

**VILLAGE OF PERRY  
VILLAGE BOARD MEETING MINUTES  
DECEMBER 20, 2021**

A Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 20<sup>th</sup> day of December 2021.

PRESENT:	Rick Hauser	Mayor
	Dariel Draper	Trustee
	Jacquie Billings	Trustee
	Arlene Lapiana	Trustee
	Ernie Lawrence	Trustee

ALSO PRESENT:	Samantha Pierce	Administrator
	Christina Slusser	Village Clerk

GUESTS:	Lorraine Sturm	Perry Herald
	Joseph Lapiana	Student at PCS
	Hailey Evans	Student at PCS
	Abigail Englebert	Student at PCS
	Kendra Warner	Student at PCS

ABSENT: N/A

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

**PUBLIC COMMENT**

Four students from Perry Central, named above, provided their names for the record of being in attendance for observation purposes.

**PRESENTATIONS & BOARD ACTIONS**

**MINUTES**

Motion to approve the minutes from the Regular Board Meeting on December 6, 2021 was made by Trustee Billings, seconded by Trustee Lapiana, and carried unanimously.

**RESOLUTION APPROVING PAYMENT #5 FOR VILLAGE HALL PROJECT**

**WHEREAS**, the Village Administrator has received pay app #5 from the contractor for the Village Hall Project; and

**WHEREAS**, Pay App #5 was received from the Picone Construction Corporation in the amount of \$168,451.82; and

**BE IT RESOLVED**, that the Perry Village Board of Trustees hereby approves the following payment for Pay App #4 and directs the Village Clerk to submit a voucher for payment:

Picone Construction Corporation	\$168,451.82; and
---------------------------------	-------------------

**BE IT RESOLVED**, that the Perry Village Board of Trustees hereby authorizes the Mayor to execute the payment certification.

The Village Hall project is a partially funded project for ADA accessibility to the second floor of the Village Hall. Motion to approve payment to Picone Construction for Pay App #5 was made by Trustee Lapiana, seconded by Trustee Draper, and carried with all voting aye.

**RESOLUTION APPROVING PAYMENTS FOR WASTEWATER TREATMENT PLANT PROJECT**

**WHEREAS**, the Village Clerk has received pay app #7 from the general contractor, Crane-Hogan Structural Systems, Inc., for the waste water treatment plant project in the amount of \$301,746.60; and

**WHEREAS**, the Village Clerk has received pay app #4 from the electrical contractor, M.W. Controls Service, Inc., for the waste water treatment plant project in the amount of \$34,599.96; and

**NOW, THEREFORE BE IT RESOLVED**, that the Perry Village Board of Trustees hereby approves the following payments for the wastewater treatment plant project and directs the Village Clerk to submit vouchers for payment:

Crane-Hogan Structural Systems, Inc.	\$301,746.60
M.W. Controls Service, Inc.	\$34,599.96

With a project scope of over \$9 million, this large infrastructure project of the WWTP has been going on for years and is now in phase II. Motion to approve the resolution and payments detailed above to Crane-Hogan and M.W. Controls was made by Trustee Lawrence, seconded by Trustee Billings, and carried with all voting aye.

**RESOLUTION APPROVING REQUEST FROM THE PERRY TEMPLE CORPORATION**

**WHEREAS**, the Village of Perry received a request from the Perry Temple Corporation in the amount of \$1,000.00; and

**WHEREAS**, the Perry Temple Corporation owns and operates the building located at 21 N. Main Street Perry and the building is available for use by the Village of Perry and other organizations within the community; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the request from the Perry Temple Corporation and directs the Village Clerk to process a check in the amount of \$1,000.00.

Dennis Weibel, the treasurer for the Perry Temple Corporation, reached out to the Village requesting payment for the Masonic Temple. The Village has previously donated to this, most recently \$750 last year, which was a reduced fee due to COVID. The Board agreed that this is a consistent ask and helps with utilities and keeping the Temple available to the Perry Community. Motion to approve payment of \$1,000 to the Perry Temple Corp. was made by Trustee Lapiana, seconded by Trustee Lawrence, and carried with all voting aye.

#### **RESOLUTION APPROVING CULTURAL SERVICES AGREEMENT WITH THE ARTS COUNCIL FOR WYOMING COUNTY**

**WHEREAS**, the Village of Perry is the legal representative for the Perry Community Band; and

**WHEREAS**, the Arts Council for Wyoming County has provided grant funds to the Perry Community Band and has additional funds of \$450.00; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the Cultural Services Agreement with the Arts Council for Wyoming County and authorizes the Mayor to sign the agreement.

The Village of Perry is a fiscal sponsor for the Community Band and an additional \$450 was received for 2021. Motion was made by Trustee Billings approving the Cultural Services Agreement with the ACWC to allocate these funds to the Perry Community Band. The motion was seconded by Trustee Lapiana and carried unanimously.

#### **RESOLUTION APPROVING SUBMISSION BY THE PERRY COMMUNITY BAND FOR THE ARTS COUNCIL FOR WYOMING COUNTY ARTS GRANT APPLICATION FOR 2022**

**WHEREAS**, the Village of Perry is the legal representative for the Perry Community Band; and

**WHEREAS**, the Perry Community Band wishes to apply for the Arts Council for Wyoming County Arts Grant for 2022; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the submission of the 2022 ACWC Community Arts Grant Application and authorizes the Mayor to sign the application.

Motion was made by Trustee Billings to adopt the resolution above for submission of the 2022 ACWC grant for the Perry Community Band which was seconded by Trustee Lawrence and carried unanimously.

#### **RESOLUTION APPROVING NEW YORK STATE VOLUNTEER FIREFIGHTER CANCER BENEFIT PROGRAM**

**WHEREAS**, the Village of Perry has received a proposal for cancer coverage for the Perry Volunteer Fire Department for the 2022 year; and

**WHEREAS**, there are two options for coverage: Basic plan for \$100.75 per firefighter per year and the Enhanced plan for \$132.10 per firefighter per year; and

**WHEREAS**, previously the Village Board has approved the Enhanced Plan coverage for the Perry Volunteer Fire Department to cover all types of cancer; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees hereby approves the proposal for coverage from Hartford Life and Accident Insurance Coverage for the Enhanced Cancer Plan for the Perry Volunteer Fire Department and authorizes the Mayor to sign the proposal.

The Perry Village Board appreciates the hard work and dedication of the Perry Volunteer Fire Department and agreed to provide the enhanced cancer benefit coverage to eligible volunteers. Motion was made by Trustee Lawrence to adopt the resolution above which was seconded by Trustee Lapiana and carried with all voting aye.

**RESOLUTION CREATING CAPITAL PROJECT (HA) AND BUDGET FOR THE INFLOW AND INFILTRATION STUDY**

**WHEREAS**, the Village of Perry has been awarded an Engineering Planning Grant with a local match of at least 20% of the grant award; and

**WHEREAS**, the total project cost is \$28,000, \$23,333.33 funded by the grant and the local share of \$4,667.00; and

**WHEREAS**, the Village Administrator has proposed a budget for the project involving the awarded grant monies and a cash match from the 2021-2022 budget as follows:

**REVENUE:**

HA3297	State Aid – EPG I&I	\$ 23,333.33
HA2780	Contributed Services	\$ 1,000.00
HA5031	Interfund Transfers	<u>\$ 3,666.67</u>
		\$ 28,000.00

**EXPENDITURES:**

HA8120.2	Sewer I&I Study	\$ 24,500.00
HA8120.21	Grant Administration	\$ 2,500.00
HA8120.22	Use of Municipal Personnel	<u>\$ 1,000.00</u>
		\$ 28,000.00

**TOTAL PROJECT BUDGET** **\$ 28,000.00**  
; and

**WHEREAS**, the Village Administrator is proposing the following budget transfer:

DEBIT:	G8120.4 Sanitary Sewer – Contractual	\$3,666.67	
CREDIT:	G9901.9 Transfer to other funds		\$3,666.67
DEBIT:	G9901.9 Transfer to other funds	\$3,666.67	
CREDIT:	G200 Cash		\$3,666.67
DEBIT:	HA200 Cash	\$3,666.67	
CREDIT:	HA5031 Interfund Transfers		\$3,666.67

**BE IT RESOLVED**, the Village of Perry Board of Trustees hereby authorizes the creation of the capital project (HA) and the project budget for the Inflow and Infiltration Study; and

**BE IT RESOLVED**, the Village Clerk is directed to provide a copy of this resolution to the Village Administrator.

In order for cleaner and easier tracking of the I&I Study, it is suggested to create a capital project with a budget transfer from the sanitary sewer line for the grant match. MRB Group has already started working on the study to help identify areas of infrastructure that need to be replaced, repaired, or maintained. Trustee Billings made a motion to adopt the resolution above creating capital project HA for the I&I Study which was seconded by Trustee Lawrence and carried with all voting aye.

**RESOLUTION REOPENING SECTION 384-D, PURSUANT TO CHAPTER 539, LAWS OF 2021 FOR POLICE OFFICER BLAKE RUSSELL**

**WHEREAS**, Police Officer Blake Russell was not enrolled in the correct twenty-year retirement plan through the Village of Perry; and

**WHEREAS**, the Village of Perry has the option to reopen the twenty-year retirement plan for Officer Russell at a lump sum cost of \$11,700 or through 10-year payments estimated at \$1,541; and

**BE IT RESOLVED**, that the governing board of the Village of Perry does hereby elect to reopen Section 384-d of the Retirement and Social Security Law, pursuant to Chapter 539 of the Laws of 2021; and

**BE IT RESOLVED**, that the Village of Perry Board of Trustees does hereby authorize the payment of \$11,700 for the past service credit.

Office Russell was initially enrolled in the wrong retirement plan through the Village and action was required in State Legislature to re-open the plan for him. Trustee Billings made a motion to adopt the resolution to re-open the plan for Officer Russell through NYSLRS which was seconded by Trustee Lapiana and carried with all voting aye. A second motion was made by Trustee Billings to choose the lump sum payment option, as recommended by Administrator Pierce to avoid interest payments, which was seconded by Trustee Draper and carried unanimously.

**CLERK/DEPUTY TREASURER REPORT**

FY 2021-2022

Abstract #14

Vouchers #974 - 1098

General Fund	\$ 574,537.73
Special Grant Fund	\$ 174,947.26
Water Fund	\$ 26,066.45

Sewer Fund	\$ 20,058.39
Capital Projects Fund	\$ 439,881.75
Trust & Agency	\$ 2,881.27
Silver Lake Watershed Commission	\$ 98.80
<hr/> Total	<hr/> \$ 1,238,471.65

The total amount prepaid was \$517,194.11 which includes the Fire Truck BAN of \$512,470.95. A breakdown of capital projects, detailed report of revenues and expenditures through November 2021, and NYCLASS balances were provided. Vouchers were audited by Trustee Lapiana. Trustee Draper made a motion to approve the Clerk Report and payment of abstract 14 which was seconded by Trustee Lawrence and carried with all voting aye.

The budget workshop meetings calendar was discussed where meetings will be starting in January for committees and the February 14<sup>th</sup> meeting with the board was moved to February 15<sup>th</sup>. An updated calendar will be distributed. Administrator Pierce and Mayor Hauser have been looking at some preliminary budget numbers. The board briefly discussed the need for reserve accounts which can be used for leveraging funds through grant programs.

### **DEPARTMENT REPORTS**

Department reports for the following departments were reviewed with no action needed: WTP, WWTP, DPW, Parks, Police.

Administrator Pierce addressed the scare over school violence last week and informed the board that school Superintendent Daryl McLaughlin sent a message expressing gratitude for SRO Masci. Sunny, the Police Department's therapy dog, who is partnered with Officer Masci was in the news for receiving the highest recognition from the AKC for being a distinguished therapy dog.

### **TRUSTEE REPORTS**

Trustee Lawrence is part of an advisory committee for Letchworth Cable access. There are ideas for improvements and a proposal is being sought from Letchworth Gateway Villages whose organization seemingly has overlapping skills and goals. Trustee Lawrence addressed the student guests present informing that he has enjoyed his 9 months as a board member so far finding it a privilege to serve.

Trustee Billings informed that applications have been reviewed for the PT clerk position and have been narrowed down to 4 choices. The committee hopes to begin interviews next week.

The Firefighter FEMA grant has been submitted even though the grant deadline got extended into January. Administrator Pierce is getting information from the USDA on a grant/loan program for the firefighter equipment that is in need of replacement.

The county is having an emergency services meeting in January where a representative from the Village of Perry should be in attendance. County help is needed to maintain services for the Fire Department and Perry Ambulance.

### **CDBG FUNDING AWARDED FOR STORMWATER INFRASTRUCTURE**

The Village received NYS CDBG funds to replace storm water infrastructure on Hawthorne, Benedict, Watkins, and Olin. The funds are over \$650,000 with a \$30,000 match which will need to be budgeted for. MRB Group has been notified that the CDBG grant was awarded to the Village and will be looking to provide a proposal for services. The Village needs to get one project done before applying for the next, but the next area should be identified in preparation. There are plans for Elm Street water, sewer, and paving repairs in the spring.

### **LETCHWORTH GATEWAY VILLAGES UPDATE**

LGV did not apply for USDA funds which have been their annual source of funding. The organization is working to identify other sources of funding, some through Parks & Trails New York and Ralph Wilson. As part of the Trail Towns Initiative, a Trail Town Committee was previously appointed and has been working on the trail town mapping – digitizing GPS driven maps online. In January and February mini grants are coming out.

While the Village was not successful with the GVR Revitalization grant for the Village Hall, nearby Epworth Hall was. Mayor Hauser believes it will be helpful to get the building on the national register to have a better chance at obtaining funding for revitalization and to access certain grant funds. The mayor reached out to a company who writes national register nominations – someone to put together a quote to help put the Village in a stronger position for EPF money.

### **CLEAN ENERGY COMMUNITIES PROGRAM**

The Village of Perry has completed enough actions to be designated a clean energy community which comes with a \$5,000 check to help with the next initiative. The Village has 1 electric police vehicle, is almost finished transforming streetlights to LEDs (expected to save \$20,000 annually), is maintaining a benchmarking program, and obtained a unified solar permit. The Community Solar project is expected to save 10% on electric bills. The Village will look for ways to get information out to the community and encourage people to get energy audits including outreach on electric vehicles.

With no executive session requested and no further business, motion to adjourn the meeting was made by Trustee Draper and 8:27 pm which was seconded by Trustee Lapiana and carried with all voting aye.

Respectfully submitted,  
Christina Slusser, Village Clerk