

**VILLAGE OF PERRY
SPECIAL VILLAGE BOARD MEETING MINUTES
MARCH 18, 2021**

A special board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 9:00 am 18th day of March 2021.

PRESENT:	Rick Hauser Eleanor Jacobs (Z) Jacquie Billings	Mayor Trustee Trustee
ALSO PRESENT:	Samantha Pierce Christina Slusser Jeff Drain (Z) David DiMatteo (Z)	Administrator Village Clerk Chief Water/Sewer Plant Operator Village Attorney
GUESTS:	Bill Davis (Z) Jeff Boorsma (Z) Johanna Lang-Bentley (Z) Jason Schwartz (Z) Lindsay Corson (Z) Ernie Lawrence	MRB Group MRB Group MRB Group Bernard P. Donegan Bernard P. Donegan

*Z = Attended via Zoom

Mayor Hauser called the meeting to order at 9:00 am and led in the pledge to the flag.

PRESENTATIONS & BOARD ACTIONS

SEWER RATE STUDY – PRESENTATION BY JASON SCHWARTZ OF BPD

Jason explained that more work has been done on the rate study to look at different scenarios of introducing rate increases in order to fund the WWTP Improvement Project. Scenarios were explored with differences in rate increases put in place sooner with a more gradual increase vs deferred increases with a more significant increase.

- Scenario 1 shows a base rate increase of \$27.50 in 2020.
- Scenario 2 waits to increase base rates until 2023 from \$60-\$75 then from \$75-\$90 in 2024.
- Scenario 3 looks at increasing the number of units with a one-time increase in 2020 from \$60-\$75.
- Lastly, scenario 4 defers the increase using number of units waiting until 2023 to increase the base rate from \$60-\$70 then again in 2024 from \$70-\$80.

The repayment schedule of debt service for water and sewer was discussed. Reserves may or may not be used depending on what the funds were saved for.

All of the rate adjustment scenarios focused on adjusting the base rate. A suggestion was made to look at an increase in the usage. Jason explained that because the base rate is fixed, it is easier to estimate revenues, whereas the consumption rate is more variable, relying on consumption to stay the same to produce the expected revenue.

WATER TREATMENT PLANT STUDY – PRESENTATION BY BILL DAVIS OF MRB GROUP

Bill discussed the water plant study. From a capacity standpoint, the plant is doing fine but there could be some trouble in the future with filtration. The clearwell is rated for 2 million gallons per day. Filtration is limited to 1.6 million gallons per day. The clarifier is an issue because there is only one, so it is impossible to take down and is limited to 1 million gallons per day. The average flow is 350,000 gallons per day. The maximum day's demand, what the Department of Health looks at, is 690,000 gallons per day.

A couple issues have been identified. The water plant has the capacity but should start planning for future needs. Bill recommends raw intake upgrades – adding another valve so you can flush out both intakes. With capacity limited to 1 million gallons per day and today's standards needing 2 million, a new clarifier should be installed. Once a new clarifier is installed, the existing one could be brought up to date, then there could be more flexibility in using both.

The clearwell is good, but the condition is not ideal. It needs some structural repairs and coating. Also, the power vent assembly is shallow which could contribute to issues with THM sampling.

Costs could be somewhere around \$3.5 million. Bill explained this is not something that needs to be done now but does need to be planned for in the future. The water tower will need to be painted as well.

There was some discussion between the Board on the potential for new water services in the Gardeau water district as well as monitoring usage more closely to make sure consumption is not going over the allotted monthly amount. The Village may have some decisions to make in the future about accommodating new water services and should start looking at potential grant opportunities to assist with the required improvements needed to accommodate such needs.

Congressman Jacobs was invited to tour the Village's water plant; the tour having been set up through the NYS Rural Water Association. The tour will take place on Monday, April 5th at 10:00. There is potential for a new infrastructure bill coming up for rural water districts.

With there being no further business, motion to adjourn the meeting was made by Mayor Hauser at 11:04 am, which was seconded by Trustee Billings, and carried with all voting aye.

Respectfully submitted,
Christina Slusser
Village Clerk