

**VILLAGE OF PERRY  
VILLAGE BOARD MINUTES  
DECEMBER 16, 2019**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 16<sup>TH</sup> day of December 2019.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Eleanor Jacobs	Trustee
	Arlene Lapiana	Trustee
ABSENT:	Jacque Billings	Trustee
ALSO PRESENT:	Matt Jensen	Village Administrator
	Gail Vosburg	Village Clerk
Guests:	Kathy Seville, NY CLASS	Nicole Manapol, LGV

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

**MINUTES**

Minutes approved – Motion by Trustee Jacobs, seconded by Trustee Lapiana, to approve the following minutes:

- November 19, 2019 Regular Board Meeting
- November 25, 2019 Special Board Meeting
- December 2, 2019 Regular Board Meeting.

Motion carried with all voting aye.

**PUBLIC COMMENT**

No one from the public spoke.

**PRESENTATIONS**

**KATHY SEVILLE – NY CALASS**

Ms. Seville, from NY CLASS, gave a presentation about NY CLASS. It is an investment cooperative amongst government entities within New York State (i. e. cities, counties, towns, villages, schools and fire districts). There are over 700 participants that are part of the cooperative. It provides an opportunity for them to receive a higher interest rate than investing locally, either in CD's or savings. There are no fees or terms of investment. All activity is done via ACH/wire transfers. The Village could join in by adopting a resolution.

**NICOLE MANAPOL – LGV**

Nicole Manapol presented an update on the LGV programs. She is transitioning to part time with the Digital Manager more of a full time position. The Map Guide digital platform went live

around Thanksgiving. She presented three agreements for the board to consider: Elebase to provide additional work for adding social icons to entries which will provide better businesses' Facebook and Tripadvisor platforms at a cost of \$1,100. The quote is less than what was budgeted. New contract for Katie Sutor to provide project management and logistics support for the growing tourism initiative and Genesee Valley Map Guide Project at a cost of \$4,000. Visit Rochester membership - the Tourism Promotion Agency in Monroe County at a cost is \$200.

**LGV proposals approved** – Motion by Trustee Draper, seconded by Trustee Lapiana, to approve the following LGV proposals:

Elebase contract not to exceed \$1,200

Contract extension for Katie Sutor not to exceed \$4,000

Visit Rochester Membership not to exceed \$200

Motion carried with all voting aye.

### **SILVER LAKE TRAIL TAP STEERING COMMITTEE**

Administrator Jensen reported that a steering committee would work with the C&S Companies for design services to assist in providing public input and feedback during the design process of the Silver Lake Trail TAP Project.

Steering Committee appointed – Mayor Hauser presented the following individuals to be appointed to the steering committee:

Eleanor Jacobs – Chair	Matt Jensen	Eric Kelly
Mike Bellamy	Rachel Richter	Ernie Lawrence
Keith Granger	Ray Bzduch	Ralph Field
Bert Gallmon	Todd Gad	Rich Hauser or Jacquie Billings

### **WATER TREATMENT PLANT WORK**

Administrator Jensen gave a brief update on the issues impacting the high-lift pumps at the WTP and potential leak. No leak was found however, further excavating could compromise the structure of the clear well due to the colder weather. The village crews will continue to monitor the issue until spring when full resolution can be made. Funds would need to be transferred from the Water contingency account (F1990.4) to Source of Supply Contractual (F8320.4) in the amount of \$5,459 to cover the expense.

**Transfer approved in water fund for excavation at WTP** – Motion by Trustee Jacobs, seconded by Trustee Draper, to transfer funds from F1990.4 to F8320.4 in the amount of \$5,459. Motion carried with all voting aye.

### **NYS DOT SNOW & ICE AGREEMENTS**

Administrator Jensen presented two contract amendments for NYS DOT Snow & Ice Agreements :

Amendment B – to adjust contract amount for additional lane miles that the Village maintained during the 2018/2019 season. The amount of the increase is \$2,030.25

Amendment B(1) – to adjust the amount to accommodate contract shortages. The amount of the increase is \$234.67.

**Amendments to NYS DOT Snow & Ice Agreements approved** - Motion by Trustee Draper, seconded by Trustee Jacobs, to approve both NYS DOT Snow & Ice Agreements and authorize the Mayor to sign. Motion carried with all voting aye.

### **PUBLIC BEACH PROJECT**

Administrator Jensen presented pay application #1 from MKS Plumbing in the amount of \$2,242 as approved by the engineers.

**Pay Application #1 approved for MKS Plumbing** – Motion by Trustee Jacobs, seconded by Trustee Lapiana, to approve pay application #1 from MKS Plumbing in the amount of \$2,242. Motion carried with all voting aye.

#### **CONTRACTOR FOR POLICE ARCHIVES**

Administrator Jensen asked the board to consider hiring an independent contractor to assist with the case back load scanning in documents in anticipation of the new requirements that are coming out January 1<sup>st</sup>. He is proposing a contract not to exceed \$1,000 at a rate of \$15 per hour.

#### **CLERK/DEPUTY TREASURER REPORT**

**Vouchers approved for payment** – Clerk Vosburg presented vouchers for payment totaling \$395,233.70. Trustee Jacobs has audited the vouchers.

Motion by Trustee Jacobs, seconded by Trustee Draper to approve payment of the vouchers as presented. Motion carried with all voting aye.

**EAP Renewal Agreement approved** – Motion by Trustee Draper, seconded by Trustee Jacobs, to renew the agreement with Employee Services Inc. for the EAP Agreement. Motion carried with all voting aye.

The Village Association Dinner is January 15<sup>th</sup> at the Attica Hotel.

**Clerk/Deputy Treasurer Report approved** – Motion by Trustee Jacobs, seconded by Trustee Draper to approve the Clerk/Deputy Treasurer report. Motion carried with all voting aye.

#### **DEPARTMENT HEAD REPORTS**

The following department head report was presented:

- Police
- Water & Sewer
- DPW

**Department head reports approved** – Motion by Trustee Draper, seconded by Trustee Lapiana to approve the department head reports as presented. Motion carried with all voting aye.

#### **TRUSTEE REPORTS**

Trustee Lapiana reported that things are moving forward with the clean-up violations.

Trustee Jacobs gave a brief update on the tree board activities. The WWTP project design plans will be sent to the DEC for their approval with the project going to bid in the first quarter of 2020.

Mayor Hauser emphasized how important it is to make sure that the 2020 census is correct. He said that the Community Band concert and the Holiday Delights Festival were very well done.

Motion by Mayor Hauser, seconded by Trustee Lapiana to adjourn the regular meeting at 8:40 pm and enter into executive session for matters leading to the appointment of a person. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Lapiana, to exit executive session at 8:56 pm. Motion carried with all voting aye.

**Non Union employee performance bonuses approved** – Motion by Trustee Lapiana, seconded by Trustee Draper, to authorize payment of mid-year performance bonuses to non-union employees. Motion carried with all voting aye.

Administrator Jensen will prepare a contract for the police archive work will a term length of 90 days. Motion carried with all voting.

Motion to adjourn the meeting at 9:00 pm was made by Trustee Draper, seconded by Trustee Lapiana and carried with all voting aye.

*Gail I. Vosburg*  
Gail I. Vosburg  
Village Clerk