

**VILLAGE OF PERRY
VILLAGE BOARD MINUTES
JULY 20, 2020**

A regular meeting of the Village of Perry Board of Trustees was held at the Village Hall 46 North Main Street, Perry, New York at 7:30 pm on July 20, 2020.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Jacque Billings	Trustee
	Eleanor Jacobs	Trustee

ABSENT:	Arlene Lapiana	Trustee
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ALSO PRESENT:	Matt Horn	Acting Village Administrator
	Gail Vosburg	Village Clerk

GUESTS:	Lorraine Sturm
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Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

BOARD MEETING MINUTES

June 15, 2020 Regular Board Meeting minutes approved – One correction was noted on page 4 – Karen Wyant not Lyons was appointed to the Tree Board. Motion by Trustee Draper, seconded by Trustee Billings, to approve the minutes from the June 15, 2020 regular board meeting as corrected. The motion was carried with all voting aye.

June 25, 2020 Special Board Meeting minutes approved – Motion by Trustee Draper, seconded by Trustee Billings, to approve the minutes from the June 25, 2020 special board meeting as presented. The motion was carried with all voting aye.

July 6, 2020 Regular Board Meeting minutes approved – Motion by Trustee Draper, seconded by Trustee Billings, to approve the minutes from the June 25, 2020 regular board meeting as presented. The motion was carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

PRESENTATIONS

FINANCIAL AUDITING SERVICES

Bonadio Group Audit Services approved – Motion by Trustee Billings, seconded by Trustee Jacobs, to approve and authorize the Mayor to sign the Engagement letter for Financial Auditing Services with Bonadio Group in the amount of \$14,000. The motion was carried with all voting aye.

LETCHWORTH GATEWAY VILLAGES UPDATE

Nicole Manapol, director of Letchworth Gateway Villages, announced that the Village of Perry was awarded grant funds in the amount of \$99,000 from the USDA to create digital trail mapping. Mayor Hauser gave an overview of each of the goals of the LGV program. Nicole said that the number of visitors to the Explore Genesee Valley website had increased since the pandemic.

PUBLIC BEACH IMPROVEMENT PROJECT PAY REQUESTS

Pay request #7 from the General Contractor, Camco in the amount of \$96,334.09 was presented for approval. SWBR has certified and approved this request.

Camco pay request #7 approved for Public Beach Improvement Project – Motion by Trustee Billings, seconded by Trustee Draper, to approve the pay request #7 from Camco for the Public Beach Improvement Project in the amount of \$96,334.09. Motion was carried with all voting aye.

Pay request #3 from the MKS Plumbing in the amount of \$10,830.00 was presented for approval. SWBR has certified and approved this request.

MKS Plumbing pay request #3 approved for Public Beach Improvement Project – Motion by Trustee Billings, seconded by Trustee Draper, to approve the pay request #3 from MKS Plumbing for the Public Beach Improvement Project in the amount of \$96,334.09. Motion was carried with all voting aye.

MAIN STREET BANNERS

Trustee Jacobs presented a quote from Image Out Graphics for new banners throughout the Village. The design on the banners is from paintings when the En Plein Art Festival focused on Main Street. The quote for the 22 small banners and the 20 large banners is \$2,840. This is an unbudgeted expense for this current budget year as this expenditure was in last fiscal year's budget.

Trustee Draper left the meeting.

Amend 2020-2021 Budget approved - Motion by Trustee Jacobs, seconded by Trustee Billings, to amend the 2020-2021 budget by increasing budget line A8510.4 by \$2,840.00 to allow for the purchase of new banners. Motion carried with all voting aye.

Purchase of Banners approved - Motion by Trustee Jacobs, seconded by Trustee Billings, to purchase new banners in the amount of \$2,840.00. Motion carried with all voting aye.

UNIFIED BRANDING & SIGNAGE CONCEPT

Trustee Billings explained the concept of unifying the Village's branding as one image – the logo of the sea serpent as on the Village's letterhead, website, and now the banners. This image ties the Village together.

Trustee Draper reentered the meeting.

SIGNAGE FOR PUBLIC BEACH & SILVER LAKE TRAIL

Trustee Billings presented artwork for a new sign at the public beach. The unified theme is reflected in the sign's design. Signlanguage prepared a quote for the new sign in the amount of \$2,100. This is for the entrance sign only.

Purchase of entrance sign from Sign Language for public beach approved – Motion by Trustee Billings, seconded by Trustee Jacobs, to approve the purchase of the entrance sign for the Public Beach from Signlanguage at a cost of \$ 2,100 as part of the Public Beach Improvement Project. Motion carried with all voting aye.

Trustee Jacobs presented a proposal for consulting services to develop and coordinate the design elements for signage for the Silver Lake Trail. The board took no action.

Trustee Jacobs asked if there would be a ribbon cutting ceremony once the public beach project is completed. Plans for a ceremony will be worked on to ensure that all participating parties will be able to attend a ceremony later this summer.

DISCUSSION REGARDING COMMITTEE REFERRAL & REPORTING PROCESS

Interim Administrator Matt Horn discusses the process of committee referrals and reporting process. He said there has to be some type of accountability when the Mayor assigned a task to a committee and the end result. Talk then turned to when committees would make their report to the board and how to reintroduce the department heads back into board meetings. Administrator Horn reported that Jeff Drain, Chief Water & Sewer Operator & Acting Supt. will make a presentation to the board at the first meeting in August.

PERRY POLICE DEPARTMENT POLICY UPDATE

Governor Cuomo issued Executive Order No. 203 on June 12, 2020. This EO stated that (1) each entity that has a police agency must perform a review of current police force deployments, strategies, policies, procedures and practices, and (2) develop a plan to improve such deployments, strategies, polices, procedures, and practices for the purpose of addressing the needs of the community to foster trust, fairness, legitimacy, and to address any racial bias and disproportionate policing of communities of color. Such plan must be adopted by the governing board by April 1, 2021. The Chief and Administrator will discuss this further with the police committee.

TREE MANAGEMENT PLAN ADOPTED

Wendel has completed the Tree Management Plan last fall and submitted it to the DEC for their consideration and comments. The Village's next step is to formally adopt the plan.

Tree Management Plan adopted as prepared by Wendel – Motion by Trustee Jacobs, seconded by Trustee Billings, to approve Tree Management Plan as developed by Art Traver of Wendel. Motion was carried with all voting aye.

REHABILITATION OF 165 LAKE STREET APARTMENTS & SUPPORT OF APPLICATION FOR GRANT FUNDS

Mayor Hauser announced that the Rochester Cornerstone Group is in the process of taking over the ownership of apartment complex located at 165 Lake Street. They are intending to apply for funds from NYS Homes & Community Renewal Housing Trust Fund for the renovations work. They are looking for a resolution of support for their proposal and grant application.

Resolution adopted

**VILLAGE OF PERRY
RESOLUTION
Support of Rehabilitation of
Silver Lake Meadows**

WHEREAS, all Village Board Members, having due notice of said meeting, and that pursuant to Section 94 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Village of Perry has a need for affordable family housing; and

WHEREAS, per the Village of Perry 2015 Comprehensive Plan, the Village has stated priorities and actions which include “Constant Improvement of the Village’s Image” and to “Ensure safe living conditions for low-income households by regulating quality”; and

WHEREAS, the rehabilitation of the Silver Lake Meadows affordable housing development will further these priority actions.

NOW ON MOTION OF Trustee Billings, which has been seconded by Trustee Draper,

NOW, THEREFORE BE IT RESOLVED, that the Village of Perry has a need for affordable family housing and approves and supports an application to be made to New York State Homes and Community Renewal and Housing Trust Fund for funding of the rehabilitation of the Silver Lake Meadows affordable housing development, owned by a to-be-formed housing development fund company and located at 165 Lake Street, on behalf of the Village of Perry.

Ayes: 4
Nays: 0

CLERK/DEPUTY TREASURER REPORT

Vouchers approved for payment – Clerk Vosburg presented the following vouchers for payment:

Vouchers # 21176 - # 21310	Total	\$305,925.80
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Trustee Billings has audited the vouchers. Motion by Trustee Jacobs, seconded by Trustee Draper, to approve payment of the vouchers as presented. The motion was carried with all voting aye.

Budget Amendment approved – Motion by Trustee Billings, seconded by Trustee Draper, to amend budget line A8510.4 by increasing it \$5,701.83 for the replanting of the Main Street medians. Motion carried with all voting aye.

Department Head Reports

Department reports were presented from:
Water & Sewer Department
Police Department

Trustee Reports

Trustee Billings reported that there was a fire committee meeting earlier tonight. The aerial ladder truck will be ready for the Village to take possession in 90 days.

Mayor Hauser said that an RFP is out for the study of N Center Street Accessibility as part of the GTC Grant. RFP’s are due July 24, 2020.

Motion to enter executive session at 8:50 pm to discuss the employment of a particular person was made by Mayor Hauser. Trustee Draper seconded the motion. Motion was carried with all voting aye.

Motion by Mayor Hauser to adjourn executive session and resume the regular meeting was seconded by Trustee Draper. Motion carried with all voting aye.

Motion to adjourn the meeting was made by Trustee Draper, seconded by Trustee Billings. Motion was carried with all voting aye.

Gail I. Vosburg

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Village Clerk