

**VILLAGE OF PERRY
VILLAGE BOARD MINUTES
JUNE 15, 2020**

A regular virtual meeting of the Village of Perry Board of Trustees was held through live video conferencing on the 15TH day of June 2020 at 7:30 pm and that pursuant to Governor Andrew Cuomo's Executive Order 202.1 dated March 7, 2020, said meeting was broadcast live and the public had ample notice of when and how to access the video conference.

PRESENT: Rick Hauser Mayor
 Dariel Draper Trustee
 Jacquie Billings Trustee
 Eleanor Jacobs Trustee
 Arlene Lapiana Trustee

ALSO PRESENT: Matt Horn Acting Village Administrator
 Gail Vosburg Village Clerk
 Matt Masci Police Officer

GUESTS: Lorraine Sturm

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

BOARD MEETING MINUTES

May 18, 2020 Regular Board Meeting minutes approved – One correction was noted. Motion by Trustee Jacobs, seconded by Trustee Draper, to approve the minutes from the May 18, 2020 regular board meeting as corrected. On a call of the roll, the vote was as follows: Jacobs aye; Billings aye; Draper aye; Lapiana aye. The motion was carried.

June 1, 2020 Regular Board Meeting minutes approved – One correction was noted. Motion by Trustee Jacobs, seconded by Trustee Draper, to approve the minutes from the May 18, 2020 regular board meeting as corrected. On a call of the roll, the vote was as follows: Jacobs aye; Billings aye; Draper aye; Lapiana aye. The motion was carried.

June 6, 2020 Special Board Meeting minutes approved – One correction was noted. Motion by Trustee Jacobs, seconded by Trustee Draper, to approve the minutes from the May 18, 2020 regular board meeting as corrected. On a call of the roll, the vote was as follows: Jacobs aye; Billings aye; Draper aye; Lapiana aye. The motion was carried.

PUBLIC COMMENT

No one from the public spoke.

PRESENTATIONS

EMPLOYEE RESIGNATION

Resignation of Village Administrator Matt Jensen accepted – Motion by Mayor Hauser, seconded by Trustee Draper, to accept the resignation of Village Administrator Matt Jensen

effective June 10, 2020 and to thank him for his years of service. On a call of the roll, the vote was as follows: Jacobs aye; Billings aye; Draper aye; Lapiana aye. The motion was carried.

POLICE VIOLENCE

Mayor Hauser read a statement on Police Violence that he, the Village Board, Police Chief, and police officers stand in solidarity with those who oppose systemic racism and police violence. He is proud of our police department and our investment in their training. On behalf of the village board, he thanked them for their service.

POLICE THERAPY DOG – OFFICER MATT MASCI

Officer Matt Masci presented a proposal for a Police Therapy dog program. The proposed program would deploy a specially trained Therapy Dog with the SRO on a regular basis to work with our youth Pre-K through 12th grade. The team would also be on call to respond to tragic events in our community when warranted (i.e. house fire, domestic violence scenarios, etc.) especially where children could benefit from the calming ability of the specialized training. Officer Masci would be the handler for the canine. The Perry Central School is on board the program. The overall expenses for this program (including training, travel, outfitting the vehicle, etc.) is an estimated \$10,000. Pioneer (Navient Company) has given a verbal commitment of \$10,000 to the program. The Perry Vet Clinic has confirmed in writing their donation of services to the canine (at no cost to the Village). The department is looking for support of this program from the Village Board.

Village Board supports Therapy dog program – Motion by Trustee Billings, seconded by Trustee Lapiana, to support the effort by the Perry Police Department for the Therapy dog program. On a call of the roll, the vote was as follows: Jacobs aye; Billings aye; Draper aye; Lapiana aye. The motion was carried.

POLICE RECORDS WORK

A Chief Grover is requesting that the Village approve a three (3) month contract with Carolyn Richardson to provide records archiving and other administrative office support for the Perry Police Department at a cost not to exceed cost of \$ 1,000.

Contract with Carolyn Richardson for police records work approved - Motion by Trustee Draper, seconded by Trustee Jacobs, approving a three (3) month contract with Carolyn Richardson for police records work at a cost not to exceed \$1,000. On a call of the roll, the vote was as follows: Jacobs aye; Billings aye; Draper aye; Lapiana aye. The motion was carried.

DISCUSSION OF OPENING THE SPLASH PARK

Mayor Hauser asked if there has been any discussion or plans to re-open the Village Park and the possibility of opening the splash park. Trustee Jacobs said that there has been no talk of the splash park opening or the opening of the bathrooms. Trustee Billings said that they expect the opening of these facilities to be part of Phase 4 of the NYS reopening plan. Mayor Hauser would like a plan in place so that these facilities could be open. Discussion will continue on with the park committee.

MRB GROUP SERVICE PROPOSALS

MRB Group provided two proposals for services to the Village Board:

1. Term of Consulting Services Agreement that would cover municipal management, consulting, planning, engineering and architectural work.

- Interim Management Services to support the Village by providing day-to-day executive leadership and management to the Village organization and community as the Village has experienced vacancies in several key management positions.

There will be no monetary cost to the Village. MRG will help manage the Village Administrator transition.

CDBG – VILLAGE HALL ADA IMPROVEMENTS

As a requirement of the CDBG programs, a certifying officer needs to be appointed by the municipality. The certifying officer is responsible for all the activities associated with the environmental review process. Mayor Hauser has offered to be the new certifying officer as Matt Jensen (prior certifying offer) left before the environmental review process was completed.

Mayor Hauser named as Certifying Officer for the CDBG Village Hall ADA Improvement project - Motion by Trustee Jacobs, seconded by Trustee Lapiana, naming Rick Hauser, Mayor, as the Certifying Officer for the NYS CDBG project no. 897PF151-19. On a call of the roll, the vote was as follows: Jacobs aye; Billings aye; Draper aye; Lapiana aye. The motion was carried.

NYS DOT 2019-2020 SNOW & ICE CONTROL AGREEMENT AMENDMENT B

NYS DOT 2019-2020 Snow & Ice Control Agreement Amendment B approved – Motion by Draper, seconded by Trustee Jacobs, to approve the NYS DOT 2019-2020 Snow & Ice Control Agreement Amendment B that would pay the Village an additional \$137. for the additional lane miles that were plowed/treated during the winter. On a call of the roll, the vote was as follows:

Ayes	Jacobs, Draper, Lapiana
Nays	
Abstain	Billings

CLERK/DEPUTY TREASURER REPORT

Vouchers approved for payment – Clerk Vosburg presented the following vouchers for payment:

Vouchers # 21001 - # 202391

General Fund	\$ 88,685.28
Spec. Grant Fund	\$ 5,314.26
Water Fund	\$ 17,131.92
Sewer Fund	\$ 11,856.82
Capital Projects Fund	\$ 884.43
Trust & Agency	<u>\$ 57,751.14</u>
Total	\$181,623.85

Trustee Lapiana has audited the vouchers. Motion by Trustee Jacobs, seconded by Trustee Draper, to approve payment of the vouchers as presented. On a call of the roll, the vote was as follows: Jacobs aye; Billings aye; Draper aye; Lapiana aye. The motion was carried.

Department Head Reports

Department reports were presented from:

Department of Public Works

Trustee Reports

Trustee Lapiana reported that Lance Lawton is starting to clean up his properties.

Trustee Jacobs reported that MRB Group is working with the WTP operators as part of the water plant evaluation. She is recommending that Karen Lyons be appointed as a Tree Board member.

Karen Lyons appointed to the Tree Board – Mayor Hauser appointed Karen Lyons to the Tree Board. Motion by Trustee Draper, seconded by Trustee Jacobs to approve the Mayor’s appointment. Motion carried with all voting aye.

Trustee Jacobs asked about the progress with the income survey that LaBella is working on as part of the next CDBG Drainage grant application. Ed Flynn said that we may have to send someone door to door to collect the remaining surveys. He provided an initial estimate of \$1,950 but was going to confirm this cost with the consultant.

Door to Door consultant for obtaining income surveys approved - Motion by Trustee Lapiana, seconded by Trustee Jacobs, approving funds not to exceed \$1,950 for the consultant to go door to door to obtain the additional income surveys. On a call of the roll, the vote was as follows:

Ayes	Jacobs, Draper, Lapiana
Nays	
Abstain	Billings

MRB GROUP SERVICE PROPOSALS

Two (2) Service proposals from MRB Group approved - Motion by Trustee Lapiana, seconded by Trustee Draper, to approve the following two (2) service proposals from BRG Group and authorize the Mayor to sign the agreements:

1. Term of Consulting Services Agreement that would cover municipal management, consulting, planning, engineering and architectural work.
2. Interim Management Services to support the Village by providing day-to-day executive leadership and management to the Village organization and community as the Village has experienced vacancies in several key management positions.

On a call of the roll, the vote was as follows: Jacobs aye; Billings aye; Draper aye; Lapiana aye. The motion was carried.

Motion to adjourn the meeting at 8:34 pm was made by Trustee Draper, seconded by Trustee Lapiana. On a call of the roll, the vote was as follows: Jacobs aye; Billings aye; Draper aye; Lapiana aye. The motion was carried.

Gail I. Vosburg

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Village Clerk