

**VILLAGE OF PERRY  
VILLAGE BOARD MINUTES  
July 6, 2020**

A regular meeting of the Village of Perry Board of Trustees was held at the Village Hall, 46 North Main Street, Perry, NY at 7:30 pm on July 6, 2020.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Jacque Billings	Trustee
	Eleanor Jacobs	Trustee
	Arlene Lapiana	Trustee

ALSO PRESENT:	Matt Horn	Acting Village Administrator
	Gail Vosburg	Village Clerk
	Charles Miller	Village Justice

GUESTS: Lorraine Sturm

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

**PUBLIC COMMENT**

No one from the public spoke.

**PRESENTATIONS**

**JCAP FUNDING FOR PPE - JUSTICE MILLER**

Justice Miller was present to ask permission to apply for funds from JCAP to purchase PPE for the Perry Village Court. Each court can apply for reimbursement up to \$1,000 for items to sanitize, clean and protect the court personnel and the public from the COVID-19.

**JCAP funding for PPE on behalf of Village Court approved** – Motion by Mayor Hauser, seconded by Trustee Jacobs, to authorize up to \$1,000 for the purchase of PPE for the Village Court and to submit for reimbursement from JCAP. The motion carried with all voting aye.

**SILVER LAKE TRAIL PHASE I PROJECT**

The Village was awarded a TAP Grant for the Silver Lake Trail. The Village has been requested to execute the State and Local Funding Agreement for the design portion of the project in the amount of \$192,000, with \$153,600 in grant funds and a \$38,400 local match. A resolution committing local matching funds must be adopted.

**State and Local Funding Agreement approved for TAP Grant** – Motion by Trustee Jacobs, seconded by Trustee Lapiana, to approve the State and Local Funding Agreement and authorize the Mayor to sign the agreement. The motion carried with all voting aye.

**Resolution approving Local Commitment of Funds** – Motion by Trustee Jacobs, seconded by Trustee Lapiana, to approve the local commitment of funds in the amount of \$38,400 for the design portion of the Silver Lake Trail Phase I project. Motion carried with all voting aye.

### **PUBLIC BEACH IMPROVEMENT PROJECT PAY REQUESTS**

Pay request #6 from the General Contractor, CamCo in the amount of \$61,684.81 was presented for approval. SWBR has certified and approved this request.

**CamCo pay request #6 approved for Public Beach Improvement Project** – Motion by Trustee Billings, seconded by Trustee Draper, to approve the pay request #6 from CamCo for the Public Beach Improvement Project in the amount of \$61,684.81. Motion was carried with all voting aye.

### **REQUEST FOR SEWER CHARGE ADJUSTMENT**

Maura Bryant has requested an adjustment to her sewer charge due to the filling of her swimming pool at her residence. She uses 3,000 gallons to fill the pool; this would amount to \$21.90 in sewer charges. The office staff recommends this adjustment to her sewer charge be approved.

**Sewer Charge adjustment approved** – Motion by Trustee Jacobs, seconded by Trustee Draper, to adjust Maura Bryant's sewer charge by removing \$21.90 due to the filling a s swimming pool. Motion carried with all voting aye.

### **MRB GROUP MUNICIPAL SERVICE PROPOSALS**

MRB Group provided two proposals for municipal services to the Village:

1. Grant Administration (assistance with DSNY Grant and Public Beach Project) at a cost not to exceed \$3,500
2. Public Works Advisory (due to vacancy in the Superintendent of Department of Public Works position at a cost of \$5,000

**MRB Group Municipal Services Proposals approved** – Motion by Trustee Jacobs, seconded by Trustee Lapiana, to approve the Grant Administration Service and Public Works Advisory Service proposals at a cost not to exceed a total of \$8,500 and authorize the Mayor to sign said proposals. Motion carried with all voting aye.

### **EMPLOYEE RESIGNATION**

**Resignation of Eric Kelly accepted** - Motion by Mayor Hauser, seconded by Trustee Draper, to accept with regret, the resignation of Eric Kelly effective July 3, 2020. Motion was carried with all voting aye.

### **CONSIDERATION OF JEFF DRAIN AS INTERIM PUBLIC WORKS SUPERINTENDENT**

Matt Horn asked the board to consider appointed Jeff Drain as the Interim Public Works Superintendent and approve a temporary pay increase effective July 4, 2020. The temporary pay increase would be an additional \$4.11 per hour to Jeff Drain's current salary.

**Jeff Drain appointed as Interim Public Works Superintendent and approved for temporary pay increase** - Mayor Hauser appointed Jeff Drain as the Interim Public Works Superintendent with an addition pay increase of \$4.11 per hour effective July 4, 2020. Motion by Trustee Billings, seconded by Trustee Lapiana, to approve the Mayor's appointment as presented. Motion carried with all voting aye.

### **FRESH START 2020 PROGRAM**

A total of five business have been approved for Fresh Start 2020 program with each receiving \$4,800. A total of \$24,000 has been distributed of the \$25,000 committed to the program. Mayor Hauser thanked Brian Beiger and the committee for getting together to discuss the applications. Commitment of additional funding to the program will be considered if additional businesses apply.

**DISCUSSION OF MAIN STREET BANNERS**

Trustee Jacobs spoke on plans to replace the Main Street banners over a 24-36 month period of time. PMSA, Little Hive and Olive & Ink have created concept banners by using paintings from the En Plein Art Fesitvals. The board was asked to consider replacing the banners.

**CONSTRUCTION CONTRACT FOR PERRY PUBLIC BEACH PROJECT EXTENDED**

Contracts for the Perry Public Beach Project expired on July 3, 2020. SWBR is recommending that the Village Board extend the contracts until August 1<sup>st</sup> at no additional cost. It was announced that there will be no Shake on the Lake this year.

**Construction Contracts extended for Perry Public Beach Project** – Motion by Billings, seconded by Trustee Lapiana, to approve the extension of the construction contracts for the Perry Public Beach until August 1, 2020 at no additional cost. Motion carried with all voting aye.

**COMMENCEMENT OF ACTION FOR PROPERTY MAINTENANCE ISSUES**

**Commencement of Action for Property Maintenance Issues authorized** - Motion by Trustee Jacobs, seconded by Trustee Lapiana, to authorize the commencement of action against Lance Lawton for the property located at 5 Genesee St. Motion was carried with all voting aye.

**CLERK/DEPUTY TREASURER REPORT**

**Vouchers approved for payment** – Clerk Vosburg presented the following vouchers for payment:

Vouchers # 21103 - # 21175

General Fund	\$ 93,070.21
Spec. Grant Fund	\$ 4,800.00
Water Fund	\$ 74,860.33
Sewer Fund	\$ 21,958.74
Capital Projects Fund	\$110,816.27
SLWC	\$ 49.61
Trust & Agency	<u>\$ 83,244.01</u>
Total	<u>\$388,799.17</u>

Trustee Billings has audited the vouchers. Motion by Trustee Jacobs, seconded by Trustee Lapiana, to approve payment of the vouchers as presented. Motion carried with all voting aye.

**2019-2020 Year End budget transfers approved** – Motion by Trustee Jacobs, seconded by Trustee Lapiana, to approve the 2019-2020 Year End Budget transfers as follows:

**GENERAL FUND**

*From:*

A1325.4	Treasurer Contractual	\$	8,000
A1410.4	Clerk Contractual	\$	3,400
A1430.1	Personal Services	\$	1,200
A1440.4	Engineer Contractual	\$	9,000
A1620.4	Village Hall Contractual	\$	2,600

A1620.41	Village Hall Network	\$	3,200
A1910.4	Unallocated Insurance	\$	3,700
A34102	Fire Equipment	\$	1,400
A5110.1	Street Personal Services	\$	2,200
A5110.11	Street PS overtime	\$	2,200
A5110.4	Streets Contractual	\$	4,000
A5132.1	Garage Personal Services	\$	1,100
A5182.4	Street Lighting Contractual	\$	2,500
A7180.4	Spec Rec Facilities Contractual	\$	3,700
A8170.2	Street Clean Equipment	\$	10,000
A9015.8	Police Retirement	\$	6,789

To:

A1110.11	Village Justice - Court Clerk PS	\$	20
A1325.	Treasurer PS	\$	158
A1410.1	Village Clerk PS	\$	725
A1420.4	Law Contractual	\$	343
A1490.1	Public Works Admin PS	\$	938
A1490.4	Public Works Contractual	\$	93
A3120.12	Police Part Time PS	\$	3,831
A3120.2	Police Equipment	\$	2,044
A3120.4	Police Contractual	\$	2,050
A3410.4	Fire Department Contractual	\$	2,474
A5110.12	Streets Seasonal PS	\$	3,291
A5132.42	Garage Utilities	\$	902
A5680.4	Transportation - Elec Car Charge	\$	52
A6410.4	Publicity Contractual	\$	2
A7020.1	Rec Administration PS	\$	665
A7110.4	Park Contractual	\$	1,512
A8170.4	Street Clean Contractual	\$	7,972
A8510.4	Community Beautiful Contractual	\$	238
A8540.4	Drainage Contractual	\$	331
A9030.8	Social Security	\$	1,770
A9050.8	Unemployment Insurance	\$	2,375
A9055.8	Disability Insurance	\$	423
A9060.8	Hospital & Medical Insurance	\$	32,780

**General Fund**

**\$ 64,989 \$ 64,989**

**WATER FUND**

From:

F1440.4	Engineers Contractual	\$	15,960
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To:

F8310.4	Water Admin PS	\$	5,200
F8320.1	Source Supply PS	\$	1,025
F8320.4	Source supply Contractual	\$	135
F9060.8	Hospital & Medical Insurance	\$	9,600

**Sewer Fund**

**\$ 15,960 \$ 15,960**

From:

To:	G8110.1	Sewer Admin PS	\$	5,180	
	G8110.4	Sewer Admin Contractual		\$	3,200
	G8130.11	Sewer PS Overtime		\$	1,980
		<b>Sewer Fund</b>		<b>\$</b>	<b>5,180</b>
				<b>\$</b>	<b>5,180</b>

**BUDGET AMENDMENTS**

**Special Grant Fund**

Increase CD8620.4 Comm. Development Contractual \$ 13,257.00

(due to Fresh Start 2020 Program)

Motion carried with all voting aye.

**Trustee Reports**

Trustee Jacobs expressed her concern with the replanting of the medians during this hot dry period and if there is any protection for the Village if the plants fail. Acting Administrator Matt Horn will call Versa Scape.

Trustee Billings said that a Parks Steering Committee is close to being formed to form a master plan for the whole park system (including the Village Parks, Public Beach, Silver Lake Trail, etc.)

Mayor Hauser updated the board on the status of the problem property on St Helena Street.

Motion by Mayor Hauser, seconded by Trustee Jacobs, to enter into executive session at 8:44 pm. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Draper, to exit the executive session and resume the regular meeting at 9:26 pm. Motion carried with all voting aye.

Motion to adjourn the meeting at 9:26 pm was made by Trustee Draper, seconded by Trustee Lapiana. Motion carried with all voting aye.

*Gail I. Vosburg*

Gail I. Vosburg  
Village Clerk