

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
AUGUST 16, 2021**

A board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 16th day of August 2021.

PRESENT:	Rick Hauser	Mayor
	Jacquie Billings	Trustee
	Ernie Lawrence	Trustee
ALSO PRESENT:	Samantha Pierce	Administrator
	Christina Slusser	Village Clerk
GUESTS:	Lorraine Sturm	Perry Herald
ABSENT:	Dariel Draper	Trustee
	Arlene Lapiana	Trustee

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

PUBLIC COMMENT

No one from the public commented.

Mayor Hauser took some time to acknowledge the recent passing of Village of Perry resident, Rich Eliaz, stating that he played a significant role in civic life for the Village of Perry. Mayor Hauser met Mr. Eliaz 25 years ago and spoke highly of his involvement and enthusiasm in various committees and projects such as the Castile Library, Silver Lake Trail, and Silver Lake Watershed Commission. The Village of Perry will miss his efforts and presence.

PRESENTATIONS & BOARD ACTIONS

MINUTES

The approval of minutes for July 28, 2021 and August 2, 2021 was tabled due to Trustee Billings abstaining and therefore no quorum.

RESOLUTION APPROVING PAYMENTS FOR WASTEWATER TREATMENT PLANT PROJECT

WHEREAS, the Village Clerk has received pay app #2 and pay app #3 from the general contractor for the waste water treatment plant project; and

WHEREAS, pay app #2 in the amount of \$484,609.25 and pay app #3 in the amount of \$399,751.45 were received from the general contractor on the project, Crane-Hogan Structural Systems, Inc.; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the following payment for pay app #2 and pay app #3 and directs the Village Clerk to submit a voucher for payment:

Crane-Hogan Structural Systems, Inc. \$884,360.70

MRB Group has reviewed the payment application and has a team on site regularly reporting that the project is on schedule. Motion authorizing the resolution approving payments for the waste water treatment plant project in the amount of \$884,360.70 to Crane-Hogan was made by Trustee Billings, seconded by Trustee Lawrence, and carried with all voting aye.

RESOLUTION APPROVING PAYMENT FOR VILLAGE HALL PROJECT

WHEREAS, the Village Administrator has received a pay app from the contractor for the Village Hall Project; and

WHEREAS, Pay App #1 was received from the Picone Construction Corporation in the amount of \$6,270.00; and

BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the following payment for Pay App #1 and directs the Village Clerk to submit a voucher for payment:

Picone Construction Corporation \$6,270.00; and

BE IT RESOLVED, that the Perry Village Board of Trustees hereby authorizes the Mayor to execute the payment certification.

The pay application was reviewed by Flynn Battaglia for accuracy. Motion was made by Trustee Lawrence to approve this resolution and payment to Picone in the amount of \$6,270. This motion was seconded by Trustee Billings and carried with all voting aye.

RESOLUTION AUTHORIZING BUDGET TRANSFER AND AMENDMENTS TO THE 2021-2022 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following budget transfer for the 2021-2022 fiscal year:

DECREASE:	A5110.2, Street Maintenance Equipment	\$72,000
INCREASE:	A51110.4, Street Maintenance Contractual	\$72,000

WHEREAS, the Village Administrator is proposing the following budget amendments for the 2021-2022 fiscal year:

DECREASE:	A917, Unallocated Fund Balance	\$1,812
INCREASE:	A3650.4, Demo of Unsafe Building	\$1,812

DECREASE:	A917, Unallocated Fund Balance	\$7,770
INCREASE:	A9710.64, Serial Bond – Snow Plow Truck Principal	\$4,560
INCREASE:	A9710.74, Serial Bond – Snow Plow Truck Interest	\$3,210

; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget transfer and budget amendments for the 2021-2022 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Motion to approve the above resolution authorizing the necessary budget transfers was made by Trustee Billings, seconded by Trustee Lawrence, and carried unanimously.

RESOLUTION APPROVING AGREEMENTS WITH BPD, INC. FOR FINANCIAL CONSULTING SERVICES AND MUNICIPAL ADVISOR SERVICES FOR THE WASTEWATER TREATMENT PLANT PROJECT

WHEREAS, BPD, Inc. has submitted two letters for Financial Consulting services and Municipal Advisor services in connection with Phase II of the Village’s Wastewater Treatment Plant Project; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Mayor to execute the Financial Consulting Services agreement and the Municipal Advisor Services agreement with BPD, Inc. in the amount of \$24,500 for each agreement; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Agreements with Bernard P. Donegan Inc are needed for Phase II of the Wastewater Treatment Plant project. The agreements allow the Village to submit bills for reimbursement, costing invoices to the project. Trustee Lawrence made a motion to approve the resolution for both agreements with BPD in the amount of \$24,500 for each agreement. Motion was seconded by Trustee Billings and carried with all voting aye.

RESOLUTION APPROVING PROPOSAL FOR SPECIAL INSPECTIONS FOR THE VILLAGE HALL CAPITAL PROJECT

WHEREAS, the Village of Perry has awarded the Village Hall project to Picone Construction and special inspections are required to be completed by a third-party during construction; and

WHEREAS, the Village needs to hire a special inspections company and has obtained three proposals with the lowest proposal being from Encorus Group; and

WHEREAS, Flynn Battaglia is recommending approving the proposal from Encorus Group to perform the special inspections needed for the Village Hall project; and

BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the proposal from Encorus Group for special inspections in an amount not to exceed \$10,000.00 and authorizes the Mayor to execute the proposal.

Certain tasks will need to be checked on by a third party to ensure the construction is being done correctly. The agreement is hourly and estimated to be in the range of \$7,000 to \$8,000 for the inspections. The inspections were not anticipated in the beginning and therefore board approval is required. Motion to approve hiring Encorus Group for special inspections for the Village Hall Capital Project in an amount not to exceed \$10,000 was made by Trustee Lawrence, seconded by Trustee Billings, and carried with all voting aye.

RESOLUTION AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS 2009 AERIAL RESCUE FIRE APPARATUS FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE

A loan resolution was provided by the USDA detailing the necessity for the Village of Perry to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of \$420,000.00 pursuant to the provisions Subject to NYS Local Finance Law and to accept a grant in an amount not to exceed \$90,000.00. Motion to adopt the resolution for the Village to secure a loan through the USDA for the amount of the fire truck not covered by a grant and authorizing the mayor and clerk to sign the loan resolution was made by Trustee Billings, seconded by Trustee Lawrence, and carried unanimously.

CLERK/DEPUTY TREASURER REPORT

FY 2021-2022

Abstract #6

Vouchers #289 - 389

General Fund	\$	34,046.03
Special Grant Fund	\$	5,262.09

Water Fund	\$	4,814.84
Sewer Fund	\$	4,881.16
Capital Projects Fund	\$	1,662,333.76
Trust & Agency	\$	560.78
Silver Lake Watershed Commission	\$	308.83
Total	\$	1,712,207.49

Vouchers were audited by Trustee Lapiana and a breakdown was provided to the Board for capital projects. Motion to approve payments in the amount of \$1,712,207.49 was made by Trustee Billings, seconded by Trustee Lawrence, and carried with all voting aye.

DEPARTMENT REPORTS

The Board reviewed the Police report where no action is needed.

The Superintendent’s report for DPW and Parks was reviewed. There are 9 beach chairs available which can be sponsored for \$750.00 including a memorial plaque. Three picnic tables are available to sponsor for \$1,250.00 each. On September 17th, Rock the Docks is scheduled at the Perry Public Beach. Tickets are \$15.00.

Monthly reports for the WTP and WWTP were reviewed. The only action requested is an additional column under the breakdown of water for the contracted amount.

TRUSTEE REPORTS

Trustee Billings spoke about the Arts Council moving forward with their plans for the Arts and Crafts Show to be held at the Village Park during Columbus Day weekend. Tentatively, there is a public meeting scheduled for September 2nd at 7pm at the Perry Fireman’s Building. The whole ACWC team will be present to present the plan and the public will be invited to ask questions.

The Village is working with East Hill Creamery on an industrial user permit.

Regarding the warranty status of the dam gates, Bill Davis will let the Village know this week if the Village Attorney needs to send an official letter addressing the warranty and the condition of the gates. The Village Attorney is also working on putting a new water contract together for the Town of Castile. In the meantime, the Village water department has been helping the Town of Castile stay in compliance due to their new employee not having the appropriate water license yet.

Trustee Lawrence provided updates from the Police Committee meeting and the Village fielding complaints about farm vehicles on Gardeau Street. The committee talked about possible

solutions to address the speed they travel. Reestablishing a sergeants position in the Police Department was discussed where developing an avenue for advancement could help retain officers.

The Fire Committee talked about the issue with the expiring air packs. The equipment was purchased in 2007 and the air packs are set to expire at the end of the year. The department indicated that all 24 interior fire fighters would need an air pack. It would be helpful if financing was available for such a great expense. LaBella and MRB Group may have grant writers available specifically for obtaining fire equipment. This issue remains urgent, complicated, and important.

Mayor Hauser addressed the Board about the DRI (Downtown Revitalization Initiative) Committee which met since the last Board Meeting. The committee reviewed the Village's submittal from two years ago and told the story of projects since that time and plans going forward. It is urgent for any developers with potential or actual projects that would like to be considered in the application to provide their story for the grant. Some projects have already been identified and need renderings, estimates, and letters of support. The committee is looking for testimonials from businesses that have grown or are key to the area. A public meeting will take place on September 9th and it is important for the grant application that the community is engaged.

Another public meeting will be needed for the skatepark. The Board wants to get a committee together of at least ½ school aged children who have an interest in a skatepark in Perry.

Administrator Pierce informed the Board that the paving budget was discussed at the DPW Committee meeting. The recent paving project for Hope and Gardeau Streets came in lower than what was budgeted. Elm Street paving is in the budget with plans to complete. Watkins Street is also in the budget but the committee decided to hold off to see if the Village is awarded the CDBG grant. If so, the paving of Watkins could be rolled in with the next budget cycle. The superintendent was asked to put together a cost estimate of the 3 worst streets that need to be paved. A list of streets and the date last paved will also be put together with notes on if there are water or storm issues.

With no executive session needed, motion to adjourn the meeting was made by Trustee Billings at 8:44pm which was seconded by Trustee Lawrence and carried.

Respectfully submitted,
Christina Slusser, Village Clerk