

VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
September 21, 2020

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 21st day of September 2020.

PRESENT:	Rick Hauser	Mayor
	Eleanor Jacobs	Trustee
	Arlene Lapiana	Trustee
	Dariel Draper	Trustee
	Jacque Billings	Trustee

ALSO PRESENT:	Matt Horn	Acting Village Administrator
	Christina Slusser	Deputy Village Clerk

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

BOARD MEETING MINUTES

September 8, 2020 – One correction was noted on page 3 regarding the sewer adjustment for Cindy Tarala-Draper. Motion was carried, but Dariel abstained.

Motion was made by Trustee Jacobs and seconded by Trustee Lapiana to approve the September 8th board meeting minutes as corrected. Motion was carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

PRESENTATIONS & BOARD ACTIONS

VILLAGE ADMINISTRATOR RECRUITMENT

Matt Horn gave a presentation on selecting the next village administrator with emphasis on the comprehensive plan. It is important to take the time to learn about candidates to find someone who is a true believer of the comprehensive plan, can take a vision and translate it into action, and be ready to engage with an active village board. Matt Horn explained the desired basic skills and degree requirements for the next administrator as well as where to look for potential candidates. A writing sample would ideally be included with a candidate's resume. From the collected resumes, about 10 could be selected for an initial phone or zoom interview. The search would narrow to about 3-4 people after initial interviews moving to an in-person presentation-format interview. Final interviews are estimated to take up to one full day per person. Using the process outlined, the position is expected to be filled sometime in mid-January.

Some discussion opened up between Matt Horn and Mayor Hauser on the interview process with emphasis on situational interviewing and servant leadership. Overall, it is agreed that this is a good timeline to work on filling the village administrator position.

PUBLIC HEARING

FIRE APPARATUS RESERVE FUND

Mayor Hauser made a motion to open the public hearing at 8:00PM regarding the transfer of \$100,000 from the Fire Apparatus Reserve Fund to the General Fund. The money would be used towards the purchase and modifications of a used aerial fire truck. Trustee Billings seconded with all voting aye. No one from the public commented. The hearing was left open and later closed at 8:26pm with Mayor Hauser making the motion to close, seconded by Trustee Draper and all voting aye. The truck is scheduled for delivery on 10/1/2020.

APPOINTMENT OF DPW SUPERINTENDENT

The board appointed Steve Deaton as DPW Superintendent with a start date of 9/28/2020 and a starting salary of \$69,500 set to increase to \$72,000 upon satisfactory performance evaluation to take place no later than 3/31/2020. Motion to approve the appointment was made by Trustee Draper, seconded by Trustee Jacobs, and carried with all voting aye.

WYOMING COUNTY SNOW AND ICE CONTACT

The snow and ice contract with the Wyoming County Highway Department was approved for the 2021-2022 season. One set of dates on the contract needs to be amended to reflect the correct season. The county will provide payment to the village of \$6,415.72 for 1.07 miles which is an increase of \$100 from the previous season. Trustee Draper made the motion to approve the contract which was seconded by Trustee Lapiana. All voted aye to approve. The mayor will sign the contract.

REQUEST TO WAIVE SEWER FEES

A request was made by Cheryle Croll to waive sewer usage fees due to having to fill her pool twice this year. The request was to waive sewer fees for 29,000 gallons equaling roughly 1 1/3 times the number of gallons the pool holds. This equals \$211.70 for in sewer usage fees. The board agreed to table this to allow for an adjustment based on the average usage. The plan is to revisit this at the next board meeting.

TRUNK OR TREAT

A request was made by Busy Bee's Parent Organization represented by Tammy Kelsey to hold Trunk or Treat at the Village Park on Halloween – October 31st from 1:00pm to 6:00pm. Kelsey was present and spoke about the proposed event saying there are plans to provide hand sanitizer, masks, and gloves, park cars 10 feet apart and use directional arrows to promote social distancing. There will likely be no balloon sculpture and Kelsey is unsure if there will be a Fireman's parade. Kelsey estimated that around 500 kids participate in Truck or Treat. Motion was made by Trustee Jacobs to approve Trunk or Treat and use of the park on 10/31/2020. Motion was seconded by Trustee Lapiana; all voted aye.

PUBLIC BEACH PAYMENTS

Two payment requests were approved for the Perry Public Beach improvement project: payment application by Camco General Contracting Inc. for \$50,485.80 and M.K.S. Plumbing Corp. for \$475.00. Trustee Billings made a motion to approve the payment to Camco, seconded by Trustee Jacobs. Trustee Billings made a motion to approve the payment to M.K.S. Plumbing, seconded by Trustee Lapiana. All voted aye to approve making both payments.

POLICE CITIZEN COMMITTEE

Mayor Hauser identified the names of people reached out to for the Police Citizen Committee who will review policies for community policing: Giuseppe Gentile, Bob Doyle, Sarah Plantz, Daryl McLaughlin, Tim McGinnis, John Wheeler, Eric Bryant, and Robin Lowery. Officials of the committee will be Jacquie Billings, Dariel Draper, Chief Mike Grover, Don O’Geen, Norm Effman, and the Village Administrator. Motion was made by Trustee Billings, seconded by Trustee Draper, and carried with all voting aye to approve the committee appointments.

SPECIAL BOARD MEETING

Mayor Hauser made a motion to hold an executive session board meeting on Thursday, September 24th at 8:30am. Trustee Draper seconded the motion and all voted aye.

CLERK/TREASURER REPORT

Mayor Hauser reviewed the clerk treasurer report.

Vouchers #21665 - #21757

General Fund	\$86,942.21
Spec. Grant Funds	\$9,746.78
Water Fund	\$8,059.80
Sewer Fund	\$15,480.61
Capital Projects Fund	\$15,528.80
<u>Trust & Agency</u>	<u>\$1,424.40</u>
TOTAL	\$137,182.60

Vouchers were reviewed and audited by Trustee Jacobs.

Motion was made by Trustee Billings and seconded by Trustee Lapiana to authorize the voucher payments; all voted aye. Motion to accept the clerk’s report was made by Trustee Billings and seconded by Trustee Lapiana with all voting aye.

POLICE REPORT

The police report was reviewed. The police report details the number of calls to locations, arrests, speed signs, and officer stats. A new heading is needed for 55 South Main Street and 55 Elm Street, as there are only 2 speed signs in the village.

WTP, WWTP, DPW REPORTS

The WTP, WWTP, and DPW, and Parks & Recreation reports were reviewed.

TRUSTEE REPORTS

Trustees Lapiana and Draper had nothing to report.

Trustee Billings mentioned the park strategic plan stating 11 members of the public were involved. Trustee Jacobs asked about the summer rec report from the YMCA. Trustee Billings will email to follow up on the report.

The Letchworth Gateway Villages initiative is up and running.

PT CLERK APPOINTMENT

After interviews, the board agreed to appoint the part time clerk at a later date. Laura Gifford started working in the Clerk's Office as the Part-Time Clerk on September 14, 2020 at a rate of \$15.00 per hour. Motion was made by Trustee Billings to approve the appointment, which was seconded by Trustee Jacobs and carried with all voting aye.

Executive Session

Mayor Hauser made a motion to enter executive session at 8:36pm, seconded by Trustee Draper. All voted aye.

Respectfully submitted,
Christina Slusser