority Waterbodies List as a suspected source of pollutants in the Silver Lake Outlet and downstream waterbodies; and

WHEREAS, the DEC's *Genesee River Basin Nine Key Element Watershed Plan for Phosphorus and Sediment* lists the Perry WWTP as a high priority facility for phosphorus reduction; and

WHEREAS, flows to the WWTP have steadily increased and have been exceeding the permitted plant flows in the Village's State Pollutant Discharge Elimination System (SDPES) Discharge Permit No. NY-0022985, resulting in a Notice of Violation from the DEC; and

WHEREAS, findings in the preliminary engineering study recommended capital improvements to upgrade the WWTP to meet current design standards and increase the plant's design flow, including improvements to the trickling filters, installation of new settling tanks allowing for phosphorus removal, and upsizing all interconnecting site piping, greatly improving the water quality of the local and downstream waterbodies;

NOW THEREFORE BE IT RESOLVED, it is anticipated that the Village Board, on behalf of the Village, will complete the necessary actions to authorize expenditures for the proposed project, as well as authorizes Mayor Rick Hauser to execute necessary documents relative to and as required for the application; and

BE IT FURTHER RESOLVED, the Village Board does hereby accept that they shall provide at least 40% match of the total of any grant funding awarded as a local match are hereby appropriated in the form of in-kind services, cash contributions and obligated from secured EFC Financing; and

BE IT FURTHER RESOLVED, that the Board of Trustees for the Village of Perry, located in Wyoming County, recognizes and fully supports the submission of the 2019 CFA for WQIP on behalf of the Village for improvements to the wastewater treatment plant.

Motion by: Trustee Dariel Draper which has been seconded by: Trustee Arlene Lapiana

Passed by the following vote of all Village Board Members voting in favor thereof:

Affirmative Village Board Members: Hauser, Draper, Jacobs, Lapiana

Affirmative: 4

Negative: 0

Abstain: 0

RESOLUTION AUTHORIZING SUBMISSION OF CDBG ADA APPLICATION

The Village is considering submitting a CDBG ADA application to make improvements to the Village Hall and to make the second floor accessible.

On a motion by Trustee Draper, which has been seconded by Trustee Lapiana,

**RESOLUTION DULY ADOPTED BY THE VILLAGE BOARD OF THE VILLAGE OF PERRY,
WYOMING COUNTY, NEW YORK AT A MEETING OF SAID COUNCIL ON THE 15th DAY
OF July 2019.**

"RESOLVED, that the Mayor of the Village of Perry, Wyoming County, New York, is hereby authorized as the official representative of the Village of Perry to execute and submit a Consolidated Funding Application for Community Development Block Grant and/or other funding to the administrative agency for the Fiscal Year 2019 program, all understandings and assurances contained therein, and is hereby directed and authorized to act in connection with the submission of the application and to provide such additional information as may be required.

Resolution carried with all voting aye.

PUBLIC BEACH PROJECT

The Village needs to formally accept the EPF grant for the Public Beach Improvement Project in the amount of \$300,000 and designate the Mayor and/or Village Administrator to sign documents relating to this grant.

RESOLUTION
Accepting Grant funds for the Perry Beach Improvement Project

RESOLVED, that the Village of Perry ("the Village") applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under the Environmental Protection Fund grant program for the purpose of funding the Perry Beach Improvement Project.

RESOLVED, that the Village is authorized and directed to accept these grant funds in an amount not to exceed three hundred thousand dollars (\$300,000) for the project described in the grant application.

RESOLVED, that the Village is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for such Perry Beach Improvement Project;

RESOLVED, that the Village is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED, that the governing body of the municipality delegates signing authority to execute the Master Contract and any required deed of easement to the individual(s) who hold(s) the following elected or appointed municipal office(s) or employment position title(s): Mayor and/or Village Administrator.

Motion by Trustee Draper, which has been seconded by Trustee Jacobs,

The resolution carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Vouchers approved for payment – Clerk Vosburg presented the following vouchers for payment:

Vouchers # 200282 - # 200400

General Fund	\$149,891.35
Spec Grant Fund	\$ 3,395.31
Water Fund	\$ 12,373.68
Sewer Fund	\$ 11,090.99
SLWC	\$ 846.60
Trust & Agency	<u>\$ 59,610.39</u>
Total	\$237,208.32

Trustee Draper has audited the vouchers. Motion by Trustee Jacobs, seconded by Trustee Lapiana to approve payment of the vouchers as presented. Motion carried with all voting aye.

Clerk/Deputy Treasurer Report approved – Motion by Mayor Hauser, seconded by Trustee Jacobs to approve the Clerk/Deputy Treasurer report. Motion carried with all voting aye.

Department Head Reports

The following department head reports were presented:

- Department of Public Works
- Police
- Water & Sewer

Department head reported approved – Motion by Trustee Draper, seconded by Trustee Lapiana, to accept the department head reports as presented. Motion carried with all voting aye.

Trustee Reports

Trustee Jacobs reported on items from the DPW Committee meeting:

- Disposal of sludge
- Repair of clarifier
- MRB completed poke test, we are worse off than originally thought
- Park Paving Project
- Lincoln Ave sewer project will begin next week

Motion by Mayor Hauser to adjourn the regular meeting and open the public hearing at 8:00 pm on transfer of funds from the Repair Reserve to the General Fund for the pavement repairs at the Village Park. Motion carried with all voting aye.

Public Hearing

The Village of Perry proposes to authorize the appropriating moneys from the Repair Reserve Fund to the General Fund up to the amount of \$41,000 for the purpose of pavement repairs at the Village Park.

No one from the public spoke.

Trustee Jacobs reported that they also discussed the watering of the trees that were planted this year.

Motion by Mayor Hauser, seconded by Trustee Draper, to close the public hearing at 8:08 pm. Motion carried with all voting aye.

Transfer of funds from Repair Reserve to General Fund approved – Motion by Trustee Draper, seconded by Trustee Jacobs, to approve the transfer of funds from the Repair Reserve Fund to the General Fund in the amount up to \$41,000 for the purpose of pavement improvements at the Village Park. Motion carried with all voting aye.

Motion to adjourn the meeting at 8:14 pm was made by Trustee Draper, seconded by Trustee Lapiana and carried with all voting aye.

Gail I. Vosburg

Gail I. Vosburg

Village Clerk