

**VILLAGE OF PERRY
VILLAGE BOARD MINUTES
NOVEMBER 19, 2019**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 19TH day of November 2019.

PRESENT:	Rick Hauser	Mayor
	Eleanor Jacobs	Trustee
	Arlene Lapiana	Trustee
ABSENT:	Dariel Draper	Trustee
	Jacque Billings	Trustee
ALSO PRESENT:	Matt Jensen	Village Administrator
	Gail Vosburg	Village Clerk
Guests:	Don Roberts	Heather Briggs, Bonadio Co.

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

PUBLIC COMMENT

No one from the public spoke.

PRESENTATIONS

DON ROBERTS – WYOMING COUNTY ZONING

Don Roberts gave an overview of the county wide Zoning service. He explained how it started with a grant from the Genesee Finger Lakes Region Planning Council. As the grant guidelines, IMA's to join the county program were sent out to all municipalities in the county. Most of the towns have joined this county program as well as one village.

HEATHER BRIGGS – BONADIO GROUP

Heather Briggs – Bonadio Group – presented the draft financial statements and the communication letter to the board. She disclosed in the required communications letter that Bonadio did not encounter any difficulties in performing the audit. It was noted, in their unmodified opinion, that there were no material weaknesses and no significant deficiencies. There will be a couple of minor adjustments before issuing the final report. The last page of the handout was a comparison of the Village of Perry verses other villages in the state.

Motion by Mayor Hauser, seconded by Trustee Lapiana, to open the public hearing at 8:00 pm for the transfer of funds out of the sewer reserve to the sewer fund to purchase a tracked teleskid. Motion carried with all voting aye.

Public Hearing

The Village of Perry proposes to authorize the transfer of moneys, not to exceed \$79,500, from the sewer capital reserve fund to the sewer fund for the purpose of purchasing a new tracked teleskid.

No one from the public spoke.

LETCHWORTH CABLE ACCESS

Administrator Jensen reported that the Town of Castile and the Town of Perry have decided to continue LCA for one more year. They have compiled a list of expectations of LCA during the next year. Moneys from the savings will be used to balance the budget to cover the utility costs and rent for the studio. A new LCA agreement will be drawn up between the remaining three municipals – Towns of Castile and Perry and the Village of Perry.

SILVER LAKE TRAIL PROJECT/TAP

Administrator Jensen gave a brief update on the Silver Lake Trail (TAP)project. The committee reviewed the proposes that were received and interviewed four firms. The price proposal is within the budgeted amount.

Intent to Award for TAP project design approved – Motion by Trustee Jacobs, seconded by Trustee Lapiana, to proceed with the intent to award the design services to C & S Companies and enter into negotiations on a contract for the Silver Lake Trail (TAP) project. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Jacobs, to close the public hearing at 8:20 pm. Motion carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Vouchers approved for payment – Clerk Vosburg presented the following vouchers for payment:

Vouchers # 201158 - # 201300

General Fund	\$186,906.07
Spec. Grant Fund	\$ 15,802.03
Water Fund	\$ 31,085.89
Sewer Fund	\$ 39,062.40
Capital Projects Fund	\$ 1,992.73
SLWC	\$ 34.51
Trust & Agency	<u>\$ 52,778.41</u>
Total	\$327,662.04

Trustee Jacobs has audited the vouchers. Motion by Trustee Jacobs, seconded by Trustee Lapiana to approve payment of the vouchers as presented. Motion carried with all voting aye.

2020 NYS Retirement Invoices approved for payment – The 2020 NYS Retirement Invoices are as follows:

	If pay by 12/15	If pay by 2/1/2019
Police	\$ 46,281.00	\$ 46,674.00
General Unit	<u>\$102,682.00</u>	<u>\$103,554.00</u>
	\$148,963.00	\$150,228.00

Savings if pay early is \$ 1,265.00. Last year the Village paid \$176,260.00. Motion by Trustee Lapiana, seconded by Trustee Jacobs, to pay the 2020 NYS Retirement invoice early. Motion carried with all voting aye.

Relevy Unpaid 2019-2020 Village Taxes – Motion by Trustee Jacobs, seconded by Trustee Lapiana, to approve the Relevy of Unpaid 2019-2020 Village Taxes in the amount of \$ 117,180.39. Motion carried with all voting aye.

Late Fees waived for 118 N Center Street – Motion by Trustee Jacobs, seconded by Trustee Lapiana, to waive the late fees of \$15.65 for the property located at 118 N Center Street as requested as payment has not been late in the last three years. Motion carried with all voting aye.

Clerk/Deputy Treasurer Report approved – Motion by Mayor Hauser, seconded by Trustee Lapiana to approve the Clerk/Deputy Treasurer report. Motion carried with all voting aye.

DEPARTMENT HEAD REPORTS

The following department head report was presented:

Department of Public Works
Water & Sewer

TRUSTEE REPORTS

Trustee Jacobs reported that 18 trees have been delivered and planted. A shared service agreement may be looked into with the Town of Castile for the sewer trailer.

Administrator Jensen updated the board on the farm truck meeting that was held Monday evening.

Motion by Mayor Hauser, seconded by Trustee Jacobs to adjourn the regular meeting at 8:30 pm and enter into executive session for matters leading to the appointment of a person. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Jacobs, to exit executive session at 9:00 pm. Motion carried with all voting aye.

Two seasonal laborers appointed for DPW– Mayor Hauser appointed James VanAllen and Richard Lepowski as seasonal laborers starting November 25, 2019 at a rate of \$18 per hour. Motion by Trustee Lapiana seconded by Trustee Jacobs, to approve the Mayor's appointments as presented. Motion carried with all voting aye.

Brittni Kwiecien appointed as a part time clerk– Mayor Hauser appointed Brittni Kwiecien as a part time clerk starting November 25, 2019 at a rate of \$15 per hour. Motion by Trustee Jacobs seconded by Trustee Lapiana, to approve the Mayor's appointment as presented. Motion carried with all voting aye.

Motion to adjourn the meeting at 9:25 pm was made by Mayor Hauser, seconded by Trustee Lapiana and carried with all voting aye.

Gail I. Vosburg, Village Clerk