

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
NOVEMBER 16, 2020**

A board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York on the 16th day of November 2020.

Motion to enter executive session was made by Mayor Hauser at 6:31 pm which was seconded by Trustee Draper and carried with all voting aye.

At 7:30 pm, the meeting was still open and continued into regular session.

PRESENT:	Rick Hauser	Mayor
	Eleanor Jacobs	Trustee
	Arlene Lapiana	Trustee
	Dariel Draper	Trustee
	Jacquie Billings	Trustee

ALSO PRESENT:	Matt Horn	Acting Village Administrator
	Christina Slusser	Village Clerk

GUEST:	Lorraine Sturm
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PUBLIC COMMENT

No members of the public offered comment.

PRESENTATIONS & BOARD ACTIONS

BOARD MEETING MINUTES

Trustee Jacobs made a motion to approve the minutes from the November 2nd, 2020 board meeting which was seconded by Trustee Lapiana and carried with Trustees Jacobs, Lapiana, and Draper voting aye. Trustee Billings abstained.

PRESENTATION ON TRAIL TOWN PROGRAM

Nicole Manapol, Director of Letchworth Gateway Villages, presented on the Trail Town Project via Zoom. Nicole explained that two weeks ago two new grants were awarded by the USDA and Northern Border Regional Commission (NBRC) in the amount of \$320,000 to establish a Trail Town Program in the Genesee Valley Region. Part of the funding will go to the REDI Network (Rural Economic Development Innovation) which will roll out a new program over the next 18 months. A list will need to be put together of REDI Network members.

The Trail Town Project involves assessment, data collection, and marketing to attract visitor experiences. Other resources include <https://exploregenesevalley.com/> and Digital Main Street to build up digital capacity. A lot of people are finding businesses online these days and this program will help with tourism in the area. Communities will be identified who are ready to sign on. LGV will identify strengths and weaknesses based on what the community looks like to a visitor. The plan is to develop a network of like-minded communities to develop content to share with visitors. Elebase created a map guide to identify trails which is mobile friendly. The guide shows elevation, distance, restrooms, itineraries, and nearby businesses. Before the end of the year, the goal for the Village of Perry is to appoint about 10-15 people to this group to help with advocacy.

Letchworth Gateway Villages contracts were reviewed. The statement of work for the Director, Nicole Manapol, is for \$10,900. A grant received from the USDA is administered by the Village of Perry as the fiscal sponsor. The rest of the money will be managed under SEE (Social and Environmental Entrepreneurs). Motion was made by Trustee Billings and seconded by Trustee Draper for Mayor Hauser to sign the contract for the scope of work for Nicole Manapol and was carried with all voting aye.

The second agreement is for Nina Piccini for trail mapping and digital coaching support at \$25 per hour not to exceed \$50,000. Motion was made by Trustee Billings and seconded by Trustee Draper for Mayor Hauser to sign the contract for the scope of work for Nina Piccini and was carried with all voting aye.

The third agreement is for Harbinger Consulting Group for professional services for Letchworth Gateway Villages in the amount of \$3,000. Motion was made by Trustee Billings and seconded by Trustee Draper for Mayor Hauser to sign the contract for consulting by Harbinger and was carried with all voting aye.

An additional contract exists for Katie Sutor which will be reviewed at the next board meeting.

DISCUSSION REGARDING PARKS AND RECREATION FUNDING

Trevor Staples of The Skatepark Project had a Zoom call with Trustee Jacobs and DPW Superintendent Steve Deaton to discuss the opportunity to build a skate park in the Village of Perry. Build to Play has money from the Ralph Wilson Foundation relative to potential funding for the Silver Lake Trail and a possible skate park. With the current Trail Project, the money could be used to build a bridge across the creek with a staircase. An application is due by December 4th. Mayor Hauser made a motion to submit the grant request for \$50,000 for work to extend the trail to Borden Ave. Motion was seconded by Trustee Billings and carried with all voting aye.

Regarding the potential skate park, a worksheet will need to be completed, which Trevor Staples will review to make sure the grant is in a good position. The deadline for this is mid-

January. The grant is awarded in March. Generally, this is at a 50/50 match up to \$50,000. It was noted that possibly a 5,000-6,000 square foot park could fit where the tennis courts are currently or behind the skate cabin at the Village Park. The Village will need youth ambassadors to help promote the project. This would likely be a 2-year project involving fund raising. Maintenance is estimated to cost about \$2,000 per year. Ralph Wilson funds are geographically limited. The plan is to move forward with the application and to get advocacy for the project. No motion is needed at this time.

UPDATE ON VILLAGE HALL PROJECT

A meeting was held earlier in the day with Mayor Hauser, Matt Horn, Jacquie Billings, Steve Deaton, Christina Slusser, and two representatives of Flynn Battaglia regarding the Village Hall master plan. The plan is to move forward with the proposal regarding the location of the elevator. The elevator will be in front of a window, but care will be taken to ensure the exterior is not impacted. Rooms on the first floor will be moved around. The exterior staircase is open off of the back of the building as a required secondary exit. This is the most affordable option. There is a grant for \$300,000 for the elevator and stairs which will likely use up the budget. Trustee Jacobs made a motion to approve the location of the elevator to allow the consultant to move forward with drawings to be ready in January or February, hopefully allowing construction to start in the spring. Motion was seconded by Trustee Lapiana and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Approval of payments was made for vouchers #337-443 for the Clerk/Deputy Treasurer Report dated 11/16/2020.

General Fund	\$150,071.07
Spec. Grant Funds	\$4,623.53
Water Fund	\$45,443.42
Sewer Fund	\$30,376.60
Capital Projects Fund	\$35,052.35
Trust & Agency	-
<u>Silver Lake Watershed Commission</u>	<u>\$3,380.00</u>
TOTAL	\$268,946.97

Vouchers were reviewed and audited by Trustee Draper. Motion was made by Trustee Billings to approve authorization of payments which was seconded by Trustee Lapiana and carried with all voting aye.

DEPARTMENT REPORTS

Reports were reviewed from the WTP/WWTP, DPW/Parks and Police departments. No action is needed.

TRUSTEE REPORTS

Trustee Lapiana reported that there is a meeting on Thursday with Don Roberts regarding signage. Regarding problem properties, responses were delayed because of the court system; specifically the Lawton issue.

Trustee Jacobs spoke about the Silver Lake Trail. The meeting has been rescheduled for November 24th at 6:30 pm. Trustee Jacobs will work with attorney David DiMatteo to better explain the commission's role and various responsibilities of its members. This should be completed by January.

Tammy Kelsey is looking into having a tree lighting ceremony since the Holiday DeLights festival is cancelled. Mayor Hauser stated that Kim Mathis is trying to figure out a drive through Christmas event; will plan to connect Kelsey and Mathis for communication regarding Christmas planning.

There being no further business, Trustee Draper made a motion to adjourn the meeting at 9:05 pm which was seconded by Trustee Lapiana and carried with all voting aye.

Respectfully submitted,
Christina Slusser
Village Clerk