

**VILLAGE OF PERRY
VILLAGE BOARD MINUTES
MARCH 16, 2020**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 16TH day of March 2020. The meeting was also available by phone.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Arlene Lapiana	Trustee
	Jacque Billings	Trustee
	Eleanor Jacobs	Trustee

ALSO PRESENT:	Matt Jensen	Village Administrator
	Gail Vosburg	Village Clerk
	Michael Grover	Chief of Police

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

PUBLIC COMMENT

Jodine Carter- resident on Gardeau Rd - read a statement concerning the increase in farm truck traffic on Gardeau St. (statement attached)

Tracy Borek – resident on Gardeau St - read a statement expressing her displeasure with the Village’s inaction to the farm truck traffic on Gardeau St. (statement attached)

Nate Osborne – owner/operator High Banks Dairy LLC – read a statement addressing the farm truck traffic and farming in general. (statement attached)

Mayor Hauser then read a prepared statement in response to the farm truck traffic. (statement attached)

Board members support the Mayor’s statement on farm truck traffic – Motion by Trustee Jacobs, seconded by Trustee Billings, to support the Mayor’s statement on farm truck traffic on Gardeau St. Motion carried with all voting aye.

PRESENTATIONS

TENTATIVE 2020-2021 VILLAGE BUDGET

Administrator Jensen reviewed the Tentative 2020-2021 Village Budget as presented to the board. The draft budget outlines a plan with no tax rate increase, maintaining a tax rate of \$15.25 per thousand. Revenues have increases by 3.28% over the current year to \$2,732,941. The Water Fund does not anticipate a rate increase; however, revenues are projected to increase 1.75% over the current year to \$758,200. This increase is due to the an increase in users. The Sewer Fund has a planned increase in revenues of 11.24% to \$926,800, as the second step of the sewer rate increase due to the WWTF improvement project would be implemented. Projects included in the General Fund include:

- Final paving of the Village Park loop

- Street paving improvement projects
- Continued improvement to the storm drain system
- Commencement of the UPWP transportation system study for sidewalks on N Center St
- Critical tree removal throughout the Village
- Continued tree planting

Tentative 2020-2021 Village budget adopted and public hearing scheduled – Motion by Trustee Billings, seconded by Trustee Lapiana, to adopt the Tentative 2020-2021 Village Budget and schedule a public hearing for the budget at 8:00 pm on Monday, April 6, 2020. Motion carried with all voting aye.

Organizational Meeting scheduled – Motion by Mayor Hauser, seconded by Trustee Billings, to move the organizational meeting to Monday, April 20, 2020 at 7:30 pm. Motion carried with all voting aye.

COVID 19 UPDATE ON ITS IMPACT ON VILLAGE OPERATIONS

Administrator Jensen outlined protocols that will be undertaken by Village Staff concerning the COVID 19 virus. In-person customers will be limited to conducting their business from the hallway as the clerk’s office door will be closed to the public; however, business can still be conducted through the mail slot on the hallway door. A drop box will be located in the hallway outside the village clerk’s office if residents wish to drop off check payments. Police Chief Michael Grover advised the board of measures the police department are taking during this virus outbreak.

Mayor Hauser suggested that the Village update the Village’s Business Improvement Loan program to loan small businesses funds to assist them paying rent, utilities, insurance, etc. He feels it is important to find ways for the Village to assist these important small businesses to keep this difficult time. He asked the Village Administrator to work with the Village Attorney to develop another facet to the BIL program. The Wyoming County IDA is also looking into possible ways to assist businesses. Board members are united in their desire to support the small local businesses during this difficult time.

Payment drop box and limited clerk’s office accessibility plan approved – Motion by Trustee Lapiana, seconded by Trustee Jacobs, to limit in-person customers in the clerk’s office and authorize the use of the payment drop box outside the village clerk’s office. Motion carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Vouchers approved for payment – Clerk Vosburg presented the following vouchers for payment:

Vouchers # 201903 - # 201965

General Fund	\$ 25,070.10
Water Fund	\$ 5,542.86
Sewer Fund	\$ 1,808.65
Trust & Agency	<u>\$ 802.66</u>
Total	\$ 33,224.27

Trustee Billings has audited the vouchers. Motion by Trustee Jacobs, seconded by Trustee Lapiana to approve payment of the vouchers as presented. Motion carried with all voting aye.

The Village Association dinner that was scheduled for Wednesday, April 15, 2020 will be postponed until May 20, 2020.

Clerk/Deputy Treasurer report approved – Motion by Trustee Lapiana, seconded by Trustee Draper, to approve the Clerk/Deputy Treasurer’s report as presented. Motion carried with all voting aye.

DEPARTMENT HEAD REPORTS

The following department head reports were presented:

- Police
- Water & Sewer
- DPW

TRUSTEE REPORTS

Trustees had nothing to report.

Motion by Mayor Hauser, seconded by Trustee Draper to adjourn the regular meeting at 9:07pm and enter into executive session. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Draper, to exit executive session at 9:10pm. Motion carried with all voting aye.

Meghan McClurg appointed as a seasonal laborer – Mayor Hauser appointed Meghan McClurg as a seasonal laborer starting April 6, 2020 at \$15 per hour. Motion by Trustee Jacobs, seconded by Trustee Draper, to approve the Mayor’s appointment. Motion carried with all voting aye.

Resignation was received from Travis Helmer.

Dakota Spink and Timothy Quatro appointed as a part time police officers – Mayor Hauser appointed Dakota Spink and timothy Quatro as part time police officers starting March 17, 2020 as per the CSEA contract. Motion by Trustee Lapiana, seconded by Trustee Jacobs, to approve the Mayor’s appointments. Motion carried with all voting aye.

Motion to adjourn the meeting at 9:14 pm was made by Trustee Draper, seconded by Trustee Lapiana and carried with all voting aye.

Gail I. Vosburg

Gail I. Vosburg, Village Clerk