

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING MINUTES  
MAY 17, 2021**

A board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 17<sup>th</sup> day of May 2021.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Jacquie Billings	Trustee
	Arlene Lapiana	Trustee
	Ernie Lawrence	Trustee
ALSO PRESENT:	Samantha Pierce	Administrator
	Christina Slusser	Village Clerk
GUESTS	Matt Horn	MRB Group
	Eleanor Jacobs	SLWC Representative
	Lorraine Sturm	Perry Herald

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

**PRESENTATIONS & BOARD ACTIONS**

**APPROVAL OF MINUTES**

Motion was made by Trustee Billings to approve the minutes from the regular board meeting on May 3, 2021 which was seconded by Trustee Lapiana and carried with all voting aye.

**RESOLUTION AWARDING BID FOR THE VILLAGE HALL ADA IMPROVEMENT PROJECT**

Bids were received for Village Hall project where the lowest bid was from Picone Construction. There will be additional costs for additional phases of the project. In a preliminary agreement, alternate #1 would be removed at this phase. The Village recommends to move forward with the basic project of installing an elevator, exit stair, and work directly related in the amount of \$413,800. Construction could start in as early as 2-3 weeks.

**WHEREAS**, the Village of Perry opened bids for the Village Hall ADA Improvement Project on May 6, 2021; and

**WHEREAS**, the Village received 6 bids with the lowest bid received from Picone Construction Corp. in an amount of \$428,000 with a deduction of \$14,200 for alternate 1 for a total price of \$413,800; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby awards Picone Construction Corp. the Contract for the Village Hall ADA Improvements in the amount of \$413,800.00 and authorizes the Mayor to execute a Notice to Proceed and contract with Picone Construction Corp.

Motion accepting this resolution was made by Trustee Billings, seconded by Trustee Draper, and carried with all voting aye.

#### **RESOLUTION APPROVING THE 2020 ANNUAL DRINKING WATER QUALITY REPORT**

**WHEREAS**, to comply with State regulations the Village of Perry is required to issue an annual report on the quality of the Village's drinking water; and

**WHEREAS**, Chief Water/Sewer Treatment Plant Operator, Jeff Drain, has provided the 2020 Annual Drinking Water Quality Report; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the 2020 Annual Drinking Water Quality Report.

Motion to adopt this resolution was made by Trustee Lawrence, seconded by Trustee Billings, and carried with all voting aye.

#### **RESOLUTION ACCEPTING PROPOSAL FROM WARREN'S COMMERCIAL CLEANING, INC. FOR CLEANING SERVICES FOR VILLAGE HALL**

The Village's current company has reached out to let the Village know they do not have enough staff to continue cleaning. After a request for proposals, one bid was received.

**WHEREAS**, the Village of Perry opened bids for cleaning services on May 14, 2021; and

**WHEREAS**, Warren's Commercial Cleaning, Inc. was the lowest bidder at a price of 565.00 per month with a one-time fee for initial cleaning of \$227.00; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby accepts Warren's Commercial Cleaning, Inc. proposal for cleaning services at Village Hall in an amount of \$565.00 per month with a one-time initial cleaning fee of \$227.00.

Trustee Billings made a motion to adopt the resolution which was seconded by Trustee Draper and carried with all voting aye.

#### **RESOLUTION ACCEPTING PROPOSAL FROM LABELLA FOR GRANT ADMINISTRATION SERVICES**

A proposal was received from LaBella Associates for Administration of the Streetscape Grant. Services included are detailed in the proposal.

**WHEREAS**, the Village of Perry applied for the New York Main Street – Technical Assistance Grant in January 2021; and

**WHEREAS**, the Village of Perry was awarded the grant in an amount of \$80,000 and entered into an agreement with New York State Homes and Community Renewal in April 2021; and

**WHEREAS**, Ed Flynn, Director of Planning for LaBella Associates, has provided a proposal for administration for the Streetscape Grant in an amount not to exceed \$3,000; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby accepts the proposal from LaBella for grant administration services for an amount not to exceed \$3,000.

Trustee Lapiana made a motion approving the resolution which was seconded by Trustee Lawrence and carried unanimously.

### **RESOLUTION APPROVING RENTAL REQUESTS FOR VILLAGE FACILITIES**

Three requests were received since the last board meeting for use of park pavilions and village staff. Previously the Village has donated 8 hours of staff time for the Silver Serpent and Tour de Perry. The Board agrees to continue to provide 8 hours of staff time and charge the organizations for any time over the allotted.

**WHEREAS**, the Parks Committee has reviewed three rental requests; and

**WHEREAS**, the Parks Committee is recommending approving all three rental requests with no charge for pavilion use and donating eight hours of staff time to each event; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the rental request for the Fishing Derby and pavilion use at no charge; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the rental request for the Silver Serpent and will provide up to eight hours of Village staff time; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the rental request for the Tour de Perry and will provide up to eight hours of Village staff time.

Motion to approve this resolution for three requests was made by Trustee Billings, seconded by Trustee Lapiana, and carried with all voting aye.

### **CLERK/DEPUTY TREASURER REPORT**

Abstract #24

Vouchers #1366

General Fund	\$ 196,299.82
Special Grant Fund	\$ 3,713.75
Water Fund	\$ 11,549.17
Sewer Fund	\$ 264,168.22

Capital Projects Fund	\$ 3,141.98
Trust & Agency	-
Silver Lake Watershed Commission	\$ 1,475.00
<u>Total</u>	<u>\$ 480,347.94</u>

Motion to approve abstract #24 and payment of vouchers in the amount of \$480,347.94 was made by Trustee Draper, seconded by Trustee Lawrence, and carried with all voting aye.

### **DEPARTMENT REPORTS**

Department reports were received for DPW and Parks, Police, and Water and Wastewater Treatment Plants with no action needed.

### **RESOLUTION TO APPROVE FUNDS FOR WASTEWATER INFRASTRUCTURE ENGINEERING PLANNING GRANT (EPG)**

The Village received a letter from the Environmental Facilities Corporation (EFC) and the Department of Environmental Conservation (DEC) announcing that the Engineering Planning Grant Application for Inflow and Infiltration Study has been selected to receive up to \$30,000 from the Wastewater Infrastructure Engineering Plant Grant (EPG) Program through the New York Clean Water State Revolving Fund.

MRB Group worked the grant and the Village needs to confirm its interest in funding. Mayor Hauser entertained a motion to accept the grant. Motion was made by Trustee Billings, seconded by Trustee Lapiana, and carried unanimously to accept the \$30,000 grant and to come up with a match of 20%, up to \$6,000.

### **TRUSTEE REPORTS**

Trustee Billings announced that she was appointed by the ACWC as the community liaison for the Arts and Craft Show to coordinate with all parties to ensure a safe and successful event at the Village Park this year. The DPW committee met and is working through sewer use law. Village Attorney, David DiMatteo needs to review some sections of the law.

Trustee Lawrence announced that the parks committee is meeting tomorrow evening with Kaboom about the proposed playground at the Public Beach. Trustee Lawrence is also doing a study with the Letchworth Cable Access program. The Fire Committee met and stated that the Fire Department was unable to fulfill some contractual services this year due to Covid and would like to use the money to install cameras and repair the fire bay doors. The Fire Department would look to reallocate some funds within their budget.

Trustee Lapiana addressed the handicapped parking at the Public Beach saying the right-of-way has been blocked by vehicles recently. In addition, a sign by a local homeowner is facing

towards the beach which seems to be deterring people from going down to the beach. The Village's Zoning Officer is looking into the setback of the sign.

Trustee Draper stated that the Fire Department will not be holding the annual Memorial Day Parade this year.

### **SIGN REQUEST ON NORTH GENESEE STREET**

A written request was received from Lacey Ames, a resident of N. Genesee Street, for a special street sign due to concerns about her children's safety. The request was heard by the Police and DPW Committees. There was conversation on what type of sign could help or if other alternatives could be explored to help with the safety concerns. Mayor Hauser stated the caution against certain signs having a real impact as too many signs can take away from the attention of direct traffic signs. Mayor Hauser suggested to refer the request back to the Public Safety Committee.

### **CFA FUNDING**

Governor Cuomo just launched a round of funding for NYS economic development for post-pandemic recovery. Funding includes \$750 million in resources. The Consolidated Funding Application (CFA) to apply for assistance is due by Friday, July 30<sup>th</sup>. The Board agreed to hold off on applying for now due to current grant work in progress.

### **EXECUTIVE SESSION**

Motion to enter executive session was made at 8:14 pm by Mayor Hauser, seconded by Trustee Draper, and carried, to discuss proposed, pending, or current litigation. Also in executive session, a discussion took place on the employment history of a particular individual. Mayor Hauser made a motion at 9:09 pm to leave executive session which was seconded by Trustee Lapiana and carried with all voting aye.

Trustee Lapiana made a motion to approve yearly bonuses. Trustee Draper seconded the motion which was carried unanimously.

At 9:09 pm, Trustee Draper made a motion to leave the meeting, which was seconded by Trustee Lapiana, and carried with all voting aye.

Respectfully submitted,  
Christina Slusser, Village Clerk