

VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
MARCH 15, 2021

A board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 15th day of March 2021.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper (via Zoom)	Trustee
	Eleanor Jacobs	Trustee
	Jacquie Billings	Trustee
	Arlene Lapiana	Trustee
ALSO PRESENT:	Samantha Pierce	Administrator
	Christina Slusser	Village Clerk
GUESTS	Matt Horn	MRB Group
	Lorraine Sturm	Perry Herald
	Ernie Lawrence	

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

PUBLIC COMMENT

No members of the public offered comment.

Mayor Hauser spoke about Eleanor Jacobs having served 8 years as an elected official stating she was a true leader. Mayor Hauser mentioned several projects and efforts that Eleanor had a hand in over the years: Village parks – development of the splash park and park paving, emphasis on streets and sidewalks, work with the Tree Board, and Silver Lake Trail improvements were some examples. Eleanor was sincerely thanked for her time and willingness to represent the Village.

PRESENTATIONS & BOARD ACTIONS

BOARD MEETING MINUTES

Trustee Jacobs made a motion to approve the minutes from March 1, 2021, which was seconded by Trustee Billings, and carried with all voting aye.

RESOLUTION ACKNOWLEDGING RECEIPT OF THE 2021-2022 TENTATIVE BUDGET & SETTING A PUBLIC HEARING

Administrator Pierce put together a tentative budget which is under the tax cap by \$40,000. A summary of the budget was reviewed where salaries for elected officials were provided as according to state law.

WHEREAS, the tentative budget of the Village of Perry for the fiscal year 2021-2022 is available for viewing in the Village Clerk's Office; and

WHEREAS, it is understood that the 2021-2022 tentative budget is tax cap compliant; and

WHEREAS, the Village Board has held Budget Workshops on February 1, 2021, February 8, 2021, and February 22, 2021; and

NOW, THEREFORE BE IT RESOLVED, the Village Board of the Village of Perry does hereby acknowledge receipt of the tentative budget by the Village Administrator; and

BE IT FURTHER RESOLVED, the Village Board of Perry does hereby establish a public hearing to be held on the tentative budget on Monday, April 5, 2021 at 8:00pm to receive comments and questions from the public; and

BE IT FURTHER RESOLVED; the following are the proposed 2021-2022 salaries of the Elected Village Officials of the Village of Perry:

Mayor \$4,800.00

Village Board member(s) \$2,900.00

Village Justice \$14,963.00

BE IT FINALLY RESOLVED; the Village Board of the Village of Perry hereby directs the Village Clerk to post and provide notice of said public hearing.

Trustee Jacobs made a motion to adopt the resolution accepting the tentative budget and to schedule a public hearing. The motion was seconded by Trustee Draper and carried with all voting aye.

RESOLUTION ACCEPTING RESIGNATION OF PART-TIME CLERK, RACHEL RICHTER

WHEREAS, Ms. Rachel Richter has tendered her resignation from the part-time position of Clerk effective February 26, 2021; and

WHEREAS, Ms. Richter has served as the part-time Clerk since 2020; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the resignation of Ms. Richter and thanks her for her service to the Village of Perry and wishes her well with future endeavors.

Motion to accept this resolution was made by Mayor Hauser, seconded by Trustee Billings, and carried with all voting aye.

RESOLUTION ACCEPTING PERRY FIREMAN'S BASEBALL RESERVATION REQUEST

WHEREAS, the Parks Committee has reviewed the request from the Perry Fireman's Baseball organization; and

WHEREAS, the Perry Fireman's Baseball organization is requesting use of the Village Park ball fields from April 26-June 22, Monday-Thursday from 5:30-7:30pm; and

WHEREAS, the Perry Fireman's Baseball organization is requesting the use of the Village Park ball fields for Abbott Tournament from June 12 – June 14; and

WHEREAS, the Parks Committee is suggesting waiving the fee for the use of the fields; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the Perry

Fireman's Baseball organization reservation request; and
BE IT FURTHER RESOLVED, the Village of Perry Board directs the Village Clerk to waive the ball field fees and to obtain all applicable documents including insurance certificate.

Motion to accept this resolution supporting the Perry Fireman's Baseball request to use the Village Park ball fields was made by Trustee Lapiana, seconded by Trustee Jacobs, and carried with all voting aye.

RESOLUTION ACCEPTING SALARY ADJUSTMENT FOR SUPERINTENDENT OF PUBLIC WORKS
An agreement was made when Steve Deaton was hired on to implement a salary increase upon satisfactory performance evaluation.

WHEREAS, Mr. Steve Deaton was hired as the Superintendent of Public Works effective September 28, 2020; and
WHEREAS, upon a satisfactory performance evaluation Mr. Deaton will receive a salary adjustment to \$72,000 per year; and
WHEREAS, a satisfactory performance evaluation has been completed for Mr. Deaton; and
NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts Mr. Deaton's salary adjustment to \$72,000 per year effective March 15, 2021.

Mayor Hauser made a motion to adopt the resolution which was seconded by Trustee Jacobs and carried with all voting aye.

RESOLUTION ACCEPTING SALARY ADJUSTMENT FOR VILLAGE CLERK

WHEREAS, Mrs. Christina Slusser was appointed as the Village Clerk effective September 24, 2020; and
WHEREAS, upon a satisfactory performance evaluation Mrs. Slusser will receive a salary adjustment to \$45,245 per year; and
WHEREAS, a satisfactory performance evaluation has been completed for Mrs. Slusser; and
NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts Mrs. Slusser's salary adjustment to \$45,245 per year effective March 15, 2021.

Motion to adopt this resolution was made by Mayor Hauser, seconded by Trustee Billings, and carried with all voting aye.

RESOLUTION ADOPTING THE PUBLIC EMERGENCY RESPONSE PROGRAM-EMPLOYEE PROTECTION PLAN

Matt Horn of MRB Group presented on the Public Emergency Response Program. The plan was developed based on requirements passed by New York State Legislature in 2020. Local elected bodies need to establish a plan which requires municipalities to define and determine essential employees. The plan reinforces the workplace disinfection plan and addresses contact tracing.



**VILLAGE OF PERRY, NEW YORK
PUBLIC EMERGENCY RESPONSE PROGRAM--
EMPLOYEE PROTECTION PLAN
(January, 2020)**

I. LEGISLATIVE CONTEXT

On September 7, 2020, New York State Governor Andrew Cuomo signed legislation requiring all public employers to develop a plan for protection of the public workforce. The intent of the legislation is to ensure that New York's critical public employees are protected during crises of public health, such that essential services may continue in the event of pandemics and other health emergencies.

II. PLAN INTENT

This plan is intended to both meet the spirit of the recently adopted legislation, and to ensure that Perry's public workforce is protected, while critical services are maintained for the residents and businesses of the Village of Perry.

III. PLANNING PROCESS

The plan was drafted with guidance from the New York Conference of Mayors and Municipal Officials (NYCOM) by the management team for the Village of Perry. In drafting plan elements, all department heads were consulted for insight into the critical nature of their employees and operations.

Before finalizing the draft, Village leadership consulted with the Civil Service Employees Association (CSEA), who represents the two bargaining units housed in the Village workforce (Police Officers and Public Works staff). CSEA was provided an advance copy of the final draft, and their comments were considered prior to adoption by the Board of Trustees.

The final draft of the plan was presented to the Board of Trustees for consideration on March 15, 2021, and adopted unanimously by resolution of the full Board.

IV. DEFINITION/DETERMINATION: ESSENTIAL EMPLOYEES

Essential employees are those Village staff members whose function in Village operations cannot be suspended for any significant period of time. For the purposes of

this plan, essential employees are those staff members who cannot execute their functions remotely, and whose attendance is critical and essential to Village operations and to sustaining a safe, healthy community.

Below is a roster, by Village department, of all essential employees for the Village of Perry (for the purposes of this plan, the titles below reference all employees assigned to that title during the subject emergency):

Village Clerk's Office

- Village Clerk
- Deputy Clerk

Village Administrator's Office

- Village Administrator
- Village Attorney
- Zoning Officer (when designated)
- Property Maintenance Officer (when designated)

Department of Public Works

- Superintendent of Public Works
- Foreman—Infrastructure
- Foreman—Parks and Buildings
- Motor Equipment Operator
- Laborer

Water Department

- Water and Wastewater Supervisor
- Operator

Wastewater Department

- Operator

Village Court

- Village Justice
- Acting Village Justice
- Clerk

Police Department

- Chief
- Officer (Full and Part Time)

Fire Department

- Chief
- Line Officer
- Firefighter

Board of Trustees

- Mayor
- Deputy Mayor
- Trustee

V. PROVISIONS MADE FOR ESSENTIAL EMPLOYEES

In order to ensure the health and safety of all Village employees who are required to remain on duty during issues of public health, the Village will take special precautions with respect to employee safety. The following measures will be addressed when a public health emergency is declared:

a. Provision of Personal Protective Equipment

The Chief of Police will serve as the Village PPE Supply Officer. The Board and Village Administrator will ensure that the Chief has access to resources needed to acquire masks, gloves, and other PPE necessary to support safe, healthy operations. The Chief will coordinate with leadership of all Village departments to assess the type and volume of equipment needed to weather the emergency, and will acquire, secure, and distribute the equipment as needed by Village departments.

b. Alternative Work Shifts

Whenever possible, Village leadership will establish rotating shifts to ensure that the fewest number of employees necessary to address Village operational needs is on duty at any given time. Department heads will meet with the Village Administrator at the close of each week to set schedules for the following week. When possible, leadership will consult with union leadership to ensure that the needs of the labor unit are considered when shifts are established. Employees will be notified at the earliest possible date of future changes to schedule.

c. Provision of Emergency Housing

The Village Clerk will serve as the Emergency Housing Officer. While it is not considered likely that emergency housing will be needed, department heads with identified housing needs will report them to the Village Clerk, who will work to develop emergency housing options. Emergency housing will be allocated when there is a heightened risk that employees will be exposed and expose family members to communicable disease. This resource will be developed only on authorization of the Board of Trustees, who will also allocate funds to support the need as they determine appropriate.

VI. REMOTE WORK—NON-ESSENTIAL EMPLOYEES

Employees who are deemed non-essential may be assigned duties for remote work. When this is necessary, the Village will issue computer or other necessary equipment to perform assigned tasks. Nothing herein shall require the Village to generate remote work assignments where no such work is needed.

VII. SPREAD PREVENTION AND RESPONSE

a. Workplace Disinfection

Department heads will create a disinfection practice for each work area in the Village. This includes office spaces, common areas of Village Buildings, vehicles, and equipment. During periods of recognized heightened transmission, these spaces will be disinfected at the beginning and end of each work day, and as needed dependent upon frequency of use.

b. Enhanced Detection

During periods of heightened transmission, department heads will affect a protocol that, at a minimum, requires employees to sign in at start of shift, attesting that they are not exhibiting any symptoms of prevailing health issues. During these periods, employees will receive temperature checks at sign in. Any employee exhibiting symptoms will be prohibited from entering work spaces.

c. Contact Tracing Protocol

Employees that are notified, or have reason to believe that they have come into contact with viruses or other high-transmission illnesses will report their condition immediately to their supervisor. The supervisor will collect the names of any Village employees or readily recognizable customers, vendors, or other touchpoints. Names will be provided to the Village Clerk, who will report names to the County Health Department. Should the Village Clerk be impacted, the Deputy Clerk, or designee of the Village Clerk, will assume this role.

d. Emergency Leave Provisions

Employees dismissed for reasons of public health will not immediately be charged with accrued leave. The Village Administrator will determine how leave should be apportioned, dependent upon applicable state or other labor law provisions.

VIII. ANNUAL REVIEW/TRAINING/UPDATE

Within the first 90 days of each fiscal year, the Village Board of Trustees will review, amend as necessary, and pass a resolution affecting the updated plan. The Village Administrator will be responsible for ensuring that each department is provided with updated copies of the plan, and that department staff are trained on its provisions.

RESOLUTION ACCEPTING THE PUBLIC EMERGENCY RESPONSE PROGRAM—EMPLOYEE PROTECTION PLAN

WHEREAS, the Village of Perry is required to evaluation workplace conditions and practices and to develop a plan to protect employees during a public health crises; and **WHEREAS**, the Village Board of the Village of Perry has received and reviewed the draft Public Emergency Response Program-Employee Protection Plan; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the Public Emergency Response Program-Employee Protection Plan.

Trustee Lapiana made a motion to adopt the plan which was seconded by Trustee Billings and carried with all voting aye.

RESOLUTION ADOPTING THE PARKS MASTER PLAN

Matt Horn provided a summary of the Parks Master Plan. The Parks committee supported the development of the plan where the committee did a walk through of all Perry parks and determined what is working and what is not. In addition, the committee analyzed a park survey. From this data, amenities were classified and identified into cost categories. The recommendation is for the Buildings and Parks committee to review the plan annually during budget season, then every 5 years a committee should review the plan and its implementation schedule.



**Village of Perry, New York
Parks Master Plan
March, 2021**

I. EXECUTIVE SUMMARY

Perry has a strong complement of recreational assets. The intent of this plan is to develop this collection in a strategic manner, creating a unified parks system, where investments are well thought-out and build upon one another. While current individual parks each have assets and challenges, they have been developed in a disconnected manner, leaving significant recreational and quality of life improvement potential untapped. A strong network of parks will strengthen your position in the market for residents, and capture the economic power of the tens of thousands of visitors already traveling in the region.

When developing this plan, the steering committee leveraged years of planning and analysis of Village strengths and challenges. The committee looked to the Village's 2015 comprehensive plan to draw on plan principles, and capitalize on the strategic framework and guidance of plan elements. Additionally, the committee evaluated the individual project planning efforts of the Perry Public Beach and Silver Lake Trail projects. The committee also took into account unrealized projects from the prior parks master planning effort. All of this analysis ensured that past efforts were capitalized upon.

In order to avoid planning in a vacuum, the committee sought out community feedback on various elements of park conditions, potential, and user behavior. This data was used to formulate many of the recommendations included in the plan.

Drawing on this public engagement effort, the committee has crafted two sets of recommendations. First, a curated set of physical improvements to each park was developed. But, rather than just developing a wish list of potential projects, the committee thoughtfully recommended improvements that would result in a park system that is greater than the sum of its individual assets. Additionally, the committee

has offered several policy recommendations to support continued vibrancy as investments come online.

Finally, the committee has put forward a recommended implementation strategy that creates several years' worth of smaller scale investments, that when stacked upon one another, create real impact.

In summary, this plan seeks to serve as a roadmap toward leveraging recreation to bolster your quality of life and sense of place.

II. PLANNING CONTEXT

In developing the Parks Master Plan, the Board set out to ensure that plan elements were in alignment with our overarching strategies for community growth and development. As such, the steering committee was charged with familiarizing themselves with former planning efforts, and identifying those strategies for parks development that integrate seamlessly with our other strategic planning efforts.

Comprehensive Plan

The roadmap for all growth and development in Perry is the comprehensive plan. Initially developed in 2015, the plan creates a framework for decision making with respect to Village policy considerations, investments, and responses to external conditions.

Specific comprehensive plan elements considered by the steering committee include:

- *Market Strength:* The steering committee recognized the valuable contribution to quality of life that a strong park network can engender. Great homes in great neighborhoods create market value. People are inspired to invest in their homes, when the Village makes corresponding investments in public amenities. This “virtuous cycle” can only be fully realized with mutually reinforcing reinvestment on both the private and public side of the fence.
- *Village Form:* Villages are special places, inhabited intentionally by people seeking to commune with one another. Creating physical spaces where people can interact in a healthy way is critical to the functionality of the Village lifestyle. Appropriately placed, well-maintained park facilities will reinforce the Village as a special spot on the transect.
- *Fiscal Strength:* We recognize that the Village is endowed with limited resources. We must make investment recommendations in such a way as to ensure that maximum value for taxpayer investment can be realized. We must carefully select projects in which to invest, and identify external resources wherever available to minimize our reliance on precious property tax dollars.

In addition to the comprehensive plan, committee members familiarized themselves with project specific plans, including the Silver Lake Trail and Perry Public Beach master plans, as well as the previously developed parks master plan.

III. PLANNING PROCESS

Development of a Parks Master Plan was a charge from the Board of Trustees to the Board's Parks Committee. The Committee crafted the planning process to ensure a broad set of perspectives in plan development, and the creation of a networked set of parks and recreation assets.

The Parks Committee sought to establish a steering committee that was representative of the current and potential user base and stakeholder network for the parks. The Parks Committee and associated Village staff conducted outreach to their respective networks and identified approximately 15 community members, most of whom remained active throughout the process.

Upon appointment, steering committee members were charged with making individual condition assessments for each park facility. Committee members were provided with park maps, and asked to conduct two assessments. First, they were asked to evaluate existing conditions and facility gaps at each of the four parks. Additionally, they were asked to evaluate routes to parks from their own neighborhoods. These individual assessments were aggregated in a mapping exercise conducted at the inaugural steering committee meeting.

Following their initial assessments, the steering committee developed a set of survey questions and produced and distributed a digital survey to the community. The survey effort and results are overviewed in a subsequent section. Results were analyzed and the committee leveraged this analysis to produce recommendations.

An initial brainstorm of potential park improvements was conducted, with each committee member developing their own set of priorities. The committee convened and worked to identify and organize priorities by shared preference, timeline and feasibility of implementation, and associated cost. This resulted in a prioritized list of improvements.

Finally, plan elements were synthesized into a final report for review by the Board of Trustees. The Board will consider recommendations, and leverage plan elements in future budget and capital improvement planning discussions, grant applications, and other critical policy efforts.

IV. PUBLIC INPUT REVIEW

Any planning effort must be rooted in authentic, meaningful public participation. The Board's Parks Committee designed the Parks Master Plan process with this principle in mind.

The core of the public engagement effort was the appointment of a steering committee, with representatives from key constituencies in the Perry parks community. This included representatives from the neighborhoods adjoining key parks, civic organizations who are active in park investment, representatives from neighboring communities (towns of Perry and Castile), parents of children regularly using the park, and Village staff charged with park care and maintenance.

One of the earliest tasks of the committee was the development of a public survey. The survey was developed with the support of the Parks Committee and Village staff, and sought to identify locations of park users, park user typology, activities that park users currently engage in, perceived park conditions, and amenities that park users are hoping to see in the coming years. The committee leveraged their own personal social media networks and the Village promoted the survey via its Facebook page.

At the close of the 60 day survey period, over 150 parks stakeholders participated in the survey effort. These included:

- Village residents accounted for 67% of respondents
- Town of Perry and Castile residents (outside of the Village) accounted for an additional 30% of respondents
- Over 90% of respondents live in single-family homes; and over 80% characterize their yards as “large enough to play in”
- Over 90% visit Village Park the most often of all parks
- Over one-third say they visit Village Park at least once per week
- Over half of respondents say they rarely visit Park Avenue Park
- One-sixth of participants were unfamiliar with Memorial Park
- Over half of respondents say they are familiar with the Perry Beach, but rarely go there
- Seventy-five percent of Village Park users visit primarily for walking or running
- More people access Village Park by walking or running than by car; more than any other park
- People walking or biking to parks find their routes and experience pleasant

When asked for specific recommendations for assessment of park conditions or for amenities that could be improved upon, we received a range of answers. However, some consistent themes emerged.

Selected comments and suggestions appear below:

- Improve upon maintenance efforts and keep this consistent
- Park Avenue really needs some attention. The equipment needs updating and variety. My children love to play here but get bored quickly
- It’s difficult to get around - our family is pretty capable to walking and/or biking to our favorite parks because we are an active family...for those who are elderly or may not be very physically active, some of the route to the parks are challenging. A good part of the route to the Park Ave Park doesn't have sidewalks, and portions of the route to the Village Park have very uneven or difficult grades.
- Prioritize the needs of the underserved people in Perry. We should make the parks in their neighborhoods just as inviting and accessible as the Village Park.
- Increase programming—art, live music, performances, etc.
- Ensure that our parks have proper trees for this and future generations. Not only could trees be useful (windbreak at the Village Park) but also could be attractions for people from outside the area.
- Please ensure that there is adequate seating and tables at the Perry Public Beach

- Ensure plenty of dock space for people traveling to the Perry Beach from the lake
- Improve plantings and seating at Memorial Park. This is in a good location, but there isn't much of a reason to stop here.
- Safety and security—sidewalks, lighting, cameras, regular patrols—particularly at night to enhance safety and reduce vandalism.

These, and similar comments were gleaned from the survey results to guide the steering committee in development of plan recommendations.

V. EXISTING PARK ASSETS

The committee evaluated the four primary, traditional park facilities— Village Park, Park Avenue (Bernie Kalise) Park, the Perry Public Beach, and Memorial Park—as well as the planned Silver Lake Trail and its role as a connector between centers of recreation and economic activity.

Brief characterizations of existing park assets include:

- *Village Park*: Village Park is the largest of Perry's traditional parks. It is heavily appointed with a diversity of recreational amenities, including playgrounds, baseball and softball fields, basketball and tennis courts, a walking track, picnic pavilions, and a recently installed spray park.

The park is heavily used, and at nearly every time throughout the year. In winter, walkers and snow-shoers take advantage of the flat topography to get low impact exercise. In the summer, a flurry of organized and casual recreational activity, from sports leagues to family picnics dot the entire landscape.

- *Park Avenue Park (Kalise Park)*: Park Avenue park is a neighborhood facility that has limited recreational offerings. Its flat topography is well-suited for field sports, and it plays host (mostly as overflow for Village park) to several tournaments and leagues throughout the year. A sparse playground is also located at the site.
- *Perry Public Beach*: The beach is located on Silver Lake, and is home to a major recent upgrade, with a pavilion, play area, and vast open space for organized and casual gathering.
- *Memorial Park*: Memorial Park is a pocket park located in downtown Perry. It is very lightly used, and many individuals engaged during the planning process did not realize it was even there. Outside of appropriately located memorials, there are no other amenities.
- *Silver Lake Trail*: The Silver Lake Trail is in design, and set to be a connector from the lakefront to Memorial Park. Construction is slated to commence this summer.

VI. RECOMMENDED PHYSICAL ENHANCEMENTS

Enhancements are categorized by specific park (where applicable), and by relative cost. Recommendations include:

- All Parks

- A specified, annual plan of maintenance for each park (VLC)
- Regularly replenished pet waste stations (VLC)
- Improved/Coordinated signage (VLC)
- Coordination with the Village Tree Board on coordinated planting, care, and maintenance of all public green spaces and planted areas (\$\$)

<i>Relative Cost Categories:</i>	
<i>VLC:</i>	<i>Little or no incremental cost</i>
<i>\$:</i>	<i>Less than \$5,000</i>
<i>\$\$:</i>	<i>Between \$5,000 and \$10,000</i>
<i>\$\$\$:</i>	<i>Over \$10,000</i>
<i>Variable:</i>	<i>Dependent upon approach</i>

- Village Park

- Water fountain at basketball court (\$)
- Pit, play surface, and associated equipment for ga-ga ball (\$)
- Pavement markings on Park Drive to delineate space reserved for non-motorized vehicles (\$)
- Finish paving work, including demolition of pavement and replanting at the turn (\$\$)
- Improved playground equipment for small children (\$\$)
- Demolish former basketball court surface (\$\$)
- Play surface and associated equipment for pickleball (\$\$)
- Demolish failing tennis courts (\$\$)
- Construct skate park/pump track (\$\$\$)
- Install exercise equipment (\$\$\$)
- Improved care, maintenance, and upgrades to Skate Cabin and Maintenance Building (\$\$\$)

- Park Avenue Park

- Benches and other seating (\$)
- Charcoal grills (\$)
- Pit, play surface, and associated equipment for ga-ga ball (\$)
- Relocate Village Park basketball equipment/install play surface for basketball (\$\$)
- Organize parking/address transition from parking to park (\$\$)
- Install pervious walking path (\$\$)
- Upgrade playground equipment (\$\$\$)
- Construct restroom facilities (\$\$\$)

- Perry Public Beach

- Execute recommendations of Public Beach Master Plan (Variable)

- Memorial Park

- Execute recommendations of Silver Lake Trail Master Plan (Variable)

- Silver Lake Trail
- Execute recommendation of Silver Lake Trail Master Plan
- (Variable)

VII. POLICY RECOMMENDATIONS

Outside of physical improvements, the following policy area recommendations are recommended as part of plan implementation:

- Parks should remain “pack-in / pack-out” with respect to garbage, but the Village should take care to monitor and clean parks regularly; particularly after significant events
- Fee schedules for use should be regularly reviewed, and tied to actual costs associated with maintenance, upkeep, and programming of facilities
- Capital improvement planning should include deferential scoring for sidewalks, bicycle facilities, and street condition enhancements on known travel routes to parks.
- When constructing park facilities, the Public Works Superintendent, and Building and Parks Foreman should be included in parks design to ensure that facilities are developed with an eye toward long run maintenance.
- As part of project budgeting, the Public Works Superintendent and Building and Parks Foreman should develop a five-year maintenance forecast, which should be incorporated into future budget cycles. Beyond five years, staff should budget appropriate amounts for ongoing maintenance as part of the total maintenance plan.
- Relative to implementation, projects that are eligible for, and receive grant or other outside funding should have implementation accelerated.

VIII. IMPLEMENTATION

Continued and timely investment in parks and recreation assets is critical to creating a strong network and a high market impact. The facilities, projects, programs, and other investments recommended here can be incrementally implemented over the planning horizon.

Recommended phasing of project elements are as follows.

Project	Years 1-2	Years 3-4	Years 5+	Regularly/ As Needed	Funding Dependent
All Parks					
Regular Plan of Maintenance					
Additional Pet Stations					
Improved/Coordinated Signage					
Coordinated Planting Plan					
Village Park					
Water Fountain--Basketball Court					
Ga-Ga Ball Installation					
Park Drive Pavement Marking					
Complete Paving Project					
Playground Equipment--Small Children					
Former Basketball Court Demolition					
Pickleball Installation					
Skate Park/Pump Track Installation					
Circuit Exercise Equipment					
Skate Cabin/Parks Building Maintenance					
Park Avenue Park					
Benches/Seating					
Charcoal Grills					
Ga-Ga Ball Installation					
Basketball Court Relocation/Install					
Organize Parking/Transitions					
Install Pervious Walking Path					
Upgrade Playground Equipment					
Construct Restroom Facilities					
Public Beach					
Complete Master Plan Projects					
Memorial Park					
Complete SLT Plan Projects					
Silver Lake Trail					
Complete SLT Plan Projects					

The Board has a strong track record relative to development of external resources in the form of federal, state, and philanthropic grants, and the community has a history of generosity, specifically with respect to community parks and play assets. While this matrix may give the impression of a rigid implementation approach, care should be taken to remain flexible in light of funding and other market opportunities to leverage non-general fund dollars for improvements.

IX. ONGOING REVIEW

The Board’s Parks Committee should convene annually with the DPW Superintendent and Building and Parks Foreman to review recommendations of the plan, and ensure due consideration for implementation. The plan should be reviewed and updated by a stakeholder-driven committee every five years.

RESOLUTION ADOPTING THE PARKS MASTER PLAN

WHEREAS, the Village of Perry Parks Committee and a Steering Committee focused on several areas of plan development and an investment strategy to reinforce park strengths; and
WHEREAS, the Village Board of the Village of Perry has received and reviewed the draft Parks Master Plan; and
NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby approves and adopts the Parks Master Plan.

Motion to adopt this resolution and the Parks Master Plan was made by Trustee Billings, seconded by Trustee Jacobs, and carried with all voting aye.

RESOLUTION DECLARING CERTAIN EQUIPMENT AS SURPLUS

The 2008 Durango driven by Jeff Drain has been replaced and is ready to be auctioned.

WHEREAS, the Village of Perry maintains a fleet of equipment to support the efficient care and maintenance of Village assets; and
WHEREAS, through the natural wear and tear cycle, equipment reaches the close of its useful contribution to Village operations; and
WHEREAS, the Water and Sewer Department maintains a 2008 Dodge Durango; and
WHEREAS, the Durango has reached the conclusion of its useful life for Department needs and has since been replaced; and
NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby declare the 2008 Dodge Durango as surplus equipment; and
BE IT FURTHER RESOLVED, that the Village Administrator is authorized to auction the vehicle as is deemed appropriate.

Motion to declare the 2008 Durango as surplus was made by Trustee Jacobs, seconded by Trustee Draper, and carried with all voting aye.

RESOLUTION REGARDING LOCAL LAW “AMENDING CHAPTER 490 ‘ZONING’ OF THE CODE OF THE VILLAGE OF PERRY

VILLAGE OF PERRY RESOLUTION REGARDING LOCAL LAW “AMENDING CHAPTER 490 ‘ZONING’ OF THE CODE OF THE VILLAGE OF PERRY”

Adopted: March 15, 2021

WHEREAS, the Village Board of the Village of Perry held a regular meeting at the Village Hall located at 46 North Main Street in the Village of Perry, New York on the 15th day of March 15, 2021 commencing at 7:30 p.m., at which time and place the following members were:

Present: Mayor Hauser
Trustee Draper
Trustee Billings
Trustee Jacobs
Trustee Lapiana
Absent: N/A

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, pursuant to Governor Andrew Cuomo’s Executive Orders put into place in consideration of the COVID-19 pandemic and the guidelines put in place during Phase IV of New York Forward, said public hearing was held in accordance with social distancing protocol and face coverings were worn by all Board Members and public attendees; and

WHEREAS, the Village Board is considering adopting a proposed local law entitled, “Amending Chapter 490 ‘Zoning’ of the Code of the Village of Perry”; and

WHEREAS, the purpose of this local law is to amend sections 490-46, 490-47, 490-72, and 490 Attachment 2 of the Village of Perry Code to correct typing errors made during publication and clarify that first floor residences are impermissible in the non-residential districts; and

WHEREAS, notice of a public hearing was duly advertised in the Perry Herald, the official newspaper of said Village, on January 21, 2021; and

WHEREAS, said public hearing was held on February 1, 2021, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

WHEREAS, pursuant to §§239-l and 239-m of the General Municipal Law, said local law and all supporting documentation were submitted to the Wyoming County Planning Board for their review and recommendations at their meeting held on February 1, 2021; and

WHEREAS, the Village Board also referred the proposed local law to the Planning Board of the Village of Perry for their review and recommendations; and

WHEREAS, after due consideration and discussion, and having no objections from neither the Wyoming County Planning Board nor the Planning Board of the Village of Perry, the Village Board of the Village of Perry has decided to adopt said proposed local law.

NOW ON MOTION OF Trustee Jacobs which has been duly seconded by Trustee Lapiana, be it hereby

RESOLVED, that the Village Board of the Village of Perry hereby adopts Local Law No. 2 of 2021 entitled, “Amending Chapter 490 ‘Zoning’ of the Code of the Village of Perry”; and be it further

RESOLVED, that the Village Clerk be and (s)he hereby is directed to enter the adoption of said local law in the minutes of this meeting and give due notice of the adoption of said local law to the Secretary of the State of New York.

Ayes: 5

Nays: 0

Quorum Present: Yes No

Dated: March 15, 2021

[SEAL]

Christina Slusser, Clerk
Village of Perry

Motion to adopt this resolution was made by Trustee Jacobs, seconded by Trustee Lapiana, and carried with all voting aye.

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE OUT OF DISTRICT WATER SUPPLY AGREEMENT

Smithgall's have a meter in the village but the water is to be used outside the district. The Village attorney drafted an agreement titled "Out of District Water Supply Agreement" between Smithgall's, the Town of Perry, and the Village of Perry. The agreement limits the water usage to 100,000 gallons per day.

WHEREAS, Old Acres Farm Inc. and Smithgall Realty LLC are the owners of a property outside of the Village of Perry and desires to be supplied with water by the Village; and
WHEREAS, the Town of Perry will aid in the collection and payment enforcement on behalf of the Village of Perry with the out of district user; and
BE IT RESOLVED, the Perry Village Board of Trustees approves the Out of District Water Supply Agreement and authorizes the Mayor to execute said Agreement between the Town of Perry, Old Acres Farm Inc., and Smithgall Realty LLC.

Motion was made by Trustee Jacobs for the mayor to so sign the Out of District Agreement. Motion was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PROCEED WITH LEAD SERVICE LINE REPLACEMENT PROGRAM

A plan needs to be submitted in order to be awarded the grant for lead service line replacement. Almost all expenses are reimbursable. Someone will need to be hired do inventory of the lines to be replaced.

WHEREAS, the Village of Perry was awarded a grant under the Lead Service Line Replacement Program in the amount of \$554, 112.00; and
WHEREAS, a workplan, budget, and project outline need to be submitted by May 31, 2021 in order to receive an extension; and
WHEREAS, the Village Administrator is suggesting to partner with MRB for grant administration and engineering in regards to the Lead Service Line Replacement Program; and
WHEREAS, expenses including grant administration, engineering, attorney fees, contractor fees, are all reimbursable, and
BE IT RESOLVED, the Perry Village Board of Trustees authorizes the Village Administrator to proceed with the Lead Service Line Replacement Program.

Motion was made by Trustee Lapiana to approve the resolution allowing the administrator to proceed with the grant program. Motion was seconded by Trustee Jacobs and carried with all voting aye.

RESOLUTION APPROVING CONTRACT WITH REGIONAL ENVIRONMENTAL DEMOLITION INC. FOR ASBESTOS ABATEMENT SERVICES

WHEREAS, the Village of Perry requested bids for asbestos abatement services at 24 St. Helena Street and 9 Traver Place; and
WHEREAS, the bid opening was held on Wednesday, March 10, 2021 at 12pm and eight bids were received; and
WHEREAS, Regional Environmental Demolition, Inc. had the lowest bid for both 24 St. Helena Street and 9 Traver Place for a total amount of \$15,894.63; and
NOW THEREFORE BE IT RESOLVED, the Perry Village Board of Trustees approves the contract with Regional Environmental Demolition, Inc. for asbestos abatement at 24 St. Helena Street and 9 Traver Place for a cost not to exceed \$15,894.63; and
BE IT FINALLY RESOLVED, the Perry Village Board of Trustees authorizes the Mayor to execute the contract.

Motion to adopt the resolution for the asbestos abatement was made by Trustee Billings, seconded by Trustee Lapiana, and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Abstract #20

Vouchers #1030-1109

General Fund	\$ 77,648.81
Special Grant Fund	\$ 2,972.82
Water Fund	\$ 11,491.27
Sewer Fund	\$ 14,018.07
Capital Projects Fund	\$ 56,184.60
Trust & Agency	\$ 12.95
Silver Lake Watershed Commission	\$ -
Total	\$ 162,328.52

Vouchers were audited by Trustee Draper Motion to authorize payment of vouchers in the amount of \$162,328.52 was made by Trustee Billings, seconded by Trustee Lapiana, and carried with all voting aye.

DEPARTMENT REPORTS

Reports from the following departments were reviewed with no action needed: DPW, Parks, Police, WTP, and WWTP.

TRUSTEE REPORTS

Enough income surveys were received to apply for the \$750,000 CDBG grant.

Mayor Hauser announced that the NY Main Street grant applied for 2 months ago came back positive. The grant will help with economic recovery and resiliency from the pandemic. The grant will also help with funding towards the footbridge on Borden Avenue.

Trustee Billings added that at the last police committee meeting, the Chief highlighted connecting with the County on mental health support.

Trustee Jacobs provided an update on the Silver Lake Trail letting the attendees know that a meeting took place on March 9th on Walker Road with Seth Kaeuper and Todd Gadd along with Walker Road homeowners. The Huff's property will be most impacted as the trail will go furthest into their property. Drainage issues were discussed; a clear plan still needs to be developed. The possibility of a Silver Lake Trail icon was brought up to maintain a consistent look with other signs in the community.

Spring trees have been ordered.

Village representatives had a call with the architects regarding the Village Hall project. The project should go out to bid on 3/29. There are a few remaining questions regarding plumbing fixture requirements.

With there being no further business and no need for an executive session, motion to adjourn the meeting was made by Trustee Draper at 9:15 pm, which was seconded by Trustee Lapiana, and carried with all voting aye.

Respectfully submitted,
Christina Slusser
Village Clerk