

**VILLAGE OF PERRY  
VILLAGE BOARD MINUTES  
NOVEMBER 4, 2019**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 4<sup>TH</sup> day of November 2019.

PRESENT:	Rick Hauser Eleanor Jacobs Arlene Lapiana	Mayor Trustee Trustee
ABSENT:	Dariel Draper Jacquie Billings	Trustee Trustee
ALSO PRESENT:	Matt Jensen Gail Vosburg	Village Administrator Village Clerk
Guests:	David Hopkins Joshua Smith Aaron Turiton Donovan Hopkins Nick Strollo	James Strollo Sawyer West Burdette Merrell Liam Hyland Mary Syberg

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

Mayor Hauser introduced everyone at the board table to the Boy Scout Troop in attendance.

**PUBLIC COMMENT**

David Hopkins, Scoutmaster, offered to have the troop upkeep the Silver Lake Outlet Trail. Mayor Hauser gave a short history and update on the Silver Lake Outlet Trail.

**PRESENTATIONS**

**UPDATE ON LETCHWORTH CABLE ACCESS**

Administrator Jensen provided an update on the LCA and asked for board discussion for the intent of the Village on continuing support for the public access channel's operation. The lease agreement for LCA's studio is up at the end of December. Administrator Jensen discussed several options that have been presented.

**PERRY BEACH PROJECT**

Administrator Jensen gave a brief update on the Perry Beach Project. He is requesting the board approve the proposed contract with Atlantic Testing Laboratories for inspection and testing services for the construction as part of the Perry Beach project. Services include testing of the fill material, field tests of the freshly mixed concrete, including reinforced steel and placement, inspection of the construction of the steel material for the building. This is above and beyond the construction contract and will be part of the soft costs that the Village is responsible for. SWBR estimated the cost to be \$5,000 for these services.

## **TAP GRANT**

The Village received several proposals for landscape/design consultant for the TAP Grant. The Village will work with the selection committee to score each proposal and will select firms to interview. A recommendation will then be brought to the full board to consider.

## **WWTF PROJECT / DEC INSPECTION**

Administrator Jensen gave a brief update on the WWTF project. The final design for Phase II is set to wrap up by the first of the year with the project going to bid by the end of the first quarter in 2020.

There is a new DEC engineer that came out and inspected the facility at the beginning of October. A letter was received that outlined the results of the inspection. A written response to the inspection results is being worked on.

## **CLERK/DEPUTY TREASURER REPORT**

**Vouchers approved for payment** – Clerk Vosburg presented the following vouchers for payment:

Vouchers # 201080 - # 201108

General Fund	\$ 91,086.60
Water Fund	\$ 15,077.13
Sewer Fund	\$ 16,924.28
SLWC	\$ 67.39
Trust & Agency	<u>\$109,282.13</u>
Total	\$232,437.53

Vouchers # 201109 - # 201157

General Fund	\$ 18,708.43
Spec Grant Fund	\$ 18,232.19
Water Fund	\$ 3,396.76
Sewer Fund	\$ 17,662.96
Trust & Agency	<u>\$ 60.00</u>
Total	\$ 58,058.34

Trustee Billings has audited the vouchers. Motion by Trustee Jacobs, seconded by Trustee Lapiana to approve payment of the vouchers as presented. Motion carried with all voting aye.

**Clerk/Deputy Treasurer Report approved** – Motion by Mayor Hauser, seconded by Trustee Jacobs to approve the Clerk/Deputy Treasurer report. Motion carried with all voting aye.

## **DEPARTMENT HEAD REPORTS**

The following department head report was presented:

Police

## **TRUSTEE REPORTS**

Trustee Jacobs asked if leaves are being picked up. The Village has begun to pick leaves.

**URBAN & COMMUNITY FORESTRY GRANT**

Trustee Jacobs reported the Perry Tree Board has suggested that the Village apply for an Urban & Community Forestry Grant from DEC for tree maintenance work that the tree inventory has recommended by done. This work can be bid out as the Village has limited resources available to address these issues. It is recommended the Village apply for the grant and request funds in the amount of \$40,275 with the Village providing the required local match of \$13,425 for a total project cost of \$53,700. This work can be spread over two years.

**VILLAGE OF PERRY VILLAGE BOARD  
RESOLUTION  
2019 URBAN AND COMMUNITY FORESTRY GRANTS PROGRAM**

**WHEREAS**, all Village Board Members, having due notice of said meeting, and that pursuant to Section 94 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

**WHEREAS**, the Village of Perry adopted a Comprehensive Plan in 2015 that included prioritizing maintaining and fostering a healthy treescape environment along public roads for generations to come; and

**WHEREAS**, the Village of Perry is applying for up to \$40,275 in funding under the 2019 Urban and Community Forestry Grants Program (Round 15) for tree maintenance funding; and

**WHEREAS**, a minimum of 25% of the project costs (\$13,425) must be matched by cash or in-kind contributions; and

**WHEREAS**, the Village of Perry established a Village Tree Board to assist in identifying and facilitate opportunities to improve the Village treescape; and

**WHEREAS**, the Village of Perry, with the services of Wendel, has completed a tree inventory and is developing a community forest management plan; and

**WHEREAS**, the current backlog of tree maintenance work would be disruptive to the Village operations without additional assistance; and

**WHEREAS**, a grant opportunity exists that would help facilitate this important work.

**NOW ON MOTION OF** Trustee Lapiana which has been duly seconded by Trustee Jacobs,

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor of the Village of Perry is hereby authorized to sign the application for grant funds for the 2019 Urban and Community Forestry Grants Program (Round 15) and that the Village submit said grant application to the New York State Department of Environmental Conservation (DEC).

Aye:   3  

Nay:   0  

**Contract with Atlantic Testing Laboratories approved** – Motion by Mayor Hauser, seconded by Trustee Jacobs, to approve the contract with Atlantic Testing Laboratories and authorize the Mayor to sign the contract up to \$3,000 with any additional costs requiring prior approval. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Jacobs to adjourn the regular meeting at 8:30 pm and enter into executive session for matters leading to the appointment of a person. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Jacobs, to exit executive session at 9:00 pm. Motion carried with all voting aye.

**Offer of Sale extended to Rhonda McLaughlin for 59-61 S Main Street**– Motion by Mayor Hauser, seconded by Trustee Lapiana, to authorize the Mayor to offer Rhonda McLaughlin the purchase of 59-61 S Main Street contingent upon the prospective buyer demonstrating an increase of the amount of financing available to \$100,000; and the splitting off of the rear of the property. Motion carried with all voting aye.

**Travis Helmer appointed as a part time police officer**– Mayor Hauser appointed Travis Helmer as a part time police officer effective November 5, 2019 per the CSEA contract. Motion by Trustee Jacobs seconded by Trustee Lapiana, to approve the Mayor’s appointment as presented. Motion carried with all voting aye.

Motion to adjourn the meeting at 9:00 pm was made by Trustee Jacobs, seconded by Trustee Lapiana and carried with all voting aye.

*Gail I. Vosburg*

Gail I. Vosburg

Village Clerk