

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
DECEMBER 7, 2020**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 7th day of December 2020.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Eleanor Jacobs	Trustee
	Jacquie Billings	Trustee
	Arlene Lapiana	Trustee

ALSO PRESENT:	Matt Horn	Acting Village Administrator
	Christina Slusser	Village Clerk

GUEST:	Lorraine Sturm
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Mayor Hauser called the meeting to order at 7:31 pm and led in the pledge to the flag.

PUBLIC COMMENT

No members of the public offered comment.

PRESENTATIONS & BOARD ACTIONS

BOARD MEETING MINUTES

Trustee Jacobs suggested a single correction to the November 16, 2020 minutes to note that she was speaking about the Silver Lake Trail rather than the Watershed Commission. Motion to approve the minutes from the November 16th, 2020 board meeting after this single correction was made by Trustee Jacobs and seconded by Trustee Lapiana. Motion was carried with all voting aye.

DISCUSSION REGARDING SKATE PARK GRANT

Mr. Horn noted that the Board is being updated on the project, due to a change in circumstances surrounding the agency's funding formula. Originally, it was suggested that the local share may only be on the order of \$25,000. However, on further discussion with the funder, it appears that the funding formula requires a 50% local match. The anticipated cost of the facility is approximately \$125,000. Mr. Horn suggested that the application would reflect that a local fundraising effort would be undertaken, and that the Village would provide the balance of funds needed after local donations and grant funds are exhausted.

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT – LITTLEHIVE, LLC

The Village is currently in an agreement with LittleLive for website maintenance, which calls for the Village to purchase time in blocks. Our 2020 time has been exhausted. LittleHive proposed a new agreement which includes 50 hours at a discounted rate of \$100 per hour. Motion was made by Trustee Jacobs to authorize the agreement for 50 hours for a total of \$5,000. Motion was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT – INTEGRATED SYSTEMS

The Village is currently in an agreement with Integrated Systems for network administration and user support. The agreement calls for a block of hours to be purchased by the Village. Proposal is to extend the agreement for 100 hours at \$75 per hour for a total cost of \$7,500. There was some discussion on looking into other providers for comparison. It was determined that the FY2022 allocation will be subject to a competitive pricing process. The board agreed to approve the agreement with Integrated Systems with Trustee Billings making a motion, which was seconded by Trustee Draper, and carried with all voting aye.

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT – KATIE SUTOR

As the fiscal sponsor for Letchworth Gateway Villages, a contract was reviewed for Katie Sutor. The agreement is for delivery of services associated with Letchworth Gateway Village's Rural Development Block Grant. The agreement is a 12-month contract for \$20 per hour not to exceed \$14,400. Trustee Draper made a motion to have the mayor sign the contract which was seconded by Trustee Billings and carried unanimously.

RESOLUTION AUTHORIZING DEVELOPMENT OF CAPITAL PROJECT – VILLAGE HALL ACCESSIBILITY

Flynn Battaglia has been hired for the development of designs for the Village Hall. To address costs associated with the Village Hall Accessibility Project, funds must be allocated. Authorization is requested to create a capital project fund in the budget. Trustee Billings made a motion authorizing the creation of a capital project for the Village Hall Accessibility Project, which was seconded by Trustee Jacobs and carried with all voting aye.

RESOLUTION AMENDING FY2021 BUDGET – VILLAGE HALL ACCESSIBILITY PROJECT

Total project costs are estimated at \$375,000 with \$300,000 dedicated to physical improvements and \$75,000 dedicated to soft costs. A resolution is requested to amend the 2021 fiscal year budget to allocate funds from the unallocated fund balance to the newly created capital project. Trustee Billings made a motion to approve the allocation of funds to the village hall accessibility capital project from the unallocated balance in the amount of \$75,000. Trustee Lapiana seconded the motion which was carried unanimously.

CONSIDERATION OF APPOINTING CRYSTAL ERRINGTON AS A PART TIME POLICE OFFICER

Police Chief Grover made a recommendation to hire Crystal Errington, who is currently enrolled in the police academy, as a part time police officer for the Village of Perry. Motion was made by Trustee Billings to accept the appointment, which was seconded by Trustee Draper, and carried unanimously.

PROCLAMATION CELEBRATING ARBOR DAY

Mayor Hauser read aloud the proclamation to celebrate Arbor Day. Trustee Jacobs made a motion for Mayor Hauser to endorse the proclamation declaring June 5, 2021 as Arbor Day in the Village of Perry. Motion was seconded by Trustee Lapiana and carried with all voting aye.

PROPOSAL AMENDING CHAPER 98 ‘OFFICERS AND EMPLOYEES’ OF THE CODE OF THE VILLAGE OF PERRY

A proposal was made by Mayor Hauser to amend sections 98-4 “Appointment, term, and qualifications” and 98-8 “Procedure for removal from office” of the local law. Trustee Jacobs proposed to schedule a public hearing at the next board meeting at 8:00 pm which was seconded by Trustee Draper and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Approval of payments was made for vouchers #444-547 for the Clerk/Deputy Treasurer Report dated 12/7/2020.

General Fund	\$95,974.12
Spec. Grant Funds	\$5,209.65
Water Fund	\$33,655.39
Sewer Fund	\$19,802.16
Capital Projects Fund	\$113,254.39
Trust & Agency	\$23.99
<u>Silver Lake Watershed Commission</u>	<u>\$3,411.54</u>
 TOTAL	 \$271,331.24

Vouchers were reviewed and audited by Trustee Lapiana. Motion was made by Trustee Draper contingent upon all department head signatures to approve authorization of payments in the amount of \$271,331.24 which was seconded by Trustee Jacobs and carried with all voting aye.

DEPARTMENT REPORTS

The Police Department report for November was reviewed. No action is needed.

TRUSTEE REPORTS

Trustee Lapiana reported that cleanup took place at the Lawton property where 2 vehicles were towed. David DiMatteo will seek to get the order updated so this may be revisited.

Trustee Billings did a walk through at the public beach with Camco and the engineers and reported that the project is wrapping up.

Trustees Draper and Billings along with Interim Administrator Horn have been working with the Police Policy Review Committee. Mental health arrests were a topic of conversation. It was reported that there was no use of force by Perry PD in recent years of 2017-2019. Arrest statistics were discussed and confirmed that there is not a disproportionate impact regarding race.

Mayor Hauser reported that a grant application was submitted for \$50,000 for the Community Foundation of Greater Buffalo in hopes of using funds to help with the Silver Lake Trail to Borden Ave.

A committee will need to be appointed to act as a liaison for the Trail Town project to pick up where the Silver Lake Steering Committee Leaves off.

The New York Main Street Technical Assistance Grant was discussed. This is a \$20,000 grant which requires a 5% minimum match. Communities typically put \$1,000-\$2,000 as a match. This year there is a broader scope of possibilities and could help address some impacts of COVID-19. Trustee Jacobs made a motion to engage Ed Flynn to begin the process to develop grant applications for the New York Main Street Technical Assistance and Streetscape Grants. The motion was seconded by Trustee Billings and carried unanimously.

EXECUTIVE SESSION

Mayor Hauser made a motion to enter executive session at 8:48 pm which was seconded by Trustee Draper and carried with all voting aye.

Respectfully submitted,
Christina Slusser
Village Clerk