

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
OCTOBER 5, 2020**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 5th day of October 2020.

PRESENT:	Rick Hauser	Mayor
	Eleanor Jacobs	Trustee
	Arlene Lapiana	Trustee
	Dariel Draper	Trustee

ALSO PRESENT:	Matt Horn	Acting Village Administrator
	Christina Slusser	Village Clerk

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

PUBLIC COMMENT

No members of the public offered comment.

PRESENTATIONS & BOARD ACTIONS

BOARD MEETING MINUTES

Trustee Jacobs made a motion to approve the minutes from the regular board meeting on September 21, 2020 and the special board meeting on September 24, 2020. Trustee Lapiana seconded the motion, which was approved with all voting aye.

RESOLUTIONS AUTHORIZING APPOINTMENT

In alignment with the reorganization plan for the Department of Public Works and Parks Department, the following positions were filled: Michael Baker was appointed to the position of Buildings and Parks Foreman at a rate of \$24.98 per hour. Jim VanAllen was appointed to the position of Laborer at a rate of \$21.67 per hour. Both appointments are effective 10/5/2020. Motion was made by Trustee Draper to accept the appointments of Baker and VanAllen, which was seconded by Trustee Lapiana and carried with all voting aye.

The Office Committee interviewed for the position of Part Time Clerk. Rachel Richter was recommended for the position a rate of \$15.00 per hour, routinely for 25 hours per week; up to 40 as needed; with an appointment date of 10/13/2020. Trustee Draper made a motion to accept Richter's appointment, seconded by Trustee Lapiana, and carried with all voting aye.

RESOLUTION AUTHORIZING TEMPORARY SALARY ADJUSTMENT

Steve Fuller was previously hired to provide seasonal help to the Parks Department. Recommendation is to reallocate Fuller to the Department of Public Works to assist with fall debris pickup at a rate of \$16.00 per hour effective 10/5/2020. Motion was made by Mayor Hauser to increase Fuller's hourly rate, which was seconded by Trustee Jacobs and carried with all voting aye.

RESOLUTION AUTHORIZING AUDITOR ENGAGEMENT

Mayor Hauser explained that Bonadio is the external auditor for the Village and the company is typically engaged this time of year for an audit. In an effort to strengthen financial processes, the plan is for an auditor to come in to do an assessment and assist with making necessary accounting adjustments to close out FY2020, and to balance FY2021 through the end of September. The contract with Bonadio is for additional support above the normal audit services. Trustee Jacobs made a motion to authorize the contract with Bonadio to be signed by Mayor Hauser. Trustee Draper seconded the motion which was carried with all voting aye.

RESOLUTION AUTHORIZING ADJUSTMENT TO SEWER CHARGES

The board reviewed the revised petition to waive sewer fees for Cheryl Croll for filling her pool. Recommendation was to waive usage for 13,000 gallons (the total of current usage minus the average) which equals \$94.90 in sewer fees. Motion was made by Trustee Lapiana to authorize the sewer charges to be waived which was seconded by Trustee Draper and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Corrections were proposed for the Clerk/Deputy Treasurer report dated 9/21/2020 for vouchers #21665-21757.

	Reconciled Total	Original Total	Difference
General Fund	\$ 87,677.32	\$ 86,942.21	\$ 735.11
Spec. Grant Fund	\$ 9,746.78	\$ 9,746.78	\$ -
Water Fund	\$ 8,059.80	\$ 8,059.80	\$ -
Sewer Fund	\$ 15,480.61	\$ 15,480.61	\$ -
Capital Projects Fund	\$ 15,528.80	\$ 15,528.80	\$ -
Trust & Agency	\$ 689.40	\$ 1,424.40	\$ (735.00)
Total	\$ 137,182.71	\$ 137,182.60	\$ 0.11

Motion was made by Trustee Draper to amend the previously Clerk/Deputy Treasurer Report dated 9/21/2020 to a total of \$137,182.71. Motion was seconded by Trustee Lapiana and carried with all voting aye.

Approval of Payments was made for Vouchers #79-160 for the Clerk/Deputy Treasurer Report dated 10/5/2020.

General Fund	\$99,749.92
Spec. Grant Funds	\$4,065.79
Water Fund	\$47,669.26
Sewer Fund	\$18,141.89
Capital Projects Fund	\$1,217.60
<u>Trust & Agency</u>	<u>\$312.95</u>
TOTAL	\$171,157.41

Vouchers were reviewed and audited by Trustee Billings. Motion was made by Trustee Jacobs and seconded by Trustee Lapiana to authorize the voucher payments; all voted aye.

DEPARTMENT REPORTS

The Police Department report for the month of September was reviewed. No action is required.

COMMITTEE REPORTS

The Parks Committee has a meeting on Wednesday. The Tree Board met last week. Trustee Jacobs stated that an Arbor Day Proclamation will need to be approved for next April. The Village is all set for fall planting in November. The Splash Park has been closed for the season.

The Planning and Zoning Committee is moving forward with problem properties as reported by Trustee Lapiana. Don Roberts and Alyssa Cutcliffe are compiling an inventory of signs out of compliance, with a focus on Main Street. Mayor Hauser stated that the insurance company and complainant have reached a settlement regarding the previous case involving the library sign.

Aside from the reports already provided to the Board, there was nothing to report for the Public Safety Committee, Public Work Committee, or Office Committee.

EXECUTIVE SESSION

At 8:00pm, Mayor Hauser made a motion to enter executive session to discuss matters related to employment which was seconded by Trustee Lapiana and carried unanimously. The executive session concluded at 8:15pm.

Respectfully submitted,
Christina Slusser
Village Clerk